



CITY OF ATASCADERO CITIZENS' SALES TAX OVERSIGHT COMMITTEE AGENDA

*** COVID-19 NOTICE ***

Consistent with Executive Orders N-25-20 and No. N-29-20 from the Executive Department of the State of California and the San Luis Obispo County Health Official's March 18, 2020 Shelter at Home Order, the City of Atascadero Citizens' Sales Tax Oversight Committee Meeting will not be physically open to the public and Committee Members will be teleconferencing into the meeting.

HOW TO OBSERVE THE MEETING:

To maximize public safety, while still maintaining transparency and public access, the meeting will be available by webinar via the following link:
<https://us02web.zoom.us/j/86142856959?pwd=SjlHc3VYVGk2a1VsbVZJZjRnSlpRQT09>

HOW TO SUBMIT PUBLIC COMMENT:

Public comment may be provided by connecting to the webinar, as described above, or by calling (669) 900-6833. Written public comments can be submitted to cityclerk@atascadero.org by 3:00 pm on the day of the meeting. Such email **comments must identify the Agenda Item Number in the subject line of the email**. The comments will be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Chairperson's discretion. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting but will not be read into the record.

AMERICAN DISABILITY ACT ACCOMMODATIONS:

Any member of the public who needs accommodations should contact the City Clerk's Office at cityclerk@atascadero.org or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

Citizens' Sales Tax Oversight Committee agendas and minutes may be viewed on the City's website: www.atascadero.org.

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, www.atascadero.org. All documents will be available for public inspection during City Hall business hours once City Hall is open to the public following the termination of the Shelter at Home Order.



REGULAR MEETING

CITY OF ATASCADERO CITIZENS' SALES TAX OVERSIGHT COMMITTEE¹

AGENDA

**Thursday, September 10, 2020
4:00 P.M.**

**Atascadero City Hall – Webinar
6500 Palma Avenue, Atascadero, California**

CALL TO ORDER:

ROLL CALL:

Chairperson Robert “Grigger” Jones, Atascadero Chamber of Commerce
Committee Member Jason Anderson, Atascadero Kiwanis
Committee Member Debbie Argano, Escuela Del Rio
Committee Member Catherine Bianchi, At-Large
Committee Member JoeAnn Bruzzo, Quota International
Committee Member Ben Cornejo, At-Large
Committee Member Don Giessinger, Atascadero Rotary Club
Committee Member Richard Shannon, North San Luis Obispo County Association
of Realtors
Committee Member - Vacant

APPROVAL OF AGENDA:

PRESENTATIONS: None.

PUBLIC COMMENT: (This portion of the meeting is reserved for persons wanting to address the Committee on any matter not on this agenda and over which the Committee has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. The Committee may take action to direct staff to place a matter of business on a future agenda. A maximum of 30 minutes will be allowed for Public Comment, unless changed by the Committee.)

¹ Established for the oversight of the 2014 Sales Tax Measure

A. CONSENT CALENDAR:

1. **Citizens' Sales Tax Oversight Committee (CSTOC) Draft Action Minutes - December 12, 2019**
 - Recommendation: Committee approve the CSTOC Draft Action Minutes of the December 12, 2019 CSTOC meeting. [City Clerk]

B. INFORMATIONAL ITEMS:

1. **Measure F-14 Program Updates**

C. BUSINESS ITEMS: None.

D. COMMITTEE MEMBER COMMENTS:

E. ADJOURNMENT

In compliance with the Americans with Disabilities Act, **if you need special assistance to participate in a Citizens' Sales Tax Oversight Committee Meeting**, please contact the City Clerk's Office at (805) 470-3400. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.



REGULAR MEETING

CITY OF ATASCADERO CITIZENS' SALES TAX OVERSIGHT COMMITTEE

DRAFT MINUTES

**Thursday, December 12, 2019
4:00 P.M.**

**City Hall, Room 202
6500 Palma Avenue, Atascadero, California
(Enter on Palma Avenue)**

CALL TO ORDER:

Chairperson Jones called the meeting to order at 4:08 p.m.

ROLL CALL:

Present: Committee Members Anderson, Bianchi, Bruzzo, Cornejo, Giessinger and Chairperson Jones

Absent: Committee Member Argano, Committee Member Shannon and Vice-Chairperson Hannemann

Staff Present: Public Works Director Nick DeBar, Administrative Services Director Jeri Rangel, Deputy Administrative Services Director Cindy Chaves and Deputy City Clerk Amanda Muther

APPROVAL OF AGENDA:

MOTION: By Committee Member Anderson and seconded by Committee Member Cornejo to approve the agenda.
Motion passed 6:0 by a voice vote. (Argano, Shannon & Hannemann absent)

PRESENTATIONS: None.

PUBLIC COMMENT: None.

A. CONSENT CALENDAR:

1. Citizens' Sales Tax Oversight Committee (CSTOC) Draft Action Minutes - July 18, 2019

- Recommendation: Committee approve the CSTOC Draft Action Minutes of the July 18, 2019 CSTOC meeting. [City Clerk]

MOTION: By Committee Member Giessinger and seconded by Committee Member Cornejo to approve the CSTOC Draft Action Minutes of the July 18, 2019 CSTOC meeting.

Motion passed 6:0 by a voice vote. (Argano, Shannon & Hannemann absent)

B. INFORMATIONAL ITEMS: None.

C. BUSINESS ITEMS:

1. Approval of Fiscal Year 2019 Annual Road Report

- Fiscal Impact: None.
- Recommendation: Committee approve the Fiscal Year 2019 Annual Road Report. [Administrative Services]

Administrative Services Director Rangel gave the presentation and answered questions from the Committee. Public Works Director DeBar also answered questions from the Committee.

MOTION: By Committee Member Bianchi and seconded by Committee Member Giessinger to approve the Fiscal Year 2019 Annual Road Report.

Motion passed 6:0 by a voice vote. (Argano, Shannon & Hannemann absent)

2. 2019 Community Road Report

- Fiscal Impact: Distribution of the 2019 Community Road Report is estimated to cost approximately \$4,000 to \$5,000 in budgeted General Funds.
- Recommendation: Committee review and endorse 2019 Community Road Report. [Public Works]

Public Works Director DeBar gave the presentation and answered questions from the Committee. A copy of the Draft 2019 Community Road Report was distributed to the Committee for review (Exhibit A)

There was Committee consensus to endorse the Draft 2019 Community Road Report and additional staff revisions

D. COMMITTEE MEMBER COMMENTS: None.

E. ADJOURNMENT

Chairperson Jones adjourned the meeting at 4:40 p.m.

MINUTES PREPARED BY:

Amanda Muther
Deputy City Clerk/Administrative Assistant

The following exhibit is available for review in the City Clerk's office:

- Exhibit A – Draft 2019 Community Road Report

APPROVED: