



CITY OF ATASCADERO CITY COUNCIL AGENDA

*** COVID-19 NOTICE ***

Consistent with Executive Orders N-25-20 and No. N-29-20 from the Executive Department of the State of California and the San Luis Obispo County Health Official's March 18, 2020 Shelter at Home Order, the City Council Meeting will not be physically open to the public and City Council Members will be teleconferencing into the meeting.

HOW TO OBSERVE THE MEETING:

To maximize public safety while still maintaining transparency and public access, the meeting will be live-streamed on SLO-SPAN.org, on Spectrum cable Channel 20 in Atascadero, and on KPRL Radio 1230AM. The video recording of the meeting will repeat daily on Channel 20 at 1:00 am, 9:00 am, and 6:00 pm and will be available through the City's website or by visiting <https://attendee.gotowebinar.com/rt/8506483168326656016>.

HOW TO SUBMIT PUBLIC COMMENT:

Members of the public are highly encouraged to call **805-538-2888** to listen and provide public comment via phone, or submit written public comments to cityclerk@atascadero.org by 5:00 pm on the day of the meeting. Such email **comments must identify the Agenda Item Number in the subject line of the email**. The comments will be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Mayor's discretion. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting but will not be read into the record.

AMERICAN DISABILITY ACT ACCOMMODATIONS:

Any member of the public who needs accommodations should contact the City Clerk's Office at cityclerk@atascadero.org or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

City Council agendas and minutes may be viewed on the City's website: www.atascadero.org.

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, www.atascadero.org. Contracts, Resolutions and Ordinances will be allocated a number once they are approved by the City Council. The Minutes of this meeting will reflect these numbers. All documents submitted by the public during Council meetings that are either read into the record or referred to in their statement will be noted in the Minutes and available for review by contacting the City Clerk's office. All documents will be available for public inspection during City Hall business hours once City Hall is open to the public following the termination of the Shelter at Home Order.



CITY OF ATASCADERO CITY COUNCIL

AGENDA

Tuesday, September 8, 2020

**City Hall Council Chambers, 4th floor
6500 Palma Avenue, Atascadero, California**

City Council Regular Session:

6:00 P.M.

**Successor Agency to the Community
Redevelopment Agency of Atascadero:**

**Immediately following
conclusion of the City
Council Regular Session**

REGULAR SESSION – CALL TO ORDER: 6:00 P.M.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Bourbeau

ROLL CALL: Mayor Moreno
Mayor Pro Tem Bourbeau
Council Member Fonzi
Council Member Funk
Council Member Newsom

APPROVAL OF AGENDA: Roll Call

Recommendation: Council:

1. Approve this agenda; and
2. Waive the reading in full of all ordinances appearing on this agenda, and the titles of the ordinances will be read aloud by the City Clerk at the first reading, after the motion and before the City Council votes.

PRESENTATION:

1. **SLOCOG / RIDESHARE invites Atascadero residents to celebrate PARK(ing) Day**

- A. CONSENT CALENDAR:** (All items on the consent calendar are considered to be routine and non-controversial by City staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the Consent Calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.)

1. City Council Draft Action Minutes – August 11, 2020

- Recommendation: Council approve the August 11, 2020 Draft City Council Regular Meeting Minutes. [City Clerk]

2. July 2020 Accounts Payable and Payroll

- Fiscal Impact: \$5,511,623.48
- Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks for July 2020. [Administrative Services]

3. Adopt an Ordinance to Amend Title 4 – “Public Safety”, Chapter 2 - “Traffic Regulations”, Article 5 – “Speed Regulations” Pertaining to Setting and Modifying Speed Limits

- Fiscal Impact: None.
- Recommendation: Council adopt on second reading by title only, Draft Ordinance amending Title 4 – “Public Safety”, Chapter 2 - “Traffic Regulations”, Article 5 – “Speed Regulations” pertaining to setting and modifying speed limits. [Public Works]

4. Cost Recovery Related to City Staff & Equipment Responding to Mutual Aid Emergencies Outside the City’s Jurisdiction

- Fiscal Impact: Adoption of this Draft Resolution will result in increased cost recovery related to mutual aid responses.
- Recommendation: Council adopt Draft Resolution, identifying the terms and conditions, including portal-to-portal pay for City personnel response, away from their official duty stations and assigned to an emergency incident, related to City services responding to State & Federal emergencies outside the City’s jurisdiction. [Fire Department]

5. Community Facilities District 2005-1 Annexation No. 20

- Fiscal Impact: None.
- Recommendations: Council:
 1. Adopt the Draft Resolution, declaring the results of a special annexation landowner election, determining the validity of prior proceedings and directing the recording of an amendment to the notice of special tax lien.
 2. Adopt on second reading, by title only, the Draft Ordinance, authorizing the levy of special taxes in Community Facilities District 2005-1 for certain annexation territory identified as Annexation No. 20. [Community Development]

6. Amendment of Investment Policy

- Fiscal Impact: A modest increase in interest earnings is anticipated with this Policy update.
- Recommendation: Council adopt Draft Resolution amending the City of Atascadero Investment Policy. [City Treasurer]

7. 2021 Measure F-14 Pavement Rehabilitation Project Design Engineering Services Contract

- Fiscal Impact: \$ 183,220.00
- Recommendation: Council authorize the City Manager to execute a professional services agreement for \$183,220 with Rick Engineering Company to provide design engineering and construction plan preparation services for the 2021 Measure F-14 Pavement Rehabilitation Project (Project No. C2020R02). [Public Works]

UPDATES FROM THE CITY MANAGER: (The City Manager will give an oral report on any current issues of concern to the City Council.)

COMMUNITY FORUM: (This portion of the meeting is reserved for persons wanting to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. Comments made during Community Forum will not be a subject of discussion. A maximum of 30 minutes will be allowed for Community Forum, unless changed by the Council. Any members of the public who have questions or need information may contact the City Clerk's Office, between the hours of 8:30 a.m. and 5:00 p.m. at (805) 470-3400, or cityclerk@atascadero.org.)

B. PUBLIC HEARINGS: None.

C. MANAGEMENT REPORTS:

1. Development Impact Fees Associated with Accessory Dwelling Units

- Fiscal Impact: The fiscal impact is expected to exceed \$100,000 annually in the reduction of development impact fees which are used to build infrastructure to accommodate future growth.
- Recommendation: Council adopt Draft Resolution exempting and/or reducing development impact fees for accessory dwelling units in accordance with Senate Bill 13. [Community Development]

D. DISCUSSION ITEM: Discussion of COVID 19 issues including oral updates by Mayor Moreno and City Manager Rickard, questions by City Council, public comment and comments by City Council.

1. Coronavirus (COVID-19) update – Mayor Moreno
2. Coronavirus (COVID-19) update – City Manager Rickard

E. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS: (On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. The following represent standing committees. Informative status reports will be given, as felt necessary):

Mayor Moreno

1. City Selection Committee
2. County Mayors Round Table
3. Economic Vitality Corporation, Board of Directors (EVC)
4. SLO Council of Governments (SLOCOG)
5. SLO Regional Transit Authority (RTA)

Mayor Pro Tem Bourbeau

1. City / Schools Committee
2. City of Atascadero Finance Committee
3. Integrated Waste Management Authority (IWMA)
4. SLO County Water Resources Advisory Committee (WRAC)

Council Member Fonzi

1. Air Pollution Control District
2. Atascadero Basin Ground Water Sustainability Agency (GSA)
3. City of Atascadero Design Review Committee
4. SLO Local Agency Formation Commission (LAFCo)

Council Member Funk

1. City of Atascadero Finance Committee
2. Homeless Services Oversight Council
3. League of California Cities – Council Liaison

Council Member Newsom

1. California Joint Powers Insurance Authority (CJPIA) Board
2. City / Schools Committee
3. City of Atascadero Design Review Committee
4. Visit SLO CAL Advisory Committee

- F. INDIVIDUAL DETERMINATION AND / OR ACTION:** (Council Members may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. The Council may take action on items listed on the Agenda.)

1. City Council
2. City Clerk
3. City Treasurer
4. City Attorney
5. City Manager

ADJOURN TO MEETING OF THE SUCCESSOR AGENCY

Please note: Should anyone challenge any proposed development entitlement listed on this Agenda in court, that person may be limited to raising those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing. Correspondence submitted at this public hearing will be distributed to the Council and available for review in the City Clerk's office.



CITY OF ATASCADERO CITY COUNCIL

DRAFT MINUTES

Tuesday, August 11, 2020

**City Hall Council Chambers, 4th floor
6500 Palma Avenue, Atascadero, California**

<u>City Council Closed Session:</u>	5:00 P.M.
<u>City Council Regular Session:</u>	6:00 P.M.

CITY COUNCIL CLOSED SESSION: 5:00 P.M.

Mayor Moreno announced at 5:00 p.m. that the Council was going into Closed Session.

- 1. CLOSED SESSION -- PUBLIC COMMENT - None.**
- 2. COUNCIL LEAVES CHAMBERS TO BEGIN CLOSED SESSION**
- 3. CLOSED SESSION -- CALL TO ORDER**
 - a. Public Employee Performance Evaluation (Govt. Code 54957)**
Title: City Attorney
 - b. Conference with Labor Negotiators (Govt. Code Sec. 54957.6)**
Agency designated representatives: Rachelle Rickard, City Manager
Employee Organizations: Atascadero Professional Firefighters, Local 3600;
Atascadero Police Association; Service Employees International Union,
Local 620; Mid-Management/Professional Employees; Non-Represented
Professional and Management Workers and Confidential Employees
- 4. CLOSED SESSION – ADJOURNMENT**
- 5. COUNCIL RETURNS TO CHAMBERS**
- 6. CLOSED SESSION – REPORT**

City Attorney Pierik reported that there was no reportable action in Closed Session.

REGULAR SESSION – CALL TO ORDER: 6:00 P.M.

Mayor Moreno called the meeting to order at 6:02 p.m. and Council Member Fonzi led the Pledge of Allegiance.

ROLL CALL:

Present: **By Teleconference** - Council Members Fonzi, Funk and Newsom, Mayor Pro Tem Bourbeau, and Mayor Moreno

Absent: None

Others Present: None

Staff Present: **By Teleconference** – City Manager Rachelle Rickard, Police Chief Jerel Haley, Fire Chief Casey Bryson, Administrative Services Director Jeri Rangel, Public Works Director Nick DeBar, Community Development Director Phil Dunsmore, City Attorney Brian Pierik, and Deputy City Manager/City Clerk Lara Christensen.

APPROVAL OF AGENDA:

MOTION: By Council Member Fonzi and seconded by Council Member Funk to:

1. Approve this agenda; and,
2. Waive the reading in full of all ordinances appearing on this agenda, and the titles of the ordinances will be read aloud by the City Clerk at the first reading, after the motion and before the City Council votes.

Motion passed 5:0 by a roll-call vote

PRESENTATIONS: None.

A. CONSENT CALENDAR: (All items on the consent calendar are considered to be routine and non-controversial by City staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the Consent Calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.)

1. City Council Draft Action Minutes – July 14, 2020

- Recommendation: Council approve the July 14, 2020 Draft City Council Regular Meeting Minutes. [City Clerk]

2. June 2020 Investment Report

- Fiscal Impact: None.
- Recommendation: Council receive and file the City Treasurer's report for quarter ending June 30, 2020. [City Treasurer]

3. Sales Tax Ballot Measure Ordinance Second Reading

- Fiscal Impact: The proposed sales tax measure would generate an estimated \$4.5 million in additional annual revenue. The total cost of placing the measures on the ballot is estimated to be approximately \$12,000 of budgeted General Funds.
- Recommendation: Council adopt on second reading, by title only, the Draft Ordinance amending Title 3 of the Atascadero Municipal Code to add a Chapter 18 "Essential Services Transactions and Use Tax" to be administered by the California Department of Tax and Administration, subject to adoption by the electorate. [City Manager]

4. Designation of Voting Delegate - League of California Cities' Annual Conference

- Fiscal Impact: None.
- Recommendation: Council designate Council Member Funk as the voting delegate for the Annual Business Meeting of the League of California Cities' Annual Conference in October 2020, and direct the City Clerk to inform the League of the designation. [City Clerk]

5. Authorize Sanitary Sewer Manhole Work for State Route 41 ADA Improvements SHOPP Project

- Fiscal Impact: \$32,500.00.
- Recommendations: Council:
 1. Authorize Souza Construction to perform work to modify municipal sanitary sewer manholes in conjunction with the Caltrans State Route 41 ADA Improvements SHOPP Project.
 2. Authorize the Administrative Services Director to appropriate \$32,500 from Wastewater Fund balance for work to modify municipal sanitary sewer manholes in conjunction with the Caltrans State Route 41 ADA Improvements SHOPP Project. [Public Works]

A member of the public, Geoff Auslen, requested to speak on Item #A-3. Following his comments, Mayor Moreno called for a motion on the Consent Calendar.

MOTION: By Council Member Newsom and seconded by Council Member Funk to approve the Consent Calendar. (#A-3: Ordinance No. 638)
Motion passed 5:0 by a roll-call vote.

UPDATES FROM THE CITY MANAGER:

City Manager Rachelle Rickard gave an update on projects and issues within the City. Police Chief Jerel Haley gave an update on transient and homeless issues in the City.

COMMUNITY FORUM:

The following citizens spoke by telephone during Community Forum: Geoff Auslen, Maggie Payne, Barbara Sims, and Haley Pinney.

Emails from the following citizens were read into the record by Deputy City Manager/City Clerk Christensen: Ron Krall.

Mayor Moreno closed the COMMUNITY FORUM period.

B. PUBLIC HEARINGS:

1. Community Facilities District 2005-1 Annexation No. 20

- Fiscal Impact: None.
- Recommendations: Council:
 1. Conduct the public hearing for the proposed annexation.
 2. Adopt Draft Resolution A; authorizing the territory identified in City Council Resolution 2020-050 to be annexed into Community Facilities District No. 2005-1, authorizing the levy of a special tax and submitting the levy of a special tax to qualified electors.
 3. Direct the City Clerk to conduct a landowner vote of annexation and collect and count the ballots.

Council to recess until ballots are counted

4. Adopt Draft Resolution B, declaring the results of a special annexation landowner election, determining the validity of prior proceedings and directing the recording of an amendment to the notice of special tax lien.
5. Introduce for first reading, by title only, Draft Ordinance, authorizing the levy of special taxes in Community Facilities District 2005-1 for certain annexation territory identified as Annexation No. 20. [Community Development]

Ex Parte Communications

The Council Members reported having no communications on this item.

Community Development Director Dunsmore gave the staff report and answered questions from the Council.

PUBLIC COMMENT:

The following citizens spoke on this item: None.

Mayor Moreno closed the Public Comment period.

MOTION: By Council Member Newsom and seconded by Council Member Fonzi to:

1. Adopt Resolution No. 2020-060; authorizing the territory identified in City Council Resolution 2020-050 to be annexed into Community Facilities District No. 2005-1, authorizing the levy of a special tax and submitting the levy of a special tax to qualified electors.
2. Direct the City Clerk to conduct a landowner vote of annexation and collect and count the ballots.

Motion passed 5:0 by a roll-call vote.

Deputy City Manager/City Clerk Christensen announced that six votes (two ballots) were received and were all in favor.

MOTION: By Council Member Funk and seconded by Mayor Pro Tem Bourbeau to:

1. **Introduce for first reading, by title only, Draft Ordinance, authorizing the levy of special taxes in Community Facilities District 2005-1 for certain annexation territory identified as Annexation No. 20.**

Deputy City Manager/City Clerk Christensen read the title of the Ordinance:

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF ATASCADERO, CALIFORNIA, AUTHORIZING THE LEVY OF
SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC
SERVICES), INCLUDING CERTAIN ANNEXATION TERRITORY**

Motion passed 5:0 by a roll-call vote.

2. Confirming the Cost of Vegetative Growth and/or Refuse Abatement

- Fiscal Impact: The City will receive \$61,725.89 from the 2020/2021 property tax rolls in weed abatement / refuse abatement assessments.
- Recommendation: Council adopt the Draft Resolution, confirming the cost of vegetative growth (weeds) and/or refuse (rubbish) abatement. [Fire Department]

Fire Chief Bryson gave the staff report and answered questions from the Council.

PUBLIC COMMENT:

The following citizens spoke on this item: None.

Mayor Moreno closed the Public Comment period.

MOTION: By Mayor Pro Tem Bourbeau and seconded by Council Member Newsom to adopt Resolution 2020-062 confirming the cost of vegetative growth (weeds) and/or refuse (rubbish) abatement with Exhibit A amended as follows:

Abatement Date	APN	Contractor Cost	Admin Fee	Total Cost of Abatement	County Fee	Total Assessed
Book 31						
7/6/2020	031-082-032	\$ 291.26	\$ 743.50	\$ 1,034.76	\$ 2.00	\$ 1,036.76
7/6/2020	031-082-039	\$ 291.26	\$ 743.50	\$ 1,034.76	\$ 2.00	\$ 1,036.76
6/18/2020	031-241-019	\$ 1,237.86	\$ 2,314.86	\$ 3,552.72	\$ 2.00	\$ 3,554.72
6/18/2020	031-243-021	\$ 206.31	\$ 602.47	\$ 808.78	\$ 2.00	\$ 810.78
6/18/2020	031-243-022	\$ 206.31	\$ 602.47	\$ 808.78	\$ 2.00	\$ 810.78
6/18/2020	031-243-023	\$ 206.31	\$ 602.47	\$ 808.78	\$ 2.00	\$ 810.78
6/18/2020	031-243-024	\$ 206.31	\$ 602.47	\$ 808.78	\$ 2.00	\$ 810.78
6/18/2020	031-243-025	\$ 206.31	\$ 602.47	\$ 808.78	\$ 2.00	\$ 810.78
6/18/2020	031-243-026	\$ 206.31	\$ 602.47	\$ 808.78	\$ 2.00	\$ 810.78
7/7/2020	031-302-037	\$ 322.27	\$ 794.97	\$ 1,117.24	\$ 2.00	\$ 1,119.24
7/2/2020	031-381-034	\$ 436.89	\$ 985.25	\$ 1,422.14	\$ 2.00	\$ 1,424.14
6/30/2020	031-381-053	\$ 509.71	\$ 1,106.13	\$ 1,615.84	\$ 2.00	\$ 1,617.84
	Total (Book 31)	\$ 3,089.25	\$ 6,688.21	\$ 9,777.46	\$ 12.00	\$ 9,789.46
	Total (Book 31)	\$ 3,089.25	\$ 7,988.17	\$ 11,077.42	\$ 22.00	\$ 11,099.42
	Grand Total	\$ 20,761.56	\$ 40,964.33	\$ 61,725.89	\$ 50.00	\$ 61,775.89
	Grand Total	\$ 20,761.56	\$ 42,264.29	\$ 63,025.86	\$ 60.00	\$ 63,085.86

Motion passed 5:0 by a roll-call vote.

3. Consider an Ordinance to Amend Title 4 – “Public Safety”, Chapter 2 - “Traffic Regulations”, Article 5 – “Speed Regulations” and Adopt a Resolution Establishing Speed Limits on Various City Streets

- Fiscal Impact: The estimated cost to install revised and new speed limit signs is \$8,000 in General Funds.
- Recommendations: Council:
 1. Conduct a public hearing to receive all written and verbal testimony regarding the Draft Ordinance and 2020 Speed Survey Update.
 2. Introduce, for first reading by title only, Draft Ordinance amending Title 4 – “Public Safety”, Chapter 2 - “Traffic Regulations”, Article 5 – “Speed Regulations” pertaining to setting and modifying speed limits.
 3. Adopt Draft Resolution approving the 2020 Speed Survey Update and establish-speed limits on various City streets.
 4. Authorize the Director of Administrative Services to appropriate \$8,000 in General Funds to replace revised and new speed limit signs. [Public Works]

Public Works Director DeBar gave the staff report and answered questions from the Council. Consultant Jay Walter, of GHD Inc., also answered questions from the Council.

PUBLIC COMMENT:

The following citizens spoke by telephone on this item: Victoria Carranza, Brian Engleton, Kimberly Davidson, Gary Davidson and Kyle Cogan.

Emails from the following citizens were read into the record by Deputy City Manager/City Clerk Christensen: Dan Ulrich and Collen Reynolds.

Mayor Moreno closed the Public Comment period.

MOTION: By Mayor Pro Tem Bourbeau and seconded by Council Member Newsom to:

1. Introduce, for first reading by title only, Draft Ordinance amending Title 4 – “Public Safety”, Chapter 2 - “Traffic Regulations”, Article 5 – “Speed Regulations” pertaining to setting and modifying speed limits.
2. Adopt Resolution No. 2020-063 approving the 2020 Speed Survey Update and establish-speed limits on various City streets with the following changes to Exhibit A :
No. 24 – Study Segment changed from Portola to Portrero
No. 56 – Recommended Speed Limit changed from 30 to 25 mph
No. 58 – Removed from the Survey update to be signed at 25 mph as a local road
3. Authorize the Director of Administrative Services to appropriate \$8,000 in General Funds to replace revised and new speed limit signs.

Deputy City Manager/City Clerk Christensen read the title of the Ordinance:

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF ATASCADERO, CALIFORNIA, AMENDING MUNICIPAL CODE
TITLE 4 – “PUBLIC SAFETY”, CHAPTER 2 - “TRAFFIC REGULATIONS”,
ARTICLE 5 – “SPEED REGULATIONS” PERTAINING TO SETTING AND
MODIFYING SPEED LIMITS**

Motion passed 5:0 by a roll-call vote.

Mayor Moreno recessed the meeting at 8:53 p.m.

Mayor Moreno reconvened the meeting, with all present, at 9:04 p.m.

C. MANAGEMENT REPORTS:

1. El Camino Real Downtown Infrastructure Enhancement Plan

- Fiscal Impact: None.
- Recommendations: Council:
 1. Review and approve the conceptual plans for the El Camino Real Downtown Infrastructure Enhancement Plan for future roadway improvements.
 2. Authorize staff to pursue grant funding opportunities for these improvements, specifically Cycle 5 of the Active Transportation Program (ATP) and the Infill Infrastructure Grant through HCD. [Public Woks]

Community Development Director Dunsmore and Public Works Director DeBar gave the staff report and answered questions from the Council.

PUBLIC COMMENT:

Emails from the following citizens were read into the record by Deputy City Manager/City Clerk Christensen: Krista Connelly, Anna and Eric Olsen, Atascadero Chamber of Commerce, Ivy Arkfeld, Barbara Waheed, Sabreena Niazi, Mary and Bob Miller, Frank Paola, Sydney Sima, Wade Negranti, Mallory Miller, Len Colamarino, Kerry Grolle, Michael Zappas, Lori Bickel, Team at Ancient Owl Beer Garden & Bottle Shoppe, Janet Wagner, Max Zappas, Monica Howell, Rolfe Nelson, Jeannie Malik, Lon Allen, Jacquelyn Fields, John Donovan, Jeff Schneidereit, Kenneth Brown, The Team @ Cal Coast Properties, and Bill.

Deputy City Manager/City Clerk Christensen reported that 137 emails had been received in favor, 1 email opposed and 1 email contained general comments. She noted that given the volume of emails received, all those who submitted comments had been contacted and asked whether or not they preferred their email to be read into the record verbatim. 28 persons responded in the affirmative. A list of all emails received has been compiled and copies of all emails have been placed on the City's website, provide to the City Council, and will be attached to the final minutes and made part of the record.

Mayor Moreno noted that the time was almost 11:00 p.m. and called for a motion to extend the meeting past 11:00 p.m.

MOTION: By Council Member Funk and seconded by Council Member Fonzi to extend the meeting past 11:00 p.m.
Motion passed 5:0 by a roll-call vote.

The following citizens spoke by telephone on this item: Victoria Carranza, Brian Engleton, Tori Keen, Zoe Zappas, and Geoff Auslen.

Mayor Moreno closed the Public Comment period.

MOTION: By Council Member Funk and seconded by Council Member Newsom to:
1. Review and approve the conceptual plans for the El Camino Real Downtown Infrastructure Enhancement Plan for future roadway improvements.
2. Authorize staff to pursue grant funding opportunities for these improvements, specifically Cycle 5 of the Active Transportation Program.
Motion passed 5:0 by a roll-call vote.

D. DISCUSSION ITEM: Discussion of COVID 19 issues including oral updates by Mayor Moreno and City Manager Rickard, questions by City Council, public comment and comments by City Council.

1. Coronavirus (COVID-19) update – Mayor Moreno
2. Coronavirus (COVID-19) update – City Manager Rickard

There was no discussion on this item.

PUBLIC COMMENT:

The following citizens spoke on this item: None.

Mayor Moreno closed the Public Comment period.

E. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:

The following Council Members made brief announcements and gave brief update reports on their committees since their last Council meeting:

Mayor Pro Tem Bourbeau

1. Integrated Waste Management Authority (IWMA)

Council Member Funk

1. Homeless Services Oversight Council

Council Member Newsom

1. City of Atascadero Design Review Committee

F. INDIVIDUAL DETERMINATION AND / OR ACTION: None.

G. ADJOURN

Mayor Moreno adjourned the meeting at 11:18 p.m.

MINUTES PREPARED BY:

Lara K. Christensen
City Clerk

APPROVED:



Atascadero City Council

Staff Report - Administrative Services Department

July 2020 Accounts Payable and Payroll

RECOMMENDATION:

Council approve certified City accounts payable, payroll and payroll vendor checks for July 2020.

DISCUSSION:

Attached for City Council review and approval are the following:

Payroll

Dated 7/9/2020	Checks # 34906 - 34917	\$ 12,913.73
	Direct Deposits	311,294.45
Dated 7/23/2020	Checks # 34918 - 34928	9,532.43
	Direct Deposits	296,927.65

Accounts Payable

Dated 7/1/20-7/31/20	Checks # 164702 - 165058 & EFTs 3726 - 3765	4,880,955.22
	TOTAL AMOUNT	\$ 5,511,623.48

FISCAL IMPACT:

Total expenditures for all funds is \$ 5,511,623.48

CERTIFICATION:

The undersigned certifies that the attached demands have been released for payment and that funds are available for these demands.


Jeri Rangel
Director of Administrative Services

ATTACHMENT:

July 2020 Eden Warrant Register in the amount of \$ 4,880,955.22

City of Atascadero
Disbursement Listing

ITEM NUMBER
DATE:
ATTACHMENT:

A-2
09/08/20
1

For the Month of July 2020

Check Number	Check Date	Vendor	Description	Amount
164702	07/02/2020	13 STARS MEDIA	Accounts Payable Check	375.93
164703	07/02/2020	ALTHOUSE & MEADE, INC.	Accounts Payable Check	253.75
164704	07/02/2020	AMERICAN WEST TIRE & AUTO INC	Accounts Payable Check	519.61
164705	07/02/2020	ANTECH DIAGNOSTICS	Accounts Payable Check	303.63
164706	07/02/2020	AT&T	Accounts Payable Check	329.28
164707	07/02/2020	AT&T	Accounts Payable Check	327.70
164708	07/02/2020	ATASCADERO GIRLS SOFTBALL	Accounts Payable Check	100.00
164709	07/02/2020	ATASCADERO HAY & FEED	Accounts Payable Check	1,170.86
164711	07/02/2020	ATASCADERO MUTUAL WATER CO.	Accounts Payable Check	24,892.00
164712	07/02/2020	ATASCADERO YOUTH FOOTBALL	Accounts Payable Check	201.00
164713	07/02/2020	AVILA TRAFFIC SAFETY	Accounts Payable Check	1,545.00
164714	07/02/2020	TERRIE BANISH	Accounts Payable Check	23.60
164715	07/02/2020	BASSETT'S CRICKET RANCH, INC.	Accounts Payable Check	367.28
164716	07/02/2020	BELL'S PLUMBING REPAIR, INC.	Accounts Payable Check	238.00
164717	07/02/2020	BERRY MAN, INC.	Accounts Payable Check	480.20
164718	07/02/2020	BIG RED MARKETING, INC.	Accounts Payable Check	6,180.00
164719	07/02/2020	BURT INDUSTRIAL SUPPLY	Accounts Payable Check	3,709.15
164720	07/02/2020	CAL-COAST IRRIGATION, INC	Accounts Payable Check	902.15
164721	07/02/2020	CAL-COAST REFRIGERATION, INC	Accounts Payable Check	530.31
164722	07/02/2020	CARQUEST OF ATASCADERO	Accounts Payable Check	221.70
164723	07/02/2020	CENTRAL VALLEY TOXICOLOGY, INC.	Accounts Payable Check	38.00
164724	07/02/2020	CHARTER COMMUNICATIONS	Accounts Payable Check	174.97
164725	07/02/2020	COASTAL COPY, INC.	Accounts Payable Check	208.01
164726	07/02/2020	DAN BIDDLE PEST CONTROL SERVIC	Accounts Payable Check	135.00
164727	07/02/2020	DRIVE CUSTOMS	Accounts Payable Check	165.00
164728	07/02/2020	EARLY FORD V8 CLUB OF ATASC.	Accounts Payable Check	300.00
164729	07/02/2020	EARTH SYSTEMS PACIFIC	Accounts Payable Check	2,770.00
164730	07/02/2020	FARM SUPPLY COMPANY	Accounts Payable Check	378.06
164731	07/02/2020	FENCE FACTORY ATASCADERO	Accounts Payable Check	150.78
164732	07/02/2020	FERRELL'S AUTO REPAIR	Accounts Payable Check	213.36
164733	07/02/2020	FGL ENVIRONMENTAL	Accounts Payable Check	236.00
164734	07/02/2020	GAS COMPANY	Accounts Payable Check	310.25
164735	07/02/2020	ROBERT S HAMMER	Accounts Payable Check	557.96
164737	07/02/2020	HOME DEPOT CREDIT SERVICES	Accounts Payable Check	1,387.59
164738	07/02/2020	ZACHARIAH JACKSON	Accounts Payable Check	48.00
164739	07/02/2020	JK'S UNLIMITED, INC.	Accounts Payable Check	3,888.38
164740	07/02/2020	JOANN HEAD LAND SURVEYING	Accounts Payable Check	4,141.50
164741	07/02/2020	KRITZ EXCAVATING & TRUCKNG INC	Accounts Payable Check	598.58

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164742	07/02/2020	WADE MCKINNEY	Accounts Payable Check	317.34
164743	07/02/2020	MICHAEL STEPHENS PHOTOGRAPHY	Accounts Payable Check	1,800.00
164744	07/02/2020	MID-COAST MOWER & SAW, INC.	Accounts Payable Check	119.81
164745	07/02/2020	MINER'S ACE HARDWARE	Accounts Payable Check	699.94
164746	07/02/2020	MISSION UNIFORM SERVICE	Accounts Payable Check	322.28
164747	07/02/2020	MNS ENGINEERS, INC.	Accounts Payable Check	29,650.38
164748	07/02/2020	MONSOON CONSULTANTS	Accounts Payable Check	1,020.00
164749	07/02/2020	NEWTON CONSTRUCTION & MGMT INC	Accounts Payable Check	146,744.60
164750	07/02/2020	NORTH COUNTY GLASS	Accounts Payable Check	890.22
164751	07/02/2020	OFFICE DEPOT INC.	Accounts Payable Check	445.12
164752	07/02/2020	TARA ORLICK	Accounts Payable Check	50.60
164753	07/02/2020	PACIFIC CNTRL COAST HLTH CTRS	Accounts Payable Check	315.00
164755	07/02/2020	PACIFIC GAS AND ELECTRIC	Accounts Payable Check	8,119.07
164756	07/02/2020	PASO ROBLES SAFE & LOCK, INC.	Accounts Payable Check	380.14
164757	07/02/2020	PERRY'S ELECTRIC MOTORS & CTRL	Accounts Payable Check	840.00
164758	07/02/2020	PROCARE JANITORIAL SUPPLY,INC.	Accounts Payable Check	1,398.80
164759	07/02/2020	PRP COMPANIES	Accounts Payable Check	280.39
164760	07/02/2020	QUINCY ENGINEERING, INC.	Accounts Payable Check	4,657.22
164761	07/02/2020	SHIRLEY L. RADCLIFF-BRUTON	Accounts Payable Check	37.80
164762	07/02/2020	RAINSCAPE, A LANDSCAPE SVC CO.	Accounts Payable Check	6,892.00
164763	07/02/2020	BILL RAINWATER	Accounts Payable Check	177.78
164764	07/02/2020	ROCKWELL ENGINEERING & EQUIP	Accounts Payable Check	9,662.30
164765	07/02/2020	S. LOMBARDI & ASSOCIATES	Accounts Payable Check	625.00
164766	07/02/2020	SCOTT O'BRIEN FIRE & SAFETY CO	Accounts Payable Check	100.78
164767	07/02/2020	LISA SELL	Accounts Payable Check	83.00
164768	07/02/2020	SERVPRO OF MORRO BAY/KING CITY	Accounts Payable Check	822.44
164769	07/02/2020	SHRED-IT	Accounts Payable Check	293.40
164770	07/02/2020	SCOTT SIMONS	Accounts Payable Check	197.16
164771	07/02/2020	SOUTH COAST EMERGENCY VEH SVC	Accounts Payable Check	40.19
164772	07/02/2020	THE TRIBUNE	Accounts Payable Check	3,198.03
164776	07/02/2020	U.S. BANK	Accounts Payable Check	19,567.70
164777	07/02/2020	UNIVAR SOLUTIONS USA, INC.	Accounts Payable Check	4,708.90
164778	07/02/2020	VERIZON WIRELESS	Accounts Payable Check	1,238.43
164779	07/02/2020	WALLACE GROUP	Accounts Payable Check	3,364.22
164780	07/02/2020	WCJ PROPERTY SERVICES	Accounts Payable Check	708.00
164781	07/02/2020	WEX BANK - 76 UNIVERSL	Accounts Payable Check	9,452.17
164782	07/02/2020	WEX BANK - WEX FLEET UNIVERSAL	Accounts Payable Check	6,622.39
164783	07/02/2020	KAREN B. WYKE	Accounts Payable Check	288.00

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164784	07/02/2020	ZEE MEDICAL SERVICES CO.	Accounts Payable Check	118.47
164785	07/02/2020	2ND NATURE SOFTWARE INC.	Accounts Payable Check	5,056.48
164786	07/02/2020	ALLIANT INSURANCE SERVICES INC	Accounts Payable Check	1,525.00
164787	07/02/2020	BRANCH SMITH PROPERTIES	Accounts Payable Check	350.00
164788	07/02/2020	CA POLICE CHIEF'S ASSC	Accounts Payable Check	730.00
164790	07/02/2020	CALIFORNIA JPIA	Accounts Payable Check	1,124,487.00
164791	07/02/2020	NICHOLAS DEBAR	Accounts Payable Check	300.00
164792	07/02/2020	PHILIP DUNSMORE	Accounts Payable Check	300.00
164793	07/02/2020	EXECUTIVE INFORMATION SERVICES	Accounts Payable Check	27,859.00
164794	07/02/2020	LIEBERT CASSIDY WHITMORE	Accounts Payable Check	3,965.00
164795	07/02/2020	VOID	Accounts Payable Check	0.00
164796	07/02/2020	JERI RANGEL	Accounts Payable Check	300.00
164797	07/02/2020	RACHELLE RICKARD	Accounts Payable Check	500.00
164798	07/02/2020	STANLEY CONVERGENT SECURITY	Accounts Payable Check	990.06
164799	07/02/2020	TARGET SOLUTIONS LEARNING, LLC	Accounts Payable Check	2,590.00
164800	07/02/2020	TRAINING INNOVATIONS, INC.	Accounts Payable Check	750.00
164801	07/02/2020	ULTREX LEASING	Accounts Payable Check	260.76
3726	07/09/2020	ANTHEM BLUE CROSS HSA	Payroll Vendor Payment	9,445.06
164802	07/09/2020	ATASCADERO MID MGRS ORG UNION	Payroll Vendor Payment	80.00
164803	07/09/2020	ATASCADERO POLICE OFFICERS	Payroll Vendor Payment	1,916.25
164804	07/09/2020	ATASCADERO PROF. FIREFIGHTERS	Payroll Vendor Payment	1,176.50
164805	07/09/2020	MASS MUTUAL WORKPLACE SOLUTION	Payroll Vendor Payment	8,351.48
164806	07/09/2020	NATIONWIDE RETIREMENT SOLUTION	Payroll Vendor Payment	521.73
164807	07/09/2020	NAVIA BENEFIT SOLUTIONS	Payroll Vendor Payment	1,600.88
164808	07/09/2020	SEIU LOCAL 620	Payroll Vendor Payment	838.00
164809	07/09/2020	VANTAGEPOINT TRNSFR AGT 106099	Payroll Vendor Payment	357.85
164810	07/09/2020	VANTAGEPOINT TRNSFR AGT 304633	Payroll Vendor Payment	5,023.79
164811	07/09/2020	VANTAGEPOINT TRNSFR AGT 706276	Payroll Vendor Payment	296.00
164812	07/09/2020	CHARTER COMMUNICATIONS	Accounts Payable Check	8,821.42
3727	07/10/2020	STATE DISBURSEMENT UNIT	Payroll Vendor Payment	209.54
3728	07/13/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	24,046.41
3729	07/13/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	41,710.34
3730	07/13/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	1,903.88
3731	07/13/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	1,801.51
3732	07/13/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	3,970.77
3733	07/13/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	6,096.40
3734	07/13/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	8,126.12
3735	07/13/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	12,710.26

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3736	07/14/2020	RABOBANK, N.A.	Payroll Vendor Payment	58,397.12
3737	07/14/2020	EMPLOYMENT DEV DEPARTMENT	Payroll Vendor Payment	17,732.07
3738	07/14/2020	EMPLOYMENT DEV. DEPARTMENT	Payroll Vendor Payment	2,194.69
3739	07/14/2020	CAL PERS	Accounts Payable Check	844.80
3740	07/14/2020	CAL PERS	Accounts Payable Check	748.80
3741	07/14/2020	CAL PERS	Accounts Payable Check	571.20
3742	07/14/2020	CAL PERS	Accounts Payable Check	441.60
3743	07/14/2020	CAL PERS	Accounts Payable Check	172.80
3744	07/14/2020	CAL PERS	Accounts Payable Check	115.20
164813	07/17/2020	4LEAF, INC.	Accounts Payable Check	25,005.30
164814	07/17/2020	ADVANCED INFRASTRUCTURE TECHN	Accounts Payable Check	2,734.70
164815	07/17/2020	AT&T	Accounts Payable Check	268.74
164816	07/17/2020	AT&T	Accounts Payable Check	698.51
164817	07/17/2020	AVILA TRAFFIC SAFETY	Accounts Payable Check	670.00
164818	07/17/2020	BASSETT'S CRICKET RANCH, INC.	Accounts Payable Check	333.98
164819	07/17/2020	BAY LAUREL NURSERY	Accounts Payable Check	787.36
164820	07/17/2020	KEITH R. BERGHER	Accounts Payable Check	45.00
164821	07/17/2020	BERRY MAN, INC.	Accounts Payable Check	147.45
164822	07/17/2020	BUREAU VERITAS NORTH AMERICA	Accounts Payable Check	8,825.59
164823	07/17/2020	BURKE, WILLIAMS, & SORENSON LLP	Accounts Payable Check	40,000.00
164824	07/17/2020	BURT INDUSTRIAL SUPPLY	Accounts Payable Check	174.25
164825	07/17/2020	CA BUILDING STANDARDS COMM.	Accounts Payable Check	171.00
164826	07/17/2020	CAL-COAST REFRIGERATION, INC	Accounts Payable Check	491.61
164827	07/17/2020	CALPORTLAND COMPANY	Accounts Payable Check	2,201.16
164828	07/17/2020	JIM CAMPANA	Accounts Payable Check	155.15
164829	07/17/2020	CARQUEST OF ATASCADERO	Accounts Payable Check	13.51
164830	07/17/2020	CHARTER COMMUNICATIONS	Accounts Payable Check	1,392.52
164831	07/17/2020	CUESTA POLYGRAPH	Accounts Payable Check	2,848.34
164832	07/17/2020	DEPARTMENT OF CONSERVATION	Accounts Payable Check	629.69
164833	07/17/2020	DEPARTMENT OF JUSTICE	Accounts Payable Check	49.00
164834	07/17/2020	DIVISION OF STATE ARCHITECT	Accounts Payable Check	50.00
164835	07/17/2020	EIKHOF DESIGN GROUP, INC.	Accounts Payable Check	2,840.00
164836	07/17/2020	EL CAMINO VETERINARY HOSP	Accounts Payable Check	35.43
164837	07/17/2020	FASTENAL COMPANY	Accounts Payable Check	159.44
164838	07/17/2020	FGL ENVIRONMENTAL	Accounts Payable Check	405.00
164839	07/17/2020	FLUID RESOURCE MANAGEMENT, INC.	Accounts Payable Check	1,527.00
164840	07/17/2020	GOVERNMENT FINANCE OFFICERS AS	Accounts Payable Check	225.00
164841	07/17/2020	KATHLEEN GROGAN	Accounts Payable Check	25.00

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164842	07/17/2020	SCOTT GROOMER	Accounts Payable Check	459.68
164843	07/17/2020	HAMNER, JEWELL & ASSOCIATES	Accounts Payable Check	475.99
164844	07/17/2020	HANSEN BRO'S CUSTOM FARMING	Accounts Payable Check	30,655.20
164845	07/17/2020	HIGH COUNTRY OUTDOOR, INC.	Accounts Payable Check	400.00
164846	07/17/2020	HINDERLITER, DE LLAMAS	Accounts Payable Check	2,048.34
164847	07/17/2020	IRON MOUNTAIN RECORDS MGMNT	Accounts Payable Check	110.34
164848	07/17/2020	JK'S UNLIMITED, INC.	Accounts Payable Check	2,303.98
164849	07/17/2020	KEY TERMITE & PEST CONTROL, INC	Accounts Payable Check	555.00
164850	07/17/2020	KNECHT'S PLUMBING & HEATING	Accounts Payable Check	3,457.22
164851	07/17/2020	KPRL 1230 AM	Accounts Payable Check	320.00
164852	07/17/2020	KW CONSTRUCTION	Accounts Payable Check	3,600.00
164853	07/17/2020	COLETTE LAYTON	Accounts Payable Check	443.84
164854	07/17/2020	LEE WILSON ELECTRIC CO. INC	Accounts Payable Check	1,428.00
164855	07/17/2020	LOS PADRES COUNCIL, BSA	Accounts Payable Check	528.00
164856	07/17/2020	MADRONE LANDSCAPES, INC.	Accounts Payable Check	1,963.00
164857	07/17/2020	MARBORG INDUSTRIES	Accounts Payable Check	62.28
164858	07/17/2020	BECKY MAXWELL	Accounts Payable Check	9.78
164859	07/17/2020	MICHAEL K. NUNLEY & ASSC, INC.	Accounts Payable Check	1,941.15
164860	07/17/2020	MID-STATE CONCRETE PRODUCTS	Accounts Payable Check	1,437.19
164861	07/17/2020	MINER'S ACE HARDWARE	Accounts Payable Check	143.10
164862	07/17/2020	MISSION UNIFORM SERVICE	Accounts Payable Check	77.54
164863	07/17/2020	MV TRANSPORTATION, INC.	Accounts Payable Check	5,870.68
164864	07/17/2020	NORTH COAST ENGINEERING INC.	Accounts Payable Check	1,396.50
164865	07/17/2020	OFFICE DEPOT INC.	Accounts Payable Check	23.20
164866	07/17/2020	PACIFIC CNTRL COAST HLTH CTRS	Accounts Payable Check	390.00
164867	07/17/2020	PACIFIC GAS AND ELECTRIC	Accounts Payable Check	20,871.57
164868	07/17/2020	PAPICH CONSTRUCTION CO., INC.	Accounts Payable Check	19,487.57
164869	07/17/2020	PERRY'S ELECTRIC MOTORS & CTRL	Accounts Payable Check	3,372.06
164870	07/17/2020	PERRY'S PARCEL & GIFT	Accounts Payable Check	188.76
164871	07/17/2020	PETTY CASH-FINANCE DEPARTMENT	Accounts Payable Check	217.58
164872	07/17/2020	PROCARE JANITORIAL SUPPLY, INC.	Accounts Payable Check	71.42
164873	07/17/2020	QUINCY ENGINEERING, INC.	Accounts Payable Check	5,805.70
164874	07/17/2020	RAINSCAPE, A LANDSCAPE SVC CO.	Accounts Payable Check	350.00
164875	07/17/2020	RAMINHA CONSTRUCTION, INC.	Accounts Payable Check	13,766.18
164876	07/17/2020	READYREFRESH BY NESTLE	Accounts Payable Check	473.91
164877	07/17/2020	RECOGNITION WORKS	Accounts Payable Check	10.78
164878	07/17/2020	ROB DAVIS CONSTRUCTION	Accounts Payable Check	1,200.00
164879	07/17/2020	ERIN RUSSELL	Accounts Payable Check	1,125.00

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164880	07/17/2020	S. LOMBARDI & ASSOCIATES	Accounts Payable Check	1,185.00
164881	07/17/2020	SAN LUIS POWERHOUSE, INC.	Accounts Payable Check	604.23
164882	07/17/2020	SCHNEIDER ELECTRIC SYS USA INC	Accounts Payable Check	2,268.00
164883	07/17/2020	SCOTT O'BRIEN FIRE & SAFETY CO	Accounts Payable Check	106.78
164884	07/17/2020	RON SHORES	Accounts Payable Check	9,280.40
164885	07/17/2020	SLO CO AUDITOR CONTROLLER	Accounts Payable Check	110.00
164886	07/17/2020	SOUZA CONSTRUCTION, INC.	Accounts Payable Check	52,379.22
164887	07/17/2020	SPEAKWRITE, LLC.	Accounts Payable Check	96.83
164888	07/17/2020	CONNER M. SPEARS	Accounts Payable Check	1,660.00
164889	07/17/2020	SPECIALIZED EQUIPMENT REPAIR	Accounts Payable Check	9,105.04
164890	07/17/2020	STAPLES CREDIT PLAN	Accounts Payable Check	88.57
164891	07/17/2020	KURT W. STONE	Accounts Payable Check	1,200.00
164892	07/17/2020	SUNLIGHT JANITORIAL, INC.	Accounts Payable Check	2,661.00
164893	07/17/2020	TERRA VERDE ENVIRONMENTAL CONS	Accounts Payable Check	242.50
164894	07/17/2020	THOMSON REUTERS - WEST	Accounts Payable Check	170.00
164895	07/17/2020	THE TRIBUNE	Accounts Payable Check	716.32
164896	07/17/2020	ULTREX BUSINESS PRODUCTS	Accounts Payable Check	25.01
164897	07/17/2020	USA BLUE BOOK	Accounts Payable Check	510.30
164898	07/17/2020	VERIZON WIRELESS	Accounts Payable Check	1,791.74
164899	07/17/2020	VERIZON WIRELESS-VSAT	Accounts Payable Check	70.00
164900	07/17/2020	WCJ PROPERTY SERVICES	Accounts Payable Check	624.00
164901	07/17/2020	WEST COAST AUTO & TOWING, INC.	Accounts Payable Check	1,994.28
164902	07/17/2020	ZOOM IMAGING SOLUTIONS, INC.	Accounts Payable Check	1,139.93
164903	07/17/2020	13 STARS MEDIA	Accounts Payable Check	269.06
164904	07/17/2020	ATASCADERO CHAMBER OF COMMERCE	Accounts Payable Check	59,969.00
164905	07/17/2020	ATASCADERO HAY & FEED	Accounts Payable Check	986.30
164906	07/17/2020	AVTEC, INC.	Accounts Payable Check	7,601.55
164907	07/17/2020	BASSETT'S CRICKET RANCH, INC.	Accounts Payable Check	334.23
164908	07/17/2020	BERRY MAN, INC.	Accounts Payable Check	594.00
164909	07/17/2020	CA ASC FOR LOCAL ECONOMIC DEV	Accounts Payable Check	570.00
164910	07/17/2020	CA PARK & RECREATION SOCIETY	Accounts Payable Check	555.00
164911	07/17/2020	CA SECRETARY OF STATE	Accounts Payable Check	40.00
164912	07/17/2020	CHARTER COMMUNICATIONS	Accounts Payable Check	81.80
164913	07/17/2020	CREWSENSE, LLC	Accounts Payable Check	193.35
164914	07/17/2020	CULLIGAN/CENTRAL COAST WTR TRT	Accounts Payable Check	70.00
164915	07/17/2020	DANIEL J. GRASSESCHI	Accounts Payable Check	350.00
164916	07/17/2020	HANSEN BRO'S CUSTOM FARMING	Accounts Payable Check	5,132.79
164917	07/17/2020	JK'S UNLIMITED, INC.	Accounts Payable Check	2,085.17

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164918	07/17/2020	LAYNE LABORATORIES, INC.	Accounts Payable Check	1,789.73
164919	07/17/2020	COLETTE LAYTON	Accounts Payable Check	429.46
164920	07/17/2020	LIFE ASSIST, INC.	Accounts Payable Check	1,608.54
164921	07/17/2020	MID-COAST MOWER & SAW, INC.	Accounts Payable Check	1,397.28
164922	07/17/2020	MINER'S ACE HARDWARE	Accounts Payable Check	371.54
164923	07/17/2020	MISSION UNIFORM SERVICE	Accounts Payable Check	96.60
164924	07/17/2020	MOTION PICTURE LICENSING CORP.	Accounts Payable Check	591.93
164925	07/17/2020	NATIONAL AUTO FLEET GROUP	Accounts Payable Check	72,632.89
164926	07/17/2020	O'REILLY AUTOMOTIVE, INC.	Accounts Payable Check	18.01
164927	07/17/2020	MARTIN E. PARIS	Accounts Payable Check	350.00
164928	07/17/2020	PROCARE JANITORIAL SUPPLY, INC.	Accounts Payable Check	483.20
164929	07/17/2020	SHIRLEY L. RADCLIFF-BRUTON	Accounts Payable Check	71.40
164930	07/17/2020	SLO CO AIR POLLUTION CTRL DIST	Accounts Payable Check	4,365.80
164931	07/17/2020	SLO COUNTY HEALTH AGENCY	Accounts Payable Check	46,953.93
164932	07/17/2020	SOUTH COAST EMERGENCY VEH SVC	Accounts Payable Check	421.30
164933	07/17/2020	BRUCE ST. JOHN	Accounts Payable Check	183.16
164934	07/17/2020	STERICYCLE, INC.	Accounts Payable Check	30.00
164935	07/17/2020	TRIBUNE	Accounts Payable Check	683.56
164936	07/17/2020	TED E. WATERHOUSE	Accounts Payable Check	350.00
3745	07/23/2020	ANTHEM BLUE CROSS HSA	Payroll Vendor Payment	8,445.06
164937	07/23/2020	ATASCADERO MID MGRS ORG UNION	Payroll Vendor Payment	80.00
164938	07/23/2020	ATASCADERO POLICE OFFICERS	Payroll Vendor Payment	1,916.25
164939	07/23/2020	ATASCADERO PROF. FIREFIGHTERS	Payroll Vendor Payment	1,176.50
164940	07/23/2020	MASS MUTUAL WORKPLACE SOLUTION	Payroll Vendor Payment	7,633.88
164941	07/23/2020	NATIONWIDE RETIREMENT SOLUTION	Payroll Vendor Payment	635.19
164942	07/23/2020	NAVIA BENEFIT SOLUTIONS	Payroll Vendor Payment	1,600.88
164943	07/23/2020	SEIU LOCAL 620	Payroll Vendor Payment	802.98
164944	07/23/2020	VANTAGEPOINT TRNSFR AGT 106099	Payroll Vendor Payment	357.85
164945	07/23/2020	VANTAGEPOINT TRNSFR AGT 304633	Payroll Vendor Payment	4,947.54
164946	07/23/2020	VANTAGEPOINT TRNSFR AGT 706276	Payroll Vendor Payment	296.00
3746	07/24/2020	STATE DISBURSEMENT UNIT	Payroll Vendor Payment	209.54
3747	07/24/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	23,203.97
3748	07/24/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	39,144.02
3749	07/24/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	2,299.22
3750	07/24/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	2,194.04
3751	07/24/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	3,132.93
3752	07/24/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	5,757.76
3753	07/24/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	8,132.92

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Check Number	Check Date	Vendor	Description	Amount
3754	07/24/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	12,802.58
3755	07/28/2020	RABOBANK, N.A.	Payroll Vendor Payment	53,251.37
3756	07/28/2020	EMPLOYMENT DEV DEPARTMENT	Payroll Vendor Payment	15,869.76
3757	07/28/2020	EMPLOYMENT DEV. DEPARTMENT	Payroll Vendor Payment	2,217.61
3758	07/30/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	1,277,704.00
3759	07/30/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	924,772.00
3760	07/30/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	40,675.00
3761	07/30/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	13,184.00
3762	07/30/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	8,198.00
3763	07/30/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	7,557.00
3764	07/30/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	5,463.00
3765	07/30/2020	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	2,332.00
164947	07/31/2020	AMERICAN WEST TIRE & AUTO INC	Accounts Payable Check	1,582.34
164948	07/31/2020	ANTECH DIAGNOSTICS	Accounts Payable Check	238.52
164950	07/31/2020	AT&T	Accounts Payable Check	894.50
164951	07/31/2020	AT&T	Accounts Payable Check	763.95
164952	07/31/2020	ATASCADERO PROF. FIREFIGHTERS	Accounts Payable Check	1,629.76
164953	07/31/2020	BEACHWALK BBQ	Accounts Payable Check	90.00
164954	07/31/2020	CA DEPT OF TAX AND FEE ADMIN.	Accounts Payable Check	835.00
164955	07/31/2020	SUSAN AND REX CARLISLE	Accounts Payable Check	60.00
164956	07/31/2020	CARQUEST OF ATASCADERO	Accounts Payable Check	70.17
164958	07/31/2020	CHARTER COMMUNICATIONS	Accounts Payable Check	4,997.59
164959	07/31/2020	COAST ELECTRONICS	Accounts Payable Check	1,467.02
164960	07/31/2020	COASTAL COPY, INC.	Accounts Payable Check	130.66
164961	07/31/2020	CRYSTAL CREAMERY, INC.	Accounts Payable Check	350.24
164962	07/31/2020	DOCUTEAM	Accounts Payable Check	134.47
164963	07/31/2020	FEED MY SEOUL	Accounts Payable Check	60.00
164964	07/31/2020	FGL ENVIRONMENTAL	Accounts Payable Check	612.00
164965	07/31/2020	G BROTHERS KETTLECORN	Accounts Payable Check	150.00
164966	07/31/2020	GREEN TRADING USA	Accounts Payable Check	175.20
164967	07/31/2020	HELIXSTORM, INC.	Accounts Payable Check	3,600.00
164968	07/31/2020	HURRICANE KITCHEN	Accounts Payable Check	90.00
164969	07/31/2020	HYPERTEC DIRECT	Accounts Payable Check	1,977.50
164970	07/31/2020	ESTHER KARWATH	Accounts Payable Check	441.00
164971	07/31/2020	KRAFTY KONCESSIONS	Accounts Payable Check	90.00
164972	07/31/2020	L.N. CURTIS & SONS	Accounts Payable Check	2,818.34
164973	07/31/2020	COLETTE LAYTON	Accounts Payable Check	211.59
164974	07/31/2020	LEE WILSON ELECTRIC CO. INC	Accounts Payable Check	300.71

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164975	07/31/2020	MARY'S CUISINE CATERING	Accounts Payable Check	60.00
164976	07/31/2020	MEDPOST URGENT CARE-ATASCADERO	Accounts Payable Check	100.00
164977	07/31/2020	MISSION UNIFORM SERVICE	Accounts Payable Check	138.16
164978	07/31/2020	MNS ENGINEERS, INC.	Accounts Payable Check	18,333.76
164979	07/31/2020	OFFICE DEPOT INC.	Accounts Payable Check	95.36
164980	07/31/2020	PACIFIC GAS AND ELECTRIC	Accounts Payable Check	26,405.97
164981	07/31/2020	VOID	Accounts Payable Check	0.00
164982	07/31/2020	PETTY CASH-POLICE DEPARTMENT	Accounts Payable Check	43.50
164983	07/31/2020	PRO TOW	Accounts Payable Check	80.00
164984	07/31/2020	RAIN FOR RENT	Accounts Payable Check	11,420.91
164985	07/31/2020	RAVATT,ALBRECHT, & ASSC.,INC.	Accounts Payable Check	275.00
164986	07/31/2020	READYREFRESH BY NESTLE	Accounts Payable Check	24.31
164987	07/31/2020	SAN LUIS POWERHOUSE, INC.	Accounts Payable Check	1,562.32
164988	07/31/2020	LEON SIMONEAU	Accounts Payable Check	71.00
164989	07/31/2020	PATRICIA STEIN	Accounts Payable Check	90.00
164990	07/31/2020	JENNIFER STUART	Accounts Payable Check	60.00
164991	07/31/2020	SWEET GRACE COOKIE CO.	Accounts Payable Check	60.00
164993	07/31/2020	U.S. BANK	Accounts Payable Check	6,075.47
164994	07/31/2020	THOMAS F. VELASQUEZ	Accounts Payable Check	25.00
164995	07/31/2020	AFSS SOUTHERN DIVISION	Accounts Payable Check	60.00
164996	07/31/2020	AIR-RITE REFRIGERATION	Accounts Payable Check	75.00
164997	07/31/2020	ALL SIGNS AND GRAPHICS	Accounts Payable Check	1,208.94
164998	07/31/2020	AMERICAN WEST TIRE & AUTO INC	Accounts Payable Check	215.55
164999	07/31/2020	ASSOCIATED TRAFFIC SAFETY, INC	Accounts Payable Check	371.52
165000	07/31/2020	AT&T	Accounts Payable Check	239.40
165001	07/31/2020	ATASCADERO HAY & FEED	Accounts Payable Check	924.05
165002	07/31/2020	A-TOWN AV, INC.	Accounts Payable Check	15,983.99
165003	07/31/2020	AVILA TRAFFIC SAFETY	Accounts Payable Check	54.95
165004	07/31/2020	BASSETT'S CRICKET RANCH,INC.	Accounts Payable Check	691.09
165005	07/31/2020	BELL'S PLUMBING REPAIR, INC.	Accounts Payable Check	175.00
165006	07/31/2020	JOSE R. BENITEZ	Accounts Payable Check	120.00
165007	07/31/2020	BERRY MAN, INC.	Accounts Payable Check	781.78
165008	07/31/2020	BRANCH SMITH PROPERTIES	Accounts Payable Check	350.00
165009	07/31/2020	BREZDEN PEST CONTROL, INC.	Accounts Payable Check	65.00
165010	07/31/2020	CAL-COAST MACHINERY, INC	Accounts Payable Check	5.08
165011	07/31/2020	CARQUEST OF ATASCADERO	Accounts Payable Check	170.55
165012	07/31/2020	CENTRAL COAST TOURISM COUNCIL	Accounts Payable Check	425.00
165013	07/31/2020	CHARTER COMMUNICATIONS	Accounts Payable Check	174.97

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165014	07/31/2020	CO OF SAN LUIS OBISPO SART PRG	Accounts Payable Check	1,781.00
165015	07/31/2020	CORELOGIC SOLUTIONS, LLC.	Accounts Payable Check	1,500.00
165016	07/31/2020	CRYSTAL SPRINGS WATER	Accounts Payable Check	20.00
165017	07/31/2020	DARRYL'S LOCK AND SAFE	Accounts Payable Check	165.00
165018	07/31/2020	COLIN W. DEAN	Accounts Payable Check	350.00
165019	07/31/2020	DANIEL E. ERNST	Accounts Payable Check	350.00
165020	07/31/2020	ESRI, INC.	Accounts Payable Check	13,100.00
165021	07/31/2020	FERRELL'S AUTO REPAIR	Accounts Payable Check	396.71
165022	07/31/2020	FIRE CHIEFS ASSC OF SLO CO	Accounts Payable Check	325.00
165023	07/31/2020	GAS COMPANY	Accounts Payable Check	582.73
165024	07/31/2020	HART IMPRESSIONS PRINTING	Accounts Payable Check	80.81
165025	07/31/2020	ICMA	Accounts Payable Check	1,400.00
165026	07/31/2020	JK'S UNLIMITED, INC.	Accounts Payable Check	357.64
165027	07/31/2020	LEE WILSON ELECTRIC CO. INC	Accounts Payable Check	1,678.30
165028	07/31/2020	LIFE ASSIST, INC.	Accounts Payable Check	1,029.16
165029	07/31/2020	MID-COAST MOWER & SAW, INC.	Accounts Payable Check	45.63
165030	07/31/2020	MINER'S ACE HARDWARE	Accounts Payable Check	218.09
165031	07/31/2020	MISSION UNIFORM SERVICE	Accounts Payable Check	203.32
165032	07/31/2020	NORTH COUNTY CARPET CLEANERS	Accounts Payable Check	200.00
165033	07/31/2020	NVB EQUIPMENT, INC.	Accounts Payable Check	1,460.32
165034	07/31/2020	OFFICE DEPOT INC.	Accounts Payable Check	60.41
165035	07/31/2020	TARA ORLICK	Accounts Payable Check	59.80
165036	07/31/2020	PACIFIC GAS AND ELECTRIC	Accounts Payable Check	125.01
165037	07/31/2020	PEAKWIFI, LLC	Accounts Payable Check	650.00
165038	07/31/2020	PROCARE JANITORIAL SUPPLY,INC.	Accounts Payable Check	1,349.34
165039	07/31/2020	SHIRLEY L. RADCLIFF-BRUTON	Accounts Payable Check	88.20
165040	07/31/2020	RAND PRODUCTIONS	Accounts Payable Check	1,350.00
165041	07/31/2020	S. LOMBARDI & ASSOCIATES	Accounts Payable Check	810.00
165042	07/31/2020	SAM'S TREE 805, INC.	Accounts Payable Check	1,800.00
165043	07/31/2020	SERVICE SYSTEMS ASSC, INC.	Accounts Payable Check	2,500.00
165044	07/31/2020	SERVPRO OF E FULLERTON/PLACENT	Accounts Payable Check	827.14
165045	07/31/2020	SIGTRONICS CORP.	Accounts Payable Check	103.09
165046	07/31/2020	SMART AND FINAL	Accounts Payable Check	77.11
165047	07/31/2020	SUNLIGHT JANITORIAL, INC.	Accounts Payable Check	961.00
165048	07/31/2020	SWANK MOTION PICTURES, INC.	Accounts Payable Check	1,755.00
165049	07/31/2020	TURF STAR, INC.	Accounts Payable Check	143.74
165052	07/31/2020	U.S. BANK	Accounts Payable Check	14,850.32
165053	07/31/2020	ULTREX LEASING	Accounts Payable Check	260.76

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165054	07/31/2020	WILKINS ACTION GRAPHICS	Accounts Payable Check	461.00
165055	07/31/2020	ANNE G. WILSON	Accounts Payable Check	492.50
165056	07/31/2020	WRIGHT WAY COLLISION, INC.	Accounts Payable Check	4,484.98
165057	07/31/2020	KAREN B. WYKE	Accounts Payable Check	331.10
165058	07/31/2020	ZOOM IMAGING SOLUTIONS, INC.	Accounts Payable Check	947.54
				<hr/>
				\$ 4,880,955.22



Atascadero City Council

Staff Report – Public Works Department

Adopt an Ordinance to Amend Title 4 – “Public Safety”, Chapter 2 - “Traffic Regulations”, Article 5 – “Speed Regulations” Pertaining to Setting and Modifying Speed Limits

RECOMMENDATION:

Council adopt on second reading by title only, Draft Ordinance amending Title 4 – “Public Safety”, Chapter 2 - “Traffic Regulations”, Article 5 – “Speed Regulations” pertaining to setting and modifying speed limits.

DISCUSSION:

Speed regulations for City streets are set forth in Title 4 – “Public Safety”, Chapter 2 - “Traffic Regulations”, Article 5 – “Speed Regulations” of the Atascadero Municipal Code. The California Vehicle Code (CVC) sets forth requirements that local agencies must follow in setting speed limits and provides the authority to determine speed limits to a public official licensed as a Professional Engineer in the State of California – typically the City Engineer or Director of Public Works (defined as “Traffic Engineer” in Section 4-2.101 of the Municipal Code).

Article 5 of the Municipal Code was established by Ordinance 34 in 1980 and last modified by Ordinance 40 in 1981 by establishing speed limits on certain streets listed in Section 4-2.504. Staff is recommending changes to simplify the language by referencing the CVC for setting Prima Facie speed limits (Section 4-2.502). Furthermore, Section 4-2.504 will be deleted in its entirety to eliminate any conflicts with established speed limits from recently adopted and future Speed Zone Surveys. A redline copy of the proposed changes is attached to this report.

The City Council held a public hearing on August 11, 2020 to introduce the attached Draft Ordinance. No public comment regarding the amendment was received.

FISCAL IMPACT:

None.

ATTACHMENT:

Draft Ordinance

DRAFT ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ATASCADERO, CALIFORNIA, AMENDING MUNICIPAL CODE TITLE 4 – “PUBLIC SAFETY”, CHAPTER 2 – “TRAFFIC REGULATIONS”, ARTICLE 5 – “SPEED REGULATIONS” PERTAINING TO SETTING AND MODIFYING SPEED LIMITS

WHEREAS, the City of Atascadero has jurisdiction over the public roadway system and provides traffic engineering and traffic enforcement functions for the safety, welfare, and well-being of the public and roadway users; and

WHEREAS, Title 4, Chapter 2 of the Municipal Code pertains to rules and regulations concerning traffic regulations upon all streets within the City of Atascadero; and

WHEREAS, Article 5 of Title 4, Chapter 2 of the Municipal Code pertains to speed regulations of vehicles upon all streets within the City of Atascadero and was adopted by Ordinance 34 in 1980 and later amended to include prima facie speed limits on certain streets or portions thereof by Ordinance 40 in 1981; and

WHEREAS, the Atascadero City Council desires to update the authority of the Traffic Engineer to be consistent with provisions set forth in the California Vehicle Code, and to delete listed prima facie speed limits on certain streets or portions thereof from Article 5 to eliminate any discrepancies with current and future prima facie speed limits that are determined by the Traffic Engineer; and

WHEREAS, on August 11, 2020, the City Council held a duly noticed public hearing, at which interested persons had an opportunity to testify in support of, or in opposition to, the proposed amendments to Title 4, Chapter 2, Article 5 of the City’s Municipal Code and at which time the City Council considered the proposed amendments.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF ATASCADERO HEREBY ORDAINS AS FOLLOWS:

SECTION 1: Recitals. The above recitals are true and correct and are hereby incorporated by reference.

SECTION 2. Atascadero Municipal Code Title 4 - “Public Safety”, Chapter 2 - “Traffic Regulations”, Article 5 - “Speed Regulations” is amended as detailed in Exhibit A attached hereto and incorporated herein by reference.

SECTION 3. The City Council of the City of Atascadero, in a regular session assembled on August 11, 2020, resolved to introduce for first reading, by title only, an Ordinance to amend Title 4 – “Public Safety”, Chapter 2 - “Traffic Regulations”, Article 5 – “Speed Regulations” pertaining to setting and modifying speed limits shown in Exhibit A on file in the City Clerk’s Office and incorporated herein by reference.

SECTION 5. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 6. A summary of this Ordinance, approved by the City Attorney, together with the ayes and noes, shall be published twice: at least five days prior to its final passage, and before the expiration of fifteen (15) days after its final passage in accordance with California law. A copy of the full text of this Ordinance shall be on file in the City Clerk's office on and after the date following introduction and passage and shall be available to any interested member of the public.

SECTION 7. This Ordinance shall take effect 30 days from the date of final passage.

INTRODUCED at a regular meeting of the City Council held on _____, and **PASSED APPROVED** and **ADOPTED** by the City Council of the City of Atascadero, State of California, on _____.

CITY OF ATASCADERO

Heather Moreno, Mayor

ATTEST:

Lara K. Christensen, City Clerk

APPROVED AS TO FORM:

Brian A. Pierik, City Attorney



Atascadero City Council

Staff Report – Fire & Emergency Services Department

Cost Recovery Related to City Staff & Equipment Responding to Mutual Aid Emergencies Outside the City's Jurisdiction

RECOMMENDATION:

Council adopt Draft Resolution, identifying the terms and conditions, including portal-to-portal pay for City personnel response, away from their official duty stations and assigned to an emergency incident, related to City services responding to State & Federal emergencies outside the City's jurisdiction.

DISCUSSION:

California has the most robust and efficient state-wide firefighting assistance program in the world. Known as the California Fire and Rescue Mutual Aid System, it is capable of mobilizing thousands of firefighters and engines throughout the state at a moment's notice. Atascadero Fire is an active participant, and routinely sends personnel and equipment to fires or other disasters around the state.

The attached Draft Resolution will supersede Resolution Nos. 2015-041 and 2015-042 previously adopted by Council in 2015 and is necessary for the inclusion of the Fire Battalion Chief in order to allow this position to participate and be compensated for hours worked on a State or Federal emergency. A Battalion Chief from Atascadero may be called to participate in the mutual aid system, and will typically be tasked with a fire management type position such as Strike Team Leader, Safety Officer, Division Supervisor or Incident Commander. Any of these positions can be assigned to work a two-week assignment or more, working 24 hours a day. By including the Battalion Chief position in the Draft Resolution, individuals holding this position can be compensated for regular straight time hours worked above their normal work week. This will be in line with all other city employees who are compensated for mutual aid beginning from the time of dispatch to the return to jurisdiction (portal to portal) in accordance with their Memorandum of Understanding.

Cal OES (Office of Emergency Services) coordinates the state mutual aid system and manages both the administration and the reimbursement to agencies for resources requested. Cal OES requires this resolution to determine how both non-exempt and exempt employees are compensated and how reimbursement is processed for the City.

FISCAL IMPACT:

Adoption of this Draft Resolution will result in increased cost recovery related to mutual aid responses.

ALTERNATIVES:

Council could refuse to adopt the Draft Resolution and receive only partial reimbursement for a Battalion Chief response to mutual aid emergencies.

ATTACHMENT:

Draft Resolution

DRAFT RESOLUTION

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATASCADERO, CALIFORNIA, IDENTIFYING THE TERMS AND CONDITIONS, INCLUDING PORTAL-TO-PORTAL PAY FOR CITY PERSONNEL RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATIONS AND ASSIGNED TO AN EMERGENCY INCIDENT

WHEREAS, the City of Atascadero is a public agency located in the County of San Luis Obispo, State of California; and

WHEREAS, it is the City of Atascadero's desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the City of Atascadero has in its employ full time City personnel that may be assigned by City management to respond to emergency incidents inside and outside the City limits; and

WHEREAS, the City of Atascadero will compensate its employees portal-to-portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, City of Atascadero employees, while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response, continue to be City employees and are not employees of any other agency or entity; and

WHEREAS, the City of Atascadero will compensate its' non-exempt employees overtime in accordance with their current Memorandum of Understanding while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the City of Atascadero will compensate its' exempt employees their regular straight time rate for hours worked over their normal work period hours in accordance with their current Memorandum of Understanding or Resolution while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, exempt personnel are not subject to payment of overtime, and payments under this Resolution will not affect the exempt status of such positions; and

WHEREAS, the City Council has previously adopted Resolutions No. 2015-041 and 2015-042 and desires to supersede said Resolutions with this one Resolution; and

WHEREAS, the City Council desires that this Resolution become effective as of July 1, 2020.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Atascadero:

1. Personnel shall be compensated according to Memorandum of Understanding (MOU), Resolution, Personnel System Rules and/or other directives that identify personnel compensation in the workplace.
2. In the event a personnel classification does not have an assigned compensation rate, a “Base Rate” as set forth in an organizational policy, administrative directive or similar document will compensate such personnel.
3. The Atascadero Fire Department and the Atascadero Police Department will maintain a current salary survey or acknowledgement of acceptance of the “base rate” on file with the California Governor’s Office of Emergency Services, Fire Rescue Division.
4. Personnel will be compensated (portal-to-portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

PASSED AND ADOPTED at a regular meeting of the City Council held on the 8th day of September, 2020.

On motion by Council Member ____ and seconded by Council Member ____ the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY OF ATASCADERO

Heather Moreno, Mayor

ATTEST:

Lara K. Christensen, City Clerk

APPROVED AS TO FORM:

Brian A. Pierik, City Attorney



Atascadero City Council

Staff Report – Community Development Department

Community Facilities District 2005-1 Annexation No. 20

RECOMMENDATIONS:

Council:

1. Adopt the Draft Resolution, declaring the results of a special annexation landowner election, determining the validity of prior proceedings and directing the recording of an amendment to the notice of special tax lien.
2. Adopt on second reading, by title only, the Draft Ordinance, authorizing the levy of special taxes in Community Facilities District 2005-1 for certain annexation territory identified as Annexation No. 20.

DISCUSSION:

This action consists of authorizing the levy of special taxes in Community Facilities District 2005-1 to a newly annexed area known as the Principal Planned Development (Annexation No. 20). This is a second reading of the proposed Ordinance and is required to formalize the annexation.

On August 11, 2020, the City Council held a public hearing on annexing the territory identified as Annexation No. 20 into the City's Community Facilities District (CFD) 2005-1. After the close of the public hearing, the City Council adopted Resolution No. 2020-060 (presented as Draft Resolution A as part of the August 11, 2020 staff report). This annexation was authorized by Council on a 5-0 vote. A landowner election was then held, and the landowners elected to authorize a special CFD tax and approved the annexation. Following the election, there was a minor oversight and Draft Resolution B, declaring the results of the election, was not adopted by the Council. This Draft Resolution (Attachment 1), along with the Draft Ordinance (Attachment 2) that was introduced for first reading at the August 11, 2020 meeting to authorize the levy of a CFD fee to all future property owners residing in Annexation No. 20 territory, are before the Council for final approval tonight.

The Special Tax levied against Single-Family Residential parcels for Fiscal Year 2020-2021 was \$706.68 per parcel, which is subject to an annual escalator to pay for the service expansion needed to serve these additional residential units. The money collected can only be used to fund new public services authorized to be funded by the

State Mello-Roos Act and identified within the Rate and Method of Apportionment, and cannot be used to support existing services. Adoption of this Ordinance, on second reading, will complete the CFD process and allow for the Final Map to be recorded.

ATTACHMENTS:

1. Draft Resolution
2. Draft Ordinance

DRAFT RESOLUTION

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATASCADERO, CALIFORNIA, DECLARING THE RESULTS OF A SPECIAL ANNEXATION LANDOWNER ELECTION, DETERMINING VALIDITY OF PRIOR PROCEEDINGS, AND DIRECTING THE RECORDING OF AN AMENDMENT TO NOTICE OF SPECIAL TAX LIEN

WHEREAS, under the Mello-Roos Community Facilities Act of 1982 (Sections 53311 and following, California Government Code; hereafter referred to as the “Act”), the City Council of the City of Atascadero (the “City”) previously conducted proceedings to establish the City of Atascadero Community Facilities District No. 2005-1 (Public Services) (the “District”), and

WHEREAS, in proceedings conducted by this City Council pursuant to the Act, this City Council has adopted a Resolution entitled “Resolution of the City Council of the City of Atascadero, California, Authorizing the Annexation of Territory into Community Facilities District No. 2005-1 (Public Services), Authorizing the Levy of a Special Tax, and Submitting the Levy of Special Tax to Qualified Electors” (the “Resolution of Annexation”), which called for a special election of the qualified landowner electors in the territory of land proposed to be annexed to the District; and

WHEREAS, pursuant to the terms of the Resolution of Annexation, which is by this reference incorporated herein, the special election has been held and the City Clerk has on file a Canvass and Statement of Results of Election, (the “Canvass”) a copy of which is attached hereto as Exhibit A; and

WHEREAS, this City Council has been informed of the Canvass, finds it appropriate, and wishes to complete its proceedings for the annexation of territory into the District.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Atascadero:

SECTION 1. The above recitals are true and correct.

SECTION 2. The issue presented at the special election was the levy of a special tax within the territory annexed to the District, to be levied in accordance with the formula heretofore approved by this City Council, all as described in Resolution No. 2020-050, entitled “Resolution of the City Council of the City of Atascadero, California, Declaring its Intention to Annex Territory into Community Facilities District No. 2005-1 (Public Services) as Annexation No. 20, and to Authorize the Levy of Special Taxes Therein” adopted by this City Council on June 23, 2020.

SECTION 3. Pursuant to the Canvass on file with the City Clerk, the issue presented at the special election was approved by the landowners of the territory annexed to the District by more than two-thirds (2/3) of the votes cast at the special election.

SECTION 4. Pursuant to the voter approval, the annexed territory is hereby declared to be fully annexed to and part of the District and this City Council may levy special taxes therein as heretofore provided in these proceedings.

SECTION 5. It is hereby found that all prior proceedings and actions taken by this City Council with respect to the District and the territory annexed thereto were valid and in conformity with the Act.

SECTION 6. Within 15 days of the date of adoption hereof, the City Clerk shall execute and cause to be recorded in the office of the County Recorder of the County of San Luis Obispo, an Amendment to Notice of Special Tax Lien, as required by Section 53328.3 of the Act.

SECTION 7. This Resolution shall take effect upon its adoption.

PASSED AND ADOPTED at a regular meeting of the City Council held on the 8th day of September, 2020.

On motion by Council Member ____ and seconded by Council Member ____ the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY OF ATASCADERO

Heather Moreno, Mayor

ATTEST:

Lara K. Christensen, City Clerk

APPROVED AS TO FORM:

Brian A. Pierik, City Attorney

City of Atascadero
Community Facilities District No. 2005-1
(Public Services)
Annexation No. 20

CANVASS AND STATEMENT OF RESULT OF ELECTION

I hereby certify that on August 11, 2020, I canvassed the returns of the election held on August 11, 2020, for the City of Atascadero Community Facilities District No. 2005-1 (Public Services) Annexation No. 20 and the total number of votes cast in such election and the total number of votes cast for and against the measure are as follows and the totals as shown for and against the measure are full, true and correct:

	Qualified Landowner Votes	Votes Cast	Votes YES	Votes NO
City of Atascadero Community Facilities District No. 2005-1 (Public Services) Annexation No. 20 Special Tax Election, August 11, 2020	<u>6</u>	<u>6</u>	<u>6</u>	<u>0</u>

BALLOT MEASURE: Shall the City Council of the City of Atascadero be authorized to levy a special tax on an annual basis at the rates and apportioned as described in Resolution No. 2020-050 adopted by the City Council on June 23, 2020 (the "Resolution"), which is incorporated herein by this reference, within the territory identified on the map entitled "Annexation Boundary Map No. 20 of Community Facilities District No. 2005-1 (Public Services) City of Atascadero, County of San Luis Obispo, State of California" to finance certain services as set forth in Section 4 to the Resolution (including incidental expenses).

YES: X

NO:

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND on August 11, 2020.

By: _____
Lara K. Christensen, City Clerk City of Atascadero

DRAFT ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ATASCADERO, CALIFORNIA, AUTHORIZING THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES), INCLUDING CERTAIN ANNEXATION TERRITORY

WHEREAS, the City of Atascadero (the “City”) has conducted proceedings pursuant to the “Mello-Roos Community Facilities Act of 1982”, being Chapter 2.5, Part 1 Division 2, Title 5 of the Government Code of the State of California (the “Act”) and the City of Atascadero Community Facilities District No. 2005-1 (Public Services) Ordinance enacted pursuant to the powers reserved by the City of Atascadero under Sections 3, 5, and 7 of Article XI of the Constitution of the State of California (the “CFD Ordinance”) (the Act and the CFD Ordinance may be referred to collectively as the “Community Facilities District Law”), to establish the City of Atascadero Community Facilities District No. 2005-1 (Public Services) (the “District”) for the purpose of financing police services, fire protection and suppression services, and park services (the “Services”) as provided in the Act; and

WHEREAS, the rate and method of apportionment of special tax for the District is set forth in Exhibit B to the City Council Resolution entitled “A Resolution of the City Council of the City of Atascadero, California, For the Formation of Community Facilities District No. 2005-1 (Public Services)” (the “Resolution of Formation”), which was adopted on May 24, 2005; and

WHEREAS, the City has conducted proceedings to annex territory into the District and, with respect to the proceedings, following an election of the qualified electors in the territory proposed for annexation (the “Annexation Territory”), the City Council, on September 8, 2020, adopted a Resolution entitled “Resolution of the City Council of the City of Atascadero, California, Declaring the Results of a Special Annexation Landowner Election, Determining Validity of Prior Proceedings, and Directing the Recording of an Amendment to Notice of Special Tax Lien.”

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF ATASCADERO
HEREBY ORDAINS AS FOLLOWS:**

SECTION 1. The above recitals are true and correct.

SECTION 2. By the passage of this Ordinance, the City Council hereby authorizes and levies the special tax within the District, including the Annexation Territory, pursuant to the Community Facilities District Law, at the rate and in accordance with the rate and method of apportionment of special tax set forth in the Resolution of Formation, which rate and method is on file in the City Clerk’s Office and incorporated herein by reference. The special tax has previously been levied in the original territory of the District beginning in Fiscal Year 2006-07 pursuant to Ordinance No. 478 passed and adopted by the City Council on July 12, 2005 and the special tax is hereby levied commencing in Fiscal Year 2021-22 in the District, including the Annexation Territory, and in each fiscal year thereafter to pay for the Services for the District and all costs of administering the District.

SECTION 3. The City's Finance Director or designee or employee or consultant of the City is hereby authorized and directed each fiscal year to determine the specific special tax to be levied for the next ensuing fiscal year for each parcel of real property within the District, including the Annexation Territory, in the manner and as provided in the Resolution of Formation.

SECTION 4. Exemptions from the levy of the special tax shall be as provided in the Resolution of Formation and the applicable provisions of the Community Facilities District Law. In no event shall the special tax be levied on any parcel within the District in excess of the maximum special tax specified in the Resolution of Formation.

SECTION 5. All of the collections of the special tax shall be used as provided in the Community Facilities District Law and in the Resolution of Formation, including, but not limited to, the payment of the costs of the Services, the payment of the costs of the City in administering the District, and the costs of collecting and administering the special tax.

SECTION 6. The special tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall have the same lien priority, and be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes; provided, however, that the City Council may provide for other appropriate methods of collection by resolution(s) of the City Council. The Finance Director of the City is hereby authorized and directed to provide all necessary information to the auditor/tax collector of the County of San Luis Obispo in order to effect proper billing and collection of the special tax, so that the special tax shall be included on the secured property tax roll of the County of San Luis Obispo for Fiscal Year 2021-22 and for each fiscal year thereafter until no longer required to pay for the Services or until otherwise terminated by the City.

SECTION 7. If for any reason any portion of this Ordinance is found to be invalid, or if the special tax is found inapplicable to any particular parcel within the District, including the Annexation Territory, by a court of competent jurisdiction, the balance of this Ordinance and the application of the special tax to the remaining parcels within the District, including the Annexation Territory, shall not be affected.

SECTION 8. A summary of this Ordinance, approved by the City Attorney, together with the ayes and noes, shall be published twice: at least five days prior to its final passage and before the expiration of fifteen (15) days after its final passage, in accordance with California law. A copy of the full text of this Ordinance shall be on file in the City Clerk's Office on and after the date following introduction and passage and shall be available to any interested member of the public.

SECTION 9. This Ordinance shall take effect 30 days from the date of final passage.

INTRODUCED at a regular meeting of the City Council held on August 11, 2020 and **PASSED** and **ADOPTED** by the City Council of the City of Atascadero, State of California, on September 8, 2020.

CITY OF ATASCADERO

Heather Moreno, Mayor

ATTEST:

Lara K. Christensen, City Clerk

APPROVED AS TO FORM:

Brian A. Pierik, City Attorney



Atascadero City Council

Staff Report – Office of the City Treasurer

Amendment of Investment Policy

RECOMMENDATION:

Council adopt Draft Resolution amending the City of Atascadero Investment Policy.

DISCUSSION:

The Investment Policy provides guidelines for the prudent investment of funds, outlines policies for maximizing the efficiency of the City's cash management system, protects pooled cash and ultimately enhances the economic status of the City. California Government Code defines the parameters within which City funds may be invested. The priorities of the Policy continue to be safety, liquidity, and yield.

The City's investment portfolio is concentrated primarily in FDIC insured certificates of deposit, U.S. Government Issues (Agencies) such as Federal Home Loan Bank (FHLB) or Federal National Mortgage Association (FNMA), Supranational Agency Securities, and the State Treasurer's Local Agency Investment Fund (LAIF).

California Government Code Section 53601 (c)-(e) authorizes investments in California and California Local Agency Municipal Obligations (limited to 30%) and other State Municipal Obligations (limited to 30%). These are not currently included in the City's Policy of authorized investments, but are considered relatively safe investments, particularly those that are highly rated and those that are General Obligation bonds. In some economic environments, municipal bonds can have a higher yield than Agencies or Certificates of Deposit. Opening up the policy to allow for these investments will provide more tools to assist the City in maximizing investment returns during those periods.

Additionally, the draft update to the Investment Policy calls for removing the maximum investment in Agencies. Government Code Sections 53601 (b) and (f) allow for these investments and do not impose a maximum. The City's Policy separately imposed a maximum of 40%. Agencies are considered to be among some of the safest instruments, and can be prudent investments. The City employs a "ladder system" of staggering the maturity dates of investments. This provides greater diversification in the portfolio, maintains sufficient liquidity, and stabilizes returns. In some economic environments, it is beneficial to the City to invest more than 40% of the idle cash in Agencies, particularly in those maturity dates that correspond with holes in the laddered

investment system. Doing so could potentially increase the city yield without subjecting the City to additional risk.

In addition to the investment-related updates in the draft Investment Policy, additional clarifying language is proposed in *Section II. Investment Authority and Responsibilities*. California Government Code Section 53607 authorizes the City Council to delegate the investment authority to the City Treasurer on an annual basis. Adoption of the attached Draft Resolution delegates such authority. Staff will bring an update of the Investment Policy to Council for consideration each year hereafter, which will serve as the Council's formal delegation of authority to the City Treasurer.

The City of Atascadero Finance Committee met to review the draft policy on August 27, 2020. After their review and discussion in the publicly held meeting, the Finance Committee voted to endorse the draft Investment Policy as proposed.

FISCAL IMPACT:

A modest increase in interest earnings is anticipated with this Policy update.

ATTACHMENTS:

1. Draft Resolution—Approving an amendment of the City of Atascadero Investment Policy.
2. Draft City of Atascadero Investment Policy dated September 8, 2020 (Redline Version)

DRAFT RESOLUTION

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATASCADERO, CALIFORNIA, AMENDING THE CITY OF ATASCADERO INVESTMENT POLICY

WHEREAS, the City Council of the City of Atascadero desires to prudently invest idle funds of the City to maximize the use of taxpayer funds; and

WHEREAS, California Government Code, Section 53646, requires all local agency governing boards to adopt an investment policy and requires the Treasurer or Chief Financial Officer to provide an investment report to the legislative body at least quarterly; and

WHEREAS, the City of Atascadero Investment Policy was last updated in 2017.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Atascadero:

SECTION 1. Recitals. The foregoing recitals are true and correct and the City Council so finds and determines.

SECTION 2. Investment Policy. The Investment Policy, attached as Exhibit A to this Resolution and incorporated herein by this reference, shall become part of this Resolution.

SECTION 3. Approval. The City Council of the City of Atascadero, in a regular session assembled on September 8, 2020, resolved to adopt the City of Atascadero Investment Policy, attached as Exhibit A to this Resolution and incorporated herein by this reference.

SECTION 4. Effective Date. This Resolution shall take effect upon its adoption and shall remain in effect until revised by the City Council.

PASSED AND ADOPTED at a regular meeting of the City Council held on the ___th day of _____, 2020.

On motion by _____ and seconded by _____, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

CITY OF ATASCADERO

Heather Moreno, Mayor

ATTEST:

Lara K. Christensen, City Clerk

APPROVED AS TO FORM:

Brian A. Pierik, City Attorney

Exhibit A

City of Atascadero

Investment Policy

Dated ~~November 28, 2017~~ September 8, 2020

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I. OVERVIEW

INTRODUCTION

The purpose of this document is to provide guidelines for the prudent investment of funds not required for the immediate needs of the City, and outline policies for maximizing the efficiency of the City's cash management system. The ultimate goal is to enhance the economic status of the City while protecting its pooled cash.

SCOPE

Included in the scope of the City's investment policy are the following major guidelines and practices, which are to be used in achieving the City's primary investment objectives:

- Investment Authority and Responsibilities
- Eligible Financial Institutions
- Authorized Investments
- Investment Parameters
- Cash Management
- Evaluation of Investment Performance
- Investment Reporting
- Investment Policy Review and Adoption

It is intended that this policy cover all funds and investment activities under the direct authority of the City. These funds are accounted for in the Annual Financial Report and include the general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, internal service funds and agency funds, including any Successor Agency funds in the City's pooled cash funds.

Subject to the prior written consent and approval of the City Treasurer and City Manager, financial assets held and invested by trustees or fiscal agents are excluded from this policy. However, such assets are nevertheless subject to the regulations established by the State of California pertaining to investments by local agencies as well as the related bond indentures.

I. OVERVIEW (continued)

GENERAL OBJECTIVES

The primary objectives of investment activities, in priority order, shall be safety, liquidity, and yield:

1. *Safety*

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

a. Credit Risk

The City will minimize credit risk, the risk of loss due to the failure of the security issuer or backer, by:

- Limiting investments to the safest types of securities.
- Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which the City will do business.
- Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

b. Interest Rate Risk

The City will minimize the risk that the market value of securities in the portfolio will fall due to changes in general interest rates, by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

2. *Liquidity*

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). A portion of the portfolio will also be placed in money market mutual funds or local government investment pools, which offer same-day liquidity for short-term funds.

I. OVERVIEW (continued)

GENERAL OBJECTIVES (continued)

3. Yield

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. For purposes of comparing alternative investments all yields should be converted to a "money market" equivalent yield. Securities shall not be sold prior to maturity with the following exceptions:

- a. A security with declining credit may be sold early to minimize loss of principal.
- b. A security swap would improve the quality, yield, or target duration in the portfolio.
- c. Liquidity needs of the portfolio require that the security be sold.
- d. A capital gain would be realized that better positions the overall portfolio in achieving investment policy goals.

STANDARDS OF CARE

The City operates its pooled idle cash investments under the "Prudent Person Rule" which obligates a fiduciary to ensure that investments shall be made:

"...using the judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not in regard to speculation but in regard to the permanent disposition of their funds, considering the probable income as well as the probable safety of their capital". (Uniform Prudent Investor Act)

Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

II. INVESTMENT AUTHORITY AND RESPONSIBILITIES

AUTHORIZED INVESTMENT OFFICERS

California Government Code Section 53601 states that the legislative body of a local agency (i.e., the City Council) is authorized to invest surplus moneys as specified in that code section. In accordance with California Government Code Section 53607, this authority may be delegated to the City Treasurer for a one-year period by the City Council. Subject to review, the City Council may renew the delegation of authority under this code section each year. The ultimate responsibility for investment activity shall reside with the City Council. Idle cash management and investment transactions are the responsibility of the City Treasurer or designee. The City Council has authorized the following officials to undertake investment transactions on behalf of the City:

City Treasurer
City Manager
Director of Administrative Services
Deputy Director of Administrative Services

It is the policy of the City for the Director of Administrative Services to manage the investment activity of the funds of the City. The City Manager and the City Treasurer shall supervise the activities of the Director of Administrative Services.

The Finance Review Committee may meet to discuss the status of current investments, strategies for future investment, and other investment matters deemed relevant, and shall report to the City Council as necessary. The City Attorney shall, as required by Government Code section 36518, review the bonding requirement for the City Treasurer upon entering the duties of the Treasurer's office.

INVESTMENT PROCEDURES

The authorized investment officers as stated above, in accordance with the City of Atascadero Investment Policy, are responsible for administering an investment program which:

- Adheres to the Statement of Investment Policy
- Prioritizes safety and liquidity
- Determines risk and optimizes return
- Provides for a system of due diligence in making investment decisions.

INTERNAL CONTROL

The Director of Administrative Services is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

II. INVESTMENT AUTHORITY AND RESPONSIBILITIES (continued)

INTERNAL CONTROL (continued)

Accordingly, the Director of Administrative Services shall establish a process for an annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- Control of collusion
- Separation of transaction authority from accounting and record keeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation of transactions for investments and wire transfers
- Development of a wire transfer agreement with the lead bank and third party custodian

STATE OVERSIGHT

The City shall comply with the regulations established by the State of California pertaining to investments.

CONFLICTS OF INTEREST

The City adopts the following policy concerning conflicts of interest:

1. Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions.
2. Officers and employees involved in the investment process shall disclose to the City Clerk any material financial interest in financial institutions that conduct business with the City of Atascadero and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City's portfolio.
3. Officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the City.
4. In making investment decisions, the Investment Officers shall be guided by the recommendations of the Finance Review Committee and avoid the undue influence of individual City officers and officials.
5. Investments are prohibited in certificates of deposit of state or federal credit unions if any city officer, city manager or city fiscal officer serves on the credit union board or in any key committee positions.

III. ELIGIBLE FINANCIAL INSTITUTIONS

SELECTION OF ELIGIBLE FINANCIAL INSTITUTIONS

Broker/dealers and safekeeping/custodial agents who desire to become qualified for investment transactions must provide the following documents (as appropriate) for annual review by the Director of Administrative Services:

- Audited financial statements
- Proof of National Association of Securities Dealers (NASD) certification
- Proof of state registration
- Completed broker/dealer questionnaire
- Certification of having read and understood and agreeing to comply with the City's investment policy.

In selecting financial institutions for deposit or investment of funds, the authorized Investment Officers shall consider the credit-worthiness of the institution.

- Deposits The City will only deposit funds with an institution that has a rating of at least "A" as assigned by an established rating service based on quarterly financial information provided by the Federal Reserve Board and the Federal Home Loan Bank Board (i.e., The Financial Directory). Ratings will be monitored on a quarterly basis and any downgrade in rating below "A" will be reported to the Finance Review Committee together with a recommendation for possible action.
- Brokers/Dealer Investments must be purchased directly from the issuer, from an institution licensed by the state as a broker-dealer, from a member of a federally regulated securities exchange, or from a brokerage firm designated as a primary government dealer by the Federal Reserve Bank. Broker/dealers shall be selected by creditworthiness (e.g., a minimum capital requirement of \$10,000,000 and at least five years of operation).
- Safekeeping and Custodial Institutions Safekeeping and custodial institutions shall be selected on the basis of credit worthiness with a minimum of capitalization of \$100,000,000 and at least 5 years of operation. Safekeeping and custodial institutions must be fiduciaries of the City and independent of any broker/dealers. All safekeeping and custodial arrangements shall require written agreements. All safekeeping and custodial agreements shall be reviewed by the City Treasurer and Director of Administrative Services and approved by the City Attorney prior to conducting any investment activities.

From time to time, the investment officer may choose to invest in instruments offered by minority and community financial institutions. In such situations, a waiver to the above criteria may be granted. Deposits covered by insurance can be exempted from the Safekeeping and Custodial Institutions clause related to credit worthiness. All terms and relationships will be fully disclosed prior to purchase and will be reported to the appropriate entity on a consistent basis and should be consistent with state or local law.

III. ELIGIBLE FINANCIAL INSTITUTIONS (continued)

SELECTION OF ELIGIBLE FINANCIAL INSTITUTIONS (continued)

These types of investment purchases should be approved by City Council in advance. The authorized Investment Officers will maintain a file of the broker/dealers and authorized safekeeping/custodial institutions with which it is currently doing business which will include the firm name, contact person, telephone number, and current audited financial statements.

SAFEKEEPING AND CUSTODY

All trades where applicable will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds. A third-party custodian as evidenced by safekeeping receipts will hold securities.

IV. AUTHORIZED INVESTMENTS

INVESTMENT TYPES

The California Government Code Sections 16429.1 and 53601 govern investment of City funds. Investments may not have a term or maturity at the time of investment of longer than that authorized by Section 53601 or five years unless the City Council has granted prior express authority.

As previously stated, the City operates its investments under the prudent ~~person~~ rule (Civil Code Section 2261, et. seq.), except where more specifically restricted. This affords the City a broad spectrum of investments, so long as the investment is deemed prudent and is allowable under current legislation of the State of California (Government Code Section 53600, et. seq.) and applicable City trust agreements, if any.

It should be noted that while the Government Code specifies the maximum percentage of the portfolio that may be held in each type of investment at any one time, fluctuations in the portfolio balance will prevent strict adherence to such restrictions. Therefore, percentage limitations shall apply to investments at the time of purchase.

Consistent with the GFOA Policy Statement on State and Local Laws Concerning Investment Practices, the following investments will be permitted by this policy and are those defined by state and local law where applicable:

1. State Treasurer's Local Agency Investment Fund (LAIF)

Government Code Section 16429.1: The City may invest in the Local Agency Investment Fund. LAIF is a diversified investment pool administered by the California State Treasurer. Monies invested with LAIF are pooled with State monies in order to earn the maximum rate of return consistent with safe and prudent treasury management.

LAIF information including LAIF policies and restrictions shall be available in the City's Administrative Services Department. A thorough investigation of the pool is required on a continual basis. (See Due Diligence Requirement on page ~~1140~~.)

2. U.S. Government Issues

Government Code Sections 53601 (b) and (f): ~~A maximum forty percent (40%) of the~~The City's portfolio may be invested in U.S. government obligations, U.S. government agency obligations, and U.S. government instrumentality obligations, which have a liquid market with a readily determinable market value.

3. California and California Local Agency Municipal Obligations

Government Code Sections 53601 (c) and (e): The City may invest in obligations of the State of California or any local agency within the state including bonds payable solely out of revenues from a revenue-producing property owned, controlled or operated by the state or any local agency or by a department, board, agency, or authority of the state or any local agency. In addition, these securities shall be rated in a rating category of "A" or its equivalent or higher by a nationally

IV. AUTHORIZED INVESTMENTS

INVESTMENT TYPES (continued)

3. California and California Local Agency Municipal Obligations (cont.)

recognized statistical rating organization (NRSRO). Purchase of California and California local agency municipal obligations, together with other state municipal obligations, may not exceed thirty percent (30%) of the City's investment portfolio.

4. Other State Municipal Obligations

Government Code Section 53601 (d): The City may invest in rRegistered treasury notes or bonds of any of the other 49 United States in addition to California including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California (Government Code section 53601[d]). In addition, these securities shall be rated in a rating category of "A" or its equivalent or higher by a NRSRO. Purchase of other state municipal obligations, together with California and California local agency municipal obligations, may not exceed thirty percent (30%) of the City's investment portfolio

35. Bankers Acceptances

Government Code Section 53601 (g): Up to forty percent (40%) of the City's portfolio may be invested in Bankers Acceptances which are defined_- as bills of exchange or time drafts, drawn on and accepted by a commercial_-

IV. AUTHORIZED INVESTMENTS (continued)

INVESTMENT TYPES (continued)

3. Bankers Acceptances (continued)

bank, which are eligible for purchase by the Federal Reserve System, although no more than thirty percent (30%) of the portfolio may be invested in Bankers Acceptances with any one commercial bank. Additionally, the maturity periods cannot exceed 180 days.

46. Commercial Paper

Government Code Section 53601 (h): A maximum of twenty five percent (25%) of the City's portfolio may be invested in highest tier (e.g. A-1, P-1, F-1 or D-1 or higher) commercial paper as rated by Moody's or Standard and Poor's rating service. Issuing corporations must be organized and operating in the United States, have in excess of \$500 million total assets, and have at least an "A" rating (by Moody's or Standard and Poor's) on debt other than commercial paper. The maturity period cannot exceed 270 days. Purchases of eligible commercial paper may not exceed ten percent (10%) of the outstanding paper of an issuing corporation.

INVESTMENT TYPES (continued)

57. Certificates of Deposit and Passbook Savings Accounts

A maximum of thirty percent (30%) of the City's portfolio may be invested in certificates of deposit or passbook savings account. The minimum requirements for Certificate of Deposit investments shall be:

- Investments and accrued interest shall never exceed the FDIC insurance limit in any one institution.
- Qualified institutions must have a minimum equity ratio of 6% and a minimum capitalization of \$10,000,000.

Purchases of negotiable certificates of deposit, issued by a nationally or state-chartered bank or a state or federal association, or by a state licensed branch of a foreign bank, may not exceed 30 percent of the agency's surplus money, which may be invested pursuant to this section, per Government Code Section 53601. Negotiable certificates of deposit may be purchased in the secondary market at a discount but never at a premium, since the premium would not be FDIC insured.

IV. AUTHORIZED INVESTMENTS (continued)

California law requires that public funds be collateralized by maintaining with the agent of the depository government securities having a market value of at least one hundred ten percent (110%) of the value of the public fund accounts. The collateralization requirement may be waived to the extent that funds are federally insured. For deposits equivalent to the maximum insured amount, security may also be waived for interest accrued on the deposit provided the interest is computed by the depository on the average daily balance of the deposits, paid monthly and computed on a 360-day basis.

INVESTMENT TYPES (continued)

68. Money Market Mutual Funds

Government Code Section 53601 (l): Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec 80a-l et seq.) shall not exceed twenty percent (20%) of the agency's surplus money that may be invested pursuant to this section. The fund shall be managed by a registered or exempt investment advisor with not less than 5 years' experience managing money market mutual funds with assets under management in excess of five hundred million dollars (\$500,000,000). The fund shall have attained the highest ranking or the highest letter and numerical rating provided by not less than two ~~nationally recognized statistical rating organizations~~ NRSROs. No more than ten percent (10%) of the agency's surplus funds may be invested in shares of beneficial interest of any one money market mutual fund.

INVESTMENT TYPES (continued)

79. Supranational Agency Securities

Government Code Section 53601 (q): Up to thirty percent (30%) of the City's portfolio may be invested in United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank, with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States. Investments under this paragraph shall be rated in a rating category of "AA" or its equivalent or better by an ~~nationally recognized statistical rating organization~~ (NRSRO). No more than 10% of the City's portfolio shall be invested in obligations of any one bank.

DUE DILIGENCE REQUIREMENT

IV. AUTHORIZED INVESTMENTS (continued)

As stated, a thorough investigation of an investment pool or mutual fund is required prior to investing and on a continual basis. At a minimum, the following information shall be reviewed periodically for each pool and/or mutual fund:

1. A description of eligible investment securities, and a written statement of investment policy and objectives.
2. A description of interest calculations, how interest is distributed, and how gains and losses are treated.
3. A description of how these securities are safeguarded (including the settlement process), and how often these securities are priced and the program audited.
4. A description of who may invest in the program, how often, and the size of deposits and withdrawals.

DUE DILIGENCE REQUIREMENT (continued)

5. A schedule for receiving statements and portfolio listings.
6. Whether reserves, retained earnings, etc. are utilized by the pool/fund.
7. A fee schedule and when and how fees are assessed.
8. Whether the pool/fund is eligible for bond proceeds and/or will it accept such proceeds.

PROHIBITED INVESTMENTS

The City of Atascadero shall not invest in any investment instrument/pool/fund unless specifically allowed under the "Investment Types" section of this policy.

The City of Atascadero shall comply with Government Code Section 53601.6 that states in pertinent part, "(a) A local agency shall not invest any funds pursuant to this article in inverse floaters, range notes, or mortgage-derived interest-only strips. (b) A local agency shall not invest any funds pursuant to this article in any security that could result in zero interest accrual if held to maturity."

LEGISLATIVE CHANGES

Any State of California legislative action that further restricts allowable maturities, investment types or percentage allocations will be incorporated into the City of Atascadero Investment Policy and supersede any and all previous applicable language. If the City is holding an investment that is subsequently prohibited by a legislative change, the City may hold that investment, if it is deemed prudent by the Finance Review Committee, until the maturity date to avoid an unnecessary loss.

V. INVESTMENT PARAMETERS

DIVERSIFICATION

The investments shall be diversified by:

- Limiting investments to avoid over concentration in securities from a specific issuer or business sector (excluding Local Agency Investment Fund and U.S. Treasury securities),
- Limiting investment in securities that have higher credit risks,
- Investing in securities with varying maturities, and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LAIF), or money market funds to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

MAXIMUM MATURITIES

In order to minimize the impact of market risk, it is intended that all investments will be held to maturity.

To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than five (5) years from the date of purchase or in accordance with state and local statutes and ordinances. The Finance Review Committee may meet to review weighted average maturity limitations (which often range from 90 days to 2 years), consistent with investment objectives and economic conditions.

Investments may be sold prior to maturity for cash flow, appreciation purposes or in order to limit losses; however, no investment shall be made based solely on earnings anticipated from capital gains.

Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds.

VI. CASH MANAGEMENT

In order to obtain a reasonable return on public funds, the following cash management practice will be followed:

1. Maintain maximum investment of all City funds not required to meet immediate cash flow needs.
2. Except for cash in certain restricted and special funds, the City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.
3. Maximize the City's cash flow through immediate deposit of all receipts, use of direct deposit when available, and appropriate timing of payment to vendors.
4. Daily cash flow management shall be the responsibility of the Director of Administrative Services in conjunction with the City Treasurer.

VII. EVALUATION OF INVESTMENT PERFORMANCE

The investment portfolio will be designed to obtain a market average rate of return during budgetary and economic cycles, taking into account the City's investment risk constraints and cash flow needs.

BENCHMARK COMPARISON

The investment portfolio shall be structured to optimize the return given the risk constraints and cash flow needs.

-Investment ~~activity~~ activity summary reports shall be generated on a monthly basis for presentation to the City Council.

In evaluating the performance of the City's portfolio in complying with this policy, it is expected that yields on City investments will regularly meet or exceed the average return on a two-year U.S. Treasury Note. However, the Finance Review Committee for evaluation purposes considers a variance of .5% positive or negative from the benchmark reasonable.

VIII. INVESTMENT REPORTING

REPORTS TO CITY COUNCIL

The City Treasurer shall prepare and submit a quarterly investment report to the City Council. This report will include the following elements relative to the investments held at quarter-end.

1. Face value.
2. Security description.
3. Coupon rate.
4. Maturity date.
5. Investment rating.
6. Investment type.
7. Purchase date.
8. Cost of security.
9. Yield-to-Maturity
10. Estimated market value.
11. Amortized premium/discount.
12. Unrealized Gain <Loss>.
13. Listing of investment by maturity.
14. Gains or Losses on the sale of securities not held to maturity.
15. Bank failures.
16. Investment ratings downgraded by Moody's or Standard and Poor's.
17. Statement relating the report to the Statement of Investment Policy.
18. Statement that there are sufficient funds to meet the next six months' obligations.

IX. INVESTMENT POLICY REVIEW AND ADOPTION

The Statement of Investment Policy shall be submitted as needed to the City Council for adoption. The policy shall be reviewed periodically to ensure its consistency with the overall objectives of the City and its relevance to current law and financial and economic trends. Any modifications made thereto must be approved by the City Council.

APPENDIX: Glossary

The following is a glossary* of key investing terms.

Accrued Interest - The accumulated interest due on a bond as of the last interest payment made by the issuer.

Agency - A debt security issued by a federal or federally sponsored agency. Federal agencies are backed by the full faith and credit of the U.S. Government. Federally sponsored agencies (FSAs) are backed by each particular agency with a market perception that there is an implicit government guarantee. An example of federal agency is the Government National Mortgage Association (GNMA). An example of a FSA is the Federal National Mortgage Association (FNMA).

Amortization - The systematic reduction of the amount owed on a debt issue through periodic payments of principal.

Average Life - The average length of time that an issue of serial bonds and/or term bonds with a mandatory sinking fund feature is expected to be outstanding.

Basis Point - A unit of measurement used in the valuation of fixed-income securities equal to 1/100 of 1 percent of yield, e.g., "1/4" of 1 percent is equal to 25 basis points.

Bid - The indicated price at which a buyer is willing to purchase a security or commodity.

Book Value - The value at which a security is carried on the inventory lists or other financial records of an investor. The book value may differ significantly from the security's current value in the market.

Callable Bond - A bond issue in which all or part of its outstanding principal amount may be redeemed before maturity by the issuer under specified conditions.

Call Price - The price at which an issuer may redeem a bond prior to maturity. The price is usually at a slight premium to the bond's original issue price to compensate the holder for loss of income and ownership.

Call Risk - The risk to a bondholder that a bond may be redeemed prior to maturity.

Cash Sale/Purchase - A transaction that calls for delivery and payment of securities on the same day that the transaction is initiated.

*This glossary has been adapted from an article, entitled "Investment terms for everyday use," that appeared in the April 5, 1996, issue of *Public Investor*, GFOA's subscription investment newsletter.

APPENDIX: Glossary (continued)

Collateralization - Process by which a borrower pledges securities, property, or other deposits for the purpose of securing the repayment of a loan and/or security.

Commercial Paper - An unsecured short-term promissory note issued by corporations, with maturities ranging from 2 to 365 days.

Convexity - A measure of a bond's price sensitivity to changing interest rates. A high convexity indicates greater sensitivity of a bond's price to interest rate changes.

Coupon Rate - The annual rate of interest received by an investor from the issuer of certain types of fixed-income securities. Also known as the "interest rate".

Credit Quality - The measurement of the financial strength of a bond issuer. This measurement helps an investor to understand an issuer's ability to make timely interest payments and repay the loan principal upon maturity. Generally, the higher the credit quality of a bond issuer, the lower the interest rate paid by the issuer because the risk of default is lower. Credit quality ratings are provided by nationally recognized rating agencies.

Credit Risk - The risk to an investor that an issuer will default in the payment of interest and/or principal on a security.

Current Yield (Current Return) - A yield calculation determined by dividing the annual interest received on a security by the current market price of that security.

Delivery Versus Payment (DVP) - A type of securities transaction in which the purchaser pays for the securities when they are delivered either to the purchaser or his/her custodian.

Derivative Security - Financial instrument created from, or whose value depends upon, one or more underlying assets or indexes of asset values.

Discount - The amount by which the par value of a security exceeds the price paid for the security.

Diversification - A process of investing assets among a range of security types by sector, maturity, and quality rating.

Duration - A measure of the timing of the cash flows, such as the interest payments and the principal repayment, to be received from a given fixed-income security. This calculation is based on three variables: term to maturity, coupon rate, and yield to maturity. The duration of a security is a useful indicator of its price volatility for given changes in interest rates.

APPENDIX: Glossary (continued)

Fair Value - The amount at which an investment could be exchanged in a current transaction between willing parties, other than in a forced or liquidation sale.

Federal Funds (Fed Funds) - Funds placed in Federal Reserve banks by depository institutions in excess of current reserve requirements. These depository institutions may lend fed funds to each other overnight or on a longer basis. They may also transfer funds among each other on a same-day basis through the Federal Reserve banking system. Fed funds are considered to be immediately available funds.

Federal Funds Rate - Interest rate charged by one institution lending federal funds to the other.

Government Securities - An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See "Treasury Bills, Notes, and Bonds."

Interest Rate - See "Coupon Rate".

Interest Rate Risk - The risk associated with declines or rises in interest rates that cause an investment in a fixed-income security to increase or decrease in value.

Internal Controls - An internal control structure designed to ensure that the assets of the entity are protected from loss, theft, or misuse. The internal control structure is designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that 1) the cost of a control should not exceed the benefits likely to be derived and 2) the valuation of costs and benefits requires estimates and judgments by management. Internal controls should address the following points:

1. Control of collusion - Collusion is a situation where two or more employees are working in conjunction to defraud their employers.
2. Separation of transaction authority from accounting and record keeping - By separating the person who authorizes or performs the transaction from the people who record or otherwise account for the transaction, a separation of duties is achieved.
3. Custodial safekeeping - Securities purchased from any bank or dealer including appropriate collateral (as defined by state law) shall be placed with an independent third party for custodial safekeeping.
4. Avoidance of physical delivery securities - Book-entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.

APPENDIX: Glossary (continued)

Internal Controls (continued)

5. Clear delegation of authority to subordinate staff members - Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.
6. Written confirmation of transactions for investments and wire transfers - Due to the potential for error and improprieties arising from telephone and electronic transactions, all transactions should be supported by written communications and approved by the appropriate person. Written communications may be via fax if on letterhead and if the safekeeping institution has a list of authorized signatures.
7. Development of a wire transfer agreement with the lead bank and third-party custodian - The designated official should ensure that an agreement will be entered into and will address the following points: controls, security provisions, and responsibilities of each party making and receiving wire transfers.

Inverted Yield Curve - A chart formation that illustrates long-term securities having lower yields than short-term securities. This configuration usually occurs during periods of high inflation coupled with low levels of confidence in the economy and a restrictive monetary policy.

Investment Company Act of 1940 - Federal legislation which sets the standards by which investment companies, such as mutual funds, are regulated in the areas of advertising, promotion, performance reporting requirements, and securities valuations.

Investment Policy - A concise and clear statement of the objectives and parameters formulated by an investor or investment manager for a portfolio of investment securities.

Investment-grade Obligations - An investment instrument suitable for purchase by institutional investors under the prudent person rule. Investment-grade is restricted to those obligations rated BBB or higher by a rating agency.

Liquidity - An asset that can be converted easily and quickly into cash.

Local Agency Investment Fund (LAIF) - The Local Agency Investment Fund (LAIF) is a voluntary program created by statute; began in 1977 as an investment alternative for California's local governments and special districts and it continues today. The enabling legislation for the LAIF is Section 16429.1 et seq. of the California Government Code.

This program offers local agencies the opportunity to participate in a major portfolio, which invests hundreds of millions of dollars, using the investment expertise of the State Treasurer's Office investment staff at no additional cost to the taxpayer. ~~This in-house management team is comprised of civil servants who have each worked for the State Treasurer's Office for an average of 20 years.~~

APPENDIX: Glossary (continued)

Mark-to-market - The process whereby the book value or collateral value of a security is adjusted to reflect its current market value.

Market Risk - The risk that the value of a security will rise or decline as a result of changes in market conditions.

Market Value - Current market price of a security.

Maturity - The date on which payment of a financial obligation is due. The final stated maturity is the date on which the issuer must retire a bond and pay the face value to the bondholder. See "Weighted Average Maturity."

Money Market Mutual Fund - Mutual funds that invest solely in money market instruments (short-term debt instruments, such as Treasury bills, commercial paper, bankers' acceptances, repos and federal funds).

Mutual Fund - An investment company that pools money and can invest in a variety of securities, including fixed-income securities and money market instruments. Mutual funds are regulated by the Investment Company Act of 1940 and must abide by the following Securities and Exchange Commission (SEC) disclosure guidelines:

1. Report standardized performance calculations.
2. Disseminate timely and accurate information regarding the fund's holdings, performance, management and general investment policy.
3. Have the fund's investment policies and activities supervised by a board of trustees, which are independent of the adviser, administrator or other vendor of the fund.
4. Maintain the daily liquidity of the fund's shares.
5. Value their portfolios on a daily basis.
6. Have all individuals who sell SEC-registered products licensed with a self-regulating organization (SRO) such as National Association of Securities Dealers (NASD).
7. Have an investment policy governed by a prospectus that is updated and filed by the SEC annually.

Mutual Fund Statistical Services - Companies that track and rate mutual funds, ~~e.g., IBC/Donoghue, Lipper Analytical Services, and Morningstar.~~

National Association of Securities Dealers (NASD) - A self-regulatory organization (SRO) of brokers and dealers in the over-the-counter securities business. Its regulatory mandate includes authority over firms that distribute mutual fund shares as well as other securities.

APPENDIX: Glossary (continued)

Net Asset Value - The market value of one share of an investment company, such as a mutual fund. This figure is calculated by totaling a fund's assets which includes securities, cash, and any accrued earnings, subtracting this from the fund's liabilities and dividing this total by the number of shares outstanding. This is calculated once a day based on the closing price for each security in the fund's portfolio. (See below.)

$$[(\text{Total assets}) - (\text{Liabilities})] / (\text{Number of shares outstanding})$$

No Load Fund - A mutual fund that does not levy a sales charge on the purchase of its shares.

Nominal Yield - The stated rate of interest that a bond pays its current owner, based on par value of the security. It is also known as the "coupon," "coupon rate," or "interest rate."

NRSRO - Nationally recognized statistical rating organization

Offer - An indicated price at which market participants are willing to sell a security or commodity. Also referred to as the "Ask price."

Par - Face value or principal value of a bond, typically \$1,000 per bond.

Positive Yield Curve - A chart formation that illustrates short-term securities having lower yields than long-term securities.

Premium - The amount by which the price paid for a security exceeds the security's par value.

Prime Rate - A preferred interest rate charged by commercial banks to their most creditworthy customers. Many interest rates are keyed to this rate.

Principal - The face value or par value of a debt instrument. Also may refer to the amount of capital invested in a given security.

Prospectus - A legal document that must be provided to any prospective purchaser of a new securities offering registered with the SEC. This can include information on the issuer, the issuer's business, the proposed use of proceeds, the experience of the issuer's management, and certain certified financial statements.

Prudent Person Rule - An investment standard outlining the fiduciary responsibilities of public funds investors relating to investment practices.

Regular Way Delivery - Securities settlement that calls for delivery and payment on the third business day following the trade date (T+3); payment on a T+1 basis is currently under consideration. Mutual funds are settled on a same day basis; government

APPENDIX: Glossary (continued)

securities are settled on the next business day.

Reinvestment Risk - The risk that a fixed-income investor will be unable to reinvest income proceeds from a security holding at the same rate of return currently generated by that holding.

Repurchase Agreement (Repo or RP) - An agreement of one party to sell securities at a specified price to a second party and a simultaneous agreement of the first party to repurchase the securities at a specified price or at a specified later date.

Reverse Repurchase Agreement (Reverse Repo) - An agreement of one party to purchase securities at a specified price from a second party and a simultaneous agreement by the first party to resell the securities at a specified price to the second party on demand or at a specified date.

Rule 2a-7 of the Investment Company Act - Applies to all money market mutual funds and mandates such funds to maintain certain standards, including a 13-month maturity limit and a 90-day average maturity on investments, to help maintain a constant net asset value of one dollar (\$1.00).

Safekeeping - Holding of assets (e.g., securities) by a financial institution.

Serial Bond - A bond issue, usually of a municipality, with various maturity dates scheduled at regular intervals until the entire issue is retired.

Sinking Fund - Money accumulated on a regular basis in a separate custodial account that is used to redeem debt securities or preferred stock issues.

Supranational Agency – Global entity whose membership transcends national boundaries and whose constituent countries share in decision making, such as the International Bank of Reconstruction and Development (IBRD) or the World Bank, whose purpose is to promote economic development.

Swap - Trading one asset for another.

Term Bond - Bonds comprising a large part or all of a particular issue that come due in a single maturity. The issuer usually agrees to make periodic payments into a sinking fund for mandatory redemption of term bonds before maturity.

Total Return - The sum of all investment income plus changes in the capital value of the portfolio. For mutual funds, return on an investment is composed of share price appreciation plus any realized dividends or capital gains. This is calculated by taking the following components during a certain period.

$$(\text{Price appreciation}) + (\text{Dividends paid}) + (\text{Capital gains}) = \text{Total Return}$$

APPENDIX: Glossary (continued)

Treasury Bills - Short-term U.S. government non-interest bearing debt securities with maturities of no longer than one year and issued in minimum denominations of \$10,000. Auctions of three- and six-month bills are weekly, while auctions of one-year bills are monthly. The yields on these bills are monitored closely in the money markets for signs of interest rate trends.

Treasury Notes - Intermediate U.S. government debt securities with maturities of one to ten years and issued in denominations ranging from \$1,000 to \$1,000,000 or more.

Treasury Bonds - Long-term U.S. government debt securities with maturities of ten years or longer and issued in minimum denominations of \$1,000. Currently, the longest outstanding maturity for such securities is 30 years.

Uniform Net Capital Rule - SEC Rule 15C3-1 outlining capital requirements for broker/dealers.

Volatility - A degree of fluctuation in the price and valuation of securities.

“Volatility Risk” Rating - A rating system to clearly indicate the level of volatility and other non-credit risks associated with securities and certain bond funds. The rating for bond funds range from those that have extremely low sensitivity to changing market conditions and offer the greatest stability of the returns (“aaa” by S&P; “V-1” by Fitch) to those that are highly sensitive with currently identifiable market volatility risk (“ccc-“ by S&P, “V-10” by Fitch).

Weighted Average Maturity (WAM) - The average maturity of all the securities that comprise a portfolio. According to SEC rule 2a-7, the WAM for SEC registered money market mutual funds may not exceed 90 days and no one security may have a maturity that exceeds 397 days.

When Issued (WI) - A conditional transaction in which an authorized new security has not been issued. All “when issued” transactions are settled when the actual security is issued.

Yield - The current rate of return on an investment security generally expressed as a percentage of the security’s current price.

Yield-to-call (YTC) - The rate of return an investor earns from a bond assuming the bond is redeemed (called) prior to its nominal maturity date.

Yield-to-maturity - The rate of return yielded by a debt security held to maturity when both interest payments and the investor’s potential capital gain or loss are included in the calculation of return.

APPENDIX: Glossary (continued)

Zero-coupon Securities - Security that is issued at a discount and makes no periodic interest payments. The rate of return consists of a gradual accretion of the principal of the security and is payable at par upon maturity.



Atascadero City Council

Staff Report – Public Works Department

2021 Measure F-14 Pavement Rehabilitation Project Design Engineering Services Contract

RECOMMENDATION:

Council authorize the City Manager to execute a professional services agreement for \$183,220 with Rick Engineering Company to provide design engineering and construction plan preparation services for the 2021 Measure F-14 Pavement Rehabilitation Project (Project No. C2020R02).

DISCUSSION:

Sales Tax Measure F-14 was approved by voters in November 2014 to fund the repair, maintenance, and rehabilitation of City-maintained local roadways with a one-half cent sales tax over twelve years. A list of projects to be funded with Measure F-14 revenue is developed each budget cycle by employing the Critical Point Management technique with the City's Pavement Management Program. The following roadway segments were selected by this technique and identified to be constructed with the Measure F-14 2021 Pavement Rehabilitation Project in the Capital Improvement Program (CIP) as part of the last budget cycle. A map showing these segments is also attached for reference (Attachment 1).

Road Segments in Measure F-14 2021 Rehabilitation Project

Road Segment	From	To	Length (ft)	Area (sf)	2019 PCI
Alegre Ave	Atascadero Ave	End	460	9,200	33
Coromar Ave**	Marchant Ave	Portola Rd	3,621	76,041	26/43/41**
La Paz Ln	Atascadero Rd	End	2,175	39,150	24
Marchant Way	Pismo Ave	Santa Rosa Rd	1,700	45,900	17
Marchant Ave*	Coromar Ave	Atascadero Ave	1,962	41,202	55/42*
Old Morro Rd East	Hwy 41 (West)	Hwy 41 (East)	2,850	57,000	42
Pismo Ave	Hwy 41	Marchant Way	874	19,228	42
San Diego Rd*	Atascadero Ave	Hwy 101 Ramps	3,111	65,331	53/12*
San Guillermo Ln	San Gabriel Rd	End	920	18,400	11
San Rafael Rd	San Gabriel Rd	Los Osos Rd	2,450	51,450	43

*Two segments per PMP.

Total 20,123 422,902

**Three segments per PMP.

3.81 miles

The City hired Earth Systems to perform pavement deflection testing, coring and rehabilitation recommendations for each of the project's roadway segments. A report summarizing the testing and providing recommendations was included with a Request for Proposals (RFP) to qualified engineering consulting firms to provide design services.

The report indicated that Marchant Way, Old Morro Road East, Pismo Avenue, San Diego Road and San Guillermo Lane are structurally inadequate and will require, at minimum, that a portion of the roadway segment include full depth rehabilitation. The other six roadways were determined to be generally structurally sound and will likely be excellent candidates for resurfacing or light rehabilitation (overlay) options. Final determination of the most cost effective pavement rehabilitation solution for each roadway segment, (using a life-cycle cost analysis), is included in the work scope during the project design phase.

Staff solicited proposals in July 2020 from qualified consultants to perform final design services for the Measure F-14 2021 Pavement Rehabilitation Project. Services in the proposal include topographic survey services, survey monument research, pavement engineering analysis, preparing construction plans, specifications, cost estimates (PS&E), and providing engineering assistance during the bid process. Additionally, stormwater runoff and drainage analysis will be performed to remedy current issues, to ensure positive drainage on the pavement surface and proper conveyance. Given the number of roadway segments included with the 2021 project, and the lack of edge improvements, it is expected that drainage improvements will be more extensive than on past projects. Finally, federal law requires that existing curb ramp facilities be upgraded to comply with ADA requirements when the adjacent roadway is rehabilitated. It is anticipated that three curb ramps will need to be replaced as part of this project, and the design component of that work is included in the Consultant's scope of work.

Staff received seven proposals from qualified consultants (North Coast Engineering, Rick Engineering Company (RICK), TAIT & Associates, Stantec, GHD, Eikhof Design Group, and Wallace Group). Proposals were individually reviewed and scored by a technical selection committee according to experience with similar projects, responsiveness to City needs, experience of key personnel and other factors. Similar to last year, staff was particularly interested in the ability of the selected consultant to complete the design project on schedule in order to avoid construction late in the upcoming year. The City was fortunate to receive excellent proposals from all seven companies, but agreed unanimously that Rick Engineering Company submitted the most qualified proposal.

RICK provided a detailed fee estimate worksheet with their proposal that included labor hours/costs, reimbursable expenses, and subconsultant fees for the work scope identified in the City's request for proposals. Staff reviewed RICK's work scope and fee and have determined that it is reasonable given the number of roadway segments and detailed design items included. Staff is recommending awarding a contract with RICK on a time and material basis for an estimated maximum fee of \$183,220 for design engineering services for the project.

Design work is anticipated to take approximately five months to complete. Staff anticipates publicly bidding the project sometime in March 2021 with construction occurring sometime between May and November 2021.

FISCAL IMPACT:

This project is included in the adopted FY2019-2021 budget that includes \$2,550,000 in Measure F-14 Funding.

ESTIMATED EXPENDITURES	
Deflection Testing, Coring, and Recommendations (Previously Completed – Earth Systems Pacific)	31,250
Engineering Design, Topographic Survey	243,750
Construction Contract	1,750,000
Coordination, Inspection and Support @ 10%	175,000
Construction Contingency @ 20%	350,000
Total Estimated Expenditures:	\$2,550,000

BUDGETED FUNDING	
Sales Tax Measure F-14 Fund- 2019 Pavement Rehabilitation Project	\$2,550,000
Total Estimated Funding Sources	\$2,550,000

Projected Net Project Surplus / (Shortfall)	\$-
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ALTERNATIVES:

Council may direct staff to resolicit for design engineering services for the project, but staff does not recommend this since all proposals received were qualified and appear to be very competitive.

ATTACHMENT:

Measure F-14 2021 Project Street Locations

LEGEND:

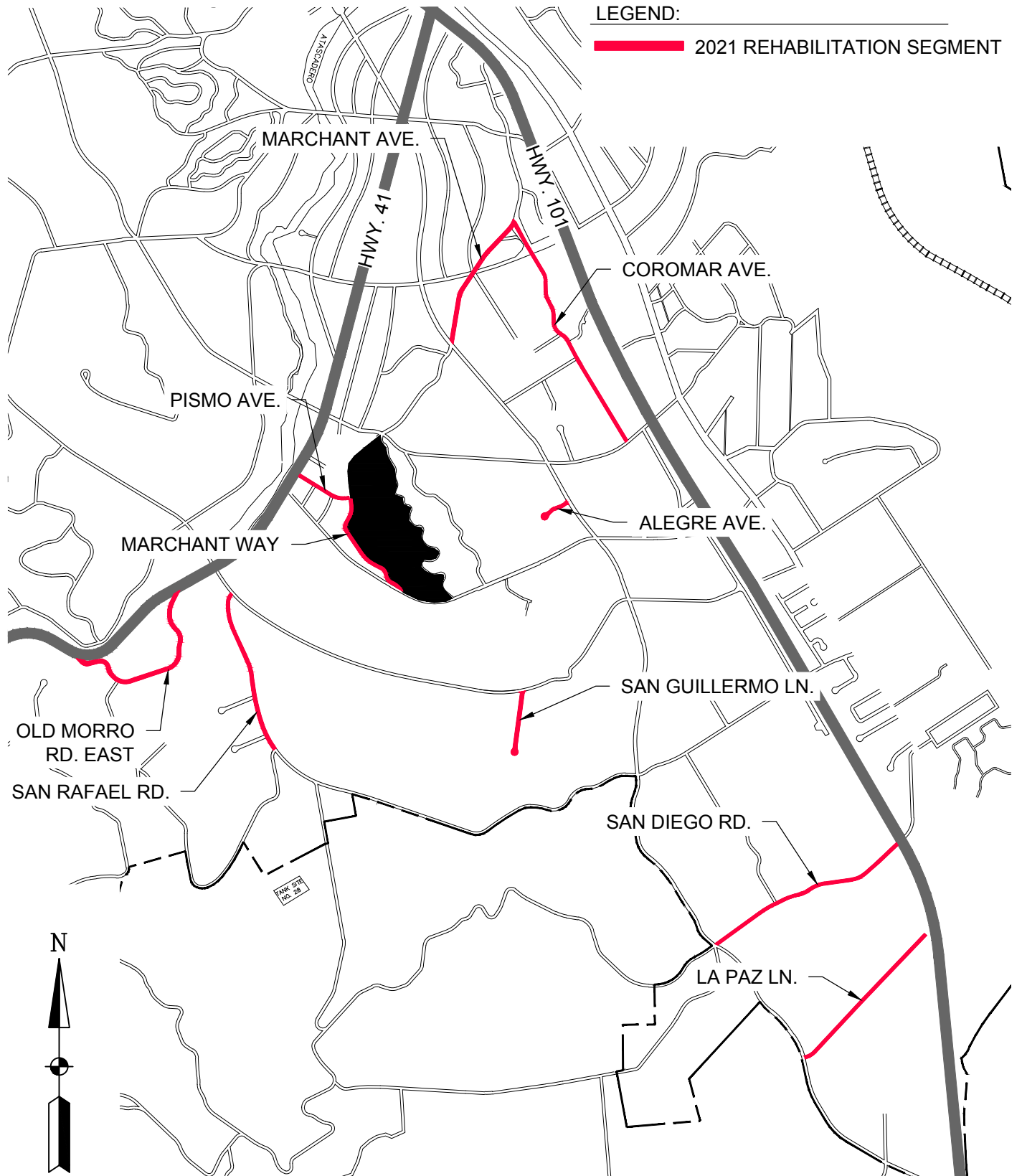
 2021 REHABILITATION SEGMENT


EXHIBIT
2021 F-14 PMP PROJECT
STREET LOCATIONS

DRAWN BY: R. HAYES

DATE: 1/30/2020

SCALE: 1"=2000'

PAGE NO: 1 OF 1



Atascadero City Council

Staff Report – Community Development

Development Impact Fees Associated with Accessory Dwelling Units

RECOMMENDATION:

Council adopt Draft Resolution exempting and/or reducing development impact fees for accessory dwelling units in accordance with Senate Bill 13.

DISCUSSION:

Background

The City of Atascadero, like all Cities in California, requires development impact fees to be paid for all new residences, including accessory dwelling units. However, on January 1, 2020, Senate Bill 13 (SB 13) became effective in the State of California. SB 13 was designed to increase the production of Accessory Dwelling Units (ADU's) as a form of "affordable by design" housing. In summary, the Bill exempts ADU's that are less than 750 square feet from impact fees and units larger than 750 must be charged a "proportional" rate that is related to a primary structure. The Bill does not prohibit the City from collecting standard impact fees for primary multi-family or single-family units that are not considered "Accessory Units".

In the City of Atascadero, ADU's (identified as Residential Second Units in the Atascadero Municipal Code) up to 1,200 square feet may be allowed on properties that can meet property development standards and are able to maintain adequate services, including wastewater, water and adequate fire access. This means that many of the accessory units that are developed in the City will still be subject to development impact fees because they are larger than 750 square feet. Therefore, an impact fee structure must be established that sets a rate for ADU's between 750 and 1200 square feet.

Analysis

The challenge for many jurisdictions is appropriately determining what the term "proportional" means. Other jurisdictions have determined that proportional is a portion of impact fees relative to the size of the accessory unit when compared to the average size of primary units that are typically found in the jurisdiction. The actual language from the Senate Bill on this topic is as follows:

*SB 13: (3) (A) A local agency, special district, or water corporation shall not impose any impact fee upon the development of an accessory dwelling unit less than 750 square feet. **Any impact fees charged for an accessory dwelling unit of 750 square feet or more shall be charged proportionately in relation to the square footage of the primary dwelling unit.** (B) For purposes of this paragraph, "impact fee" has the same meaning*

as the term “fee” is defined in subdivision (b) of Section 66000, except that it also includes fees specified in Section 66477. “Impact fee” does not include any connection fee or capacity charge charged by a local agency, special district, or water corporation.

Staff has worked with a fiscal impact consultant and our City GIS team to determine how the City should implement SB 13. Similar to other communities, the City can utilize the median primary unit dwelling size in Atascadero to formulate a proportional rate for ADU's. In Atascadero, the median size of a primary dwelling, according to current assessor data, is 1,666 square feet. Utilizing this median unit size in relation to an accessory dwelling unit, we can calculate a proportional fee by dividing the median house size by the total impact fee to get a cost per square foot.

For example, the current development impact fee for a new single-family residence ranges from \$16,989 to \$18,208 based on the zoning and lot size (Attachment 2- Citywide Impact Fees). If the average impact fee for a typical one-acre lot (\$17,409) is divided by the median house size (1,666 square feet) the result is a cost of \$10.45 per square foot of floor area in the new ADU. Assuming that an ADU that is 1,000 square feet, the resulting cost for impact fees for the new ADU would be \$10,450 instead of \$17,409. Exhibit A to the Draft Resolution illustrates the new ADU fee based on the existing City impact fee structure.

Conclusion

The City was required to implement SB 13 beginning January 1 2020. The City is already exempting new ADU's that are less than 750 Square feet from impact fees. It is anticipated that the reduced impact fees will result in a slight increase in the demand for ADUs. The City typically issues permits for 4 or 5 ADU's each year and most of these are approximately 1200 square feet, which is the maximum ADU size. In recent months, ADU applications have increased and it is anticipated permit requests for up to 20 ADU's may be received each year. However, the size of the ADU's has decreased and many of them are less than 750 square feet.

FISCAL IMPACT:

The fiscal impact is expected to exceed \$100,000 annually in the reduction of development impact fees, which are used to build infrastructure to accommodate future growth.

ALTERNATIVES:

Direct staff to consider alternative methods of meeting SB13 requirements to charge impact fees that are proportional in relation to the square footage of the primary dwelling unit.

ATTACHMENTS:

1. Draft Resolution establishing impact fee schedule for Accessory Dwelling Units consistent with SB 13.
2. Citywide Impact Fees

DRAFT RESOLUTION

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATASCADERO, CALIFORNIA, EXEMPTING AND/OR REDUCING DEVELOPMENT IMPACT FEES FOR ACCESSORY DWELLING UNITS IN ACCORDANCE WITH SENATE BILL 13

WHEREAS, the City wishes to comply with both the letter and the spirit of Senate Bill 13 (SB 13) by exempting and/or reducing development impact fees to spur the development of accessory dwelling units as a form of affordable housing; and

WHEREAS, accessory dwelling units are identified as Residential Second Units in the Atascadero Municipal Code; and

WHEREAS, in order to protect the health, safety, and welfare of the community and to ensure that adequate capital facilities are provided for the residents of the City and so that new development in the City pays its fair share of the cost of providing these facilities, the levy of development impact fees is necessary; and

WHEREAS, heretofore the City Council has adopted Ordinance No. 420 establishing its policy as to the recovery of costs of such impacts and directing staff as to the methodology for implementing said Ordinance; and

WHEREAS, because the City is eliminating and reducing development impact fees in accordance with an adopted Senate Bill, this activity is not subject to the same noticing and hearing requirements as a fee adoption or fee increase; and

WHEREAS, Senate Bill 13 was designed to incentivize the development of accessory dwelling units and thereby requires that local jurisdictions exempt accessory dwelling units less than 750 square feet in floor area from the payment of development impact fees; and

WHEREAS, Senate Bill 13 requires that local jurisdictions only collect impact fees that are proportional to the primary residence when the accessory dwelling units are 750 square feet or greater in size; and

WHEREAS, the revised impact fee schedule for Accessory Dwelling Units detailed in Exhibit A attached hereto and incorporated herein by this reference are consistent with the City of Atascadero General Plan and the intent of Senate Bill 13, and

WHEREAS, Government Code Section 66018 does not apply to the act of reducing fees to which a specific notice and public hearing requirement would otherwise apply; and

WHEREAS, the decrease to the amount of the development fees is not a "project" subject to the California Environmental Quality Act because it is a funding mechanism having no physical effect on the environment.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Atascadero:

SECTION 1. Recitals. The foregoing recitals are true and correct and the City Council so finds and determines

SECTION 2. Establishment of the Fees. The Fees are hereby established in the amounts detailed in Exhibit A for the purpose of implementing Senate Bill 13.

SECTION 3. Findings.

1. Under Senate Bill 13 accessory dwelling units less than 750 sf in size are exempt from development impact fees. The adopted fee will be added to the permit but will show a zero charge in compliance with State law.

2. Under Senate Bill 13 units between 750sf – 1200sf in size are required to be charged proportional impacts fees based on the City's adopted fee structure for primary residential units.

3. The City analyzed County Assessor data to determine the median residence size within the Atascadero City limits. The median unit size was determined to be 1,666 sf. Based on this analysis, the fees for ADU's 750 sf - 1200 sf (as detailed in Exhibit A) are a proportional rate in accordance with SB 13. The proportional rate is derived from the median residence size (1,666 square feet) divided by the existing impact fee.

SECTION 4. Effective Date. This Resolution shall take effect immediately upon adoption and any construction permit for Accessory Dwelling Units issued after January 1, 2020 shall be subject to the reduced fee schedule, and shall remain in effect until revised by the City Council.

PASSED AND ADOPTED at a regular meeting of the City Council held on the 8th day of September, 2020.

On motion by Council Member ____ and seconded by Council Member ____ the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

CITY OF ATASCADERO

Heather Moreno, Mayor

ATTEST:

Lara K. Christensen, City Clerk

APPROVED AS TO FORM:

Brian A. Pierik, City Attorney

EXHIBIT A
Development Impact Fees for Accessory Dwelling Units (ADUs)
Effective January 1, 2020

Accessory Dwelling Units < 750 sq. ft
Fee per Square Foot

	Law Enforcement Facilities	Fire Protection Facilities	Fire Aerial Response Vehicle	Circulation System	Storm Drainage Facilities	General Government Facilities	Library Expansion Facilities	Public Meeting Facilities	Parkland	Open Space Acquisition	Total
ADU < 750 sf	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Accessory Dwelling Units 750.01sq. ft.- 1200 sq. ft.
Fee per Square Foot

	Law Enforcement Facilities	Fire Protection Facilities	Fire Aerial Response Vehicle	Circulation System	Storm Drainage Facilities	General Government Facilities	Library Expansion Facilities	Public Meeting Facilities	Parkland	Open Space Acquisition	Total
ADU > 2.5 acres	0.34/sf	0.57/sf	0.00	3.36/sf	1.20/sf	0.62/sf	0.32/sf	0.65/sf	2.87/sf	1.00/sf	10.93/sf
ADU 1.5-2.5 acres	0.34/sf	0.57/sf	0.00	3.36/sf	1.20/sf	0.62/sf	0.32/sf	0.65/sf	2.87/sf	1.00/sf	10.93/sf
ADU 1-1.49 acres	0.34/sf	0.57/sf	0.00	3.36/sf	0.72/sf	0.62/sf	0.32/sf	0.65/sf	2.87/sf	1.00/sf	10.45/sf
ADU 0-.99 acres	0.34/sf	0.57/sf	0.00	3.36/sf	0.47/sf	0.62/sf	0.32/sf	0.65/sf	2.87/sf	1.00/sf	10.20/sf
ADU in MDR zone	0.20/sf	0.31/sf	0.15/sf	3.36/sf	0.30/sf	0.62/sf	0.25/sf	0.51/sf	2.25/sf	0.78/sf	8.74/sf
ADU in HDR zone	0.20/sf	0.31/sf	0.15/sf	2.21/sf	0.20/sf	0.62/sf	0.22/sf	0.45/sf	1.98/sf	0.69/sf	7.02/sf

Resolution B, Exhibit B - Development Impact Fees EFFECTIVE JULY 1, 2007

Law Enforcement Facilities	Fire Protection Facilities	Fire Aerial Response Vehicle	Circulation System	Storm Drainage Facilities	General Government Facilities	Library Expansion Facilities	Public Meeting Facilities (5)	Parkland	Open Space Acquisition	Development Impact Fee Total Per Unit or Square Foot
Schedule 3.3	Schedule 4.3		Schedule 5.3	Schedule 6.3	Schedule 7.3	Schedule 8.1	Schedule 9.1	Schedule 10.1	Schedule 10.1	

DOWNTOWN / MAIN STREET AREA (7/1/07 and thereafter)

SFR>2.5 Acres/Unit	\$574	\$950	\$0	\$5,597	\$2,000	\$1,036	\$532	\$1,084	\$4,775	\$1,660	\$18,208 per unit
SFR>1.5 to 2.5 Acres/Unit	\$574	\$955	\$0	\$5,597	\$2,000	\$1,036	\$532	\$1,084	\$4,775	\$1,660	\$18,213 per unit
SFR>1.0 Acres/Unit	\$574	\$954	\$0	\$5,597	\$1,197	\$1,036	\$532	\$1,084	\$4,775	\$1,660	\$17,409 per unit
SFR>0.5 Acres/Unit	\$574	\$954	\$0	\$5,597	\$777	\$1,036	\$532	\$1,084	\$4,775	\$1,660	\$16,989 per unit
Medium Density Residential	\$334	\$518	\$242	\$5,597	\$499	\$1,036	\$418	\$852	\$3,754	\$1,305	\$14,555 per unit
High Density Residential	\$334	\$516	\$242	\$3,684	\$334	\$1,036	\$366	\$747	\$3,291	\$1,144	\$11,694 per unit
Mobile Homes	\$334	\$550	\$0	\$2,822	\$314	\$1,036	\$323	\$660	\$2,906	\$1,011	\$9,956 per unit
Tourist-Commercial Lodging	\$449	\$770	\$361	\$2,871	\$86	\$42	No Fee	No Fee	No Fee	\$115	\$4,694 per unit
Commercial	\$ 0.5230	\$ 0.5670	\$ 0.2180	\$ 7.4297 *	\$ 0.2973	\$ 0.0634	\$ 0.2077	No Fee	No Fee	\$ 0.1499	\$ 9.4560 per S.F.
Office	\$ 1.2850	\$ 0.4290	\$ 0.2180	\$ 6.8720	\$ 0.2300	\$ 0.0800	\$ 0.1990	No Fee	No Fee	\$ 0.1430	\$ 9.4560 per S.F.
Manufacturing/Industrial	\$ 0.221	\$ 0.025	\$ 0.018	\$ 2.497 *	\$ 0.178	\$ 0.080	\$ 0.153	No Fee	No Fee	\$ 0.110	\$ 3.282 per S.F.

ALL OTHER AREAS (7/1/07 and thereafter)

SFR>2.5 Acres/Unit	\$574	\$950	\$0	\$5,597	\$2,000	\$1,036	\$532	\$1,084	\$4,775	\$1,660	\$18,208 per unit
SFR>1.5 to 2.5 Acres/Unit	\$574	\$955	\$0	\$5,597	\$2,000	\$1,036	\$532	\$1,084	\$4,775	\$1,660	\$18,213 per unit
SFR>1.0 Acres/Unit	\$574	\$954	\$0	\$5,597	\$1,197	\$1,036	\$532	\$1,084	\$4,775	\$1,660	\$17,409 per unit
SFR>0.5 Acres/Unit	\$574	\$954	\$0	\$5,597	\$777	\$1,036	\$532	\$1,084	\$4,775	\$1,660	\$16,989 per unit
Medium Density Residential	\$334	\$518	\$242	\$5,597	\$499	\$1,036	\$418	\$852	\$3,754	\$1,305	\$14,555 per unit
High Density Residential	\$334	\$516	\$242	\$3,684	\$334	\$1,036	\$366	\$747	\$3,291	\$1,144	\$11,694 per unit
Mobile Homes	\$334	\$550	\$0	\$2,822	\$314	\$1,036	\$323	\$660	\$2,906	\$1,011	\$9,956 per unit
Tourist-Commercial Lodging	\$449	\$770	\$361	\$2,871	\$86	\$42	No Fee	No Fee	No Fee	\$115	\$4,694 per unit
Commercial	\$ 0.5230	\$ 0.5670	\$ 0.2180	\$ 9.3710 *	\$ 0.3750	\$ 0.0800	\$ 0.2620	No Fee	No Fee	\$ 0.1890	\$ 11.5850 per S.F.
Office	\$ 1.2850	\$ 0.4290	\$ 0.2180	\$ 6.8720	\$ 0.2300	\$ 0.0800	\$ 0.1990	No Fee	No Fee	\$ 0.1430	\$ 9.4560 per S.F.
Manufacturing/Industrial	\$ 0.221	\$ 0.025	\$ 0.018	\$ 2.497 *	\$ 0.178	\$ 0.080	\$ 0.153	No Fee	No Fee	\$ 0.110	\$ 3.282 per S.F.

* When the average daily trip generation per square foot is 25% higher or lower than 0.041 for commercial use and 0.004 for industrial use, the City may charge Circulation Impact Fees for Commercial or Manufacturing/Industrial Development using the Alternative Cost per Single Trip Method using the ITE Trip Calculation, 7th Edition for Commercial/Industrial Uses.