



**APPROVED**

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CITY OF ATASCADERO  
PLANNING

## **CITY OF ATASCADERO PLANNING COMMISSION**

# **MINUTES**

**Regular Meeting – Tuesday, April 21, 2020 – 6:00 P.M.  
City Hall (Teleconference)  
6500 Palma Avenue, Atascadero, California**

### **CALL TO ORDER - 6:00 p.m.**

Chairperson Dariz called the meeting to order at 6:11 p.m. and Commissioner Zirk led the Pledge of Allegiance.

### **ROLL CALL**

Present: Commissioners Anderson, Shaw, Wolff, Keen, Zirk, Vice Chairperson van den Eikhof and Chairperson Dariz

Absent: None

Others Present: Recording Secretary, Annette Manier

Staff Present: Community Development Director, Phil Dunsmore  
Senior Planner, Kelly Gleason  
Associate Planner, John Holder

### **APPROVAL OF AGENDA**

**MOTION: By Commissioner Wolff and seconded by Commissioner Shaw to approve the Agenda.**

***Motion passed 7:0 by a roll-call vote.***

### **PUBLIC COMMENT**

None.

***Chairperson Dariz closed the Public Comment period.***

### **CONSENT CALENDAR**

#### **1. DRAFT MINUTES OF MARCH 3, 2020**

- **Recommendation:** Commission approve the March 3, 2020 Minutes.

**MOTION:** By Commissioner Zirk and seconded by Commissioner van den Eikhof to approve the Consent Calendar.

*Motion passed 7:0 by a roll-call vote.*

**2. DRAFT MINUTES OF MARCH 17, 2020**

- Recommendation: Commission approve the March 17, 2020 Minutes.

**MOTION:** By Commissioner Zirk and seconded by Commissioner van den Eikhof to approve the Consent Calendar.

*Motion passed 4:0:3 by a roll-call vote.*

*(Shaw, Wolff, Zirk abstained due to absence from the March 17, 2020 meeting.)*

**COMMUNITY DEVELOPMENT STAFF REPORTS**

None

**PUBLIC HEARINGS**

(For each of the following items, the public will be given an opportunity to speak. After a staff report, the Chair will open the public hearing and invite the applicant or applicant's representative to make any comments. Members of the public will be invited to provide testimony to the Commission following the applicant. Speakers should state their name for the record and can address the Commission for three minutes. After all public comments have been received, the public hearing will be closed, and the Commission will discuss the item and take appropriate action(s).)

**DISCLOSURE OF EX PARTE COMMUNICATIONS:**

Prior to a project hearing Planning Commission Members must disclose any communications they have had on any quasi-judicial agenda items. This includes, but is not limited to, Tentative Subdivision Maps, Parcel Maps, Variances, Conditional Use Permits, and Planned Development Permits. This does not disqualify the Planning Commission Member from participating and voting on the matter, but gives the public and applicant an opportunity to comment on the ex parte communication.

**3. AMENDMENT TO EL CAMINO VETERINARY HOSPITAL AT 1380 EL CAMINO REAL**

The proposed project consists of an expansion of the veterinary hospital. The expansion will add 2,927 square feet to the existing 4,583 square foot facility. Due to the size of the project, frontage improvements will be required. The project is exempt from the California Environmental Quality Act (CEQA).

**Ex-Parte Communications:**

- Recommendation: Approve the project with conditions (AMND19-0092)

## **EX-PARTE COMMUNICATIONS**

Commissioner Anderson and Chairperson Dariz reviewed this project at the DRC. Commissioner Wolff personally uses this facility, but has not spoken to anyone regarding the project.

Planner Holder presented the staff report. Planner Holder and Director Dunsmore answered questions from the Commission.

## **PUBLIC COMMENT**

The following members of the public spoke during public comment: Steve Robinson and David Marchell.

***Chairperson Dariz closed the Public Comment period.***

**MOTION:** By Commissioner Zirk and seconded by Commissioner Anderson to approve the Draft Resolution 2020 approving an Expansion (AMND19-0092) to the existing Conditional Use Permit 16-86 at 1380 El Camino Real on APN 049-131-022, based on findings and subject to conditions of approval.

***Motion passed 7:0 by a roll-call vote.***

## **COMMISSIONER COMMENTS AND REPORTS**

None

## **DIRECTOR'S REPORT**

### **4. GENERAL PLAN & HOUSING ELEMENT ANNUAL PROGRESS REPORT**

- Recommendation: Review and receive report of State required General Plan and Housing Element Annual Progress Report for 2019.

Director Dunsmore and Planner Holder presented the report. Commissioners received and filed the report. No action was taken.

## **ADJOURNMENT – 7:01 p.m.**

The next regular meeting is scheduled for **May 5, 2020**, at City Hall, Council Chambers, 6500 Palma Avenue, Atascadero.

## **MINUTES PREPARED BY:**

Annette Manier  
Annette Manier, Recording Secretary  
Administrative Assistant

Adopted June 2, 2020