



CITY OF ATASCADERO CITY COUNCIL

MINUTES

Tuesday, September 24, 2019

**City Hall Council Chambers, 4th floor
6500 Palma Avenue, Atascadero, California
(Entrance on Lewis Ave.)**

City Council Regular Session:

6:00 P.M.

REGULAR SESSION – CALL TO ORDER: 6:00 P.M.

Mayor Moreno called the meeting to order at 6:00 p.m. and Council Member Fonzi led the Pledge of Allegiance.

ROLL CALL:

Present: Council Members Fonzi, Funk, Newsom, Mayor Pro Tem Bourbeau and Mayor Moreno

Absent: None

Staff Present: City Manager Rachelle Rickard, Administrative Services Director Jeri Rangel, Public Works Director Nick DeBar, Police Chief Jerel Haley, Community Development Director Phil Dunsmore, Fire Captain Tom Peterson, City Attorney Brian Pierik and Deputy City Manager/City Clerk Lara Christensen.

APPROVAL OF AGENDA:

MOTION: By Mayor Pro Tem Bourbeau and seconded by Council Member Fonzi to:

- 1. Approve this agenda; and,**
- 2. Waive the reading in full of all ordinances appearing on this agenda, and the titles of the ordinances will be read aloud by the City Clerk at the first reading, after the motion and before the City Council votes.**

Motion passed 5:0 by a roll-call vote.

PRESENTATIONS: None.

A. CONSENT CALENDAR:

1. City Council Draft Action Minutes – September 10, 2019

- Recommendation: Council approve the September 10, 2019 Draft City Council Meeting Minutes. [City Clerk]

2. August 2019 Accounts Payable and Payroll

- Fiscal Impact: \$4,335,017.45
- Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks for August 2019. [Administrative Services]

3. Goals and Policies for the use of the Mello-Roos Community Facilities Act of 1982

- Fiscal Impact: None.
- Recommendation: Council adopt Draft Resolution adopting a statement of Goals and Policies for the use of the Mello-Roos Community Facilities Act of 1982. [Administrative Services]

4. Measure F-14 2020 Pavement Rehabilitation Project Design Engineering Services Contract

- Fiscal Impact: \$2,650,000.00
- Recommendation: Council authorize the City Manager to execute a contract for \$210,640 with Rick Engineering Company to provide design engineering services for the Measure F-14 2020 Pavement Rehabilitation Project (Project No. C2019R02). [Public Works]

5. Parcel Map AT 17-0088 (La Plaza)

- Fiscal Impact: None.
- Recommendations: Council:
 1. Approve Parcel Map AT 17-0088, including abandonment of public right-of-way as shown on said map, and associated Subdivision Improvement Agreement.
 2. Authorize the City Manager to execute the Subdivision Improvement Agreement for Parcel Map AT 17-0088 on behalf of the City Council. [Public Works]

MOTION: By Council Member Fonzi and seconded by Council Member Newsom to approve the Consent Calendar. (#A-3: Resolution No. 2019-076) (#A-4: Contract No. 2019-012) (#A-5: Contract No. 2019-013)
Motion passed 5:0 by a roll-call vote.

UPDATES FROM THE CITY MANAGER:

City Manager Rachelle Rickard gave an update on projects and issues within the City.

COMMUNITY FORUM:

The following citizens spoke during Community Forum: Gary Kirkland, Jim Shannon (Exhibit B), Mike Zappas, Jim Wilkins, Karen McNamara and Jayne Sacks, Karen Levanway, Betty Lightfoot, Clyde Snider (Exhibit A), Geoff Auslen, and Janice Whitely

B. PUBLIC HEARINGS:

1. **Consider an Ordinance to Amend Title 7 – “Public Works”, Chapter 2 – “Definitions”, Chapter 4 – “Permits and Connections Fees”, and Chapter 9 – “Sewer Facilities Account” Pertaining to Wastewater and Adopting a Resolution Setting Sewer Capacity Charges**

- **Ex-Parte Communications:**
- **Fiscal Impact:** Adopting the Draft Ordinance and Draft Resolution will have a significant positive fiscal impact to the Wastewater Fund.
- **Recommendations:** Council:
 1. Conduct a public hearing to receive all written and verbal testimony regarding the Draft Ordinance and Proposed Sewer Capacity Charges.
 2. Introduce, for first reading by title only, Draft Ordinance amending Title 7 – “Public Works”, Chapter 2 – “Definitions”, Chapter 4 – “Permits and Connections Fees”, and Chapter 9 – “Sewer Facilities Account” pertaining to Wastewater.
 3. Adopt Draft Resolution setting Sewer Capacity Charges for the Wastewater Division. [Public Works]

Ex Parte Communications

The Council Members reported having no communications on this item.

Public Works Director DeBar gave the staff report and answered questions from the Council.

PUBLIC COMMENT:

The following citizens spoke on this item: Geoff Auslen

Mayor Moreno closed the Public Comment period.

Council requested that a small sign, notifying the public of the upcoming changes in fees, be placed at the front counter.

MOTION: By Mayor Pro Tem Bourbeau and seconded by Council Member Funk to:

1. Introduce, for first reading by title only, Draft Ordinance amending Title 7 – “Public Works”, Chapter 2 – “Definitions”, Chapter 4 – “Permits and Connections Fees”, and Chapter 9 – “Sewer Facilities Account” pertaining to Wastewater.
2. Adopt Resolution No. 2019-007 setting Sewer Capacity Charges for the Wastewater Division.

Deputy City Manager/City Clerk Christensen read the title of the Ordinance:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ATASCADERO,
CALIFORNIA, AMENDING MUNICIPAL CODE TITLE 7 – “PUBLIC WORKS”,
CHAPTER 2 – “DEFINITIONS”, CHAPTER 4 – “PERMITS AND CONNECTION FEES”,
AND CHAPTER 9 – “SEWER FACILITIES ACCOUNT” PERTAINING TO
WASTEWATER**

Motion passed 5:0 by a roll-call vote.

C. MANAGEMENT REPORTS:

1. Drive-Through Businesses (CPP19-0082)

- Fiscal Impact: Updating the zoning code related to Drive-Through Businesses is expected to take a significant amount of staff time. Staff is estimating approximately 200 hours in staff time, plus an additional \$2,000 in expenses for public meeting noticing and support.
- Recommendation: Council discuss drive-through businesses and the City's existing Municipal Code that regulates them and provide direction to staff on whether an update to the Municipal Code or other action addressing drive-through businesses is necessary.[Community Development]

Community Development Director Dunsmore gave the report and answered questions from the Council.

PUBLIC COMMENT:

The following citizens spoke on this item: Geoff Auslen, Gary Kirkland, and Heather Branton

Mayor Moreno closed the Public Comment period.

MOTION: By Council Member Fonzi and seconded by Council Member Newsom to direct staff to utilize the “*Alternative Cost per Single Trip Method*” to drive-through businesses where the average daily trip per square foot is higher than average commercial uses in order to more appropriately account for the circulation impact of these businesses and develop a City Council policy to address high-traffic generating businesses in the area of Del Rio (boundaries to be determined in the policy).

Motion passed 5:0 by a roll-call vote.

2. Implementation of the Compliance Engine Inspection Tracking System Program

- Fiscal Impact: None.
- Recommendations: Council adopt Draft Resolution authorizing staff to enter into a contract with Brycer, LLC, to implement “The Compliance Engine”, a records management system that increases the compliance of life safety building inspections, providing for increased safety for the public and fire personnel. [Fire Development]

Fire Captain Peterson gave the report and answered questions from the Council.

PUBLIC COMMENT:

The following citizens spoke on this item: None

Mayor Moreno closed the Public Comment period.

MOTION: By Council Member Fonzi and seconded by Council Member Funk to adopt Resolution No. 2019-078 authorizing staff to enter into a contract with Brycer, LLC, to implement "The Compliance Engine", a records management system that increases the compliance of life safety building inspections, providing for increased safety for the public and fire personnel.
Motion passed 5:0 by a roll-call vote.

Mayor Moreno recessed the meeting at 9:13 p.m.

Mayor Moreno reconvened the meeting at 9:23 p.m. with all present.

D. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:

The following Council Members made brief announcements and gave brief update reports on their committees since their last Council meeting:

Mayor Moreno

1. SLO Council of Governments (SLOCOG)
2. SLO Regional Transit Authority (RTA)

Mayor Pro Tem Bourbeau

1. City / Schools Committee
2. Integrated Waste Management Authority (IWMA)

Mayor Pro Tem Bourbeau reported participating in the Creek Cleanup this weekend and noted that there were many more participants and, in the area he was assigned, less litter.

Council Member Fonzi

1. Air Pollution Control District
2. City of Atascadero Design Review Committee
3. SLO Local Agency Formation Commission (LAFCo)

Council Member Funk

1. Homeless Services Oversight Council
2. League of California Cities – Council Liaison

Council Member Newsom

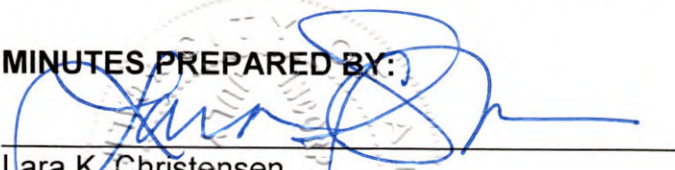
1. City / Schools Committee
2. City of Atascadero Design Review Committee

E. INDIVIDUAL DETERMINATION AND / OR ACTION: None

F. ADJOURN

Mayor Moreno adjourned the meeting at 9:44 p.m.

MINUTES PREPARED BY:



Lara K. Christensen
Deputy City Manager / City Clerk

The following exhibits are available for review in the City Clerk's office:

- Exhibit A – Villa Margarita Mobile Home Park rent increase notice
- Exhibit B – Refuge Church recovery group informational card

APPROVED: October 8, 2019



**Villa Margarita Mobile Home Park
10995 El Camino Real
Atascadero, CA 93422**

Date: 9/24/19

September 15, 2019

Dear Villa Margarita Mobile Home Park Resident:

Villa Margarita Mobile Home Park bases the annual rent increase on the CPI (Consumer Price Index). The CPI increased 2.7% for the 12 months ending August 2019. Accordingly, there will be a rent increase effective January 2020 of \$9.00 per month.

Sincerely,

Tracey Finegan

Address: ~~10995 El Camino Real~~

2020 Rent: 546.00

City Council Minutes Exhibit B

Date: 9/24/19

REFUGE CHURCH



WORSHIP WITH US!

REFUGE CHURCH OF ATASCADERO

Service Times

Sundays:

9 am & 11 am

Wednesdays:

All Church Meal @ 5:30pm

Service @ 6:30pm

Children's Ministry

at all services

CONNECT WITH US!



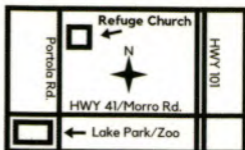
(805)466-3354



6955 Portola Road,
Atascadero, CA 93422



www.refugechurch.info
Like us on Facebook!



OPEN ARMS MINISTRY

Doors open every Tues. @ 5:15pm

A hot meal, groceries, clothing,
and The Gospel Message
for all in need.

A listening ear and prayer
available as well.



RECOVERY GROUP

Doors open every Tues. @ 6:45pm

A Christ-centered recovery
group for any struggling
with addiction.