



APPROVED

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CITY OF ATASCADERO
PLANNING

CITY OF ATASCADERO PLANNING COMMISSION

MINUTES

**Regular Meeting – Tuesday, February 19, 2019 – 6:00 P.M.
City Hall Council Chambers
6500 Palma Avenue, Atascadero, California**

CALL TO ORDER - 6:02 p.m.

Chairperson Seay called the meeting to order at 6:02 p.m. and Vice Chairperson Zirk led the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Anderson, Betz, Dariz, Donovan, Vice Chairperson Zirk, and Chairperson Seay

Absent: Commissioner Wolff (excused absence)

Others Present: Recording Secretary, Annette Manier

Staff Present: Community Development Director, Phil Dunsmore
Associate Planner, Katie Banister

APPROVAL OF AGENDA

MOTION: By Commissioner Anderson and seconded by Commissioner Betz to approve the Agenda.

Motion passed 6:0 by a roll-call vote.

PUBLIC COMMENT

None

Chairperson Seay closed the Public Comment period.

CONSENT CALENDAR

- 1. APPROVAL OF DRAFT MINUTES OF PLANNING COMMISSION MEETING ON JANUARY 15, 2019**

MOTION:

By Commissioner Anderson and seconded by Commissioner Dariz to approve the Consent Calendar.

Motion passed 6:0 by a roll-call vote.

COMMUNITY DEVELOPMENT STAFF REPORTS

None.

PLANNING COMMISSION BUSINESS

A. Administration of Oaths of Office

Administration of Oath of Offices to new Planning Commissioners by the City Clerk's Office.

Roll Call:

City Clerk Lara Christensen administered Oaths of Office to new Planning Commissioners Ellen Béraud, Jeff van den Eikhof, and Michael Shaw.

PRESENTATION:

B. Recognition of outgoing Planning Commission members Josh Donovan, Jerel Seay and Ryan Betz.

Director Dunsmore thanked Commission members Donovan, Seay and Betz for their contributions to the Commission and the City.

Vice Chairperson Zirk reconvened the meeting at 6:05 p.m. as the new Commissioners took their seats at the dais.

Recording Secretary Manier performed roll call with new Commissioners seated.

New Commissioners and returning Commissioners made brief introductions about their backgrounds.

PLANNING COMMISSION REORGANIZATION:

C. Election of Chairperson and Vice Chairperson

The Commission will select a Chairperson and Vice Chairperson.

Vice Chairperson Zirk accepted nominations for Chairperson.

MOTION: By Commissioner Béraud and seconded by Commissioner Anderson to nominate Vice Chairperson Zirk as Chairperson. Vice Chairperson Zirk accepted the nomination.

Motion passed 6:0 by a roll-call vote.

Chairperson Zirk accepted nominations for Vice Chairperson.

MOTION: By Commissioner Anderson and seconded by Commissioner Shaw to nominate Commissioner Dariz as Vice Chairperson. Commissioner Dariz accepted the nomination.

Motion passed 6:0 by a roll-call vote.

Vice Chairperson Zirk was seated as Chairperson and Commissioner Dariz was seated as Vice Chairperson at the dais.

PUBLIC HEARINGS

DISCLOSURE OF EX PARTE COMMUNICATIONS:

Prior to a project hearing Planning Commission Members must disclose any communications they have had on any quasi-judicial agenda items. This includes, but is not limited to, Tentative Subdivision Maps, Parcel Maps, Variances, Conditional Use Permits, and Planned Development Permits. This does not disqualify the Planning Commission Member from participating and voting on the matter, but gives the public and applicant an opportunity to comment on the ex parte communication.

1. TENTATIVE PARCEL MAP FOR 5425 PESCADO CT.

The proposed project is the subdivision of a 3-acre lot in the Residential Single-Family (RSF-Z) zoning district.

- Ex-Parte Communications:
- Recommendation: Approve the project with conditions. (SBDV18-0109)

EX PARTE COMMUNICATIONS

None.

Associate Planner Banister gave the staff report and answered questions from the Commission.

PUBLIC COMMENT

The following members of the public spoke during public comment: Dale McCrudden. Mr. McCrudden read a letter into the record (Exhibit A) which had already been distributed to the Commission.

A map was received from Dale and Lynn McCrudden (Exhibit B) and was distributed to the Commission.

Chairperson Zirk closed the Public Comment period.

Director Dunsmore explained that there were very few options with this parcel and its buildable area. Staff's recommendation was that the environmental impacts should be mitigated as per the General Plan, CEQA, and Hillside Grading Guidelines. Staff answered questions from the Commission.

Chairperson Zirk re-opened the Public Comment Period

PUBLIC COMMENT

The following members of the public spoke during public comment: Dale McCrudden.

Chairperson Zirk closed the Public Comment period.

MOTION: By Commissioner Béraud and seconded by Vice Chairperson Dariz to adopt PC Resolution 2019-A certifying MND 2018-0014 and approving SBDV18-0109, Tentative Parcel Map AT 18-0086, to subdivide one residential parcel into two residential parcels, at 5425 Pescado Court, based on findings and subject to mitigation and Conditions of Approval.

Motion passed 6:0 by a roll-call vote.

COMMISSIONER COMMENTS AND REPORTS

None

DIRECTOR'S REPORT

Director Dunsmore announced that the next meeting scheduled for March 5, 2019, will be cancelled. Director Dunsmore gave an update on projects within the City, which includes amending the Specific Plan at Del Rio Road.

ADJOURNMENT – 7:29 p.m.

The next meeting of the Planning Commission scheduled for **March 5, 2019, at 6:00 p.m.** will be cancelled. The next Regular meeting of the Planning Commission is scheduled for **March 19, 2019**, at City Hall, Council Chambers, 6500 Palma Avenue, Atascadero.

MINUTES PREPARED BY:



Annette Manier, Recording Secretary
Administrative Assistant

The following Exhibits are available in the Community Development Department:

Exhibit A – Letter from Dale and Lynn McCrudden

Exhibit B – Map from Dale and Lynn McCrudden

Adopted 3-19-2019