



CITY OF ATASCADERO CITY COUNCIL

AGENDA

Tuesday, March 12, 2019

**City Hall Council Chambers, 4th floor
6500 Palma Avenue, Atascadero, California
(Entrance on Lewis Ave.)**

City Council Regular Session:

6:00 P.M.

REGULAR SESSION – CALL TO ORDER: 6:00 P.M.

PLEDGE OF ALLEGIANCE: Mayor Moreno

ROLL CALL: Mayor Moreno
Mayor Pro Tem Bourbeau
Council Member Fonzi
Council Member Funk
Council Member Newsom

APPROVAL OF AGENDA: Roll Call

Recommendation: Council:

1. Approve this agenda; and
2. Waive the reading in full of all ordinances appearing on this agenda, and the titles of the ordinances will be read aloud by the City Clerk at the first reading, after the motion and before the City Council votes.

PRESENTATIONS: None.

- A. CONSENT CALENDAR:** (All items on the consent calendar are considered to be routine and non-controversial by City staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the Consent Calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.)

1. City Council Draft Action Minutes – February 26, 2019

- Recommendation: Council approve the February 26, 2019 Draft City Council Meeting Minutes. [City Clerk]

UPDATES FROM THE CITY MANAGER: (The City Manager will give an oral report on any current issues of concern to the City Council.)

COMMUNITY FORUM: (This portion of the meeting is reserved for persons wanting to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. Comments made during Community Forum will not be a subject of discussion. A maximum of 30 minutes will be allowed for Community Forum, unless changed by the Council. Any members of the public who have questions or need information may contact the City Clerk's Office, between the hours of 8:30 a.m. and 5:00 p.m. at (805) 470-3400, or cityclerk@atascadero.org.)

B. PUBLIC HEARINGS: None.

C. MANAGEMENT REPORTS:

1. Request for Authorization to Process General Plan Amendment for 10080 Atascadero Avenue (PRE18-152 / Cleveland)

- Fiscal Impact: If the General Plan Amendment is authorized to move forward, the City will need to have further discussion of fiscal neutrality and potential annexation of the four proposed lots to the Community Facilities District.
- Recommendation: Council:
 1. Authorize the processing of requested General Plan amendment and zone change at 10080 Atascadero Road for further review and analysis by City staff through the General Plan amendment application process to allow for smaller lot sizes in conjunction with a tentative parcel map.
 - or
 2. Table the requested General Plan amendment and associated zone change located at 10080 Atascadero Avenue until such time as the City does a comprehensive General Plan update. [Community Development]

2. Support of Grant Application for Homeless Emergency Aid Program (Heap) Funding

- Fiscal Impact: None.
- Recommendation: Council adopt Draft Resolution supporting the grant application by the City of Paso Robles for San Luis Obispo County Homeless Emergency Aid Program (HEAP) funding. [City Manager]

- D. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:** (On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. The following represent standing committees. Informative status reports will be given, as felt necessary):

Mayor Moreno

1. City Selection Committee
2. County Mayors Round Table
3. Economic Vitality Corporation, Board of Directors (EVC)
4. SLO Council of Governments (SLOCOG)
5. SLO Regional Transit Authority (RTA)

Mayor Pro Tem Bourbeau

1. City / Schools Committee
2. City of Atascadero Finance Committee
3. Integrated Waste Management Authority (IWMA)
4. SLO County Water Resources Advisory Committee (WRAC)

Council Member Fonzi

1. Air Pollution Control District
2. Atascadero Basin Ground Water Sustainability Agency (GSA)
3. City of Atascadero Design Review Committee
4. SLO Local Agency Formation Commission (LAFCo)

Council Member Funk

1. City of Atascadero Finance Committee
2. Homeless Services Oversight Council
3. League of California Cities – Council Liaison

Council Member Newsom

1. California Joint Powers Insurance Authority (CJPIA) Board
2. City / Schools Committee
3. City of Atascadero Design Review Committee
4. Visit SLO CAL Advisory Committee

- E. INDIVIDUAL DETERMINATION AND / OR ACTION:** (Council Members may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. The Council may take action on items listed on the Agenda.)

1. City Council
2. City Clerk
3. City Treasurer
4. City Attorney
5. City Manager

F. ADJOURN

Please note: Should anyone challenge any proposed development entitlement listed on this Agenda in court, that person may be limited to raising those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing. Correspondence submitted at this public hearing will be distributed to the Council and available for review in the City Clerk's office.

City of Atascadero

WELCOME TO THE ATASCADERO CITY COUNCIL MEETING

The City Council meets in regular session on the second and fourth Tuesday of each month at 6:00 p.m. Council meetings will be held at the City Hall Council Chambers, 6500 Palma Avenue, Atascadero. Matters are considered by the Council in the order of the printed Agenda. Regular Council meetings are televised live, audio recorded and videotaped for future playback. Charter Communication customers may view the meetings on Charter Cable Channel 20 or via the City's website at www.atascadero.org. Meetings are also broadcast on radio station KPRL AM 1230. Contact the City Clerk for more information at cityclerk@atascadero.org or (805) 470-3400.

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection during City Hall business hours at the Front Counter of City Hall, 6500 Palma Avenue, Atascadero, and on our website, www.atascadero.org. Contracts, Resolutions and Ordinances will be allocated a number once they are approved by the City Council. The minutes of this meeting will reflect these numbers. All documents submitted by the public during Council meetings that are either read into the record or referred to in their statement will be noted in the minutes and available for review in the City Clerk's office.

In compliance with the Americans with Disabilities Act, **if you need special assistance to participate in a City meeting or other services offered by this City**, please contact the City Manager's Office or the City Clerk's Office, both at (805) 470-3400. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

TO SPEAK ON SUBJECTS NOT LISTED ON THE AGENDA

Under Agenda item, "COMMUNITY FORUM", the Mayor will call for anyone from the audience having business with the Council to approach the lectern and be recognized.

1. Give your name for the record (not required)
2. State the nature of your business.
3. All comments are limited to 3 minutes.
4. All comments should be made to the Mayor and Council.
5. No person shall be permitted to make slanderous, profane or negative personal remarks concerning any other individual, absent or present

This is the time items not on the Agenda may be brought to the Council's attention. A maximum of 30 minutes will be allowed for Community Forum (unless changed by the Council). If you wish to use a computer presentation to support your comments, you must notify the City Clerk's office at least 24 hours prior to the meeting. Digital presentations must be brought to the meeting on a USB drive or CD. You are required to submit to the City Clerk a printed copy of your presentation for the record. Please check in with the City Clerk before the meeting begins to announce your presence and turn in the printed copy.

TO SPEAK ON AGENDA ITEMS (from Title 2, Chapter 1 of the Atascadero Municipal Code)

Members of the audience may speak on any item on the agenda. The Mayor will identify the subject, staff will give their report, and the Council will ask questions of staff. The Mayor will announce when the public comment period is open and will request anyone interested to address the Council regarding the matter being considered to step up to the lectern. If you wish to speak for, against or comment in any way:

1. You must approach the lectern and be recognized by the Mayor
2. Give your name (not required)
3. Make your statement
4. All comments should be made to the Mayor and Council
5. No person shall be permitted to make slanderous, profane or negative personal remarks concerning any other individual, absent or present
6. All comments limited to 3 minutes

The Mayor will announce when the public comment period is closed, and thereafter, no further public comments will be heard by the Council.



CITY OF ATASCADERO CITY COUNCIL

DRAFT MINUTES

Tuesday, February 26, 2019

**City Hall Council Chambers, 4th floor
6500 Palma Avenue, Atascadero, California
(Entrance on Lewis Ave.)**

<u>City Council Closed Session:</u>	5:00 P.M.
<u>City Council Regular Session:</u>	6:00 P.M.

CITY COUNCIL CLOSED SESSION: 5:00 P.M.

- 1. CLOSED SESSION -- PUBLIC COMMENT**
- 2. COUNCIL LEAVES CHAMBERS TO BEGIN CLOSED SESSION**
- 3. CLOSED SESSION -- CALL TO ORDER**

- a. Conference with Legal Counsel – Anticipated Litigation**
Significant exposure to litigation pursuant to subdivision (b)(1)
of Government Code Section 54956.9 (One potential case)

- 4. CLOSED SESSION – ADJOURNMENT**
- 5. COUNCIL RETURNS TO CHAMBERS**
- 6. CLOSED SESSION – REPORT**

REGULAR SESSION – CALL TO ORDER: 6:00 P.M.

Mayor Moreno called the meeting to order at 6:01 p.m. and Council Member Bourbeau led the Pledge of Allegiance.

ROLL CALL:

Present: Council Members Fonzi, Funk, Newsom, Mayor Pro Tem Bourbeau and Mayor Moreno

Absent: None

Staff Present: City Manager Rachelle Rickard, Administrative Services Director Jeri Rangel, Police Chief Jerel Haley, Community Development Director Phil Dunsmore, Fire Chief Casey Bryson, City Attorney Brian Pierik and Deputy City Manager/City Clerk Lara Christensen.

APPROVAL OF AGENDA:

MOTION: By Mayor Pro Tem Bourbeau and seconded by Council Member Funk to:

1. Approve this agenda; and,
2. Waive the reading in full of all ordinances appearing on this agenda, and the titles of the ordinances will be read aloud by the City Clerk at the first reading, after the motion and before the City Council votes.

Motion passed 5:0 by a roll-call vote.

PRESENTATIONS:

1. Recognition of Outgoing Commissioners

The City Council recognized the outgoing Planning Commissioners.

The City Council recognized the outgoing Parks and Recreation Commissioners.

A. CONSENT CALENDAR:

1. City Council Draft Action Minutes – February 12, 2019

- Recommendation: Council approve the February 12, 2019 Draft City Council Meeting Minutes. [City Clerk]

2. January 2019 Accounts Payable and Payroll

- Fiscal Impact: \$2,191, 256.96
- Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks for January 2019. [Administrative Services]

3. Community Facilities District 2005-1, Annexation No. 18 Levy of Special Taxes Authorization

- Fiscal Impact: None.
- Recommendation: Council adopt on second reading, by title only, the Draft Ordinance, authorizing the levy of special taxes in Community Facilities District 2005-1 for certain annexation territory identified as Annexation No. 18. [Community Development]

4. Council Norms and Procedures - Consideration of Amendments

- Fiscal Impact: None.
- Recommendation: Council review and approve the Council Norms and Procedures for 2019. [City Manager]

MOTION: By Mayor Pro Tem Bourbeau and seconded by Council Member Fonzi to approve the Consent Calendar. (#A-3: Ordinance No. 619) Motion passed 5:0 by a roll-call vote.

UPDATES FROM THE CITY MANAGER:

City Manager Rachelle Rickard gave an update on projects and issues within the City.

COMMUNITY FORUM:

The following citizens spoke during Community Forum: Robert Lipschultz, Karen Levonway, Geoff Auslen, Susan Warren and Alex Sauven.

Mayor Moreno closed the COMMUNITY FORUM period.

B. PUBLIC HEARINGS: None.

C. MANAGEMENT REPORTS:

1. Amendment to Agreement for Processing Commingled Recyclables and Organic Waste

- Fiscal Impact: The City will receive franchise fees on the increased amounts paid by customers.
- Recommendations: Council:
 1. Approve Amendment No. 1 to Agreement No. 2014-029 with North San Luis Obispo County Recycling (NSLOCR) to increase the tipping fees charged for residential comingled recyclables loads, commercial comingled recyclables loads and greenwaste loads collected in the City.
 2. Approve the staff recommendation for the distribution of increased fees amongst Atascadero Waste Alternatives Rate Payers.[City manager]

Deputy City Manager Christensen gave the presentation and answered questions from the Council. She noted that there was an amendment to the Adjustment Calculation on page

3 of the contract, page 41 of the Agenda Packet, changing the OCC weighted average from \$92.54 to \$94.92.

PUBLIC COMMENT:

The following citizens spoke on this item: Geoff Auslen, Brad Goodrow, and Eric Cleveland

Mayor Moreno closed the Public Comment period.

MOTION: By Mayor Pro Tem Bourbeau and seconded by Council Member Funk to:

- 1. Approve Amendment No. 1 to Agreement No. 2014-029 with North San Luis Obispo County Recycling (NSLOCR) to increase the tipping fees charged for residential comingled recyclables loads, commercial comingled recyclables loads and greenwaste loads collected in the City with the change to the OCC weighted average of \$94.92.**
- 2. Approve the staff recommendation for the distribution of increased fees amongst Atascadero Waste Alternatives Rate Payers.**

Motion passed 5:0 by a roll-call vote. (Contract No. 2014-029 A-2)

D. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:

The following Council Members made brief announcements and gave brief update reports on their committees since their last Council meeting:

Mayor Moreno

1. City Selection Committee
2. County Mayors Round Table

Mayor Moreno reported she continues to work with Mayor Martin of Paso Robles regarding homelessness and noted that Paso is moving forward with applying for HEAP funding to address a homeless shelter in Paso.

Mayor Pro Tem Bourbeau

1. City / Schools Committee
2. Integrated Waste Management Authority (IWMA)

Council Member Fonzi reported that there will be a fundraiser on March 29 for Colonel Hatch to help cover extraordinary medical costs.

Council Member Funk

1. League of California Cities – Council Liaison

Council Member Newsom

1. City of Atascadero Design Review Committee

E. INDIVIDUAL DETERMINATION AND / OR ACTION: None

F. ADJOURN

Mayor Moreno adjourned the meeting at 7:45 p.m.

MINUTES PREPARED BY:

Lara K. Christensen
Deputy City Manager / City Clerk

APPROVED:



Atascadero City Council

Staff Report - Community Development Department

Request for Authorization to Process General Plan Amendment for 10080 Atascadero Avenue (PRE18-152 / Cleveland)

RECOMMENDATIONS:

Council:

1. Authorize the processing of requested General Plan amendment and zone change at 10080 Atascadero Road for further review and analysis by City staff through the General Plan amendment application process to allow for smaller lot sizes in conjunction with a tentative parcel map.

or

2. Table the requested General Plan amendment and associated zone change located at 10080 Atascadero Avenue until such time as the City does a comprehensive General Plan update.

REPORT-IN-BRIEF:

A request has been submitted for a General Plan Amendment (GPA) and zone change at 10080 Atascadero Road to allow for the existing lot to be subdivided into four lots. An adjustment to the urban services line boundary is also proposed to include the subject parcel within the sewer service boundary. The parcel currently has a land use designation of Rural Estate (RE) with a corresponding zoning designation of Residential Suburban (RS), which allows for 2 ½ to 10 acres lot sizes. The applicant is proposing to change the land use designation to Single Family Residential (SFR), with a zoning of Residential Single Family (RSF-Y) to allow for 1-acre minimum lot sizes. The applicant has requested the land use designation and zone change in order to accommodate a future subdivision of the property into four separate residential parcels with connection to City sewer. The existing parcel is 4.62 acres and is currently developed with a single family residence, an accessory dwelling unit, and an accessory structure. Council authorization to accept and process the application is required prior to staff work on any General Plan amendments.

Situation and Facts:

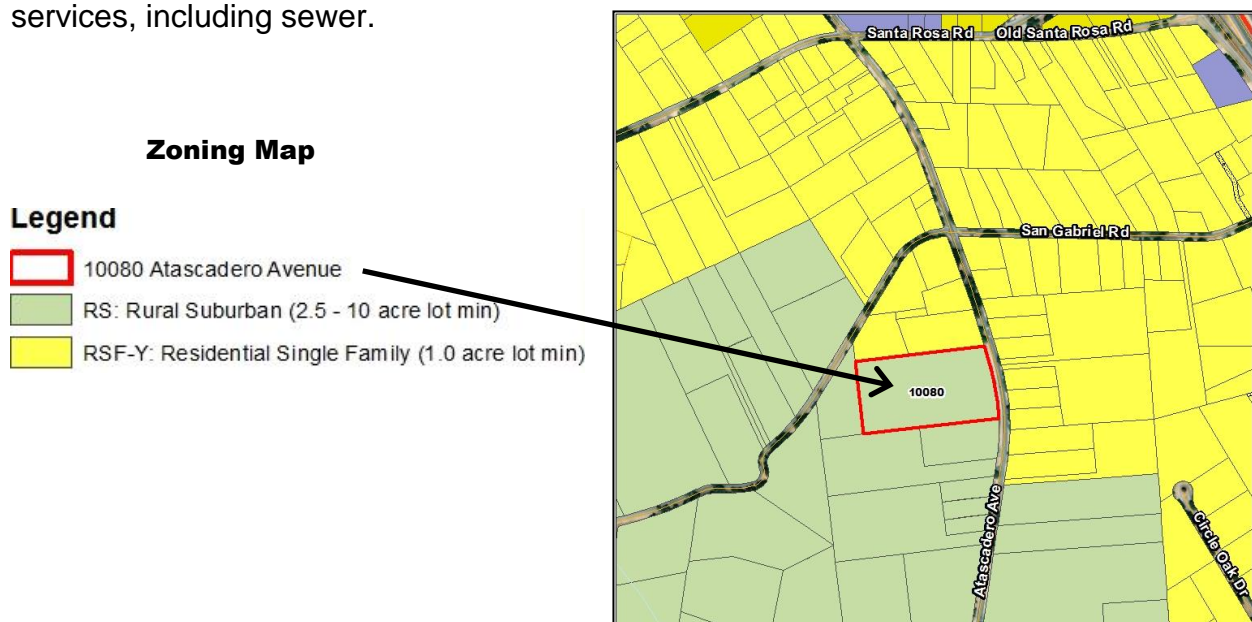
1. Applicant/ Owner: Eric Cleveland
2. Project Addresses: 10080 Atascadero Avenue
3. General Plan Designation Rural Estate (RE)
4. Zoning District: Residential Suburban (RS)
5. Site Area: 4.62-acres
6. Existing Use: One (1) Single-Family Residence; one (1) accessory dwelling unit; one (1) accessory structure
7. Environmental Status: Not yet determined – application pending

DISCUSSION:

The City has received a General Plan amendment (GPA) application, which proposes to change the land use designation of one (1) parcel on Atascadero Avenue from Residential Estate (RS) to Single Family Residential (SFR-Y). The change in land use designation requires a corresponding zone change. The applicant is proposing a change in zoning designation from Rural Suburban (RS) to Residential Single Family (RSF-Y), which has a 1-acre minimum lot size.

Analysis:

The applicant has requested the General Plan amendment and rezoning to accommodate subdivision of the property into four separate parcels with connection to City sewer. The subject site is located approximately 500 feet south of the Atascadero Avenue / San Gabriel Road Intersection. The property lies on the interface of two residential zones; Rural Suburban (RS) and Residential Single Family (RSF-Y). The surrounding properties are fully developed with single-family housing. The property also borders the urban services area which dictates which areas of the City receive public services, including sewer.



Based on City designations of Land Use, Zoning, and provision of public services, the location of the property makes this a potential candidate for upzoning in terms of neighborhood compatibility. As mentioned above, the property is zoned Rural Suburban (RS) but lies on the edge of this zoning district, bordering the Residential single Family Zone (RSF-Y) (Attachment 1). The major difference between these zones is that the RS zone has a minimum lot size of 2.5 to 10 acres and the RSF-Y zone has a minimum lot size of one (1) acre. The bordering properties have an average site area of approximately 1.5 acres. The existing parcel at 10080 Atascadero Avenue is approximately 4.6 acres. Based on a preliminary map submitted by the applicant (Attachment 3), a future four parcel subdivision of the property would result in lots with an average site area of 1.1-acres. Therefore, it would appear that a change in land use designation and zoning would not impact compatibility with the surrounding neighborhood.

The subject property lies just beyond the current extent of the urban services boundary identified in the Atascadero General Plan. There is an existing sewer line that extends along Atascadero Avenue and spans the entire length of the subject property frontage at 10080 Atascadero Avenue. The network of existing sewer lines provides sewer services to four neighboring properties across Atascadero Avenue as well as most of the properties directly north of the subject site within the urban services area.



Considerations for adding this property to the urban services area may include the following factors:

- 1) Atascadero General Plan Policies 15.3 and 15.4 call for an extension of urban services when the City has the funding and based on the capacity of existing infrastructure.
- 2) An amendment to the Atascadero General Plan for the extension of urban services may be done more efficiently if it includes other properties in the surrounding neighborhood.
- 3) The parcel in question may not be required to connect to the City's sewer network in order to meet existing development standards to develop as 1-acre parcels. In some instances, septic systems may be permitted on 1-acre lots, however, given the close proximity of existing sewer along the property frontage, connection to City sewer is preferred.

Based on the March 2016 City of Atascadero Water Reclamation Facility Master Plan Update, the Waste Water Treatment Plant is currently operating at 99% of its original design capacity. The City is in the process of completing a re-rating study for the Treatment Plant to determine if available treatment capacity exists. It is expected that the plant will undergo an expansion in its service capacity in the near future in order to meet a rising demand for services. While the potential of up to eight additional new residential users is not likely to have a significant impact on capacity, connection of a larger sounding area, or other development throughout the City, could have a cumulative impact on capacity.

From a neighborhood perspective, the possibility of connecting to sewer has been a growing curiosity among residents. City staff has received inquiries from a few other neighbors about connecting to the City's sewer services and the potential for upzoning other Residential Suburban zoned parcels to smaller lot size Single-Family zoning. This neighborhood, including the subject property, could be a possible addition to the urban services area as part of an anticipated future General Plan update. The City's current General Plan has a build out date of 2025, and it is expected that the next comprehensive General Plan update will commence in the next two to five years. The location, however, of the subject parcel at 10080 Atascadero Avenue is unique because the sewer line is already located in the road in front of the property, and the gravity fall of the existing line can provide service in this location. Due to the downhill slope of the road further south on Atascadero Avenue, connection of other parcels to the south would probably require pumps and significant expansion of the sewer system. This makes the property at 10080 Atascadero Avenue a better candidate for rezoning and connection to sewer, whereas sewer connections for the larger neighborhood would be much more complicated and costly.

Staff Impact:

Any General Plan amendment project would have an impact on Planning and Public Works staff resources. The proposed amendments are not of significant community-wide magnitude, but do take staff resources and development review activities continue to remain at historically high levels. If the application is allowed to proceed, staff would request that the tentative parcel map and environmental document for the proposed 4-lot subdivision be processed concurrently with the General Plan amendment, and would require hearings before both the Planning Commission and the City Council. If approved

by Council for processing, this project may impede progress of other priority projects unless it can be processed at a later date as time allows.

Council Authorization and Processing:

Council policy requires Council review an authorization in order for staff to process General Plan amendment applications. The Council's policy also requires all amendments to be reviewed and processed in such a manner as to facilitate citizen participation. The policy suggests the following process:

- A. Neighborhood Meeting. The applicant is required to hold a neighborhood meeting to present the request to citizens of the area neighborhoods and for the citizens to identify, list, and discuss issues related to the amendment. The applicant is responsible for organizing and conducting the meeting and attempting to resolve as many issues as possible before submitting a formal application to the City for review and processing.
- B. Study Session. Staff presents the basic facts of the amendment application to a joint City Council/Planning Commission study session, along with General Plan and environmental analysis. Comments from the Planning Commission and the public are received by staff for further consideration. The applicant is responsible for resolving of as many issues as possible before submitting a formal application to the City.

State law limits the amount of times a General Plan can be amended within a given year. Atascadero's General Plan designates a March and September cycle for the processing of privately sponsored General Plan amendment requests. At this time, other projects such as the El Camino Plan, Del Rio Specific Plan, downtown traffic calming, the City's Housing Element update and work on current development projects such as La Plaza and new hotels should take precedent over a General Plan Amendment unless it achieves significant City goals.

City Council may consider the following options in considering whether to authorize staff to proceed with this amendment:

1. *Allow staff to take the application in now and process as time allows*
2. *Suggest that staff not take in the application at this time*
3. *Suggest the applicant return at a later date as part of the Citywide General Plan Update*
4. *Allow staff to take in the application now for processing and a hearing in alignment with the September processing date suggested by the General Plan*

Entitlement Summary

The following applications would be required should the Council authorize the project to move forward:

- A General Plan amendment to designate the property as a Single Family Residential (SFR-Y) land use, and to extend the urban services boundary
- A Zone Change to rezone the property as to Residential Single Family (RSF-Y)
- A tentative parcel map for the subdivision of the existing 4.6 acre parcel into 1.1 acre parcels
- Environmental review consistent with CEQA requirements
- Potential annexation into the Community Facilities District

FISCAL IMPACT:

According to the findings from the Taussig Study, revenue from new residential development including property tax revenues, vehicle licensing fees, sales taxes, and other revenues are insufficient to cover the maintenance and emergency service costs of new development. Based on the revenue projections from the Taussig Study, the City has developed standard conditions of approval for new residential development projects that require the cost of maintenance and emergency services to be funded by the project through a community facilities district (CFD).

If the project is approved for processing, it should be required to be fiscally neutral so that the added residential units fund their fair share of impacts to City police, fire, and parks services. City policy requires that all discretionary projects which receive Council approval, and all projects that include five or more lots, or five or more residential units, must annex into the CFD. If the General Plan Amendment is authorized to move forward, the City will need to have further discussion of fiscal neutrality and potential annexation of the four proposed lots to the CFD.

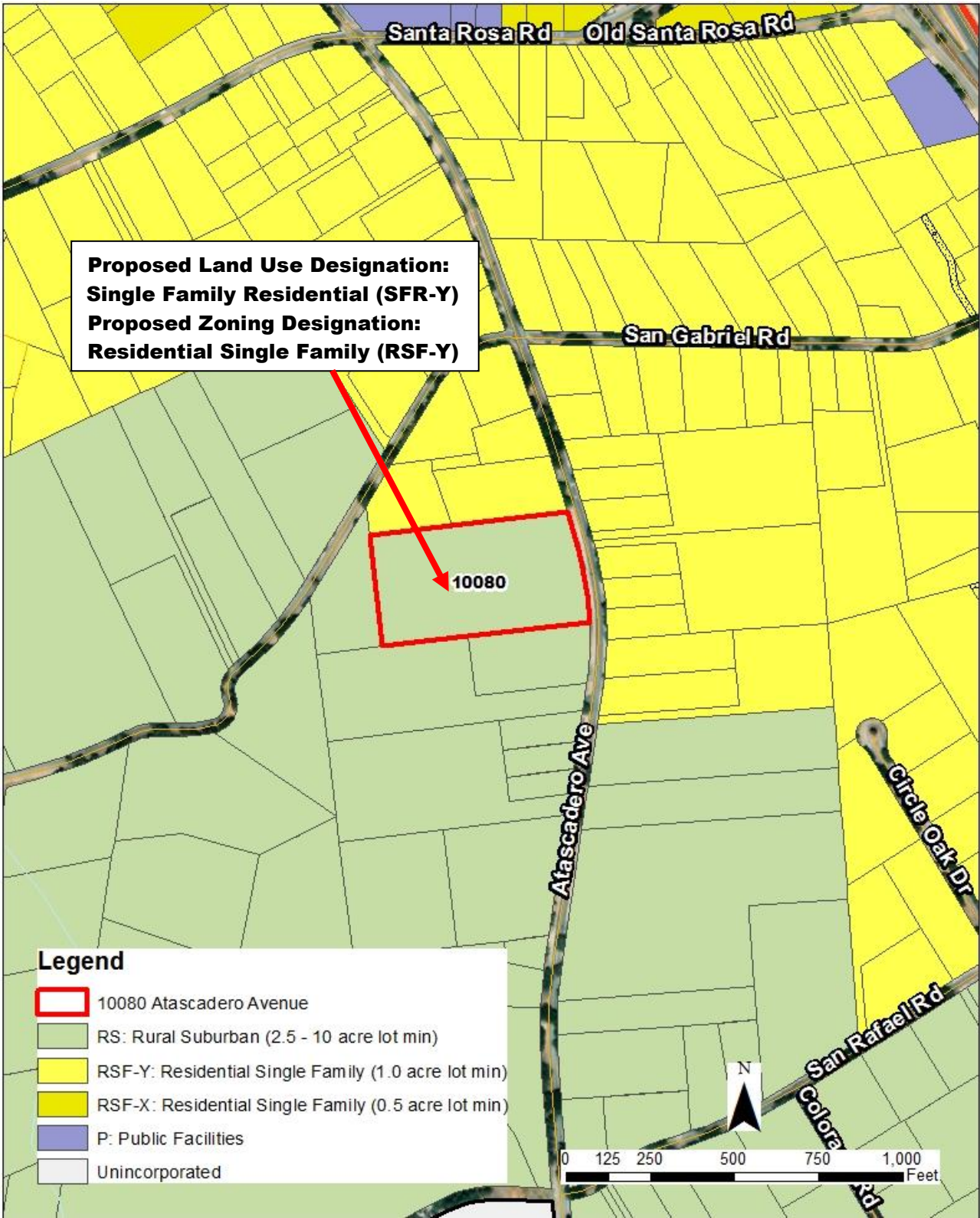
ALTERNATIVES:

1. Council may authorize staff to process the proposed General Plan Amendment application, with neighborhood meeting and study session.
2. Council may direct staff to further analyze the proposed project and report back to the Council before taking action regarding processing.
3. Council may direct staff to process the proposed General Plan Amendment and add additional parcels to the area of the General Plan Amendment and rezoning. City staff has received inquiries from other neighbors who are interested in rezoning to allow small lot sizes and subdivisions. A larger neighborhood area could be considered for rezoning, however, this would take additional analysis to ensure sewer capacity and slope would give the City the ability to serve a larger area of increased density.
4. Council has the option of not processing the amendment at this time, but instead allowing the City to retain the request until such a time that a Citywide General Plan update is contemplated.
5. Council may suggest that the amendment is not appropriate at this time nor in the immediate future and suggest that staff not consider processing an application.

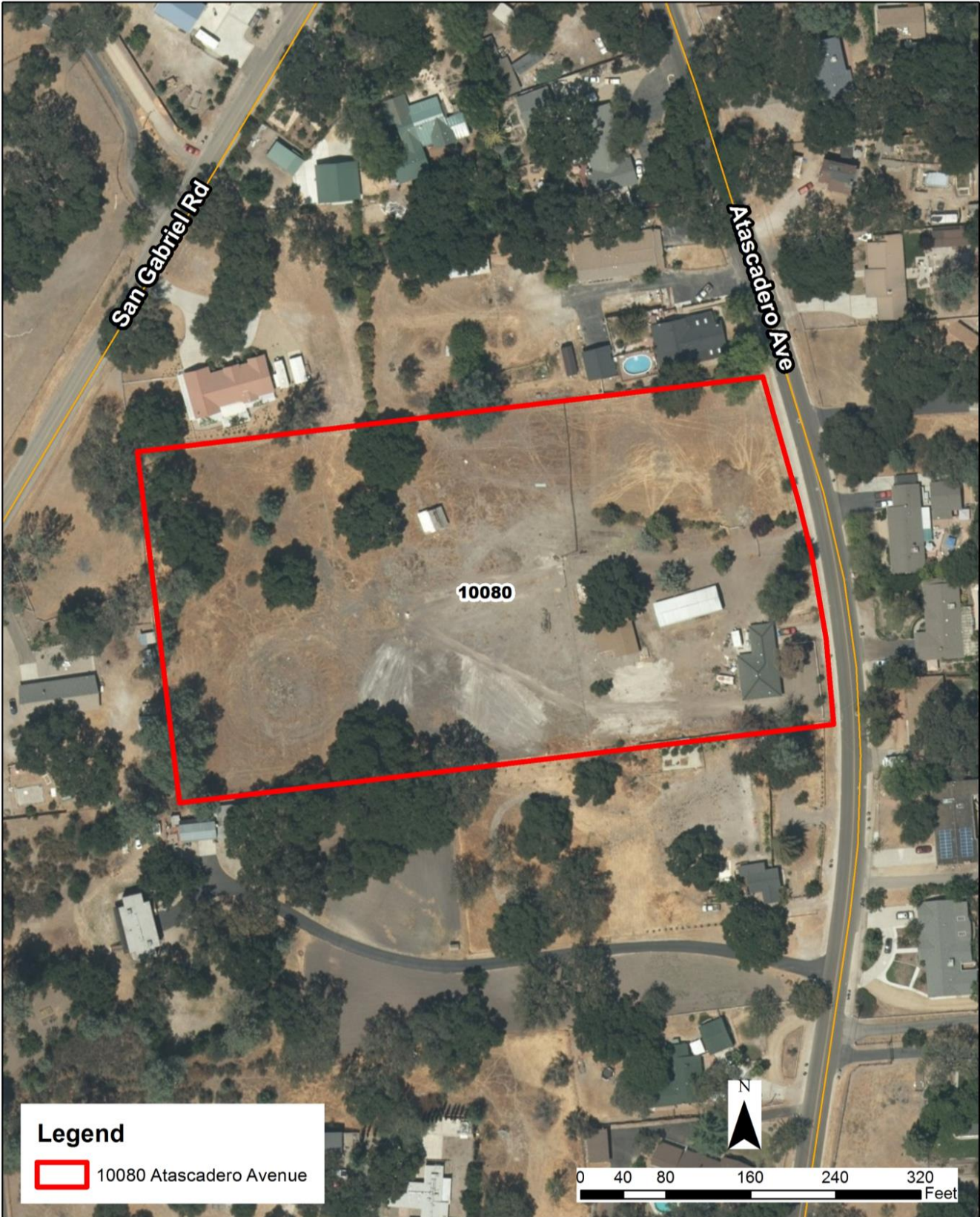
ATTACHMENTS:

1. Site Vicinity & Zoning Map
2. Aerial View, Existing Land Use & Site Development
3. Conceptual Subdivision Map Submitted by Applicant

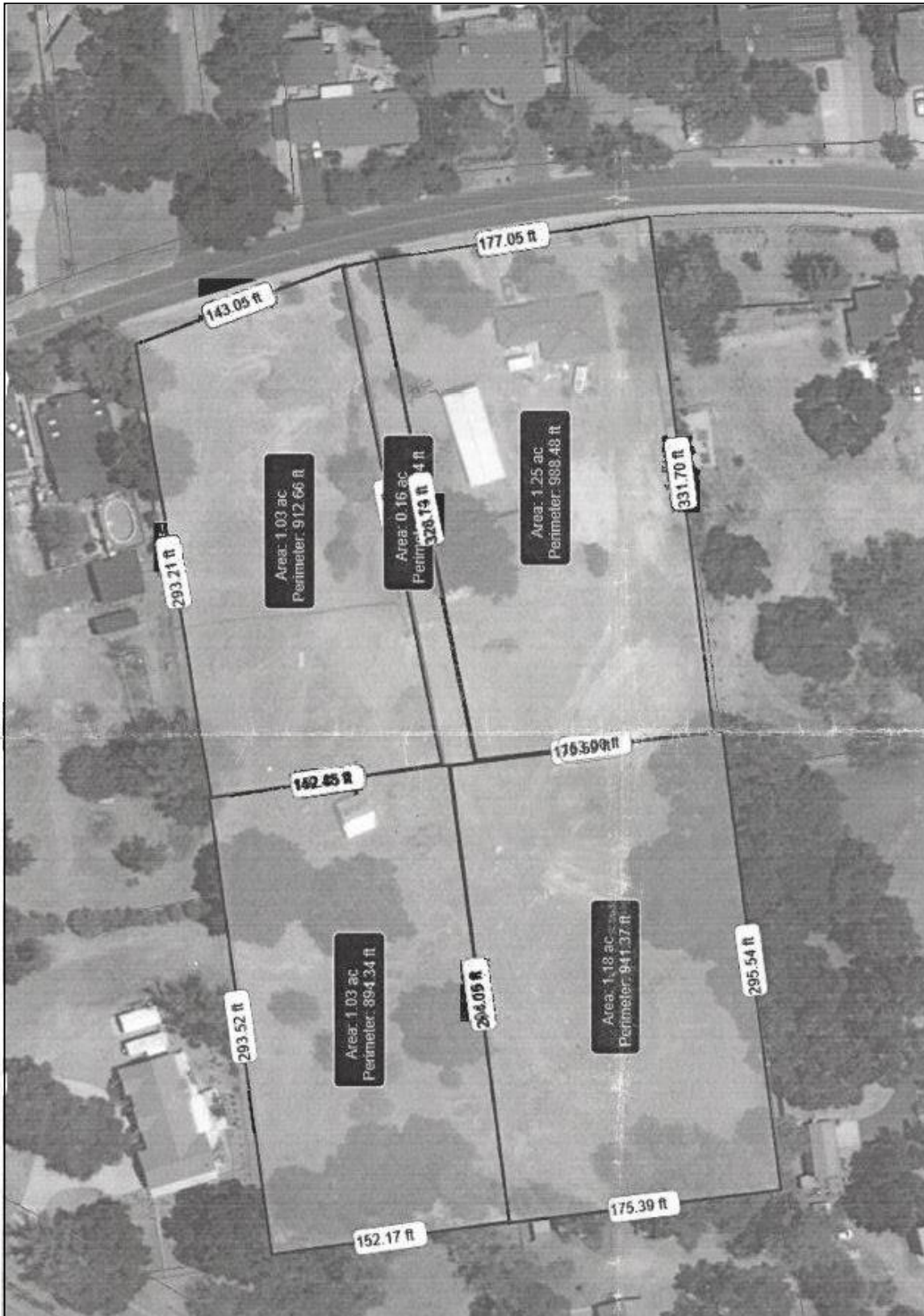
Attachment 1: Site Vicinity & Zoning Map



Attachment 2: Aerial View, Existing Land Use & Site Development



Attachment 3: Conceptual Subdivision Map Submitted by Applicant





Atascadero City Council

Staff Report – City Manager’s Office

Support of Grant Application for Homeless Emergency Aid Program (Heap) Funding

RECOMMENDATION:

Council adopt Draft Resolution supporting the grant application by the City of Paso Robles for San Luis Obispo County Homeless Emergency Aid Program (HEAP) funding.

DISCUSSION:

Late last year, the State of California announced the availability of new funding to local cities called the Homeless Emergency Aid Program (HEAP). HEAP is a \$500 million block grant program designed to provide direct assistance to cities and counties to address the homelessness crisis throughout California. HEAP is authorized by Senate Bill (SB) 850, which was signed into law by Governor Brown in June 2018. Based on the HEAP formula, the San Luis Obispo County CoC will receive \$4,837,814.

HEAP funds are intended to provide funding to cities and Continuums of Care (CoC's) to provide immediate emergency assistance to people experiencing homelessness. Eligible uses include, but are not limited to, homelessness prevention activities; criminal justice diversion programs for homeless individuals with mental health needs; establishing or expanding services meeting the needs of homeless youth or youth at risk of homelessness; and emergency aid. The parameters of the program are intentionally broad to allow local communities to be creative and craft programs that meet the specific needs they have identified. All activities must directly benefit the target population.

HEAP Grant Program Guidance require all cities and counties within a CoC that wish to receive HEAP funds to declare a shelter crisis. At the urging of the El Camino Homeless Organization (ECHO), the City Council adopted Resolution No. 2018-066 on November 27, 2018, declaring a shelter crisis in the City of Atascadero in order to assist ECHO in securing HEAP funding to allow for the possibility of expanding their programs and making capital improvements to the facility.

ECHO, located in Atascadero, is one of only two homeless shelters in San Luis Obispo County and provides temporary, emergency shelter to approximately 50 homeless individuals each night. In order to receive the shelter services provided by ECHO, certain

established criteria must be met by the homeless individuals or families. While the ECHO shelter currently does have some nights of the week with availability, those seeking shelter at ECHO must be eligible for overnight stays by meeting certain criteria, which include sobriety, a desire to work towards home/employment, and no fighting.

These criteria leave a portion of the City's homeless population ineligible for overnight stays at ECHO. Combine this with the inclement winter weather as well as the number of homeless within the North County, and providing shelter and services to meet the needs of the homeless population has been difficult. While organizations such as Transitional Food and Shelter and Paso Cares have attempted to bridge the gap with warming shelters, a more permanent solution is necessary.

As a result, the cities of Atascadero and Paso Robles along with representatives from Paso Cares and ECHO have been working together to develop a coordinated, integrated approach to providing homeless services to the entire North County region. From these meetings it was determined that complimentary services, rather than redundant or duplicative services, provides the best chance of assisting the homeless in the North County as well as better position these agencies for the receipt of grant funding.

The City of Paso Robles, in partnership with ECHO and Paso Cares, is applying for HEAP grant funding in order to help address the needs of the North County homeless population by opening a low-barrier warming/feeding shelter, to be operated by Paso Cares in conjunction with ECHO, at a location to be provided by the City of Paso Robles. HEAP funds will also be requested for ECHO in order to cover rehabilitation costs for the facility in order to expand the number of beds in the facility, increase the facility's hours of operation, and add additional counseling services to support both the ECHO facility and the new shelter.

The new, low-barrier shelter being proposed will provide shelter, showers, restrooms, counseling facilities and administrative offices, to serve individuals in need, with the intent to move these individuals forward to the ECHO shelter in Atascadero for additional counseling, services and transitional housing when they are ready.

This integrated approach will provide a regional hub of resources to include:

- Improved outreach to the North County homeless population
- Creation of a 36 bed warming shelter in Paso Robles that will provide year-round showers and meals for North County homeless
- Improved access to case management
- Expansion of Coordinated Entry Services
- Emergency assistance and transitions to housing

The goal, through coordination by the cities of Atascadero and Paso Robles, together with ECHO and Paso Cares, is to improve access to housing and supportive services for the entire North County homeless population, including the cities of Atascadero and Paso Robles. The City's support of the application by the City of Paso Robles for the HEAP funding furthers this goal and helps unify the efforts of the agencies. We believe combining the resources and expertise of the organizations involved provides the best,

most viable solution with the greatest potential to meet the needs of the largest number of individuals.

Additional agencies, providing services to those experiencing homelessness in the community, may also apply for HEAP funding by the County's deadline of March 19, 2019.

FISCAL IMPACT:

None. As the applicant for the HEAP funding, the City of Paso Robles will administer the grant.

ALTERNATIVE:

Provide additional direction to staff.

ATTACHMENT:

1. Draft Resolution in support of HEAP funding application

DRAFT RESOLUTION

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATASCADERO, CALIFORNIA, SUPPORTING THE GRANT APPLICATION BY THE CITY OF PASO ROBLES FOR SAN LUIS OBISPO COUNTY HOMELESS EMERGENCY AID PROGRAM (HEAP) FUNDING, TO ESTABLISH A WARMING/FEEDING SHELTER IN PASO ROBLES

WHEREAS, the City Council of the City of Atascadero recognizes that there are a number of homeless individuals currently residing throughout the North County region of San Luis Obispo County, including the cities of Paso Robles and Atascadero; and

WHEREAS, the City of Atascadero fully recognizes that there is the potential that not all homeless persons in the North County have the ability to obtain shelter; and

WHEREAS, the City of Atascadero finds that the health and safety of unsheltered persons in the City of Atascadero is threatened by lack of shelter; and

WHEREAS, the City of Atascadero affirms its commitment to combatting homelessness and creating or augmenting a continuum of shelter and service options for those living without shelter in our communities; and

WHEREAS, the City of Atascadero has been working together with the El Camino Homeless Shelter (ECHO) to update the operational agreement between the City and ECHO to expand the capacity at ECHO from 50 to 60 beds per night and hours of operation to 24/7; and

WHEREAS, the City of Atascadero has been working together with the City of Paso Robles and ECHO to develop a coordinated, integrated approach to providing homeless services to the entire North County region, recognizing that a coordinated effort provides the best chance of assisting the homeless; and

WHEREAS, the City of Paso Robles, in partnership with ECHO and the Paso Cares organization, is applying for Homeless Emergency Aid Program (HEAP) grant funding in order to help address the needs of the North County homeless population by opening a low-barrier warming/feeding shelter, to be operated by Paso Cares in conjunction with ECHO, at a location to be provided by the City of Paso Robles; and

WHEREAS, HEAP funds will also be requested for ECHO in order to cover rehabilitation costs for the facility in order to expand the number of beds in the facility, increase the facility's hours of operation, and add additional counseling services to support both the ECHO facility and the new shelter; and

WHEREAS, this new, low-barrier shelter will provide shelter, showers, restrooms, counseling facilities and administrative offices, to serve individuals in need, with the intent to move these individuals forward to the ECHO shelter in Atascadero for additional counseling, services and transitional housing when they are ready; and

WHEREAS, this integrated approach will provide a regional hub of resources to include improved outreach to the North County homeless population; creation of a 36 bed warming shelter in Paso Robles that will provide showers and meals, year-round; improved access to case management; expansion of Coordinated Entry Services; emergency assistance and transitions to housing; and coordination by the cities of Atascadero and Paso Robles, together with ECHO and Paso Cares, to improve access to housing and supportive services for the entire North County homeless population; and

WHEREAS, the City of Atascadero is in full support of ECHO and Paso Cares providing homeless services within the North County region of San Luis Obispo County, including the cities of Paso Robles and Atascadero.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Atascadero:

SECTION 1. The foregoing recitals are true and correct and the City Council so finds and determines.

SECTION 2. The City Council hereby fully supports the grant application submitted by the City of Paso Robles in partnership with ECHO and the Paso Cares organization for the purposes as stated above, which will significantly expand homeless services in the cities of Paso Robles and Atascadero.

PASSED AND ADOPTED at a regular meeting of the City Council held on the 12th day of March, 2019.

On motion by Council Member _____ and seconded by Council Member _____, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY OF ATASCADERO

Heather Moreno, Mayor

ATTEST:

Lara K. Christensen, City Clerk

APPROVED AS TO FORM:

Brian A. Pierik, City Attorney