



CITY OF ATASCADERO CITY COUNCIL AGENDA

HYBRID MEETING INFORMATION:

In accordance with City Council Resolution No. 2022-066 and the requirements of AB 361, the City Council Meeting will be available via teleconference for those who wish to participate remotely. The City Council meeting will also be held in the City Council Chambers and in-person attendance will be available at that location.

HOW TO OBSERVE THE MEETING REMOTELY:

To participate remotely, residents can livestream the meeting on [Zoom](#), SLO-SPAN.org, on Spectrum cable Channel 20 in Atascadero, and listen live on KPRL Radio 1230AM and 99.3FM. The video recording of the meeting will repeat daily on Channel 20 at 1:00 am, 9:00 am, and 6:00 pm and will be available through the City's website and on the City's YouTube Channel. To participate remotely using the Zoom platform please visit https://us02web.zoom.us/webinar/register/WN_ZwJ7a031S3KXauEym9ehaA.

HOW TO SUBMIT PUBLIC COMMENT:

Individuals who wish to provide public comment in-person may attend the meeting in the City Council Chambers. Individuals who wish to participate remotely may call **(669) 900-6833** (Meeting ID: 889 2347 9018) to listen and provide public comment via phone or via the [Zoom](#) platform using the link above.

If you wish to comment but not via a live platform, please email public comments to cityclerk@atascadero.org. Such email **comments must identify the Agenda Item Number in the subject line of the email**. The comments will be forwarded to the City Council and made a part of the administrative record. ***To ensure distribution to the City Council prior to consideration of the agenda, the public is encouraged to submit comments no later than 12:00 p.m. the day of the meeting.*** Those comments, as well as any comments received after that time, but before the close of the item, will be distributed to the City Council, posted on the City's website, and will be made part of the official public record of the meeting. ***Please note, email comments will not be read into the record.***

AMERICAN DISABILITY ACT ACCOMMODATIONS:

Any member of the public who needs accommodations should contact the City Clerk's Office at cityclerk@atascadero.org or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

City Council agendas and minutes may be viewed on the City's website: www.atascadero.org/agendas.

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, www.atascadero.org. Contracts, Resolutions and Ordinances will be allocated a number once they are approved by the City Council. The Minutes of this meeting will reflect these numbers. All documents submitted by the public during Council meetings that are made a part of the record or referred to in their statement will be noted in the Minutes and available for review by contacting the City Clerk's office. All documents will be available for public inspection by appointment during City Hall business hours.



CITY OF ATASCADERO CITY COUNCIL

AGENDA

Tuesday, September 13, 2022

**City Hall Council Chambers, 4th floor
6500 Palma Avenue, Atascadero, California**

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|---|------------------|
| <u>City Council Closed Session:</u> | 5:00 P.M. |
| <u>City Council Regular Session:</u> | 6:00 P.M. |

COUNCIL CLOSED SESSION – CALL TO ORDER: 5:00 P.M.

- 1. ROLL CALL**
- 2. CLOSED SESSION -- PUBLIC COMMENT**
- 3. COUNCIL RECESS INTO CLOSED SESSION**
- 4. CLOSED SESSION**
 - a. Conference with Real Property Negotiators**
Pursuant to Government Code §54956.8
Real Property: 5970 El Camino Real (APN 030181031)
Agency Negotiator: Rachelle Rickard, City Manager
Negotiating Parties: Fred C. Pflum Revocable Trust
Subject of Negotiations: Purchase price and/or terms of payment
 - b. Public Employee Release/Dismissal/Discipline**
Pursuant to Government Code §54957(b)
- 5. CLOSED SESSION – ADJOURNMENT**
- 6. COUNCIL RETURNS**

REGULAR SESSION – CALL TO ORDER: 6:00 P.M.

PLEDGE OF ALLEGIANCE: Council Member Funk

ROLL CALL: Mayor Moreno
Mayor Pro Tem Newsom
Council Member Bourbeau
Council Member Dariz
Council Member Funk

APPROVAL OF AGENDA: Roll Call

Recommendation: Council:

1. Approve this agenda; and
2. Waive the reading in full of all ordinances appearing on this agenda, and the titles of the ordinances will be read aloud by the City Clerk at the first reading, after the motion and before the City Council votes.

PRESENTATIONS:

1. Proclamation proclaiming September 15 to October 15 as National Hispanic Heritage Month.

A. CONSENT CALENDAR: (All items on the consent calendar are considered to be routine and non-controversial by City staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the Consent Calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.)

1. City Council Draft Action Minutes – August 9, 2022

- Recommendation: Council approve the August 9, 2022 Draft City Council Regular Meeting Minutes. [City Clerk]

2. July 2022 Accounts Payable and Payroll

- Fiscal Impact: \$6,676,406.09.
- Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks for July 2022. [Administrative Services]

3. Virtual Meetings – AB 361 Requirements

- Fiscal Impact: None.
- Recommendation: Council adopt Draft Resolution making findings consistent with the requirements of AB 361 to continue to allow for the conduct of virtual meetings. [City Manager]

4. Formation of New Positions and Reclassification of Existing Positions Throughout the City

- Fiscal Impact: An estimated \$27,000 to \$70,900 per year of budget funds; a portion of these costs may be offset by other personnel changes that have occurred.
- Recommendation:
 1. Authorize the City Manager to establish new positions, including Zoo Supervisor, Human Resources Manager, and Senior Building Inspector.
 2. Authorize the City Manager to establish the new titles of Network Analyst, Lead Maintenance Worker, and Permit Technician.
 3. Authorize the City Manager to reclassify employees into appropriate classifications of Deputy City Manager, Deputy Director of Public Works,

Lead Maintenance Worker, Maintenance Worker II, Permit Technician, Human Resources Manager, Network Analyst, Senior Building Inspector, and Zoo Supervisor based on job duties and level of experience.

4. Amend the fiscal year 2022-2023 monthly salary schedule to include new positions as follows:

| CLASSIFICATION | STEP A | STEP B | STEP C | STEP D | STEP E |
|---------------------------|-------------|-------------|-------------|-------------|-------------|
| Human Resources Manager | \$ 6,582.94 | \$ 6,912.09 | \$ 7,257.69 | \$ 7,620.57 | \$ 8,001.60 |
| Lead Maintenance Worker | \$ 4,491.33 | \$ 4,715.90 | \$ 4,951.70 | \$ 5,199.29 | \$ 5,459.25 |
| Network Analyst | \$ 5,875.50 | \$ 6,169.28 | \$ 6,477.74 | \$ 6,801.63 | \$ 7,141.71 |
| Permit Technician | \$ 4,175.61 | \$ 4,384.39 | \$ 4,603.61 | \$ 4,833.79 | \$ 5,075.48 |
| Senior Building Inspector | \$ 6,635.75 | \$ 6,967.54 | \$ 7,315.92 | \$ 7,681.72 | \$ 8,065.81 |
| Zoo Supervisor | \$ 4,603.61 | \$ 4,833.79 | \$ 5,075.48 | \$ 5,329.25 | \$ 5,595.71 |

5. Adopt Draft Resolution for Non-Represented Professional and Management Workers and Confidential Employees.
6. Authorize the City Manager to execute a side letter with the Local 620 Service Employees International Union (SEIU) for the existing Memorandum of Understanding (MOU), dated July 1, 2021 through June 30, 2024, adding the title of Network Analyst, Permit Technician, Zoo Supervisor, Lead Maintenance Worker, and Senior Building Inspector at the salary range shown above. [City Manager]

5. 2023 Measure F-14 Pavement Rehabilitation Project Design Engineering Services Contract

- Fiscal Impact: \$238,021.
- Recommendation: Council award a professional services agreement with Wallace Group for \$238,021 to provide design engineering and prepare bidding documents for the 2023 Measure F-14 Pavement Rehabilitation Project (Project No. C2022R01). [Public Works]

UPDATES FROM THE CITY MANAGER: (The City Manager will give an oral report on any current issues of concern to the City Council.)

COMMUNITY FORUM: (This portion of the meeting is reserved for persons wanting to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. Comments made during Community Forum will not be a subject of discussion. A maximum of 30 minutes will be allowed for Community Forum, unless changed by the Council. Comments will be allowed for the entire 30-minute period so if the final speaker has finished before the 30 minute period has ended and a member of the public wishes to make a comment after the Council has commenced another item, the member should alert the Clerk within the 30 minute period of their desire to make a comment and the Council will take up that comment upon completion of the item which was commenced. Any members of the public who have questions or need information may contact the City Clerk's Office, between the hours of 8:30 a.m. and 5:00 p.m. at (805) 470-3400, or cityclerk@atascadero.org.)

B. PUBLIC HEARINGS:

1. Accessory Dwelling Unit Text Amendments (AMC Title 9)

- Fiscal Impact: The addition of ADUs and JADUs in accordance with state law will have a significant negative long-term fiscal impact to the City, its infrastructure, and its capacity to serve its citizens.
- Recommendations: Planning Commission recommends that City Council:
 1. Introduce for first reading, by title only, Draft Ordinance A repealing and replacing Chapter 5 of Title 9, of the Atascadero Municipal Code (Accessory Dwelling Units); and
 2. Introduce for first reading, by title only, Draft Ordinance B amending Title 9 for consistency with updated Chapters 5 and 18 related to accessory dwelling units and urban dwelling units. [Community Development]

2. Ordinance Adopting Standards for the Implementation of SB 9: Urban Dwelling Units and Urban Lot Splits

- Fiscal Impact: It is expected that this State-required action will have a significant negative fiscal impact on the City. For any applications submitted, standard fees will be charged, and the State recognizes that this law imposes an unfunded State-mandated local program.
- Recommendations: Planning Commission recommends that City Council:
 1. Introduce for first reading, by title only, Draft Ordinance A amending Title 9: Planning and Zoning, to add Chapter 18: Urban Dwelling Units; and
 2. Introduce for first reading, by title only, Draft Ordinance B amending Title 11: Subdivisions, establishing standards for Urban Lot Splits. [Community Development]

3. 2022 Economic Hardship Program: Time Extensions for Construction Permits

- Fiscal Impact: None.
- Recommendations: Council adopt Draft Resolution authorizing staff to allow for one-year extensions to construction permits that meet eligibility standards. [Community Development]

C. MANAGEMENT REPORTS: None.

D. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS: (On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. The following represent standing committees. Informative status reports will be given, as felt necessary):

Mayor Moreno

1. City Selection Committee
2. County Mayors Round Table
3. Regional Economic Action Coalition (REACH)
4. SLO Council of Governments (SLOCOG)
5. SLO Regional Transit Authority (RTA)

Mayor Pro Tem Newsom

1. City / Schools Committee
2. Design Review Committee
3. League of California Cities – Council Liaison
4. Visit SLO CAL Advisory Committee

Council Member Bourbeau

1. City of Atascadero Finance Committee
2. City / Schools Committee
3. Integrated Waste Management Authority (IWMA)
4. SLO County Water Resources Advisory Committee (WRAC)

Council Member Dariz

1. Air Pollution Control District
2. California Joint Powers Insurance Authority (CJPIA) Board
3. City of Atascadero Finance Committee
4. Community Action Partnership of San Luis Obispo (CAPSLO)

Council Member Funk

1. Atascadero Basin Ground Water Sustainability Agency (GSA)
2. Design Review Committee
3. Homeless Services Oversight Council

E. INDIVIDUAL DETERMINATION AND / OR ACTION: (Council Members may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. The Council may take action on items listed on the Agenda.)

1. City Council
2. City Clerk
3. City Treasurer
4. City Attorney
5. City Manager

F. ADJOURNMENT

Please note: Should anyone challenge any proposed development entitlement listed on this Agenda in court, that person may be limited to raising those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing. Correspondence submitted at this public hearing will be distributed to the Council and available for review in the City Clerk's office.