



CITIZENS' SALES TAX OVERSIGHT COMMITTEE MEETING AGENDA

In accordance with City Council Resolution No. 2021-073 and the requirements of AB 361, the City Council Meeting will not be physically open to the public and City Council Members will be teleconferencing into the meeting.

HOW TO OBSERVE THE MEETING:

To maximize public safety, while still maintaining transparency and public access, the meeting will be available by webinar via the following link: https://us02web.zoom.us/webinar/register/WN_vhBbMXtkS6GW3C85WG4fZg

HOW TO SUBMIT PUBLIC COMMENT:

Members of the public are highly encouraged to call **(669) 900-6833** (Webinar ID: 810 0183 1660) to listen and provide public comment via phone, or submit written public comments to cityclerk@atascadero.org by 9:00 am on the day of the meeting. Such email **comments must identify the Agenda Item Number in the subject line of the email**. The comments will be forwarded to the Committee and made a part of the administrative record. If a comment is received after the deadline for submission but before the close of the meeting, the comment will still be included as a part of the administrative record of the meeting but will be forwarded to the Committee the next business day. ***Please note, email comments will not be read into the record.***

AMERICAN DISABILITY ACT ACCOMMODATIONS:

Any member of the public who needs accommodations should contact the City Clerk's Office at cityclerk@atascadero.org or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

Citizens' Sales Tax Oversight Committee agendas and minutes may be viewed on the City's website: www.atascadero.org.

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, www.atascadero.org. All documents will be available for public inspection during City Hall business hours once City Hall is open to the public following the termination of the Shelter at Home Order.



REGULAR MEETING

CITY OF ATASCADERO CITIZENS' SALES TAX OVERSIGHT COMMITTEE¹

AGENDA

Thursday, December 16, 2021

**Atascadero City Hall
6500 Palma Avenue, Atascadero, California
(WEBINAR)**

<u>CSTOC Regular Meeting:</u>	4:00 P.M.
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ROLL CALL:

Chairperson Robert "Grigger" Jones, *Atascadero Chamber of Commerce*
Vice Chairperson Geoff Auslen, *Atascadero Kiwanis*
Committee Member Ellen Beraud, *Atascadero Land Preservation Society (ALPS)*
Committee Member Gary Elliot, *Veterans Memorial*
Committee Member Don Giessinger, *Atascadero Rotary Club*
Committee Member Tony Villa, *At-Large member appointed by Council*
Committee Member Jeff Weit, *Atascadero Kiwanis*
Committee Member Max Zappas, *At-Large member appointed by Council*
Vacant, *Atascadero Unified School District*

APPROVAL OF AGENDA:

PUBLIC COMMENT: (This portion of the meeting is reserved for persons wanting to address the Committee on any matter not on this agenda and over which the Committee has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. The Committee may take action to direct staff to place a matter of business on a future agenda. A maximum of 30 minutes will be allowed for Public Comment, unless changed by the Committee. Comments will be allowed for the entire 30-minute period so if the final speaker has finished before the 30 minute period has ended and a member of the public wishes to make a comment after the Committee has commenced another item, the member should alert the Clerk within the 30 minute period of their desire to make a comment and the Committee will take up that comment upon completion of the item which was commenced).

¹ Established for the oversight of the 2014 Sales Tax Measure

PRESENTATIONS: None.

A. CONSENT CALENDAR:

1. **Citizens' Sales Tax Oversight Committee (CSTOC) Draft Regular and Special Meeting Action Minutes - July 15, 2021**
 - Recommendation: Committee approve the July 15, 2021 Draft CSTOC Regular Meeting Minutes and the January 15, 2021 Draft CSTOC Special Joint Meeting Minutes. [City Clerk]
2. **Amend Bylaws and Rules of Procedure for the Citizens' Sales Tax Oversight Committee**
 - Fiscal Impact: None.
 - Recommendation: Committee adopt amended Bylaws and Rules of Procedure for the Citizens' Sales Tax Oversight Committee to include review of Measure D-20 annual expenditures, as part of an annual report, along with the City's annual audit, at a joint meeting of the Finance Committee and Citizens Sales Tax Oversight Committee (CSTOC). [City Clerk]

B. BUSINESS ITEMS:

1. **Approval of Fiscal Year 2021 Annual Road Report**
 - Fiscal Impact: None.
 - Recommendation: Committee approve the Fiscal Year 2021 Annual Road Report. [Administrative Services]
2. **2021 Community Road Report**
 - Fiscal Impact: Distribution of the 2021 Community Road Report is estimated to cost approximately \$4,000 to \$5,000 in budgeted General Funds – not Measure F-14 Funds.
 - Recommendation: Committee review and endorse the 2021 Community Road Report. [Public Works]

C. COMMITTEE MEMBER COMMENTS:

D. ADJOURNMENT

The CSTOC will adjourn to its next Regular Session on July 14, 2022.

In compliance with the Americans with Disabilities Act, **if you need special assistance to participate in a Citizens' Sales Tax Oversight Committee Meeting**, please contact the City Clerk's Office at (805) 470-3400. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.