



## **REGULAR MEETING**

### **CITY OF ATASCADERO CITIZENS' SALES TAX OVERSIGHT COMMITTEE**

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## **MINUTES**

**Thursday, December 10, 2020  
4:00 P.M.**

**Atascadero City Hall – Webinar  
6500 Palma Avenue, Atascadero, California**

#### **CALL TO ORDER:**

Chairperson Jones called the meeting to order at 4:00 p.m.

#### **ROLL CALL:**

Present: **By Teleconference** - Committee Members Anderson, Argano, Bianchi, Bruzzo, Cornejo and Chairperson Jones

Absent: Committee Member Shannon & Committee Member Giessinger

Staff Present: **By Teleconference** – Administrative Services Director Jeri Rangel, Public Works Director Nick DeBar, and Deputy City Clerk Amanda Muther

**PRESENTATIONS: None.**

#### **PUBLIC COMMENT:**

The following citizens spoke on this item: None.

## A. CONSENT CALENDAR:

### 1. Citizens' Sales Tax Oversight Committee (CSTOC) Draft Action Minutes - September 10, 2020

- Recommendation: Committee approve the CSTOC Draft Action Minutes of the September 10, 2020 CSTOC meeting. [City Clerk]

**MOTION:** By Committee Member Anderson and seconded by Committee Member Bianchi to approve the CSTOC Draft Action Minutes of the September 10, 2020 CSTOC meeting.

***Motion passed 6:0 by a voice vote and teleconference comment field\* (2 Absent, 1 Vacancy)***

*\*Committee Member Argano was present but unable to utilize the microphone. She used the comment field to record her vote.*

Committee Member Giessinger joined the teleconference by phone at 4:03 p.m.

### 2. Citizens' Sales Tax Oversight Committee 2021-2022 Meeting Schedule

- Recommendation: Committee approve the Citizens' Sales Tax Oversight Committee 2021-2022 Meeting Schedule. [City Clerk]

**MOTION:** By Committee Member Anderson and seconded by Committee Member Cornejo to approve the Citizens' Sales Tax Oversight Committee 2021-2022 Meeting Schedule.

***Motion passed 7:0 by a voice vote and teleconference comment field\* (1 Absent, 1 Vacancy)***

*\*Committee Member Argano was present but unable to utilize the microphone. She used the comment field to record her vote.*

## B. INFORMATIONAL ITEMS:

### 1. CSTOC Expanded Duties

- Fiscal Impact: None.
- Recommendation: Committee receive information regarding expanded duties to participate in the review of annual expenditures from tax revenue collected from Measure D-20, the Essential Services Transactions and Use Tax Measure. [Administrative Services]

Chairperson Jones gave a brief introduction to the item. Administrative Services Director Rangel gave the presentation and answered questions from the Committee. Public Works Director DeBar also answered questions from the Committee.

## PUBLIC COMMENT:

The following citizens spoke on this item: None.



**MOTION:** By Committee Member Anderson and seconded by Committee Member Cornejo to approve the recommendation that the CSTOC Committee expand its duties to participate in the review of expenditures and revenues from Measure D-20.

***Motion passed 7:0 by a voice vote and teleconference comment field\* (1 Absent, 1 Vacancy)***

*\*Committee Member Argano was present but unable to utilize the microphone. She used the comment field to record her vote.*

## **C. BUSINESS ITEMS:**

### **1. Approval of Fiscal Year 2020 Annual Road Report**

- Fiscal Impact: None.
- Recommendation: Committee approve the Fiscal Year 2020 Annual Road Report. [Administrative Services]

Administrative Services Director Rangel gave the presentation and answered questions from the Committee.

## **PUBLIC COMMENT:**

The following citizens spoke on this item: None.

**MOTION:** By Committee Member Bianchi and seconded by Committee Member Giessinger to approve the Fiscal Year 2020 Annual Road Report.

***Motion passed 7:0 by a voice vote and teleconference comment field\* (1 Absent, 1 Vacancy)***

*\*Committee Member Argano was present but unable to utilize the microphone. She used the comment field to record her vote.*

### **2. 2020 Community Road Report**

- Fiscal Impact: Distribution of the 2020 Community Road Report is estimated to cost approximately \$4,000 to \$5,000 in budgeted General Funds.
- Recommendation: Committee review and endorse the 2020 Community Road Report. [Public Works]

Public Works Director DeBar also gave the presentation and answered questions from the Committee.

## **PUBLIC COMMENT:**

The following citizens spoke on this item: None.

**MOTION:** By Committee Member Cornejo and seconded by Committee Member Anderson endorse the 2020 Community Road Report.

***Motion passed 7:0 by a voice vote and teleconference comment field\* (1 Absent, 1 Vacancy)***

*\*Committee Member Argano was present but unable to utilize the microphone. She used the comment field to record her vote.*

**D. COMMITTEE MEMBER COMMENTS:**

Committee Member Cornejo commented on the benefit of the Measure F-14 signs placed at F-14 funded project locations.

**E. ADJOURNMENT**

Chairperson Jones adjourned the meeting at 4:50 p.m.

**MINUTES PREPARED BY:**



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Amanda Muther  
Deputy City Clerk/Administrative Assistant

**APPROVED:** July 15, 2021