



CITIZENS' SALES TAX OVERSIGHT COMMITTEE MEETING AGENDA

Consistent with Executive Order N-29-20 and N-08-21 the City Council Meeting will not be physically open to the public and City Council Members will be teleconferencing into the meeting.

HOW TO OBSERVE THE MEETING:

To maximize public safety, while still maintaining transparency and public access, the meeting will be available by webinar via the following link: <https://us02web.zoom.us/j/83136530616?pwd=a0NETHIFS3UyVjNQQ1IyaUJTd3R0dz09>

HOW TO SUBMIT PUBLIC COMMENT:

Members of the public are highly encouraged to call **(669) 900-6833** (Webinar ID: 831 3653 0616) to listen and provide public comment via phone, or submit written public comments to cityclerk@atascadero.org by 12:00 pm on the day of the meeting. Such email **comments must identify the Agenda Item Number in the subject line of the email**. The comments will be forwarded to the Committee and made a part of the administrative record. If a comment is received after the deadline for submission but before the close of the meeting, the comment will still be included as a part of the administrative record of the meeting but will be forwarded to the Committee the next business day. ***Please note, email comments will not be read into the record.***

AMERICAN DISABILITY ACT ACCOMMODATIONS:

Any member of the public who needs accommodations should contact the City Clerk's Office at cityclerk@atascadero.org or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

Citizens' Sales Tax Oversight Committee agendas and minutes may be viewed on the City's website: www.atascadero.org.

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, www.atascadero.org. All documents will be available for public inspection during City Hall business hours once City Hall is open to the public following the termination of the Shelter at Home Order.



REGULAR MEETING

CITY OF ATASCADERO CITIZENS' SALES TAX OVERSIGHT COMMITTEE¹

AGENDA

Thursday, July 15, 2021

**Atascadero City Hall
6500 Palma Avenue, Atascadero, California
(WEBINAR)**

CSTOC Regular Meeting:

4:00 P.M.

**CSTOC/ Finance Committee
Special Joint Meeting – Measure D-20
Annual Report:**

**During Recess of the
CSTOC Regular Meeting**

ROLL CALL:

APPROVAL OF AGENDA:

PUBLIC COMMENT: (This portion of the meeting is reserved for persons wanting to address the Committee on any matter not on this agenda and over which the Committee has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. The Committee may take action to direct staff to place a matter of business on a future agenda. A maximum of 30 minutes will be allowed for Public Comment, unless changed by the Committee.)

PRESENTATION:

- 1. Brief Overview of the CSTOC for New Members**

RECESS: The Chairperson will call a recess for the CSTOC / Finance Committee Joint Special Meeting on the Measure D-20 Annual Report.

¹ Established for the oversight of the 2014 Sales Tax Measure

REGULAR MEETING



CITY OF ATASCADERO CITIZENS' SALES TAX OVERSIGHT COMMITTEE

DRAFT MINUTES

**Thursday, December 10, 2020
4:00 P.M.**

**Atascadero City Hall – Webinar
6500 Palma Avenue, Atascadero, California**

CALL TO ORDER:

Chairperson Jones called the meeting to order at 4:00 p.m.

ROLL CALL:

Present: **By Teleconference** - Committee Members Anderson, Argano, Bianchi, Bruzzo, Cornejo and Chairperson Jones

Absent: Committee Member Shannon & Committee Member Giessinger

Staff Present: **By Teleconference** – Administrative Services Director Jeri Rangel, Public Works Director Nick DeBar, and Deputy City Clerk Amanda Muther

PRESENTATIONS: None.

PUBLIC COMMENT:

The following citizens spoke on this item: None.

A. CONSENT CALENDAR:

1. Citizens' Sales Tax Oversight Committee (CSTOC) Draft Action Minutes - September 10, 2020

- Recommendation: Committee approve the CSTOC Draft Action Minutes of the September 10, 2020 CSTOC meeting. [City Clerk]

MOTION: By Committee Member Anderson and seconded by Committee Member Bianchi to approve the CSTOC Draft Action Minutes of the September 10, 2020 CSTOC meeting.

Motion passed 6:0 by a voice vote and teleconference comment field* (2 Absent, 1 Vacancy)

**Committee Member Argano was present but unable to utilize the microphone. She used the comment field to record her vote.*

Committee Member Giessinger joined the teleconference by phone at 4:03 p.m.

2. Citizens' Sales Tax Oversight Committee 2021-2022 Meeting Schedule

- Recommendation: Committee approve the Citizens' Sales Tax Oversight Committee 2021-2022 Meeting Schedule. [City Clerk]

MOTION: By Committee Member Anderson and seconded by Committee Member Cornejo to approve the Citizens' Sales Tax Oversight Committee 2021-2022 Meeting Schedule.

Motion passed 7:0 by a voice vote and teleconference comment field* (1 Absent, 1 Vacancy)

**Committee Member Argano was present but unable to utilize the microphone. She used the comment field to record her vote.*

B. INFORMATIONAL ITEMS:

1. CSTOC Expanded Duties

- Fiscal Impact: None.
- Recommendation: Committee receive information regarding expanded duties to participate in the review of annual expenditures from tax revenue collected from Measure D-20, the Essential Services Transactions and Use Tax Measure. [Administrative Services]

Chairperson Jones gave a brief introduction to the item. Administrative Services Director Rangel gave the presentation and answered questions from the Committee. Public Works Director DeBar also answered questions from the Committee.

PUBLIC COMMENT:

The following citizens spoke on this item: None.

MOTION: By Committee Member Anderson and seconded by Committee Member Cornejo to approve the recommendation that the CSTOC Committee expand its duties to participate in the review of expenditures and revenues from Measure D-20.

Motion passed 7:0 by a voice vote and teleconference comment field* (1 Absent, 1 Vacancy)

**Committee Member Argano was present but unable to utilize the microphone. She used the comment field to record her vote.*

C. BUSINESS ITEMS:

1. Approval of Fiscal Year 2020 Annual Road Report

- Fiscal Impact: None.
- Recommendation: Committee approve the Fiscal Year 2020 Annual Road Report. [Administrative Services]

Administrative Services Director Rangel gave the presentation and answered questions from the Committee.

PUBLIC COMMENT:

The following citizens spoke on this item: None.

MOTION: By Committee Member Bianchi and seconded by Committee Member Giessinger to approve the Fiscal Year 2020 Annual Road Report.

Motion passed 7:0 by a voice vote and teleconference comment field* (1 Absent, 1 Vacancy)

**Committee Member Argano was present but unable to utilize the microphone. She used the comment field to record her vote.*

2. 2020 Community Road Report

- Fiscal Impact: Distribution of the 2020 Community Road Report is estimated to cost approximately \$4,000 to \$5,000 in budgeted General Funds.
- Recommendation: Committee review and endorse the 2020 Community Road Report. [Public Works]

Public Works Director DeBar also gave the presentation and answered questions from the Committee.

PUBLIC COMMENT:

The following citizens spoke on this item: None.

MOTION: By Committee Member Cornejo and seconded by Committee Member Anderson endorse the 2020 Community Road Report.

Motion passed 7:0 by a voice vote and teleconference comment field* (1 Absent, 1 Vacancy)

**Committee Member Argano was present but unable to utilize the microphone. She used the comment field to record her vote.*

D. COMMITTEE MEMBER COMMENTS:

Committee Member Cornejo commented on the benefit of the Measure F-14 signs placed at F-14 funded project locations.

E. ADJOURNMENT

Chairperson Jones adjourned the meeting at 4:50 p.m.

MINUTES PREPARED BY:

Amanda Muther
Deputy City Clerk/Administrative Assistant

APPROVED: