



**APPROVED**

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**CITY OF ATASCADERO  
PLANNING**

**CITY OF ATASCADERO  
PLANNING COMMISSION**

## **MINUTES**

**Regular Meeting – Tuesday, April 6, 2021 – 6:00 P.M.  
City Hall (Teleconference)  
6500 Palma Avenue, Atascadero, California**

### **CALL TO ORDER - 6:00 p.m.**

Chairperson van den Eikhof called the meeting to order at 6:02 p.m. and Commissioner Carranza led the Pledge of Allegiance.

### **ROLL CALL**

**Present:** By Teleconference - Commissioners Anderson, Carranza, Schmidt, Vice Chairperson Keen, and Chairperson van den Eikhof

**Absent:** Commissioner McIntyre (excused absence)

**Vacant:** One

**Others Present:** By Teleconference - Recording Secretary, Annette Manier

**Staff Present:** By Teleconference –  
Senior Planner, Kelly Gleason  
Associate Planner, John Holder  
City Clerk, Lara Christensen

**Staff Absent:** Community Development Director, Phil Dunsmore

### **APPROVAL OF AGENDA**

**MOTION:** By Commissioner Anderson and seconded by Schmidt to approve the Agenda.

***Motion passed 5:0 by a roll-call vote.***

### **PUBLIC COMMENT**

None.

***Chairperson van den Eikhof closed the Public Comment period.***

## **CONSENT CALENDAR**

### **1. RE-APPROVE THE DRAFT MINUTES OF MARCH 2, 2021**

- Recommendation: Commission re-approve the March 2, 2021, Minutes.

### **2. APPROVE THE DRAFT MINUTES OF MARCH 16, 2021**

- Recommendation: Commission approve the March 16, 2021, Minutes.

**MOTION: By Commissioner Carranza and seconded by Commissioner Anderson to approve the Consent Calendar.**

***Motion passed 5:0 by a roll-call vote.***

## **PLANNING COMMISSION BUSINESS**

### **A. Administration of Oaths of Office**

Administration of Oath of Office to new Planning Commissioner Randy Hughes by the City Clerk's Office:

Roll Call:

Present: **By Teleconference** - Commissioners Anderson, Carranza, Hughes, Schmidt, Vice Chairperson Keen, and Chairperson van den Eikhof

Absent: Commissioner McIntyre (excused absence)

## **COMMUNITY DEVELOPMENT STAFF REPORTS**

### **3. 2020 ANNUAL HOUSING AND GP IMPLEMENTATION REPORT (CPP21-0024)**

- Recommendation: Review and receive report of State housing goals for 2020.

Senior Planner Gleason gave a presentation on the 2020 Annual Housing and GP Implementation Report and answered questions from Commissioners.

## **PUBLIC COMMENT**

None.

***Chairperson van den Eikhof closed the Public Comment period.***

There was no action taken by the Commission.

## **PUBLIC HEARINGS - NONE**

(For each of the following items, the public will be given an opportunity to speak. After a staff report, the Chair will open the public hearing and invite the applicant or applicant's

representative to make any comments. Members of the public will be invited to provide testimony to the Commission following the applicant. Speakers should state their name for the record and can address the Commission for three minutes. After all public comments have been received, the public hearing will be closed, and the Commission will discuss the item and take appropriate action(s).)

**DISCLOSURE OF EX PARTE COMMUNICATIONS:**

Prior to a project hearing Planning Commission Members must disclose any communications they have had on any quasi-judicial agenda items. This includes, but is not limited to, Tentative Subdivision Maps, Parcel Maps, Variances, Conditional Use Permits, and Planned Development Permits. This does not disqualify the Planning Commission Member from participating and voting on the matter, but gives the public and applicant an opportunity to comment on the ex parte communication.

**COMMISSIONER COMMENTS AND REPORTS**

Commissioner Carranza asked about the upcoming Zoning Amendment, and Planner Gleason answered her questions.

New Commissioner Randy Hughes introduced himself and gave a background on his experience.

**DIRECTOR'S REPORT**

Senior Planner Gleason gave the following updates:

- Upcoming April 20, 2021 Planning Commission meeting on Cannabis regulations, and the Dove Creek mini-storage project. The Zoning Amendment will be heard at a later date.

**ADJOURNMENT – 6:45 p.m.**

The next regular meeting is scheduled for April 20, 2021, at City Hall, Council Chambers, 6500 Palma Avenue, Atascadero.

**MINUTES PREPARED BY:**



Annette Manier, Recording Secretary  
Administrative Assistant

Adopted 4/20/21