



CITY OF ATASCADERO FINANCE COMMITTEE AGENDA

*** COVID-19 NOTICE ***

Consistent with Executive Orders N-25-20 and No. N-29-20 from the Executive Department of the State of California and the San Luis Obispo County Health Official's March 18, 2020 Shelter at Home Order, the Finance Committee Meeting will not be physically open to the public and Committee Members will be teleconferencing into the meeting.

HOW TO OBSERVE THE MEETING:

To maximize public safety, while still maintaining transparency and public access, the meeting will be available by webinar via the following link:
<https://us02web.zoom.us/j/86956131550?pwd=RGRIUTdHR1g1RkRna3dNcWFzN1JkQT09>
Or Telephone: (669) 900-6833

HOW TO SUBMIT PUBLIC COMMENT:

Public comment may be provided by connecting to the webinar, as described above, or written public comments may be submitted to cityclerk@atascadero.org by 3:00 pm on the day of the meeting. Such email **comments must identify the Agenda Item Number in the subject line of the email**. The comments will be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Chairperson's discretion. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting but will not be read into the record.

AMERICAN DISABILITY ACT ACCOMMODATIONS:

Any member of the public who needs accommodations should contact the City Clerk's Office at cityclerk@atascadero.org or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

Finance Committee agendas and minutes may be viewed on the City's website: www.atascadero.org.

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, www.atascadero.org. All documents will be available for public inspection during City Hall business hours once City Hall is open to the public following the termination of the Shelter at Home Order.



CITY OF ATASCADERO FINANCE COMMITTEE

AGENDA

**Thursday, April 29, 2021
3:00 p.m.**

**Atascadero City Hall – Webinar
6500 Palma Avenue, Atascadero, California**

CALL TO ORDER:

ROLL CALL:	Chairperson:	Charles Bourbeau
	Vice-Chairperson:	Mark Dariz
	Committee Member:	Gere Sibbach
	Committee Member:	Rachelle Rickard
	Committee Member:	Jeri Rangel

A. CONSENT CALENDAR:

1. **Finance Committee Draft Action Minutes – August 27, 2020 & April 22, 2021**
 - **Recommendation:** Committee approve the Draft Action Minutes of the August 27, 2020 and April 22, 2021 Finance Committee Meetings.
[City Clerk]

PUBLIC COMMENT: At this time members of the public may address the Committee regarding any items within the subject matter jurisdiction of the Committee whether or not the item appears on the agenda. Individual audience participation is limited to three minutes per speaker. Please state your name for the record before making your presentation. Following Public Comment, the floor will be closed to public participation and open for business.

- B. BUSINESS:** This portion of the agenda is for all matters where staff and public participation is anticipated. Individual audience participation is limited to three minutes per speaker. Please state your name for the record before making your presentation.

1. Review of Capital Projects

C. INDIVIDUAL DETERMINATIONS:

1. Chair
2. Vice Chair
3. Treasurer
4. City Staff

ADJOURN



CITY OF ATASCADERO FINANCE COMMITTEE

DRAFT MINUTES

Thursday, August 27, 2020
3:00 p.m.

Atascadero City Hall – Webinar
6500 Palma Avenue, Atascadero, California

CALL TO ORDER:

Chairperson Bourbeau called the meeting to order at 3:01 p.m.

PRESENT (By Teleconference) COMMITTEE MEMBERS:

Charles Bourbeau, Chair
Susan Funk, Vice Chair
Gere Sibbach
Rachelle Rickard
Jeri Rangel

ABSENT:

None

ALSO PRESENT (By Teleconference): Amanda Muther, Deputy City Clerk and Cindy Chavez, Deputy Administrative Services Director

A. CONSENT CALENDAR:

1. Finance Committee Draft Action Minutes – May 30, 2019

- Recommendation: Committee approve the Draft Action Minutes of the May 30, 2019 Finance Committee Meeting. [City Clerk]

Motion: By Committee Member Sibbach and seconded by Vice Chairperson Funk to approve the Consent Calendar.
Motion passed 5:0 by a roll-call vote.

PUBLIC COMMENT:

The following citizens spoke during Public Comment: None.

Chairperson Bourbeau *closed the PUBLIC COMMENT period.*

B. BUSINESS:

1. Amendment of Investment Policy

- Fiscal Impact: A modest increase in interest earnings is anticipated with this Policy update.
- Recommendation: Committee recommend Draft Resolution amending the City of Atascadero Investment Policy to the City Council for approval. [City Treasurer]

City Treasurer Sibbach presented the item and answered questions from the Committee. Administrative Services Director Rangel and City Manager Rickard also answered questions from the Committee.

PUBLIC COMMENT:

Chairperson Bourbeau allowed for public comments and questions during the Committee's discussion on this item.

The following citizens spoke during this time: None.

**Motion: By Vice Chairperson Funk and seconded by Committee Member Rickard to recommend Draft Resolution amending the City of Atascadero Investment Policy to the City Council for Approval.
*Motion passed 5:0 by a roll-call vote.***

C. INDIVIDUAL DETERMINATIONS: None.

ADJOURN

Chairperson Bourbeau adjourned the meeting at 3:59 p.m.

MINUTES PREPARED BY:

Amanda Muther
Deputy City Clerk

SPECIAL MEETING FINANCE COMMITTEE

DRAFT MINUTES

Thursday, April 22, 2021
3:00 p.m.

Atascadero City Hall – Webinar
6500 Palma Avenue, Atascadero, California

CALL TO ORDER:

Chairperson Bourbeau called the meeting to order at 3:01 p.m.

PRESENT (By Teleconference) COMMITTEE MEMBERS:

Charles Bourbeau, Chair
Mark Dariz, Vice Chair
Rachelle Rickard

ABSENT:

Gere Sibbach
Jeri Rangel

ALSO PRESENT (By Teleconference): Amanda Muther, Deputy City Clerk, Cindy Chavez, Deputy Administrative Services Director and Lynda Horejsi, Accounting Specialist

A. CONSENT CALENDAR: None.

PUBLIC COMMENT:

The following citizens spoke during Public Comment: None.

Chairperson Bourbeau closed the PUBLIC COMMENT period.

B. BUSINESS:

1. Review of the Budget Process

Deputy Administrative Services Director Chaves provided a brief review of the budget process and answered a question from citizen, Grigger Jones.

2. Review of Debt Service Funds

Debt Services and Other Funds budget pages (Exhibit A) were made available to the Committee and to the public via the City's website.

Deputy Administrative Services Director Chaves presented the item and answered questions from the Committee. City Manager Rickard and Accounting Specialist Horejsi also answered questions from the Committee.

Staff received suggestions from the Committee regarding future budget page listings.

PUBLIC COMMENT:

Chairperson Bourbeau allowed for public comments and questions during the Committee's discussion on this item.

The following citizens spoke during this time: Grigger Jones.

3. Review of Other Funds

Deputy Administrative Services Director Chaves presented the item and answered questions from the Committee.

PUBLIC COMMENT:

Chairperson Bourbeau allowed for public comments and questions during the Committee's discussion on this item.

The following citizens spoke during this time: None.

C. INDIVIDUAL DETERMINATIONS: None.

ADJOURN

Chairperson Bourbeau adjourned the meeting at 4:42 p.m.

MINUTES PREPARED BY:

Amanda Muther
Deputy City Clerk

The following exhibits are available for review in the City Clerk's office:

- Exhibit A – Debt Services and Other Funds budget pages