



## **CITY OF ATASCADERO CITY COUNCIL AGENDA**

### **\* COVID-19 NOTICE \***

**Consistent with the SLO County Region 1 – Southern California Regional Stay at Home Order, the City Council Meeting will not be physically open to the public and City Council Members will be teleconferencing into the meeting.**

#### **HOW TO OBSERVE THE MEETING:**

To maximize public safety while still maintaining transparency and public access, the meeting will be live-streamed on SLO-SPAN.org, on Spectrum cable Channel 20 in Atascadero, and on KPRL Radio 1230AM and 99.3FM. The video recording of the meeting will repeat daily on Channel 20 at 1:00 am, 9:00 am, and 6:00 pm and will be available through the City's website or by visiting [https://us02web.zoom.us/webinar/register/WN\\_ZwJ7a031S3KXauEym9ehaA](https://us02web.zoom.us/webinar/register/WN_ZwJ7a031S3KXauEym9ehaA).

#### **HOW TO SUBMIT PUBLIC COMMENT:**

Members of the public are highly encouraged to call **805-538-2888** to listen and provide public comment via phone, or submit written public comments to [cityclerk@atascadero.org](mailto:cityclerk@atascadero.org) by 5:00 pm on the day of the meeting. Such email **comments must identify the Agenda Item Number in the subject line of the email**. The comments will be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Mayor's discretion. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting but will not be read into the record.

#### **AMERICAN DISABILITY ACT ACCOMMODATIONS:**

Any member of the public who needs accommodations should contact the City Clerk's Office at [cityclerk@atascadero.org](mailto:cityclerk@atascadero.org) or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

City Council agendas and minutes may be viewed on the City's website: [www.atascadero.org](http://www.atascadero.org).

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, [www.atascadero.org](http://www.atascadero.org). Contracts, Resolutions and Ordinances will be allocated a number once they are approved by the City Council. The Minutes of this meeting will reflect these numbers. All documents submitted by the public during Council meetings that are either read into the record or referred to in their statement will be noted in the Minutes and available for review by contacting the City Clerk's office. All documents will be available for public inspection during City Hall business hours once City Hall is open to the public following the termination of the Shelter at Home Order.



# **CITY OF ATASCADERO CITY COUNCIL**

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## **AGENDA**

**Tuesday, February 23, 2021**

**City Hall Council Chambers, 4th floor  
6500 Palma Avenue, Atascadero, California**

<b><u>City Council Regular Session:</u></b>	<b>6:00 P.M.</b>
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**REGULAR SESSION – CALL TO ORDER: 6:00 P.M.**

**PLEDGE OF ALLEGIANCE:** Mayor Pro Tem Newsom

**ROLL CALL:** Mayor Moreno  
Mayor Pro Tem Newsom  
Council Member Bourbeau  
Council Member Dariz  
Council Member Funk

**APPROVAL OF AGENDA:** Roll Call

Recommendation: Council:

1. Approve this agenda; and
2. Waive the reading in full of all ordinances appearing on this agenda, and the titles of the ordinances will be read aloud by the City Clerk at the first reading, after the motion and before the City Council votes.

**PRESENTATIONS: None.**

**A. CONSENT CALENDAR:** (All items on the consent calendar are considered to be routine and non-controversial by City staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the Consent Calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.)

**1. City Council Draft Action Minutes – February 9, 2021**

- Recommendation: Council approve the February 9, 2021 Draft City Council Regular Meeting Minutes. [City Clerk]

**2. January 2021 Accounts Payable and Payroll**

- Fiscal Impact: \$2,452,659.13
- Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks for January 2021. [Administrative Services]

**3. December 2020 Investment Report**

- Fiscal Impact: None
- Recommendation: Council receive and file the City Treasurer's report for quarter ending December 31, 2020. [City Treasurer]

**UPDATES FROM THE CITY MANAGER:** (The City Manager will give an oral report on any current issues of concern to the City Council.)

**COMMUNITY FORUM:** (This portion of the meeting is reserved for persons wanting to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. Comments made during Community Forum will not be a subject of discussion. A maximum of 30 minutes will be allowed for Community Forum, unless changed by the Council. Any members of the public who have questions or need information may contact the City Clerk's Office, between the hours of 8:30 a.m. and 5:00 p.m. at (805) 470-3400, or [cityclerk@atascadero.org](mailto:cityclerk@atascadero.org).)

**B. PUBLIC HEARINGS:**

**1. Adoption of the City of Atascadero Wildland Urban Interface Fire Area Map**

- Fiscal Impact: None.
- Recommendation: Council introduce for first reading, by title only Draft Ordinance, repealing and replacing Title 4, Chapter 7 of the Atascadero Municipal Code (the City of Atascadero Fire Code). [Fire Department]

**C. MANAGEMENT REPORTS:**

**1. Title 9 Annual Planning and Zoning Text Amendments**

- Fiscal Impact: The upcoming text updates/ clarifications will be done by City staff with a combination of general fund and grant funding.
- Recommendation: Council review proposed Title 9 Planning and Zoning text amendments and direct staff on which amendments to prioritize. [Community Development]

**2. Resolution to Support the Galaxy Theater and Colony Square Commercial Properties During Covid-19**

- Fiscal Impact: There are no known fiscal impacts as a result of the adoption of the Draft Resolution. However, there are significant potential fiscal impacts as a result of the possible closure of Galaxy Theaters and foreclosure of the Colony Square property.
- Recommendation: Council adopt Draft Resolution recognizing the significant economic impact on the Galaxy Theater, the property owner, and supporting commercial businesses, as a result of mandated closures due to Covid-19. [City Manager]

- D. DISCUSSION ITEM:** Discussion of COVID 19 issues including oral updates by Mayor Moreno and City Manager Rickard, questions by City Council, public comment and comments by City Council.

1. Coronavirus (COVID-19) update – Mayor Moreno
2. Coronavirus (COVID-19) update – City Manager Rickard

- E. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:** (On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. The following represent standing committees. Informative status reports will be given, as felt necessary):

Mayor Moreno

1. City Selection Committee
2. County Mayors Round Table
3. Economic Vitality Corporation, Board of Directors (EVC)
4. SLO Council of Governments (SLOCOG)
5. SLO Regional Transit Authority (RTA)

Mayor Pro Tem Newsom

1. City / Schools Committee
2. Design Review Committee
3. League of California Cities – Council Liaison
4. Visit SLO CAL Advisory Committee

Council Member Bourbeau

1. City of Atascadero Finance Committee
2. City / Schools Committee
3. Integrated Waste Management Authority (IWMA)
4. SLO County Water Resources Advisory Committee (WRAC)

Council Member Dariz

1. Air Pollution Control District
2. California Joint Powers Insurance Authority (CJPIA) Board
3. City of Atascadero Finance Committee

Council Member Funk

1. Atascadero Basin Ground Water Sustainability Agency (GSA)
2. Design Review Committee
3. Homeless Services Oversight Council

- F. INDIVIDUAL DETERMINATION AND / OR ACTION:** (Council Members may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. The Council may take action on items listed on the Agenda.)

1. City Council
2. City Clerk
3. City Treasurer
4. City Attorney
5. City Manager

## ADJOURN

**Please note:** Should anyone challenge any proposed development entitlement listed on this Agenda in court, that person may be limited to raising those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing. Correspondence submitted at this public hearing will be distributed to the Council and available for review in the City Clerk's office.



# **CITY OF ATASCADERO CITY COUNCIL**

## **DRAFT MINUTES**

**Tuesday, February 9, 2021**

**City Hall Council Chambers, 4th floor  
6500 Palma Avenue, Atascadero, California**

**City Council Regular Session:**

**6:00 P.M.**

### **REGULAR SESSION – CALL TO ORDER: 6:00 P.M.**

Mayor Moreno called the meeting to order at 6:01 p.m. and Council Member Bourbeau led the Pledge of Allegiance.

### **ROLL CALL:**

**Present:** **By Teleconference** - Council Members Bourbeau, Dariz and Funk, Mayor Pro Tem Newsom and Mayor Moreno

**Absent:** None

**Others Present:** None

**Staff Present:** **By Teleconference** – City Manager Rachelle Rickard, Police Chief Bob Masterson, Fire Chief Casey Bryson, Administrative Services Director Jeri Rangel, Public Works Director Nick DeBar, Community Development Director Phil Dunsmore, City Attorney Brian Pierik, Deputy City Manager/City Clerk Lara Christensen, and IT Manager Luke Knight

### **APPROVAL OF AGENDA:**

**MOTION:** **By Council Member Bourbeau and seconded by Council Member Dariz to:**

- 1. Approve this agenda; and,**
- 2. Waive the reading in full of all ordinances appearing on this agenda, and the titles of the ordinances will be read aloud by the City Clerk at the first reading, after the motion and before the City Council votes.**

***Motion passed 5:0 by a roll-call vote***

**PRESENTATIONS:****1. Proclamation presented to R.I.S.E. recognizing February as Teen Dating Violence Awareness Month**

The City Council presented a proclamation to Janae Sargent with R.I.S.E.

**2. Recognition of outgoing Planning Commissioners**

The City Council recognized the outgoing Planning Commissioners.

**A. CONSENT CALENDAR:****1. City Council Draft Action Minutes – January 26, 2021**

- Recommendation: Council approve the January 26, 2021 Draft City Council Regular Meeting Minutes. [City Clerk]

**2. Property Acquisition for Santa Lucia Road Bridge Replacement Project**

- Fiscal Impact: The total compensation to be paid at this time is \$25,800, with another approximately \$12,000 expected as part of the final two agreements. The HBRRP grant will cover 100% of the project costs.
- Recommendation: Council adopt Draft Resolution approving compensation payments and Right-of-Way Agreements for property acquisitions located at APNs 054-261-001, 054-261-006, 054-271-003, 054-271-004, and 054-272-016 for the Santa Lucia Road Bridge Replacement Project. [Public Works]

**3. Atascadero Mall Sewer Condition Improvements Award**

- Fiscal Impact: Total project funding of \$456,000.00 in budgeted Wastewater funds.
- Recommendation: Council authorize the City Manager to execute a construction contract for \$271,876.60 with Rob Reynolds Construction, Inc. for the Atascadero Mall Sewer Condition Improvements Project (Project No. C2019W02). [Public Works]

**4. Authorization to Enter the County of San Luis Obispo COVID-19 Vaccination Assistance Agreement**

- Fiscal Impact: Staff estimates unreimbursed costs to be between \$5,000 to \$50,000 through June.
- Recommendations: Council:
  1. Authorize the City Manager to execute the County of San Luis Obispo's COVID-19 Vaccination Assistance Agreement.
  2. Authorize the City Manager to execute any future cooperative agreements necessary to provide reimbursement and support for COVID-19 vaccination distribution. [City Manager]

**MOTION: By Council Member Bourbeau and seconded by Mayor Pro Tem Newsom to approve the Consent Calendar. (#A-2 Resolution No.**

**2021-002, Contract Nos. 2021-003, 2021-004, 2021-005, 2021-006, and 2021-007) (#A-3 Contract No. 2021-008) (#A-4 Contract No. 2021-009)  
*Motion passed 5:0 by a roll-call vote.***

**UPDATES FROM THE CITY MANAGER:**

City Manager Rachelle Rickard gave an update on projects and issues within the City.

**COMMUNITY FORUM:**

The following citizens spoke by telephone during Community Forum: Lauren Handley and Geoff Auslen

Emails from the following citizens were read into the record by Deputy City Manager/City Clerk Christensen: Mitch Paskin and Hayley Mattson

***Mayor Moreno closed the COMMUNITY FORUM period.***

**B. PUBLIC HEARINGS:**

**1. Urgency Ordinance Affirming Orders of the State of California, County Emergency Services Director and Public Health Officer**

- Fiscal Impact: The adoption of this Urgency Ordinance would not have a fiscal impact to the City. Enforcement of the Urgency Ordinance would have a financial impact to the City depending upon the extent of enforcement required.
- Recommendation: Council adopt an Urgency Ordinance affirming orders of the State of California and the County Emergency Services Director and Public Health Officer and the City Director of Emergency Services. [City Attorney]

**Ex Parte Communications**

All Council Members reported having no ex parte communications.

City Attorney Pierik gave the staff report and answered questions from the Council. City Manager Rickard also answered questions from the Council.

**PUBLIC COMMENT:**

The following citizens spoke by telephone on this item: Geoff Auslen

***Mayor Moreno closed the Public Comment period.***

**MOTION: By Council Member Dariz and seconded by Council Member Funk to adopt Urgency Ordinance No. 644 affirming orders of the State of California and the County Emergency Services Director and Public Health Officer and the City Director of Emergency Services with the following change:**

- ***Removing the second WHEREAS on page 2 of the Ordinance.***

Deputy City Manager/City Clerk Christensen read the title of the Ordinance:

**AN ORDINANCE OF THE CITY COUNCIL  
OF THE CITY OF ATASCADERO, CALIFORNIA, AFFIRMING ORDERS OF THE STATE  
OF CALIFORNIA AND THE EMERGENCY SERVICES DIRECTOR AND PUBLIC  
HEALTH OFFICER OF THE COUNTY OF SAN LUIS OBISPO AND THE CITY  
DIRECTOR OF EMERGENCY SERVICES RELATED TO THE COVID-19 STATE AND  
LOCAL EMERGENCY AND EXPRESSLY AFFIRMING SUCH ACTIONS AND ORDERS  
AS APPLICABLE AND ENFORCEABLE WITHIN CITY JURISDICTION**

*Motion passed 5:0 by a roll-call vote.*

**C. MANAGEMENT REPORTS:**

**1. Comprehensive Financial Strategy**

- Fiscal Impact: None.
- Recommendations: Council:
  1. Review and file the Comprehensive Financial Strategy.
  2. Adopt Draft Resolution approving Financial Policies as documented in Section 6 of the Comprehensive Financial Strategy. [Administrative Services]

Administrative Services Director Rangel gave the staff report and answered questions from the Council. City Manager Rickard also answered questions from the City Council.

**PUBLIC COMMENT:**

The following citizens spoke by telephone on this item: Geoff Auslen and Hayley Mattson

***Mayor Moreno closed the Public Comment period.***

**MOTION:** By Mayor Pro Tem Newsom and seconded by Council Member Funk to adopt Resolution No. 2021-003 approving Financial Policies as documented in Section 6 of the Comprehensive Financial Strategy with the following amendments:

- ***Page 44 – Remove the last sentence of the second full paragraph.***
- ***Page 99 – Add a bullet point under Operational Efficiencies that reads “Seek and consider opportunities to reduce future operating and maintenance costs, including energy costs and vehicle maintenance, even when some additional up-front investment may be required;”***
- ***Page 100 – Add a bullet point under Education and Communication with language that, within the within parameters of what the City has committed to already being done for reporting on tax measure funding, annual reports will be user-friendly***

***Motion passed 5:0 by a roll-call vote.***

- D. DISCUSSION ITEM:** Discussion of COVID 19 issues including oral updates by Mayor Moreno and City Manager Rickard, questions by City Council, public comment and comments by City Council.

1. Coronavirus (COVID-19) update – Mayor Moreno
2. Coronavirus (COVID-19) update – City Manager Rickard

Mayor Moreno and City Manager Rickard provided updates on Coronavirus (COVID-19) and answered questions from the Council.

**E. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:**

The following Council Members made brief announcements and gave brief update reports on their committees since their last Council meeting:

Mayor Moreno

1. SLO Council of Governments (SLOCOG)
2. SLO Regional Transit Authority (RTA)

Mayor Pro Tem Newsom

1. Design Review Committee

Council Member Bourbeau

1. Integrated Waste Management Authority (IWMA)

Council Member Funk

1. Atascadero Basin Ground Water Sustainability Agency (GSA)
2. Design Review Committee

- F. INDIVIDUAL DETERMINATION AND / OR ACTION:** (Council Members may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. The Council may take action on items listed on the Agenda.)

1. City Clerk – Deputy City Manager/City Clerk Christensen asked the City Council for confirmation of appointments to the Design Review Committee. Appointments are necessary for the two members of the Planning Commission and one at-large member resident of the City.

Mayor Moreno announced Jeff van den Eikhof, Dennis Schmidt and Emily Baranek as well as Mayor Pro Tem Newsom as Chair and Council Member Funk as Vice Chair and the Council unanimously ratified the appointments by a voice vote.

**G. ADJOURN**

Mayor Moreno adjourned the meeting at 8:39 p.m.

**MINUTES PREPARED BY:**

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Lara K. Christensen  
Deputy City Manager / City Clerk



# **Atascadero City Council**

## **Staff Report - Administrative Services Department**

### **January 2021 Accounts Payable and Payroll**

#### **RECOMMENDATION:**

Council approve certified City accounts payable, payroll and payroll vendor checks for January 2021.

#### **DISCUSSION:**

Attached for City Council review and approval are the following:

#### **Payroll**

Dated	1/7/21	Checks # 35052 - 35058	\$ 9,775.51
		Direct Deposits	329,110.34
Dated	1/21/21	Checks # 35059 - 35066	17,031.51
		Direct Deposits	271,419.86

#### **Accounts Payable**

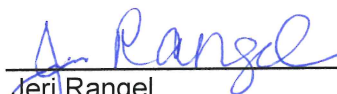
Dated 1/1/21-1/31/21	Checks # 166413 - 166739 & EFTs 3913 - 3939	1,825,321.91
<b>TOTAL AMOUNT</b>		<b>\$ 2,452,659.13</b>

#### **FISCAL IMPACT:**

Total expenditures for all funds is \$ 2,452,659.13

#### **CERTIFICATION:**

The undersigned certifies that the attached demands have been released for payment and that funds are available for these demands.



Jeri Rangel  
Director of Administrative Services

#### **ATTACHMENT:**

January 2021 Eden Warrant Register in the amount of \$ 1,825,321.91

**City of Atascadero**  
Disbursement Listing

ITEM NUMBER: A-2  
DATE: 02/23/21  
ATTACHMENT: 1

For the Month of January 2021

Check Number	Check Date	Vendor	Description	Amount
166413	01/06/2021	ANTHEM BLUE CROSS HEALTH	Payroll Vendor Payment	0.00
166414	01/06/2021	ANTHEM BLUE CROSS HEALTH	Payroll Vendor Payment	185,695.35
166415	01/06/2021	LINCOLN NATIONAL LIFE INS CO	Payroll Vendor Payment	1,590.83
166416	01/06/2021	MEDICAL EYE SERVICES	Payroll Vendor Payment	1,646.91
166417	01/06/2021	PREFERRED BENEFITS INSURANCE	Payroll Vendor Payment	8,036.70
3913	01/07/2021	ANTHEM BLUE CROSS HSA	Payroll Vendor Payment	14,532.21
166418	01/07/2021	ATASCADERO MID MGRS ORG UNION	Payroll Vendor Payment	60.00
166419	01/07/2021	ATASCADERO POLICE OFFICERS	Payroll Vendor Payment	1,858.00
166420	01/07/2021	ATASCADERO PROF. FIREFIGHTERS	Payroll Vendor Payment	1,176.50
166421	01/07/2021	MASS MUTUAL WORKPLACE SOLUTION	Payroll Vendor Payment	12,759.24
166422	01/07/2021	NATIONWIDE RETIREMENT SOLUTION	Payroll Vendor Payment	141.19
166423	01/07/2021	NAVIA BENEFIT SOLUTIONS	Payroll Vendor Payment	1,685.71
166424	01/07/2021	SEIU LOCAL 620	Payroll Vendor Payment	826.05
166425	01/07/2021	VANTAGEPOINT TRNSFR AGT 106099	Payroll Vendor Payment	357.85
166426	01/07/2021	VANTAGEPOINT TRNSFR AGT 304633	Payroll Vendor Payment	4,605.01
166427	01/07/2021	VANTAGEPOINT TRNSFR AGT 706276	Payroll Vendor Payment	296.00
3914	01/08/2021	STATE DISBURSEMENT UNIT	Payroll Vendor Payment	209.54
166428	01/08/2021	ATASCADERO NAILS	Accounts Payable Check	3,825.00
166429	01/08/2021	ATASCADERO NAILS FIRST&SPA INC	Accounts Payable Check	4,250.00
166430	01/08/2021	A-TOWN HAIRCUTTING	Accounts Payable Check	4,250.00
166431	01/08/2021	BLISS MASSAGE & BODY THERAPY	Accounts Payable Check	4,250.00
166432	01/08/2021	BREW IT COFFEE AND TEA	Accounts Payable Check	4,250.00
166433	01/08/2021	BROOKE WEST YOGA	Accounts Payable Check	4,250.00
166434	01/08/2021	BYBLOS MEDITERRANEAN REST.	Accounts Payable Check	4,250.00
166435	01/08/2021	CARING TOUCH MASSAGE THERAPY	Accounts Payable Check	4,250.00
166436	01/08/2021	CENTRAL COAST DISTILLERY	Accounts Payable Check	4,250.00
166437	01/08/2021	CHERRY BLOSSOM TATTOO	Accounts Payable Check	4,250.00
166438	01/08/2021	COLONY MARKET & DELI	Accounts Payable Check	4,250.00
166439	01/08/2021	COLONY TAVERN, LLC	Accounts Payable Check	4,250.00
166440	01/08/2021	DAN'S THE GRUB SHACK	Accounts Payable Check	4,250.00
166441	01/08/2021	DAVID'S KITCHEN	Accounts Payable Check	4,250.00
166442	01/08/2021	DEAD OAK BREWING COMPANY LLC	Accounts Payable Check	4,250.00
166443	01/08/2021	DKS DONUTS	Accounts Payable Check	2,550.00
166444	01/08/2021	EL COMPADRE	Accounts Payable Check	4,250.00
166445	01/08/2021	FULL CIRCLE AIKIDO NORTH COUNT	Accounts Payable Check	1,275.00
166446	01/08/2021	FUSION HEALTH & FIIT TRAINING	Accounts Payable Check	4,250.00
166447	01/08/2021	GOLDEN CHINA RESTAURANT	Accounts Payable Check	4,250.00
166448	01/08/2021	GRAPE ENCOUNTERS	Accounts Payable Check	4,250.00

**City of Atascadero**  
**Disbursement Listing**

ITEM NUMBER: A-2  
DATE: 02/23/21  
ATTACHMENT: 1

For the Month of January 2021

Check Number	Check Date	Vendor	Description	Amount
166449	01/08/2021	HAIR AND HONEY SALON	Accounts Payable Check	4,250.00
166450	01/08/2021	HAIRCUT SHOP	Accounts Payable Check	4,250.00
166451	01/08/2021	HAVEN BLUE SALON	Accounts Payable Check	4,250.00
166452	01/08/2021	HEART4HEALTH MASSAGE	Accounts Payable Check	3,060.00
166453	01/08/2021	HONEY BRONDE SALON	Accounts Payable Check	4,250.00
166454	01/08/2021	HOP'S BOUNCE HOUSE	Accounts Payable Check	4,250.00
166455	01/08/2021	HUSH-HARBOR ARTISAN BAKERY	Accounts Payable Check	4,250.00
166456	01/08/2021	KAREN'S BEAUTY SUPPLY & SALON	Accounts Payable Check	4,250.00
166457	01/08/2021	KULA VINEYARDS LLC	Accounts Payable Check	4,250.00
166458	01/08/2021	LA MEXICANA RESTAURANT	Accounts Payable Check	4,250.00
166459	01/08/2021	LA PARRILLA TAQUERIA	Accounts Payable Check	4,250.00
166460	01/08/2021	LE'S NAILS AND SPA	Accounts Payable Check	4,250.00
166461	01/08/2021	LONE MADRONE, BRISTOLS CIDER	Accounts Payable Check	4,250.00
166462	01/08/2021	MALIBU BREW COFFEE	Accounts Payable Check	2,550.00
166463	01/08/2021	MERAKI BEAUTY BAR	Accounts Payable Check	4,250.00
166464	01/08/2021	MORJESIS SALON	Accounts Payable Check	4,250.00
166465	01/08/2021	NARDONNES	Accounts Payable Check	4,250.00
166466	01/08/2021	NATE'S BARBERSHOP	Accounts Payable Check	4,250.00
166467	01/08/2021	NORTH COUNTY PILATES	Accounts Payable Check	4,250.00
166468	01/08/2021	ORTEGA'S MEXICAN CUISINE	Accounts Payable Check	4,250.00
166469	01/08/2021	OUTLAWS 101 LLC	Accounts Payable Check	4,250.00
166470	01/08/2021	PALACE NAILS AND SPA	Accounts Payable Check	4,250.00
166471	01/08/2021	PEDRO'S MEXICAN RESTAURANT	Accounts Payable Check	4,250.00
166472	01/08/2021	VOID	Accounts Payable Check	0.00
166473	01/08/2021	PHO 4 U	Accounts Payable Check	4,250.00
166474	01/08/2021	RACONTEUR ROOM	Accounts Payable Check	4,250.00
166475	01/08/2021	ROSE GARDEN FOOT SPA	Accounts Payable Check	4,250.00
166476	01/08/2021	RUBY CELLARS, LLC	Accounts Payable Check	2,550.00
166477	01/08/2021	S6 MARTIAL ARTS	Accounts Payable Check	4,250.00
166478	01/08/2021	SAUV BLONDE SALON	Accounts Payable Check	4,250.00
166479	01/08/2021	SLO DONUT COMPANY	Accounts Payable Check	4,250.00
166480	01/08/2021	SPA & NAILS BY AMY	Accounts Payable Check	4,250.00
166481	01/08/2021	SPRUCE SALON	Accounts Payable Check	4,250.00
166482	01/08/2021	SUNRISE DONUTS	Accounts Payable Check	4,250.00
166483	01/08/2021	THE TACO STAND	Accounts Payable Check	4,250.00
166484	01/08/2021	TAQUERIA DON JOSE	Accounts Payable Check	4,250.00
166485	01/08/2021	TENT CITY BEER COMPANY	Accounts Payable Check	4,250.00
166486	01/08/2021	THAI ELEPHANT RESTAURANT	Accounts Payable Check	4,250.00
166487	01/08/2021	THRIVE TRAINING CENTER, INC.	Accounts Payable Check	4,250.00

**City of Atascadero**  
Disbursement Listing

ITEM NUMBER: A-2  
DATE: 02/23/21  
ATTACHMENT: 1

For the Month of January 2021

Check Number	Check Date	Vendor	Description	Amount
166488	01/08/2021	WARM FOOT SPA	Accounts Payable Check	4,250.00
166489	01/08/2021	WEX BANK - 76 UNIVERSL	Accounts Payable Check	6,681.52
166490	01/08/2021	WEX BANK - WEX FLEET UNIVERSAL	Accounts Payable Check	4,837.67
166491	01/08/2021	WILD FIELDS BREWHOUSE, LLC	Accounts Payable Check	4,250.00
166492	01/08/2021	ZUNIGA ESTATES LLC	Accounts Payable Check	4,250.00
3915	01/11/2021	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	22,713.16
3916	01/11/2021	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	40,310.42
3917	01/11/2021	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	1,877.46
3918	01/11/2021	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	2,170.41
3919	01/11/2021	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	6,081.93
3920	01/11/2021	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	5,264.29
3921	01/11/2021	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	14,311.37
3922	01/11/2021	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	15,084.23
3923	01/12/2021	RABOBANK, N.A.	Payroll Vendor Payment	70,088.26
3924	01/12/2021	EMPLOYMENT DEV DEPARTMENT	Payroll Vendor Payment	22,894.33
3925	01/12/2021	EMPLOYMENT DEV. DEPARTMENT	Payroll Vendor Payment	3,526.17
3926	01/15/2021	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	1,470.00
166493	01/15/2021	13 STARS MEDIA	Accounts Payable Check	217.48
166494	01/15/2021	A SUPERIOR CRANE, LLC	Accounts Payable Check	967.20
166495	01/15/2021	ADAMSKI,MOROSKI,MADDEN,	Accounts Payable Check	715.00
166496	01/15/2021	AGP VIDEO, INC.	Accounts Payable Check	1,717.50
166497	01/15/2021	AIR-LEFT HEATING & AIR CONDT.	Accounts Payable Check	599.00
166498	01/15/2021	ALLSTAR FIRE EQUIPMENT, INC.	Accounts Payable Check	1,687.10
166499	01/15/2021	ALTHOUSE & MEADE, INC.	Accounts Payable Check	1,651.25
166500	01/15/2021	AM PAC REPAIR	Accounts Payable Check	357.00
166501	01/15/2021	ASSC. OF ZOOS & AQUARIUMS	Accounts Payable Check	4,886.00
166502	01/15/2021	ASSOCIATED TRAFFIC SAFETY, INC	Accounts Payable Check	397.28
166503	01/15/2021	AT&T	Accounts Payable Check	324.89
166504	01/15/2021	AT&T	Accounts Payable Check	1,054.39
166505	01/15/2021	ATASCADERO CHAMBER OF COMMERCE	Accounts Payable Check	40,845.00
166506	01/15/2021	AVILA TRAFFIC SAFETY	Accounts Payable Check	1,750.00
166507	01/15/2021	KEITH R. BERGHER	Accounts Payable Check	506.25
166508	01/15/2021	TOM BIRKENFELD	Accounts Payable Check	240.00
166509	01/15/2021	BRU COFFEEHOUSE	Accounts Payable Check	4,250.00
166510	01/15/2021	BUREAU VERITAS NORTH AMERICA	Accounts Payable Check	7,002.95
166511	01/15/2021	CARQUEST OF ATASCADERO	Accounts Payable Check	371.82
166512	01/15/2021	CHARTER COMMUNICATIONS	Accounts Payable Check	4,227.19
166513	01/15/2021	COASTAL REPROGRAPHIC SERVICES	Accounts Payable Check	125.64

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166514	01/15/2021	CREWSENSE, LLC	Accounts Payable Check	93.36
166515	01/15/2021	CRYSTAL SPRINGS WATER	Accounts Payable Check	20.00
166516	01/15/2021	CUESTA POLYGRAPH	Accounts Payable Check	11,214.60
166517	01/15/2021	NICHOLAS DEBAR	Accounts Payable Check	300.00
166518	01/15/2021	DIVISION OF STATE ARCHITECT	Accounts Payable Check	427.60
166519	01/15/2021	PHILIP DUNSMORE	Accounts Payable Check	300.00
166520	01/15/2021	ELECTRICRAFT, INC.	Accounts Payable Check	4,288.38
166521	01/15/2021	FARM SUPPLY COMPANY	Accounts Payable Check	184.81
166522	01/15/2021	FASTENAL COMPANY	Accounts Payable Check	1,303.49
166523	01/15/2021	FEDEX	Accounts Payable Check	15.54
166524	01/15/2021	CODY FERRIS	Accounts Payable Check	375.00
166525	01/15/2021	FGL ENVIRONMENTAL	Accounts Payable Check	595.00
166526	01/15/2021	FRANCHISE TAX BOARD	Accounts Payable Check	180.00
166527	01/15/2021	ALEX GENTILLY	Accounts Payable Check	240.00
166528	01/15/2021	KATHLEEN GROGAN	Accounts Payable Check	111.05
166529	01/15/2021	SCOTT GROOMER	Accounts Payable Check	240.00
166530	01/15/2021	HAMNER, JEWELL & ASSOCIATES	Accounts Payable Check	4,355.00
166531	01/15/2021	HART IMPRESSIONS PRINTING	Accounts Payable Check	845.13
166532	01/15/2021	ANDREW HAWKINS	Accounts Payable Check	240.00
166533	01/15/2021	HIGH COUNTRY OUTDOOR, INC.	Accounts Payable Check	400.00
166534	01/15/2021	IRON MOUNTAIN RECORDS MGMNT	Accounts Payable Check	119.38
166535	01/15/2021	ZACHARIAH JACKSON	Accounts Payable Check	240.00
166536	01/15/2021	JK'S UNLIMITED, INC.	Accounts Payable Check	908.90
166537	01/15/2021	JOE A. GONSALVES & SON	Accounts Payable Check	3,000.00
166538	01/15/2021	KEY TERMITE & PEST CONTROL, INC	Accounts Payable Check	555.00
166539	01/15/2021	KPRL 1230 AM	Accounts Payable Check	320.00
166540	01/15/2021	KTU+A	Accounts Payable Check	560.00
166541	01/15/2021	COLETTE LAYTON	Accounts Payable Check	240.00
166542	01/15/2021	LIFE ASSIST, INC.	Accounts Payable Check	1,425.81
166543	01/15/2021	JACKSON LIGHT	Accounts Payable Check	240.00
166544	01/15/2021	THOMAS LITTLE	Accounts Payable Check	240.00
166545	01/15/2021	ANDREW LUERA	Accounts Payable Check	240.00
166546	01/15/2021	MATTHEW MADRIGAL	Accounts Payable Check	240.00
166547	01/15/2021	MADRONE LANDSCAPES, INC.	Accounts Payable Check	1,555.00
166548	01/15/2021	ANNETTE MANIER	Accounts Payable Check	59.55
166549	01/15/2021	MARBORG INDUSTRIES	Accounts Payable Check	62.28
166550	01/15/2021	MAUL PLUMBING	Accounts Payable Check	939.66
166551	01/15/2021	MID-COAST MOWER & SAW, INC.	Accounts Payable Check	1,191.98
166552	01/15/2021	MIG	Accounts Payable Check	1,176.25

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166553	01/15/2021	MINER'S ACE HARDWARE	Accounts Payable Check	378.15
166554	01/15/2021	MATTHEW J. MIRANDA	Accounts Payable Check	240.00
166555	01/15/2021	MISSION UNIFORM SERVICE	Accounts Payable Check	463.96
166556	01/15/2021	JULIAN A. MORA	Accounts Payable Check	2,395.00
166557	01/15/2021	MOTOROLA SOLUTIONS, INC.	Accounts Payable Check	55,910.97
166558	01/15/2021	MUFG UNION BANK, N.A.	Accounts Payable Check	2,925.00
166559	01/15/2021	MV TRANSPORTATION, INC.	Accounts Payable Check	6,936.62
166560	01/15/2021	KYLE NAKAZAWA	Accounts Payable Check	240.00
166561	01/15/2021	NATIONAL AUTO FLEET GROUP	Accounts Payable Check	74,575.64
166562	01/15/2021	KANWAL NAYYAR	Accounts Payable Check	494.50
166563	01/15/2021	NBS	Accounts Payable Check	6,782.52
166564	01/15/2021	PAUL NETZ	Accounts Payable Check	240.00
166565	01/15/2021	TRACY NGUYEN	Accounts Payable Check	2,550.00
166566	01/15/2021	STEPHEN NINO	Accounts Payable Check	1,188.00
166567	01/15/2021	NORTH COAST ENGINEERING INC.	Accounts Payable Check	1,323.00
166568	01/15/2021	NORTH COUNTY BACKFLOW	Accounts Payable Check	810.00
166569	01/15/2021	NUTRIEN AG SOLUTIONS, INC.	Accounts Payable Check	5,953.26
166570	01/15/2021	OFFICE DEPOT INC.	Accounts Payable Check	1,641.89
166571	01/15/2021	OILFIELD ENVIRONMENTAL & COMP	Accounts Payable Check	2,156.40
166574	01/15/2021	PACIFIC GAS AND ELECTRIC	Accounts Payable Check	51,742.05
166575	01/15/2021	PASO ROBLES SAFE & LOCK, INC.	Accounts Payable Check	597.49
166576	01/15/2021	PEAKWIFI, LLC	Accounts Payable Check	650.00
166577	01/15/2021	DEAN PERICIC	Accounts Payable Check	240.00
166578	01/15/2021	PERRY'S PARCEL & GIFT	Accounts Payable Check	343.33
166579	01/15/2021	PROCARE JANITORIAL SUPPLY, INC.	Accounts Payable Check	638.64
166580	01/15/2021	PROSOUND BUSINESS MEDIA, INC.	Accounts Payable Check	99.00
166581	01/15/2021	RAINSCAPE, A LANDSCAPE SVC CO.	Accounts Payable Check	350.00
166582	01/15/2021	RANGE MASTER	Accounts Payable Check	194.97
166583	01/15/2021	JERI RANGEL	Accounts Payable Check	300.00
166584	01/15/2021	READYREFRESH BY NESTLE	Accounts Payable Check	125.00
166585	01/15/2021	RECOGNITION WORKS	Accounts Payable Check	24.89
166586	01/15/2021	RACHELLE RICKARD	Accounts Payable Check	500.00
166587	01/15/2021	RINCON BREWERY, INC.	Accounts Payable Check	300.00
166588	01/15/2021	BRANDON ROBERTS	Accounts Payable Check	240.00
166589	01/15/2021	CHRISTOPHER R. ROBINSON	Accounts Payable Check	240.00
166590	01/15/2021	THE SHERWIN-WILLIAMS COMPANY	Accounts Payable Check	72.46
166591	01/15/2021	SLO CO AUDITOR CONTROLLER	Accounts Payable Check	50.00
166592	01/15/2021	SLO COUNTY HEALTH AGENCY	Accounts Payable Check	154,970.00

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166593	01/15/2021	RYAN SLOAN	Accounts Payable Check	562.00
166594	01/15/2021	SPEAKWRITE, LLC.	Accounts Payable Check	754.17
166595	01/15/2021	SPECIALIZED EQUIPMENT REPAIR	Accounts Payable Check	1,020.96
166596	01/15/2021	STATE WATER RES CONTROL BOARD	Accounts Payable Check	14,984.00
166597	01/15/2021	MICHAEL STORNETTA	Accounts Payable Check	240.00
166598	01/15/2021	SUNLIGHT JANITORIAL, INC.	Accounts Payable Check	961.00
166599	01/15/2021	THOMSON REUTERS - WEST	Accounts Payable Check	170.00
166600	01/15/2021	TRIBUNE	Accounts Payable Check	409.02
166601	01/15/2021	TRIMOTION MEDIA	Accounts Payable Check	200.00
166602	01/15/2021	TYLER TECHNOLOGIES, INC.	Accounts Payable Check	19,344.25
166607	01/15/2021	U.S. BANK	Accounts Payable Check	25,660.77
166608	01/15/2021	ULTREX BUSINESS PRODUCTS	Accounts Payable Check	57.64
166609	01/15/2021	UNITED RENTALS (NORTH AM), INC	Accounts Payable Check	13,402.15
166610	01/15/2021	UNITED STAFFING ASSC., INC.	Accounts Payable Check	5,677.64
166611	01/15/2021	UNIVAR SOLUTIONS USA, INC.	Accounts Payable Check	6,592.47
166612	01/15/2021	USA BLUE BOOK	Accounts Payable Check	101.99
166613	01/15/2021	DAVID VAN SON	Accounts Payable Check	7,500.00
166614	01/15/2021	VERDIN	Accounts Payable Check	6,178.48
166615	01/15/2021	VERIZON WIRELESS	Accounts Payable Check	2,716.06
166616	01/15/2021	VISITOR TELEVISION LLC	Accounts Payable Check	1,190.00
166617	01/15/2021	VITAL RECORDS CONTROL	Accounts Payable Check	163.11
166618	01/15/2021	WALLACE GROUP	Accounts Payable Check	72,061.75
166619	01/15/2021	WCJ PROPERTY SERVICES	Accounts Payable Check	540.00
166620	01/15/2021	WEST COAST AUTO & TOWING, INC.	Accounts Payable Check	204.55
166621	01/15/2021	TERRY WOLF	Accounts Payable Check	75.00
3927	01/21/2021	ANTHEM BLUE CROSS HSA	Payroll Vendor Payment	7,941.21
166622	01/21/2021	ATASCADERO MID MGRS ORG UNION	Payroll Vendor Payment	80.00
166623	01/21/2021	ATASCADERO POLICE OFFICERS	Payroll Vendor Payment	1,753.75
166624	01/21/2021	ATASCADERO PROF. FIREFIGHTERS	Payroll Vendor Payment	1,176.50
166625	01/21/2021	MASS MUTUAL WORKPLACE SOLUTION	Payroll Vendor Payment	6,258.06
166626	01/21/2021	NATIONWIDE RETIREMENT SOLUTION	Payroll Vendor Payment	195.74
166627	01/21/2021	NAVIA BENEFIT SOLUTIONS	Payroll Vendor Payment	1,685.71
166628	01/21/2021	SEIU LOCAL 620	Payroll Vendor Payment	826.05
166629	01/21/2021	VANTAGEPOINT TRNSFR AGT 106099	Payroll Vendor Payment	357.85
166630	01/21/2021	VANTAGEPOINT TRNSFR AGT 304633	Payroll Vendor Payment	4,465.01
166631	01/21/2021	VANTAGEPOINT TRNSFR AGT 706276	Payroll Vendor Payment	296.00
3928	01/22/2021	STATE DISBURSEMENT UNIT	Payroll Vendor Payment	467.07
3929	01/25/2021	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	22,071.03
3930	01/25/2021	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	30,499.12

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3931	01/25/2021	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	2,001.55
3932	01/25/2021	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	2,194.04
3933	01/25/2021	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	4,999.86
3934	01/25/2021	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	5,976.18
3935	01/25/2021	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	8,908.80
3936	01/25/2021	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	13,071.29
3937	01/26/2021	RABOBANK, N.A.	Payroll Vendor Payment	49,203.41
3938	01/26/2021	EMPLOYMENT DEV DEPARTMENT	Payroll Vendor Payment	14,780.99
3939	01/26/2021	EMPLOYMENT DEV. DEPARTMENT	Payroll Vendor Payment	2,560.33
166632	01/29/2021	13 STARS MEDIA	Accounts Payable Check	1,575.00
166633	01/29/2021	29TONIGHT, INC.	Accounts Payable Check	278.76
166634	01/29/2021	AGM CALIFORNIA, INC.	Accounts Payable Check	420.00
166635	01/29/2021	AIRGAS USA, LLC	Accounts Payable Check	488.83
166636	01/29/2021	AK & COMPANY	Accounts Payable Check	1,750.00
166637	01/29/2021	ALL SIGNS AND GRAPHICS, INC.	Accounts Payable Check	1,057.80
166638	01/29/2021	AMERICAN WEST TIRE & AUTO INC	Accounts Payable Check	1,598.40
166639	01/29/2021	ASSC. OF ZOOS & AQUARIUMS	Accounts Payable Check	100.00
166641	01/29/2021	AT&T	Accounts Payable Check	1,050.08
166642	01/29/2021	BANK OF NEW YORK MELLON	Accounts Payable Check	2,420.00
166643	01/29/2021	BATTERY SYSTEMS, INC.	Accounts Payable Check	308.46
166644	01/29/2021	BIG RED MARKETING, INC.	Accounts Payable Check	3,500.00
166645	01/29/2021	BORJON AUTO CENTER	Accounts Payable Check	56.19
166646	01/29/2021	BRANCH SMITH PROPERTIES	Accounts Payable Check	350.00
166647	01/29/2021	BUREAU VERITAS NORTH AMERICA	Accounts Payable Check	5,531.21
166648	01/29/2021	BURT INDUSTRIAL SUPPLY	Accounts Payable Check	1,197.35
166649	01/29/2021	CA BUILDING STANDARDS COMM.	Accounts Payable Check	297.90
166650	01/29/2021	CA DEPT OF TAX AND FEE ADMIN.	Accounts Payable Check	1,875.00
166651	01/29/2021	CAL OES	Accounts Payable Check	14,179.00
166652	01/29/2021	CAL-COAST MACHINERY, INC	Accounts Payable Check	519.03
166653	01/29/2021	CARQUEST OF ATASCADERO	Accounts Payable Check	252.55
166654	01/29/2021	CCI OFFICE TECHNOLOGIES	Accounts Payable Check	843.35
166656	01/29/2021	CHARTER COMMUNICATIONS	Accounts Payable Check	9,256.35
166657	01/29/2021	CO OF SAN LUIS OBISPO SART PRG	Accounts Payable Check	2,409.00
166658	01/29/2021	COASTAL REPROGRAPHIC SERVICES	Accounts Payable Check	112.71
166659	01/29/2021	NICK COONS	Accounts Payable Check	200.00
166660	01/29/2021	COVANTA ENERGY, LLC	Accounts Payable Check	168.90
166661	01/29/2021	CREWSENSE, LLC	Accounts Payable Check	99.99
166662	01/29/2021	CULLIGAN/CENTRAL COAST WTR TRT	Accounts Payable Check	70.00

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166663	01/29/2021	CWKK CRIME DEX	Accounts Payable Check	79.00
166664	01/29/2021	DELTA LIQUID ENERGY	Accounts Payable Check	921.52
166665	01/29/2021	DEPARTMENT OF CONSERVATION	Accounts Payable Check	1,347.62
166666	01/29/2021	DISNEY WORLDWIDE SERVICES, INC	Accounts Payable Check	257.05
166667	01/29/2021	EL CAMINO CAR WASH	Accounts Payable Check	52.99
166668	01/29/2021	EXECUTIVE INFORMATION SERVICES	Accounts Payable Check	4,800.00
166669	01/29/2021	BRIAN FERRELL	Accounts Payable Check	27.65
166670	01/29/2021	FERRELL'S AUTO REPAIR	Accounts Payable Check	365.60
166671	01/29/2021	CODY FERRIS	Accounts Payable Check	319.13
166672	01/29/2021	FIESTA MAHAR MANUFACTURNG CORP	Accounts Payable Check	487.47
166673	01/29/2021	GAS COMPANY	Accounts Payable Check	3,504.80
166674	01/29/2021	GSOLUTIONZ, INC.	Accounts Payable Check	1,305.37
166675	01/29/2021	HART IMPRESSIONS PRINTING	Accounts Payable Check	79.74
166676	01/29/2021	HIGH COUNTRY OUTDOOR, INC.	Accounts Payable Check	400.00
166677	01/29/2021	HINDERLITER, DE LLAMAS	Accounts Payable Check	1,665.15
166679	01/29/2021	HOME DEPOT CREDIT SERVICES	Accounts Payable Check	2,859.06
166680	01/29/2021	INGLIS PET HOTEL	Accounts Payable Check	4,000.00
166681	01/29/2021	JIFFY LUBE	Accounts Payable Check	59.00
166682	01/29/2021	JK'S UNLIMITED, INC.	Accounts Payable Check	414.66
166683	01/29/2021	JPW COMMUNICATIONS	Accounts Payable Check	500.00
166684	01/29/2021	JOCELYN KATZAKIAN	Accounts Payable Check	111.12
166685	01/29/2021	KPRL 1230 AM	Accounts Payable Check	500.00
166686	01/29/2021	KRITZ EXCAVATING & TRUCKNG INC	Accounts Payable Check	591.17
166687	01/29/2021	KTU+A	Accounts Payable Check	345.00
166688	01/29/2021	KW CONSTRUCTION	Accounts Payable Check	700.00
166689	01/29/2021	L.C. ACTION POLICE SUPPLY LTD	Accounts Payable Check	162.45
166690	01/29/2021	LEE WILSON ELECTRIC CO. INC	Accounts Payable Check	3,026.80
166691	01/29/2021	LEHIGH HANSON	Accounts Payable Check	748.80
166692	01/29/2021	MICHAEL K. NUNLEY & ASSC, INC.	Accounts Payable Check	1,568.69
166693	01/29/2021	MID-COAST GEOTECHNICAL, INC.	Accounts Payable Check	210.00
166694	01/29/2021	MID-COAST MOWER & SAW, INC.	Accounts Payable Check	495.60
166695	01/29/2021	MID-STATE CONCRETE PRODUCTS	Accounts Payable Check	4,896.18
166696	01/29/2021	MIG	Accounts Payable Check	4,368.86
166698	01/29/2021	MINER'S ACE HARDWARE	Accounts Payable Check	860.93
166699	01/29/2021	MISSION UNIFORM SERVICE	Accounts Payable Check	297.24
166700	01/29/2021	JULIAN A. MORA	Accounts Payable Check	820.00
166701	01/29/2021	MOSS, LEVY, & HARTZHEIM LLP	Accounts Payable Check	550.00
166702	01/29/2021	VOID	Accounts Payable Check	0.00
166703	01/29/2021	MY JEEP CHRYSLER DODGE RAM	Accounts Payable Check	36,099.50

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166704	01/29/2021	KYLE NAKAZAWA	Accounts Payable Check	319.13
166705	01/29/2021	NUTRIEN AG SOLUTIONS, INC.	Accounts Payable Check	269.38
166706	01/29/2021	OFFICE DEPOT INC.	Accounts Payable Check	124.06
166707	01/29/2021	O'REILLY AUTOMOTIVE, INC.	Accounts Payable Check	23.96
166708	01/29/2021	RON OVERACKER	Accounts Payable Check	60.63
166709	01/29/2021	PASO ROBLES FORD LINCOLN MERC	Accounts Payable Check	145.00
166710	01/29/2021	PRO TOW	Accounts Payable Check	85.00
166711	01/29/2021	PROCARE JANITORIAL SUPPLY, INC.	Accounts Payable Check	959.92
166712	01/29/2021	READYREFRESH BY NESTLE	Accounts Payable Check	517.45
166713	01/29/2021	RICK ENGINEERING COMPANY	Accounts Payable Check	23,093.70
166714	01/29/2021	SAN LUIS POWERHOUSE, INC.	Accounts Payable Check	945.00
166715	01/29/2021	THE SHERWIN-WILLIAMS COMPANY	Accounts Payable Check	58.61
166716	01/29/2021	SHI INTERNATIONAL CORP.	Accounts Payable Check	85.00
166717	01/29/2021	SLO COUNTY SHERIFF'S OFFICE	Accounts Payable Check	53.00
166718	01/29/2021	SMART AND FINAL	Accounts Payable Check	71.14
166719	01/29/2021	SOFTWAREONE, INC.	Accounts Payable Check	1,675.20
166720	01/29/2021	EFREN SOTO-ACUNA	Accounts Payable Check	11.00
166721	01/29/2021	SOUTH COAST EMERGENCY VEH SVC	Accounts Payable Check	71.52
166722	01/29/2021	SPECIALIZED EQUIPMENT REPAIR	Accounts Payable Check	4,300.37
166723	01/29/2021	STAPLES CREDIT PLAN	Accounts Payable Check	144.04
166724	01/29/2021	STATE WATER RES CONTROL BOARD	Accounts Payable Check	1,736.00
166725	01/29/2021	STATEWIDE TRAFFIC SAFETY&SIGNS	Accounts Payable Check	1,008.74
166726	01/29/2021	KURT W. STONE	Accounts Payable Check	1,200.00
166727	01/29/2021	STEVEN STUCKY	Accounts Payable Check	20.09
166728	01/29/2021	SUNLIGHT JANITORIAL, INC.	Accounts Payable Check	1,950.00
166729	01/29/2021	T.A.P.S. TRUCK ACCESSORY OUTLT	Accounts Payable Check	330.50
166730	01/29/2021	TEMPLETON UNIFORMS, LLC	Accounts Payable Check	1,261.50
166731	01/29/2021	TRIMOTION MEDIA	Accounts Payable Check	975.00
166733	01/29/2021	U.S. BANK	Accounts Payable Check	6,075.47
166734	01/29/2021	U.S. POSTMASTER	Accounts Payable Check	2,650.00
166735	01/29/2021	VERIZON WIRELESS	Accounts Payable Check	180.28
166736	01/29/2021	WALLACE GROUP	Accounts Payable Check	46,619.92
166737	01/29/2021	WHITLOCK & WEINBERGER TRANS.	Accounts Payable Check	33,149.75
166738	01/29/2021	WILKINS ACTION GRAPHICS	Accounts Payable Check	234.22
166739	01/29/2021	WW SURVEYING, INC.	Accounts Payable Check	2,200.00
				<u><u>\$ 1,825,321.91</u></u>



# Atascadero City Council

December 2020

## Staff Report - City Treasurer

### December 2020 Investment Report

#### RECOMMENDATION:

Council receive and file the City Treasurer's report for quarter ending December 31, 2020.

#### REPORT IN BRIEF:

##### Cash and Investments

Checking	\$ 1,121,703	
Zoo Credit Card Deposit Account	9,725	
Money Market Accounts	42,004	
Certificates of Deposit	12,065,000	
Government Securities	13,190,447	
Supranational Securities	3,495,178	
Municipal Securities	1,516,306	
LAIF	17,755,773	
Cash with Fiscal Agents	2,279,612	
Cash in Banks at December 31, 2020		\$ 51,475,748
Timing Differences		(954,107)
Cash and Investments at December 31, 2020		<u>\$ 50,521,641</u>

##### Investment Activity

#### Securities Purchased:

Purchase Date	Description	Type	Cost	Maturity Date
10/22/20	University of California CUSIP #91412GU94	Municipal Security	\$ 331,095	07/01/25
10/22/20	San Bernardino Successor Ag CUSIP #79687DCB9	Municipal Security	202,438	09/01/25
11/10/20	Folsom Cordova School District CUSIP #34440PCN9	Municipal Security	438,096	10/01/25
12/11/20	Tulare Sewer Revenue Bond CUSIP #899124MF5	Municipal Security	417,052	11/15/25
12/11/20	BMW Bank of North America Salt Lake City, UT	Certificate of Deposit	245,000	12/11/25
12/14/20	FNMA CUSIP #3135G06G3	Government Security	501,935	11/07/25

**Investment Activity (continued)**

**Securities Purchased (continued):**

<u>Purchase Date</u>	<u>Description</u>	<u>Type</u>	<u>Cost</u>	<u>Maturity Date</u>
12/18/20	Third Federal Savings & Loan Salt Lake City, UT	Certificate of Deposit	\$ 245,000	12/18/25

**Securities Matured:**

<u>Maturity Date</u>	<u>Description</u>	<u>Type</u>	<u>Original Cost</u>	<u>Amount Matured</u>
11/12/20	Enerbank USA Salt Lake City, UT	Certificate of Deposit	\$ 245,000	\$ 245,000
11/20/20	First Business Bank Madison, WI	Certificate of Deposit	245,000	245,000
11/30/20	FNMA CUSIP #3135G0F73	Government Security	990,230	1,000,000
11/30/20	FNMA CUSIP #3135G0F73	Government Security	492,584	500,000
12/10/20	Two River Community Bank Middleton, NJ	Certificate of Deposit	245,000	245,000
12/24/20	Celtic Bank Salt Lake City, UT	Certificate of Deposit	245,000	245,000
12/28/20	FNMA CUSIP #3135G0H55	Government Security	799,058	800,000
12/28/20	Citizens Bank Lacrosse, WI	Certificate of Deposit	245,000	245,000
12/29/20	First International Bank & Trust Watford City, ND	Certificate of Deposit	245,000	245,000

**Securities Sold Prior to Maturity:**

None

**Other Reportable Activities:**

None

## CITY OF ATASCADERO

## TREASURER'S REPORT

CASH & INVESTMENTS ACTIVITY SUMMARY*for the quarter ending December 31, 2020*ITEM NUMBER: A-3  
DATE: 02/23/21

	<u>CHECKING ACCOUNTS</u>	<u>INVESTMENTS</u>	<u>FISCAL AGENT</u>	<u>TOTALS</u>
Balance per Banks at October 1, 2020	\$ 1,390,473	\$ 43,476,203	\$ 2,898,073	\$ 47,764,749
Receipts	11,137,076	180,296	120	11,317,492
Recognition of Premiums & Discounts		(31,755)	-	(31,755)
Disbursements	(6,956,157)	-	(618,581)	(7,574,738)
Transfers In	7,465,652	11,905,616	-	19,371,268
Transfers Out	<u>(11,905,616)</u>	<u>(7,465,652)</u>	<u>-</u>	<u>(19,371,268)</u>
Balance per Banks at December 31, 2020	<u>\$ 1,131,428</u>	<u>\$ 48,064,708</u>	<u>\$ 2,279,612</u>	51,475,748
Timing Differences				<u>(954,107)</u>
<b>Adjusted Treasurer's Balance</b>				<u><u>\$ 50,521,641</u></u>

**CITY OF ATASCADERO**  
**INVESTMENT REPORT**  
*December 31, 2020*

ITEM NUMBER: A-3  
DATE: 02/23/21

<u>MATURITY DATE</u>	<u>DESCRIPTION (ISSUER)</u>	<u>PURCHASE DATE</u>	<u>INVESTMENT TYPE</u>	<u>INVESTMENT RATING</u>	<u>STATED % RATE</u>	<u>YIELD</u>	<u>FACE VALUE</u>	<u>PREMIUM/ (DISCOUNT)</u>	<u>COST OF INVESTMENT</u>	<u>MARKET VALUE</u>	<u>UNREALIZED GAIN / (LOSS)</u>
<b><i>Funds Managed by City</i></b>											
n/a	<b>Local Agency Invest. Fund (LAIF)</b>	n/a	State Investment Fund	n/a	n/a	0.54%	\$ 17,755,773	n/a	\$ 17,755,773	\$ 17,796,102	\$ 40,329
n/a	<b>Broker Money Market</b>	n/a	Money Fund	n/a	n/a	Vary	42,004	n/a	42,004	42,004	-
01/25/21	<b>Federal Agriculture Mtge Corp</b> CUSIP #3132X0EQ0	02/26/16	Government Security	Aaa	1.55%	1.34%	455,000	65	455,065	455,423	358
02/08/21	<b>Federal Home Loan Bank</b> CUSIP #3133827D9	02/26/16	Government Security	Aaa	1.75%	1.37%	480,000	195	480,195	480,734	539
04/13/21	<b>Federal National Mortgage Assn</b> CUSIP #3135G0U27	01/10/19	Government Security	Aaa	2.50%	2.56%	500,000	(78)	499,922	503,315	3,393
05/06/21	<b>Federal National Mortgage Assn</b> CUSIP #3135G0K69	06/09/16	Government Security	Aaa	1.25%	1.34%	500,000	(153)	499,847	501,950	2,103
06/09/21	<b>Worlds Foremost Bank</b> Sidney, NE	06/09/16	Certificate of Deposit	n/a	1.70%	1.70%	200,000	n/a	200,000	201,378	1,378
06/17/21	<b>Wells Fargo Bank</b> Sioux Falls, SD	06/17/16	Certificate of Deposit	n/a	1.75%	1.75%	245,000	n/a	245,000	246,774	1,774
08/23/21	<b>Comenity Capital Bank</b> Sidney, NE	08/22/16	Certificate of Deposit	n/a	1.70%	1.70%	245,000	n/a	245,000	247,234	2,234
08/30/21	<b>PrivateBank &amp; Trust Company</b> Sioux Falls, SD	08/29/16	Certificate of Deposit	n/a	1.75%	1.75%	245,000	n/a	245,000	247,313	2,313
09/07/21	<b>Ally Bank</b> Midvale, UT	09/09/19	Certificate of Deposit	n/a	1.80%	1.80%	245,000	n/a	245,000	247,945	2,945
09/13/21	<b>Community First Bank</b> Kokomo, IN	09/12/19	Certificate of Deposit	n/a	1.80%	1.80%	150,000	n/a	150,000	151,695	1,695
10/07/21	<b>Federal National Mortgage Assn</b> CUSIP #3135G0Q89	06/02/17	Government Security	Aaa	1.38%	1.72%	500,000	(1,295)	498,705	504,770	6,065
11/17/21	<b>First Source Bank</b> South Bend, IN	12/17/18	Certificate of Deposit	n/a	3.15%	3.15%	245,000	n/a	245,000	251,769	6,769
11/29/21	<b>Federal Home Loan Bank</b> CUSIP #3130AABG2	12/21/16	Government Security	Aaa	1.88%	2.12%	500,000	(1,122)	498,878	507,980	9,102

**CITY OF ATASCADERO**  
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01/13/22	<b>Federal Home Loan Bank</b> CUSIP #3137EADB2	01/26/17	Government Security	Aaa	2.38%	2.06%	\$ 500,000	\$ 1,601	\$ 501,601	\$ 511,560	\$ 9,959
02/09/22	<b>Triad Bank</b> Frontenac, MO	02/09/17	Certificate of Deposit	n/a	2.00%	2.00%	245,000	n/a	245,000	250,260	5,260
02/21/22	<b>Everbank</b> Jacksonville, FL	02/14/17	Certificate of Deposit	n/a	2.05%	2.05%	245,000	n/a	245,000	250,530	\$ 5,530
03/11/22	<b>Federal Home Loan Bank</b> CUSIP #313378CR0	02/23/17	Government Security	Aaa	2.25%	2.00%	500,000	1,471	501,471	512,660	11,189
03/24/22	<b>First Sentry Bank</b> Huntington, WV	03/24/17	Certificate of Deposit	n/a	2.00%	2.00%	245,000	n/a	245,000	250,838	5,838
04/05/22	<b>Federal National Mortgage Assn</b> CUSIP #3135G0T45	05/04/17	Government Security	Aaa	1.88%	1.88%	500,000	n/a	500,000	511,050	11,050
05/17/22	<b>MB Financial Bank</b> Chicago, IL	02/09/22	Certificate of Deposit	n/a	2.00%	2.00%	245,000	n/a	245,000	251,512	6,512
05/31/22	<b>Lakeside Bank</b> Chicago, IL	06/02/17	Certificate of Deposit	n/a	2.00%	2.00%	245,000	n/a	245,000	251,689	6,689
06/10/22	<b>Federal Home Loan Bank</b> CUSIP #313379Q69	05/31/17	Government Security	Aaa	2.13%	1.86%	500,000	1,868	501,868	514,430	12,562
07/05/22	<b>Sallie Mae Bank</b> Salt Lake City, UT	07/08/19	Certificate of Deposit	n/a	2.20%	2.20%	245,000	n/a	245,000	252,857	7,857
07/12/22	<b>Barclays Bank</b> Wilmington, DE	07/12/17	Certificate of Deposit	n/a	2.20%	2.20%	245,000	n/a	245,000	252,955	7,955
07/27/22	<b>Federal Farm Credit Bank</b> CUSIP #3133EDE65	07/12/17	Government Security	n/a	3.05%	1.98%	302,000	4,991	306,991	315,810	8,819
08/03/22	<b>Federal Farm Credit Bank</b> CUSIP #3133EHTS2	08/17/17	Government Security	Aaa	1.90%	1.72%	500,000	1,394	501,394	514,000	12,606
09/09/22	<b>Federal Farm Credit Bank</b> CUSIP #313380GJ0	09/11/17	Government Security	Aaa	2.00%	1.62%	500,000	3,141	503,141	515,645	12,504
09/14/22	<b>Int'l Amer. Development Bank</b> CUSIP #4581X0CZ9	12/18/17	Supranational Security	Aaa	1.75%	2.23%	500,000	(4,043)	495,957	513,375	17,418

**CITY OF ATASCADERO**  
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10/05/22	<b>Federal Farm Credit Bank</b> CUSIP #3135G0T78	01/18/18	Government Security	Aaa	2.00%	2.30%	\$ 500,000	\$ (2,691)	\$ 497,309	\$ 516,315	\$ 19,006
11/28/22	<b>Bank of New England</b> Salem, NH	07/26/19	Certificate of Deposit	n/a	2.05%	2.05%	245,000	n/a	245,000	254,131	9,131
01/18/23	<b>Int'l Amer. Development Bank</b> CUSIP #4581X0DA3	01/18/18	Supranational Security	Aaa	2.50%	2.46%	500,000	364	500,364	523,325	22,961
01/18/23	<b>Int'l Amer. Development Bank</b> CUSIP #4581X0DA3	12/06/18	Supranational Security	Aaa	2.50%	2.90%	500,000	(3,925)	496,075	523,325	27,250
02/21/23	<b>Merrick Bank</b> South Jordan, UT	12/18/18	Certificate of Deposit	n/a	3.35%	3.35%	245,000	n/a	245,000	261,956	16,956
03/10/23	<b>Federal Farm Credit Bank</b> CUSIP #3130ADMX7	03/16/18	Government Security	Aaa	2.50%	2.71%	500,000	(2,208)	497,792	525,775	27,983
03/24/23	<b>Bell Bank</b> Fargo, ND	03/24/20	Certificate of Deposit	n/a	0.85%	0.85%	245,000	n/a	245,000	248,981	3,981
04/11/23	<b>Federal Farm Credit Bank</b> CUSIP #3133EJKN8	04/11/18	Government Security	Aaa	2.70%	2.71%	500,000	(121)	499,879	528,400	28,521
04/12/23	<b>Morgan Stanley</b> Salt Lake City, UT	04/12/18	Certificate of Deposit	n/a	2.95%	2.95%	245,000	n/a	245,000	260,771	15,771
05/08/23	<b>Old Missouri Bank</b> Springfield, MO	05/06/19	Certificate of Deposit	n/a	2.50%	2.50%	100,000	n/a	100,000	105,569	5,569
05/09/23	<b>Goldman Sachs</b> New York, NY	05/09/18	Certificate of Deposit	n/a	3.15%	3.15%	245,000	n/a	245,000	262,405	17,405
06/06/23	<b>Citibank</b> Sioux Falls, SD	06/06/18	Certificate of Deposit	n/a	3.25%	3.25%	245,000	n/a	245,000	263,532	18,532
06/27/23	<b>PeopleFirst Bank</b> Joliet, IL	03/27/20	Certificate of Deposit	n/a	1.00%	1.00%	245,000	n/a	245,000	250,219	5,219
07/31/23	<b>Medallion Bank</b> Salt Lake City, UT	07/31/18	Certificate of Deposit	n/a	3.25%	3.25%	245,000	n/a	245,000	264,593	19,593
07/31/23	<b>Int'l Finance Corporation</b> CUSIP #45950KCP3	09/12/18	Supranational Security	Aaa	2.88%	2.90%	500,000	(310)	499,690	533,590	33,900

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08/01/23	<b>Discover Bank</b> Wilmington, DE	08/01/18	Certificate of Deposit	n/a	3.35%	3.35%	\$ 245,000	n/a	\$ 245,000	\$ 265,239	\$ 20,239
09/26/23	<b>MidSouth Bank</b> Lafayette, LA	09/26/18	Certificate of Deposit	n/a	3.10%	3.10%	245,000	n/a	245,000	264,651	19,651
09/27/23	<b>Int'l Bank for Recon &amp; Develop</b> CUSIP #459058GL1	02/06/19	Supranational Security	Aaa	3.00%	2.55%	500,000	5,948	505,948	537,260	31,312
09/27/23	<b>Nicolet National Bank</b> Green Bay, WI	03/27/20	Certificate of Deposit	n/a	1.25%	1.25%	245,000	n/a	245,000	252,272	7,272
09/29/23	<b>Alma Bank</b> Astoria, NY	03/31/20	Certificate of Deposit	n/a	1.10%	1.10%	245,000	n/a	245,000	251,277	6,277
11/06/23	<b>Federal Farm Credit Bank</b> CUSIP #3133EJQ85	11/06/18	Government Security	n/a	3.05%	3.06%	500,000	(109)	499,891	539,755	39,864
11/08/23	<b>Morgan Stanley Private Bank</b> New York, NY	11/08/18	Certificate of Deposit	n/a	3.55%	3.55%	245,000	n/a	245,000	268,030	23,030
12/08/23	<b>Federal Home Loan Bank</b> CUSIP #3130AAHE1	04/30/20	Government Security	n/a	2.50%	0.39%	640,000	39,506	679,506	682,726	3,220
01/30/24	<b>First Premier Bank</b> Sioux Falls, SD	01/30/19	Certificate of Deposit	n/a	2.95%	2.95%	245,000	n/a	245,000	265,732	20,732
02/22/24	<b>Bank of Delight</b> Delight, AR	02/22/19	Certificate of Deposit	n/a	2.85%	2.85%	245,000	n/a	245,000	265,325	20,325
03/08/24	<b>Federal Home Loan Bank</b> CUSIP #3130AB3H7	03/07/19	Government Security	Aaa	2.38%	2.58%	750,000	(4,672)	745,328	800,895	55,567
03/27/24	<b>First National Bank</b> East Lansing, MI	03/27/19	Certificate of Deposit	n/a	2.75%	2.75%	245,000	n/a	245,000	265,078	20,078
04/26/24	<b>Mainstreet Bank</b> Fairfax, VA	05/01/19	Certificate of Deposit	n/a	2.60%	2.60%	245,000	n/a	245,000	264,282	19,282
05/13/24	<b>Federal Farm Credit Bank</b> CUSIP #3133EKLBO	05/13/19	Government Security	Aaa	2.31%	2.32%	500,000	(113)	499,887	534,285	34,398
05/16/24	<b>Enterprise Bank</b> Allison Park, PA	05/16/19	Certificate of Deposit	n/a	2.60%	2.60%	245,000	n/a	245,000	264,541	19,541

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06/01/24	<b>Tulare County Pension Bond</b> CUSIP #899154AW8	09/28/20	Municipal Security	A1	3.56%	0.79%	\$ 120,000	\$ 11,167	\$ 131,167	\$ 130,913	\$ (254)
06/26/24	<b>Commerce Bank</b> Geneva, MN	06/26/19	Certificate of Deposit	n/a	2.30%	2.30%	245,000	n/a	245,000	262,530	17,530
07/26/24	<b>Abacus Federal Savings</b> New York, NY	07/26/19	Certificate of Deposit	n/a	2.00%	2.00%	245,000	n/a	245,000	260,251	15,251
08/01/24	<b>Federal Farm Credit Bank</b> CUSIP 3133EJM55	07/24/19	Government Security	Aaa	3.25%	1.92%	427,000	19,466	446,466	472,245	25,779
08/19/24	<b>CF Bank</b> Worthington, OH	08/19/19	Certificate of Deposit	n/a	1.85%	1.85%	245,000	n/a	245,000	259,127	14,127
08/28/24	<b>Genoa Banking Company</b> Genoa, OH	08/28/19	Certificate of Deposit	n/a	1.80%	1.80%	245,000	n/a	245,000	258,752	13,752
08/28/24	<b>Int'l Bank for Recon &amp; Develop</b> CUSIP #459056HV2	10/18/19	Supranational Security	Aaa	1.50%	1.62%	500,000	(2,094)	497,906	521,160	23,254
08/30/24	<b>Preferred Bank</b> Los Angeles, CA	08/30/19	Certificate of Deposit	n/a	1.85%	1.85%	245,000	n/a	245,000	259,225	14,225
09/10/24	<b>Peoples Bank</b> Rock Valley, IA	03/23/20	Certificate of Deposit	n/a	1.50%	1.50%	100,000	n/a	100,000	104,546	4,546
09/20/24	<b>Bank of Deerfield</b> Deerfield, WI	09/20/19	Certificate of Deposit	n/a	1.70%	1.70%	245,000	n/a	245,000	258,007	13,007
09/25/24	<b>Grand River Bank</b> Grandville, MI	03/25/20	Certificate of Deposit	n/a	1.00%	1.00%	245,000	n/a	245,000	251,669	6,669
10/15/24	<b>Federal National Mortgage Assn</b> CUSIP #3135G0W66	03/13/20	Government Security	Aaa	1.63%	0.81%	500,000	15,220	515,220	527,065	11,845
11/08/24	<b>Raymond James Bank</b> St. Petersburg, FL	11/08/19	Certificate of Deposit	n/a	1.80%	1.80%	245,000	n/a	245,000	259,261	14,261
12/13/24	<b>Federal Home Loan Bank</b> CUSIP #3130A3GE8	03/13/20	Government Security	Aaa	2.75%	0.84%	500,000	37,118	537,118	547,625	10,507
01/15/25	<b>Int'l Bank for Recon &amp; Develop</b> CUSIP #459058HT3	01/16/20	Supranational Security	Aaa	1.63%	1.66%	500,000	(762)	499,238	525,050	25,812

**CITY OF ATASCADERO**  
**INVESTMENT REPORT**  
*December 31, 2020*

ITEM NUMBER: A-3  
DATE: 02/23/21

<b>MATURITY DATE</b>	<b>DESCRIPTION (ISSUER)</b>	<b>PURCHASE DATE</b>	<b>INVESTMENT TYPE</b>	<b>INVESTMENT RATING</b>	<b>STATED % RATE</b>	<b>YIELD</b>	<b>FACE VALUE</b>	<b>PREMIUM/ (DISCOUNT)</b>	<b>COST OF INVESTMENT</b>	<b>MARKET VALUE</b>	<b>UNREALIZED GAIN / (LOSS)</b>
01/20/25	Live Oak Banking Company Wilmington, NC	01/24/20	Certificate of Deposit	n/a	1.85%	1.85%	\$ 245,000	n/a	\$ 245,000	\$ 260,237	\$ 15,237
01/24/25	Baycoast Bank Swansea, MA	01/24/20	Certificate of Deposit	n/a	1.70%	1.70%	245,000	n/a	245,000	258,764	13,764
02/12/25	Federal Home Loan Mtge Corp CUSIP #3137EAEP0	03/13/20	Government Security	Aaa	1.50%	0.79%	500,000	14,380	514,380	524,515	10,135
03/03/25	Federal Farm Credit Bank CUSIP #3133ELQY3	03/04/20	Government Security	Aaa	1.21%	0.88%	500,000	6,671	506,671	517,525	10,854
03/26/25	Evergreen Bank Group Oak Brook, IL	03/26/20	Certificate of Deposit	n/a	1.00%	1.00%	245,000	n/a	245,000	251,816	6,816
03/27/25	Bank of Romney Romney, WV	03/27/20	Certificate of Deposit	n/a	1.15%	1.15%	245,000	n/a	245,000	253,362	8,362
03/27/25	First Jackson Bank Stevenson, AL	03/27/20	Certificate of Deposit	n/a	1.15%	1.15%	245,000	n/a	245,000	253,362	8,362
04/28/25	First National Bank McGregor, TX	04/28/20	Certificate of Deposit	n/a	1.35%	1.35%	245,000	n/a	245,000	255,466	10,466
04/29/25	Flagstar Bank Troy, MI	03/26/20	Certificate of Deposit	n/a	1.15%	1.15%	245,000	n/a	245,000	253,355	8,355
07/01/25	University of California CUSIP #91412GU94	10/22/20	Municipal Security	Aa2	3.06%	0.81%	300,000	29,887	329,887	330,903	1,016
09/01/25	San Bernardino Successor Agency Swansea, MA	10/22/20	Municipal Security	Aa	4.00%	0.71%	175,000	26,428	201,428	201,390	(38)
10/01/25	Folsom Cordova School District CUSIP #34440PCN9	11/10/20	Municipal Security	Aa-	3.00%	1.00%	400,000	37,085	437,085	439,500	2,415
11/07/25	Federal National Mortgage Assn CUSIP #3135G06G3	12/14/20	Government Security	Aaa	0.50%	0.42%	500,000	1,921	501,921	502,090	169
11/15/25	Tulare Sewer Revenue Oak Brook, IL	12/11/20	Municipal Security	Aa	1.46%	0.58%	400,000	16,740	416,740	406,484	(10,256)
12/11/25	BMW Bank North America Salt Lake City, UT	12/11/20	Certificate of Deposit	n/a	0.50%	0.50%	245,000	n/a	245,000	245,394	394

**CITY OF ATASCADERO  
INVESTMENT REPORT  
December 31, 2020**

ITEM NUMBER: A-3  
DATE: 02/23/21

<u>MATURITY DATE</u>	<u>DESCRIPTION (ISSUER)</u>	<u>PURCHASE DATE</u>	<u>INVESTMENT TYPE</u>	<u>INVESTMENT RATING</u>	<u>STATED % RATE</u>	<u>YIELD</u>	<u>FACE VALUE</u>	<u>PREMIUM/ (DISCOUNT)</u>	<u>COST OF INVESTMENT</u>	<u>MARKET VALUE</u>	<u>UNREALIZED GAIN / (LOSS)</u>
12/18/25	Third Federal Savings & Loan Cleveland, OH	12/18/20	Certificate of Deposit	n/a	1.46%	1.46%	\$ 245,000	n/a	\$ 245,000	\$ 244,753	\$ (247)
<b>Total Funds Managed by the City</b>							47,811,777	252,931	48,064,708	49,196,134	1,131,426
<b>Funds Managed by Fiscal Agent</b>											
n/a	BNY Western Trust Hamilton Treas. Money	n/a	Treasury Fund	Aaa	n/a	1.09%	1,406,195	n/a	1,406,195	1,406,195	-
n/a	BNY Western Trust Hamilton Treas. Money	n/a	Treasury Fund	Aaa	n/a	0.88%	873,417	n/a	873,417	873,418	1
<b>Total Funds Managed by Fiscal Agent</b>							2,279,612	n/a	2,279,612	2,279,613	1
							<b>\$ 50,091,389</b>	<b>\$ 252,931</b>	<b>\$ 50,344,320</b>	<b>\$ 51,475,747</b>	<b>\$ 1,131,427</b>

Average Maturity of Total Portfolio 651 Days

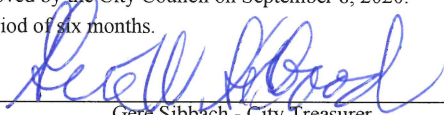
Weighted Average Yield of Total Portfolio 1.36%

**Certification:**

It has been verified that this investment portfolio is in conformity with the City of Atascadero's investment policy, which was approved by the City Council on September 8, 2020.

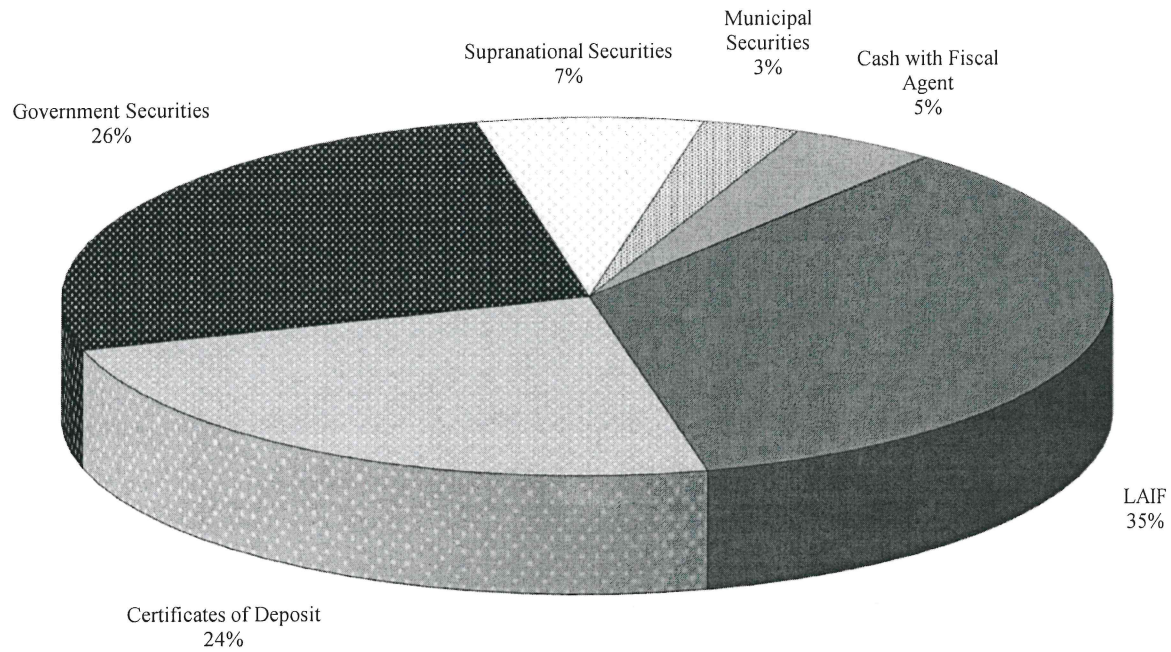
The City Treasurer certifies that there is sufficient liquidity to meet the City of Atascadero's estimated future expenditures for a period of six months.

Verified by :   
Jeri Rangel - Director of Administrative Services

Approved by:   
Gere Sibbach - City Treasurer

**City of Atascadero**  
**Investments by Type**  
**December 2020**

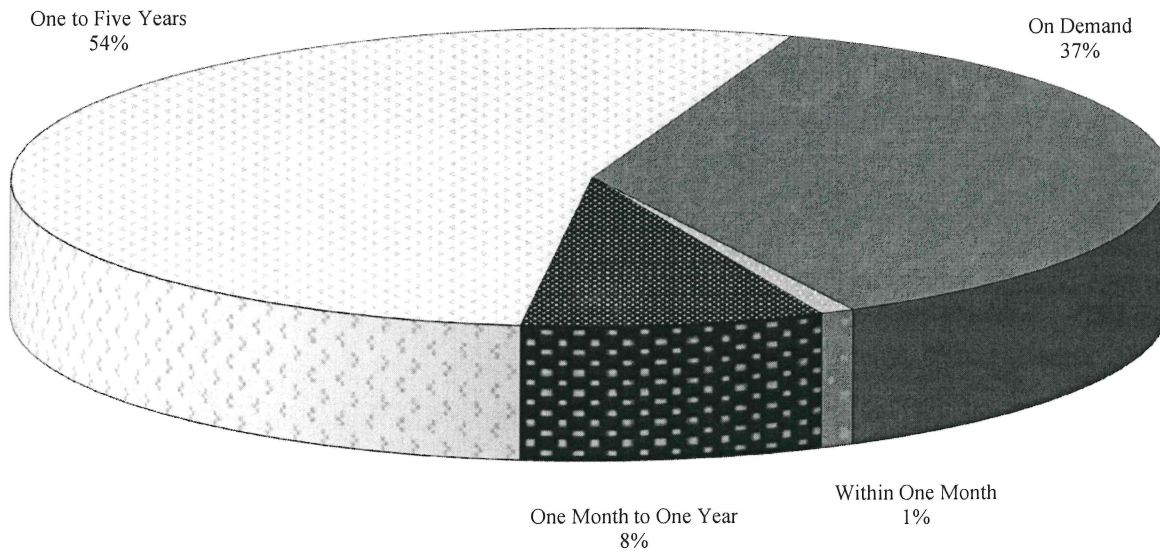
ITEM NUMBER: A-3  
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<u>Investment</u>	<u>December 2020</u>
LAIF	\$ 17,755,773
Certificates of Deposit	12,065,000
Government Securities	13,190,447
Supranational Securities	3,495,178
Municipal Securities	1,516,306
Cash with Fiscal Agent	2,279,612
Other	42,004
	<u>\$ 50,344,320</u>

**City of Atascadero**  
**Investments by Maturity \***  
**December 2020**

ITEM NUMBER: A-3  
DATE: 02/23/21

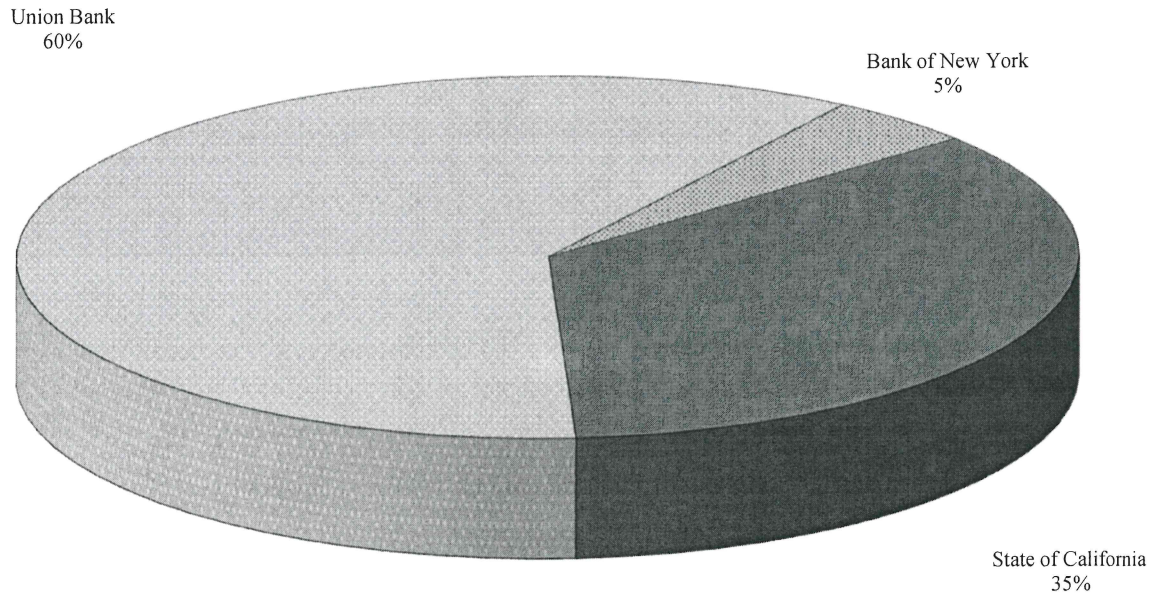


Investment	December 2020
On Demand	\$ 17,797,777
Within One Month	455,065
One Month to One Year	4,052,547
One to Five Years	25,759,319
	<u>\$ 48,064,708</u>

\* Cash with fiscal agent is not included in the totals for this graph because the amounts are restricted based on bond covenants, and therefore, the City doesn't retain the option to liquefy these funds at will.

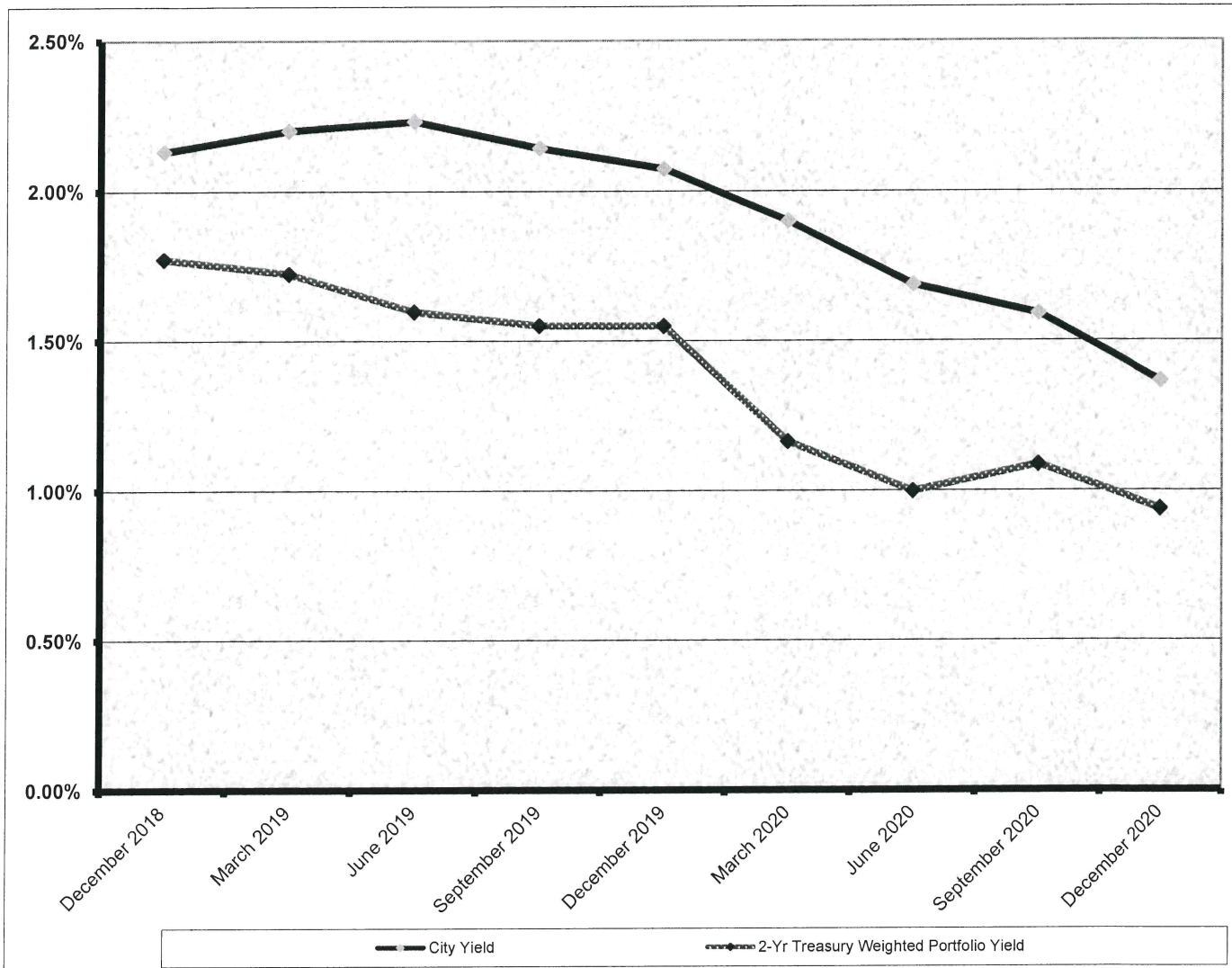
**City of Atascadero**  
**Investments by Custodial Agent**  
**December 2020**

ITEM NUMBER: A-3  
DATE: 02/23/21



<u>Custodial Agent</u>	<u>December 2020</u>
State of California	\$ 17,755,773
Union Bank	30,308,935
Bank of New York	<u>2,279,612</u>
	<u><u>\$ 50,344,320</u></u>

**City of Atascadero**  
**Investment Yield vs. 2-Year Treasury Yield**  
**For the Quarter Ended December 31, 2020**



	City Yield	2-Yr Treasury Weighted Portfolio Yield
December 2018	2.13%	1.77%
March 2019	2.20%	1.72%
June 2019	2.23%	1.60%
September 2019	2.14%	1.55%
December 2019	2.07%	1.55%
March 2020	1.90%	1.16%
June 2020	1.69%	1.00%
September 2020	1.59%	1.09%
December 2020	1.36%	0.94%



# ***Atascadero City Council***

## ***Staff Report – Atascadero Fire & Emergency Services Department***

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### **Adoption of the City of Atascadero Wildland Urban Interface Fire Area Map**

#### **RECOMMENDATION:**

Council introduce for first reading, by title only Draft Ordinance, amending the City of Atascadero Fire Code.

#### **DISCUSSION:**

Staff is proposing to amend the City of Atascadero Fire Code to include the adoption of a new Wildland Urban Interface Fire Area map. The Local Hazard Mitigation Plan that was adopted by Council on 1/26/2021, references the State Fire Hazard Severity Zone Map. This State map of Atascadero was updated in 2009 and is located on the Cal Fire Website. It is currently the State's adopted map and may be used by insurance companies or other industries or individuals to determine the extent of wildland fire threat in a given area.

It is also mandated by California Government Code that a fire severity map be adopted by the City. Current City Building Code requires that structures built in those areas depicted on the City map as either "*Very High Fire Severity*" or "*High Fire Severity*" be built to the more fire resilient Wildland Building Code Standards. The City fire severity map may be updated for the needs of the City, but at minimum must incorporate those areas shown as "Very High" fire severity on the State Fire Hazard Severity Zone Map. Staff is proposing the adoption of a new City Wildland Urban Interface Fire Area map that will meet these State requirements.

The City of Atascadero has never officially adopted a map that meets the State requirements, but instead has used a much older San Luis Obispo County Fire Hazard Severity Zone Map. The State map and the current County map used by staff are similar in the area subject to the Wildland Building Code Standards, but the delineation between "very high" and "high" is different. In addition, the State map does incorporate a section of town just west of Highway 101 and just north of Highway 41 that has not previously been subject to the Wildland Building Code Standards.

Because of the adoption of the updated LHMP with reference to the State Fire Hazard Severity Zone Map, as well as the State mandate to adopt the City map that delineates the area subject to the Wildland Building Code Standards, staff believes it is the appropriate time to adopt a City of Atascadero Wildland Urban Interface Fire Area Map. This map brings together the Very High Hazard Areas of the State Map and the High/Very High Hazard Areas of our current County Map.

By combining the two, the City is meeting or exceeding the requirements of the State and maintaining the existing Wildland Building Code standards. Increased Wildland Building Code Standards will impact only the small area mentioned previously. This area can be seen on the WUI Fire Area Map (Attachment 2) and in general includes portions of Cascabel Road and a section west of Highway 101 between Ardilla Road and San Marcos Road.

In order to adopt the City of Atascadero Wildland Urban Interface Fire Area Map, State Law requires the City Council to amend by ordinance the Fire Code of the Atascadero Municipal Code. The Fire Code was last updated in January of 2020 to adopt the 2019 editions of the California Fire Code and 2018 Edition of the Wildland-Urban Interface Code. While amending Chapter 49 of the Fire Code to include the WUI Map, a few minor errors were noticed that will be corrected with this amendment. These corrections include adding the list of sections to the Fire Code title page, minor renumbering in section 907 and adding Section 4-7.104. This section includes the local modifications to the International Wildland-Urban Interface Code. It was included in the 2017 version and left out inadvertently in 2020.

## **ALTERNATIVES:**

1. Council could direct staff to modify the City of Atascadero Wildland Urban Interface Fire Area Map.
2. Council could choose not to adopt the proposed City of Atascadero Wildland Urban Interface Fire Area Map.

## **FISCAL IMPACT:**

None.

## **ATTACHMENTS:**

1. Draft Ordinance
2. City of Atascadero Wildland Urban Interface Fire Area Map

**DRAFT ORDINANCE**

**AN ORDINANCE OF THE CITY COUNCIL  
OF THE CITY OF ATASCADERO, CALIFORNIA, REPEALING AND  
REPLACING TITLE 4, PUBLIC SAFETY, CHAPTER 7, FIRE CODE, OF  
THE ATASCADERO MUNICIPAL CODE**

**WHEREAS**, it is the desire and intent of the City Council to provide residents with common sense reform to the City's Municipal Code to reduce regulations; and

**WHEREAS**, the City Fire Marshall has reviewed applicable sections of Title 4 and has determined sections need to be modified for consistency with State Law; and

**WHEREAS**, provisions codified in this Title are adopted to implement and supplement the California Building and Fire Codes as they exist and may be amended from time to time; and

**WHEREAS**, it is the desire and intent of the City of the Atascadero to provide citizens with the greatest degree of fire, life and structural safety in buildings in the most cost effective manner by adopting that body of regulations referred to as the California Building Standards Code and California Fire Code with amendments specific to the City of Atascadero; and

**WHEREAS**, the 2019 California Building Standards Code and California Fire Code with amendments specific to the City of Atascadero were adopted by Ordinance on January 19, 2020; and

**WHEREAS**, the City of Atascadero has recognized the threat of wildland fire as a high risk and identified areas within the City limits that pose a higher risk to wildland fire than others as well as the need for wildland fire mitigation in adoption of the Local Hazard Mitigation Plan on February 9, 2021; and

**WHEREAS**, Chapter 49 of the California Fire Code allows the City to identify a geographical area titled, "Wildland Urban Interface Fire Area", which is at significant risk from wildfires; and

**WHEREAS**, per CA Gov. Code 51179, the City of Atascadero must designate fire hazard zones by ordinance that are equivalent to or supersede the standards imposed by the state; and

**WHEREAS**, the City of Atascadero has created the Wildland Urban Interface Fire Area Map, on file in the office of the Atascadero Fire and Emergency Services Department and incorporated herein by reference, in which the area of fire threat is equivalent or supersedes the very high fire severity zones imposed by the state; and

**WHEREAS**, a timely and properly noticed Public Hearing upon the subject amendments was held by the City Council of the City of Atascadero at which hearing evidence, oral and documentary, was admitted on behalf of said amendments.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF ATASCADERO HEREBY ORDAINS AS FOLLOWS:**

**SECTION 1.** Recitals: The above recitals are true and correct.

**SECTION 2.** Public Hearing. The City Council of the City of Atascadero, at a Public Hearing held on March 9, 2021, considered the proposed amendments.

**SECTION 3.** Findings. The City Council makes the following findings, determinations and approvals with respect to the Municipal Code Amendments:

FINDING: The code amendments are justified by climatic, topographic or geological conditions of the City.

FINDING: The code amendments are at least as restrictive as the State mandated Codes.

FINDING: The following statements support the local necessity for the changes or modifications:

- A. That the City of Atascadero is situated at the base of a watershed of the Santa Lucia Mountains and that flooding of Atascadero Creek, Graves Creek, and Salinas River results in conditions rendering fire department vehicular traffic unduly burdensome or impossible as witnessed in major floods that occurred in 1952, 1961, 1969, 1973, 1978, 1982, and 1995. Furthermore, flood conditions described above create the potential for overcoming the ability of the fire department to aid or assist in fire control, evacuations, rescues and other emergency task demands inherent in such situations. The resulting overburdening of fire department personnel may cause a substantial or total lack of protection against fire for the buildings and structures located in the City of Atascadero. The afore-described conditions support the imposition of fire protection requirements greater than those set forth in the California State Building Standards Code and, in particular, support the imposition of greater requirements than set forth in the 2019 California Building and Fire Codes;
- B. That the City of Atascadero is situated near three major faults each capable of generating earthquakes with a magnitude of 7.5. These are the San Andreas to the east of the City, the Nacimiento-Rinconada that crosses Hwy 101 north of the City, then parallels the City to the east, and the Hosgri to the South West. Other faults of importance are the Huasna and West Huasna to the Southeast of the City, the San Simeon to the Northwest. In as much as these faults are included as major California earthquake faults, which are subject to becoming active at any time, the City Atascadero is particularly vulnerable to devastation should such an earthquake occur. The potential effects include isolating the City of Atascadero from the North and South due to the potential for collapsing of freeway overpasses or a slide on both the Cuesta and Ontario Grades and the potential for horizontal or vertical movement of the Edna fault rendering surface travel across the southern extremities of the City unduly burdensome or impossible. Additional

potential situations inherent in such an occurrence include broken natural-gas mains causing structure and other fires, leakage of hazardous materials, the need for rescues from collapsed structures, and the rendering of first aid and other medical attention to large numbers of people. The protection of human life and the preservation of property in the event of such an occurrence support the imposition of fire protection requirements greater than those set forth in the California State Building Standards Code and in particular support the imposition of greater requirements than set forth in 2019 California Building and Fire Codes;

- C. That the central commercial area in the City of Atascadero consists of mixed conditions that create the potential for possible conflagration, including congested streets during the business day, numerous older buildings without adequate internal fire-resistance, and contemporary low-rise buildings. Significant spread of fire in said area will actually exceed the fire suppression capabilities of regional firefighting personnel. The continued development of the Atascadero commercial area and the current and potential development of high-rise buildings pose a substantial threat of fire to human life, public safety, and the preservation of property and support the imposition of fire protection requirements greater than those set forth in the California State Building Standards Code, and in particular, support the imposition of greater requirements than set forth in 2019 California Building and Fire Codes;
- D. That the City of Atascadero is bisected by a major freeway (Hwy 101), traversing in the north/south direction and a major highway (Hwy 41) traversing in an east/west direction. The City is also transected by a mainline railroad that traverses in the north/south direction. It is a frequent occurrence for the aforementioned highways and railway to support the transportation of hazardous materials. The potential for release or threatened release of a hazardous material along one of these routes is highly probable given the volume transported daily. Incidents of this nature will normally require all available emergency response personnel to prevent injury and loss of life, and to prevent as far as practicable, property losses. Emergency personnel responding to said incidents may be unduly impeded and delayed in accomplishing an emergency response as a result of this situation, with the potential result of undue and unnecessary risk to the protection of life and public safety, particularly in those buildings or structures without the protection of automatic fire sprinklers. The above-described problems support the imposition of fire protection requirements greater than those set forth in the California State Building Standards Code, and in particular support the imposition of greater requirements than set forth in the 2019 California Building and Fire Codes;
- E. That seasonal climatic conditions during the late summer and fall create numerous serious difficulties in the control and protection against fire situations in the City of Atascadero. The hot, dry weather in combination with Santa Ana winds frequently results in wildland fires in the brush-covered slopes on the Santa Lucia Mountains and several areas surrounding. The aforementioned areas completely surround the City. When a fire occurs in said areas, such as occurred in 1994, the Highway 41 fire burned for several days and entered the City, the entirety of local fire department personnel is required to control, monitor, fight and protect against such fire situations in an effort to protect life and preserve

property and watershed land. The same climatic conditions may result in the concurrent occurrence of one or more fires in the more populated areas of the City without adequate fire department personnel to protect against and control such a situation. Therefore, the above-described findings support the imposition of fire-protection requirements greater than those set forth in the California State Building Standards Code, and in particular support the imposition of greater requirements than set forth in the 2019 California Building and Fire Codes;

- F. That for the most part, the soils in the City of Atascadero are medium to highly expansive in nature, and such soils may cause damage to foundations, structures and underground utilities if not properly mitigated through known construction techniques. Furthermore, a significant part of the City lies on hills and rolling topography subject to earth slides and movements and present problems to developments constructed in such areas due to surface water drainage and disposal. The above-described conditions support the imposition of requirements greater than those set forth in the California State Building Standards Code and, in particular, support the imposition of greater requirements than those set forth in the 2019 California Building and Fire Codes.
- G. The City of Atascadero has recognized the threat of wildland fire as a high risk and identified the need for mitigation in the Local Hazard Mitigation Plan. Pre-fire and post-fire management strategies and tactics to reduce the loss from wildland fire within the City has been identified and prioritized. Additionally, areas within the City limits that pose a higher risk to wildland fire than others have been identified. The above-described risks and needs support the City's identification of a geographical area titled, "Wildland Urban Interface Fire Area", which is at significant risk from wildfires and creation of the Wildland Urban Interface Fire Area Map in which the area of fire threat is equivalent or supersedes the very high fire severity zones imposed by the state. Further, these risks and needs support the requirement that all buildings in locations designated in the Wildland Urban Interface Fire Area Map be built to standards in accordance with the 2019 California Building and Fire Codes and the current edition of the International Wildland-Urban Interface Code.

**SECTION 4. CEQA.** The proposed Title 4 amendments are exempt from the California Environmental Quality Act (CEQA), Public resources Code Section 21000 et seq., because it can be seen with certainty that there is no possibility that the enactment of this Ordinance would have a significant effect on the environment (Pub. Resources Code § 21065; CEQA Guidelines §§ 15378(b)(4), 15061(b)(3).

**SECTION 5. Approval.** The City Council of the City of Atascadero, in a regular session assembled on March 9, 2021, resolved to introduce for second reading by title only, an Ordinance that would repeal and replace all of Chapter 7, 2019 California Fire Code within Title 4 of the City of Atascadero Municipal Code as detailed in Exhibit A attached hereto and incorporated herein by this reference.

**SECTION 6. Interpretation.** This Ordinance must be broadly construed in order to achieve the purposes stated in this Ordinance. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Ordinance.

**SECTION 7. Preservation.** Repeal of any provision of the AMC or of any previous Code Sections, does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

**SECTION 8. Effect of Invalidation.** If this entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal or amendment of the AMC or other City Ordinance by this Ordinance will be rendered void and cause such previous AMC provision or other City Ordinance to remain in full force and effect for all purposes.

**SECTION 9. Severability.** If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

**SECTION 10. Notice.** The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Atascadero's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

**SECTION 11. Effective Date.** This Ordinance will take effect on the 30th day following its final passage and adoption.

**INTRODUCED** at a regular meeting of the City Council held on February 23, 2021, and **PASSED, APPROVED** and **ADOPTED** by the City Council of the City of Atascadero, State of California, on March 9, 2021.

CITY OF ATASCADERO

\_\_\_\_\_  
Heather Moreno, Mayor

ATTEST:

\_\_\_\_\_  
Lara K. Christensen, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Brian A. Pierik, City Attorney

## Exhibit A

### Chapter 7

### FIRE CODE

#### Sections:

4-7.101 Title.

4-7.102 Adoption of Fire Code and Wildland-Urban Interface Code.

4-7.103 Local Modifications to the California Fire Code.

4-7.104 Modifications to the International Wildland-Urban Interface Code.

4-7.101 Title.

This chapter shall be known as the City of Atascadero Fire Code.

#### **4-7.102 Adoption of Fire Code and Wildland-Urban Interface Code.**

(a) Two (2) documents, three (3) of which are on file in City offices, identified by the Seal of the City of Atascadero, marked and designated as the 2019 Edition of the California Fire Code and the 2018 Edition of the International Wildland-Urban Interface Code published by the International Code Council are hereby adopted, including chapters and sections not adopted by agencies of the State of California, and including appendices thereto, as the Fire Prevention Regulations of the City of Atascadero. The provisions of such are hereby referred to, adopted, and made a part hereof as if fully set out in this chapter except as modified hereinafter (2019).

~~(a)(b)~~ Adopt all appendix sections of the 2016 California Fire Code except Appendix J.

#### **4-7.103 Local modifications to the California Fire Code.**

- (a) Adopt Appendix D without Table D103.4 and Figure D103.1
- (b) Amend Chapter I, Division II, Section 101.1 to read as follows:

**101.1 Title.** These regulations shall be known as the Fire Code of the City of Atascadero, referred to as “this code.”

- (c) Amend Chapter I, Division II, Section 108.1 to read as follows:

**108.1 Board of appeals established.** In order to hear and decide appeals of orders, decisions or determinations made by the fire code official relative to the application and interpretations of this code, there shall be and is hereby created a board of appeals, consistent with Title 8, section 1.02 of the Atascadero Municipal Code. The fire code official shall be an ex officio member and shall

act as secretary to said board but shall have no vote upon any matter before the board. The board shall adopt rules of procedure for conducting its business.

- (d) Amend Section 311.2.2 Fire Protection by deletion of Exceptions 1, 2 and 3.
- (e) Amend Section 503.1.1 to read as follows:

**503.1.1 Buildings and facilities.** Approved fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed or moved into or within the jurisdiction. The fire apparatus access road shall comply with the requirements of this section and shall extend within 150 feet (45,720 mm) of all portions of the facility and all portions of the exterior walls of the first story of the building measured by an approved route around the exterior of the building or facility. Additionally, all roads and driveways shall comply with Atascadero Fire Department standards.

**Exception:** The fire code official is authorized to increase the dimension of 150 feet (45,720 mm) where:

1. Fire apparatus access roads cannot be installed because of location on property, topography, waterways, nonnegotiable grades or other similar conditions, and an approved alternative means of protection is provided.
2. There are not more than two Group R-3 or Group U occupancies.

- (f) Delete Section 505.1:
- (g) Amend Section 507.2.2 to read as follows:

**507.2.2 Water tanks.** Water tanks are not permitted for private fire protection.

- (h) Delete section 605.11
- (i) Amend Section 609.2 to read as follows:

**609.2 Where required.** A Type I hood shall be installed at or above all commercial cooking appliances and domestic cooking appliances used for commercial purposes that produce grease vapors. Hood systems shall be tied into existing alarm systems.

- (j) Amend Section 901.7 to read as follows:

**901.7 Systems out of service.** Where a required fire protection system is out of service, the fire code official shall be notified immediately and, where required by the fire code official, the

building shall either be evacuated or an approved fire watch shall be provided for all occupants left unprotected by the shut down until the fire protection system has been returned to service.

Where utilized, fire watches shall be provided with at least one approved means for notification of the fire department and their only duty shall be to perform constant patrols of the protected premises and keep watch for fires. The person assigned to fire watch shall maintain a written log of their activities during their assigned shift and the log shall be provided to the fire code official upon request.

(k) Delete Sections 903.2 through 903.2.19 and replace as follows:

**903.2. Where required.** An approved automatic fire sprinkler system shall be installed throughout all new buildings, and/or buildings that are increased in size that meet the following conditions below:

1. Buildings containing Groups B and M occupancies where floor area is greater than or equal to 500 square feet (46.45 m<sup>2</sup>) and located less than or equal to 10 feet from adjacent buildings on the same property and less than or equal to 5 feet from adjacent property lines.

2. Buildings containing Group U occupancies where floor area is greater than or equal to 1,000 square feet (92.9 m<sup>2</sup>) and located less than or equal to 10 feet from adjacent buildings on the same property and less than or equal to 5 feet from adjacent property lines, unless part of a mixed-occupancy building containing a Group R, Division 3 occupancy.

3. Group U occupancy buildings that are not open on at least three sides and greater than or equal to 3,000 square feet.

4. Throughout an existing building other than a Group R, Division 3 occupancy or a U occupancy when accessory to a Group R, Division 3 occupancy whenever additions exceed ten (10) percent of the total floor area of the existing building, and the total combined floor area will exceed 2,000 square feet (185.8 m<sup>2</sup>), or a second story or greater is added.

5. Throughout an existing Group R, Division 3 occupancy or Group U occupancy when accessory to a Group R, Division 3 occupancy whenever:

a. Additions exceed ten (10) percent and total combined floor area will exceed 3,000 square feet (278.7 m<sup>2</sup>); or

b. The total combined floor area will exceed 5,000 square feet (464 m<sup>2</sup>).

6. Group B and M occupancies whenever single or multiple additions will exceed 1,000 square feet (92.9 m<sup>2</sup>) beyond the size of the structure on the effective date of this regulation, or the total combined floor area will exceed 5,000 square feet (464.5 m<sup>2</sup>), or a second story or greater is added.

7. Group A, B, E, F, M and S occupancies where one of the following conditions exist in existing buildings when modification or tenant improvements are being considered:

1. The fire area exceeds 5,000 sq. ft. (464 m<sup>2</sup>).

2. The fire area has an occupant load of 100 or more.

3. The fire area is located on the floor other than a level of exit discharge serving A, B, E, F, M and S occupancies.

4. The structure exceeds 5,000 sq. ft. (464 m<sup>2</sup>), contains more than one fire area containing A, B, E, F, M and S occupancies and is separated into two or more buildings by firewalls of less than four-hour fire resistance rating without openings.

8. In A-5, F-1 and S-1 building occupancy as follows:

1. An automatic sprinkler system shall be provided for Group A-5 Occupancies in the following areas: concession stands, retail areas, press boxes and other accessory use areas in excess of 1,000 square feet (90 m<sup>2</sup>).

2. A Group F-1 Occupancy used for the manufacture of upholstered furniture or mattresses exceeds 2,500 square feet (232 m<sup>2</sup>).

3. Woodworking Operations. An automatic sprinkler system shall be provided throughout all Group F-1 occupancy fire areas that contain wood-working operations in excess of 2,500 square feet in area which generate finely divided combustible waste or which use finely divided combustible materials. A firewall of less than four hour fire-resistance rating without openings, or any firewall with openings, shall not be used to establish separate fire areas.

4. A Group S-1 occupancy used for the storage of upholstered furniture or mattresses exceeds 2,500 square feet (232 m<sup>2</sup>).

9. Any commercial occupancy, A, B, E, F, M, and S that is converted to an R occupancy adjoining other commercial uses.

**903.2.11 Additions to existing buildings equipped with an automatic fire sprinkler system.** For the purpose of requiring the automatic fire sprinkler systems specified in this chapter, the floor area within the surrounding exterior walls shall be considered as one building.

**903.2.21 Flow switch.** All sprinkler systems including NFPA 13, 13R and 13D shall require a flow switch that is connected to a local bell and is highly encouraged to have an inspector test valve at the most hydraulically remote location per Atascadero Fire Department standards.

**903.2.13 Automatic fire-extinguishing system.** An automatic fire-extinguishing system shall be installed as set forth in Section 903.2 of the California Fire Code as amended in Section 4-7.103 of the Atascadero Municipal Code.

(l) Add Sections 907.1~~10~~ through 907.1~~10~~.2 to read as follows:

**907.11 False alarms.** The fire code official is authorized to seek cost recovery for a fire department response to an alarm system activation which is determined to be a false alarm caused by system malfunction, system misuse or other non-emergency causes.

**907.11.1 False alarm frequency.** The cost recovery fee will be charged for all responses after the second false alarm in a calendar year.

**907.11.2 False alarm fee.** The amount of the cost recovery fee will be as set forth in the City of Atascadero User Fees Schedule. Additional fees may be charged for extraordinary circumstances.

(m) Amend Section 1204.2 to read as follows:

**1204.2 Access and pathways.** Roof access, pathways and spacing requirements shall be provided in accordance with Sections 1204.2.1 through 1204.3.3. Pathways shall be over areas capable of supporting firefighters accessing the roof. No portion of a pathway shall be located on a portion of a gable roof overhanging the gable rafter or truss. Pathways shall be located in areas with minimal obstructions. Such as vent pipes, conduit or mechanical equipment.

**Exceptions:**

1. Detached, non-habitable Group U structures including, but not limited to, detached garages serving Group R-3 buildings, parking shade structures, carports, solar trellises and similar structures.
2. Roof access, pathways, and spacing requirements need not be provided where the fire code official has determined that rooftop operations will not be employed.

(n) Amend Section 1204.2.1.1 to read as follows:

**1204.2.1.1 Pathways to ridge.** Not fewer than two 36 inch wide (914mm) pathways on each roof plane on which modules are located, or on adjacent roof planes or straddling the same and adjacent roof planes, from lowest roof edge to ridge, shall be provided on all buildings.

**Exception:**

1. These requirements shall not apply to structure designed and constructed in accordance with the *California Residential Code*.
2. These requirements shall not apply to roofs with slopes of 2 units vertical in 12 units horizontal or less.

(o) Amend Section 1204.2.1.2 to read as follows:

**1204.2.1.2 Setbacks at ridge.** A setback of not less than 36 inches (914mm) is required on both sides of a horizontal ridge.

(p) Delete Section 1204.2.1.3

(q) Amend Section 1204.2.2 to read as follows:

**1204.2.2 Emergency escape and rescue openings.** Panels and modules installed on Group R-3 buildings shall not be placed on the portion of a roof that is below an emergency escape and rescue opening. A pathway of not less than 36 inches (914mm) wide shall be

provided from the emergency escape and rescue opening to the eave directly below and a 36 inch wide (914mm) shall be provided directly in front of the full length of the wall line containing the emergency escape and rescue opening(s).

(r) Amend Section 1204.3.2 to read as follows:

**1204.3.2 Interior pathways.** Interior pathways shall be provided between array sections to meet the following requirements:

1. Pathways shall be provided at intervals not greater than 150 feet (45,720 mm) throughout the length and width of the roof.
2. A pathway of not less than 4 feet (1219 mm) wide in a straight line to roof standpipes or ventilation hatches.
3. A pathway not less than 4 feet (1219 mm) wide around roof access hatches, with not fewer than one such pathway to a parapet or roof edge.
4. A pathway of not less than 4 feet (1219 mm) wide to and around each piece of powered mechanical equipment.

(s) Amend Section 1204.4 to read as follows:

**1204.4 Ground-mounted photovoltaic panel systems.** Ground-mounted photovoltaic panel systems shall comply with Section 1204.1 and this section. Setback requirements shall not apply to ground-mounted, free-standing photovoltaic arrays. A clear, brush-free area of 10 feet (3048 mm) shall be required around ground-mounted photovoltaic arrays and under the array. Arrays shall be located a minimum of 20 feet (6096 mm) from other structures and shall not be located so as to impede access to and around a structure in any manner. Mounts shall be of non-combustible construction. No storage shall be permitted under the panel arrays. Arrays shall not be located upon biological conservation easements, riparian or vernal pool area.

(t) Amend definition of Wildland-Urban Interface Fire Area in Section 4902.1 to read as follows:

**WILDLAND-URBAN INTERFACE FIRE AREA.** A geographical area identified by the City of Atascadero as a “Fire Hazard Severity Zone” in accordance with the Public Resources Code, Sections 4201 through 4204, and Government Code, Sections 51175 through 51189, or other areas designated by the enforcing agency to be at a significant risk from wildfires, as designated on the map titled Wildland-Urban Interface Fire Area, dated January 1, 2021, on file in the offices of the Atascadero Fire and Emergency Services Department and Community Development Department.

**4-7.104 Modifications to the International Wildland-Urban Interface Code.**

The following are local modifications to the 2015 Edition of the Wildland-Urban Interface Code (WUI). Interpretations of the Fire Code shall be made by the City of Atascadero Fire Chief or their designee.

\_\_\_\_ (a) Delete Appendix C, E and G.

\_\_\_\_ (b) Amend Section 101.1 to read as follows:

**101.1 Title.** These regulations shall be known as the Wildland-Urban Interface Code of the City of Atascadero, hereinafter referred to as “this code.” References throughout this code to the International Building Code shall mean California Building Code. References throughout this code to the International Fire Code shall mean California Building Code.

\_\_\_\_ (c) Add Section 101.1.1 to read as follows:

**101.1.1 Code official designated.** For the purposes of this code, the code official shall be the fire code official or building official as established in the building construction and fire codes adopted by the City.

\_\_\_\_  
  
\_\_\_\_ (d) Amend Section 302.1 to read as follows:

**302.1 Declaration.** Wildland-Urban Interface areas shall be established by the Fire Hazard Severity Zones designated by the State of California or as declared by the City Council.

\_\_\_\_ (e) Amend Chapter 5 to read as follows:

**Section 501.** Chapter 5 is deleted in its entirety. Ignition Resistant Construction shall be as set forth in Chapter 7A of the California Building Code as amended in Section 8-3.101 of the Atascadero Municipal Code.



Print Date: 01/19/2021  
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# ***Atascadero City Council***

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## ***Management Report - Community Development Department***

### **Title 9 Annual Planning and Zoning Text Amendments**

#### **RECOMMENDATION:**

Council review proposed Title 9 Planning and Zoning text amendments and direct staff on which amendments to prioritize.

#### **DISCUSSION:**

##### Background

In September 2016, the City Council adopted a substantial update to the zoning regulations, which included changes to land use definitions and “clean-up” of inconsistencies between the code and the General Plan. At that time, staff noted that an annual update of the zoning regulations is essential to maintaining consistency with community goals and the General Plan in addition to changing State and Federal regulations. An annual update and refinement was completed in 2017 and due to staffing and workload, the 2018 update was completed in 2019.

In 2020, the State passed a number of new laws that affect portions of the City’s zoning ordinance including updates to the density bonus regulations and accessory dwelling unit standards. In addition, the City adopted its 2021-2028 Housing Element that identified implementation programs requiring a number of updates to the City’s code. Continued “clean-up” is also needed to ensure clarity and consistency.

Due to the volume and scope of the text amendments that need to be completed over the next two years, staff is bringing a draft list of amendments for preliminary review and prioritization. Some of the edits need to be completed as soon as possible to respond to changing State policies, while other edits could be postponed as the City Council desires.

##### Analysis

The following sections describe the upcoming text updates/clarifications. Each subsection includes the topic, Atascadero Municipal Code (AMC) reference, target date and whether the update is grant funded or not.

## Housing Element Programs

### 1. *Agricultural uses in residential zones (AMC 9-3.500, AMC 9-6.106, AMC 9-3.230)*

The Housing Element update added a program to revise the definition of agricultural uses in residential zoning districts. The Employee Housing Act requires “by-right” housing for farmworker and employee housing in zoning districts where agricultural uses are allowed. Currently, agricultural uses are allowed on residential properties in Atascadero, including hobby uses, small vineyards, and farm animal raising. The intent of our policy is to allow smaller-scale hobby ag uses that are compatible with, and accessory to, a rural residential neighborhood. These residential properties were never intended to serve as commercial agricultural properties and cannot support agricultural employees.

Due to the Employee Housing Act, Atascadero needs to refine the definitions for residential accessory uses and commercial agricultural uses. Staff envisions that the residential accessory use code section will be updated to list hobby scale agriculture as an accessory activity while removing agriculture from the residential use table. Amendments will clarify incidental hobby or personal use activities to comply with State law. This amendment will help exclude the City from mandated Ag housing wherever accessory residential scale agricultural uses may occur.

- Specifically, this amendment will remove the following land uses from the list of allowed uses in residential zones:
  - “Agricultural Accessory Uses”,
  - “Agricultural Produce Stands”,
  - “Farm Animal Raising”
  - “Horticultural Specialties”,
  - “Large Scale Ag Manufacturing”; and
  - “Livestock Specialties”.
- These land uses will instead be listed within the definition of allowed residential accessory uses. “Residential Accessory Uses” is already an established definition in the zoning code that will need to be amended to define these additional ag related activities that are typically associated with residential properties in Atascadero.

### 2. *Height limits in the Residential Multi-Family (RMF) zones (AMC 9-4.113)*

- *Funding Source: REAP Grant*
- *Responsibility: City Staff*
- *Priority Level: Very High*

Atascadero Municipal Code 9-4.113 limits height in the multi-family (RMF) zones to a maximum of 30 feet. However, the code also limits the construction to two stories. The Housing Element identified this as an impediment to housing production. A suggested amendment could retain the 30-foot height limit while eliminating the two-story maximum. This would allow for three story residential buildings so long as they adhere to maintain the 30-foot height limit. As an option, the City could choose to extend the limit to 35 feet to allow for architectural interest and quality. An extended height could allow for roof pitches, parking below units, lofts, and other land saving creative designs on properties that are designated for medium and high density apartments, condominiums and planned developments.

- Specifically, we would amend AMC 9-4.113 to simply remove the language restricting multi-family development to two stories. City Council may choose to retain the existing 30 foot height limit or extend to 35 feet based on the recommendation in the Housing Element.

3. *Residential Density in Commercial zones (AMC9-3.330)*

- *Funding Source: REAP Grant*
- *Responsibility: City Staff*
- *Priority Level: High*

Density for residential in commercial zones is established in the General Plan Housing Element as 24 units/acre. However, this density number was never incorporated into the Zoning Code, causing confusion for staff and developers. The amendment would simply update the Municipal Code to clarify the density standards for residential units that are built above or alongside commercial development in the Commercial Retail Zoning District. This amendment would not change what is already allowed, it would simply place the density standards in the Zoning Code, where it would be part of the Municipal Code and the Zoning Code Handbook.

- Specifically, this amendment would simply add the density to the zoning code at 24 units per acre as already established by the General Plan.

**Modifications of Development Standards**

4. *Detached accessory structure exceptions*

Detached accessory structures that are over 50% the size of the primary residence require conditional use permit approval by the Planning Commission. With the smaller size of some homes coupled with larger residential properties, this can create varied size requirements for accessory structures from parcel to parcel and can create a longer process for applicants. Very few, if any of these requests are denied by the Commission, and very few applications generate neighborhood interest. The current size limitations are intended to ensure compatibility with adjacent residential properties. Design standards could be adopted for oversized accessory structures to ensure neighborhood compatibility while reducing the scope of the CUP requirement for accessory structures.

Staff suggests increasing the size limit of a detached un-habitable accessory structure (such as a barn, workshop, shed or storage building) to 100% of the size of the primary structure on the property not to exceed 3,000 square-feet when it complies with height setback, lot coverage standards, and meets a set of design qualifiers. An administrative use permit may still be required for structures that exceed this size threshold.

- Specifically, this amendment would establish a list of criteria that would need to be met in order to construct a new accessory structure that exceeds 50% of the floor area of the primary structure. This set of pre-described criteria could include:
  - Accessory structure shall not be located between the primary structure and the public roadway
  - Accessory structure shall be compatible with the pattern of development in the neighborhood

- Accessory structure is compatible or complementary with the architectural style of the primary structure.
- The floor area of the accessory structure is equal or lesser than the floor area of the primary structure
- The accessory structure is located on a conforming lot and does not impede with solar access, views or impact drainage associated with adjacent properties
- The accessory structure can be built to avoid substantial grading and the removal of significant native trees

5. *Scrap and Junk Accessory Use (AMC 9-6.103)*

- *Funding Source: General Fund*
- *Responsibility: City Staff*
- *Priority Level: High*

Currently, the outdoor storage of scrap and junk on a residential property is limited to a maximum area of two hundred (200) square feet unless entirely enclosed by a 6-foot fence. Enclosed storage has no limitations. This creates incompatibilities with surrounding residential properties and leads to code compliance concerns and inconsistencies with storage regulations. Additionally, large quantities of storage can lead to substantial fire risk, an increase in pest such as rodents, and a substantial impact to the value of surrounding properties. The last Zoning Code update addressed storage in commercial zones by limiting outdoor accessory storage to 10% of the size of the principal building. Any storage above this 10% threshold is required to be inside of a building. Otherwise, the applicant has to apply for a conditional use permit to exceed 10% outdoor storage. Staff is suggesting that the maximum area of outdoor storage of scrap and junk on residential properties be limited to 200 square feet, or up to 1,000 square feet when completely screened from neighboring properties or from the public right-of-way.

- Specifically, this amendment would amend the municipal code to establish maximum area of outdoor storage in residential districts unless different amounts are approved in a public hearing by the Planning Commission. This amendment simply will add a tool to allow enforcement of substantial outdoor storage yards in residential neighborhoods when there are complaints.

6. *Fence/ wall height standards (AMC 9-4.112, AMC 9-4.128)*

- *Funding Source: General Fund*
- *Responsibility: City Staff*
- *Priority Level: High*

Fencing and retaining wall height is currently measured from the finished grade of the uphill portion of a site or lot. This creates a scenario where grade changes between parcels, or within a site, may result in fencing and retaining walls that can be excessive in height to the downhill site as there are currently no height limitations for retaining walls. Code amendments may include height and/or terracing standards for retaining walls or setback requirements for fencing when grade changes occur between properties. Specific standards could be added to require a use permit or other review level when a retaining wall and fence combination exceed a specific height. In most cases, wall and fence height

combinations on or near a property line that exceed 8-feet in height can have detrimental impacts on downhill properties such as loss of sunlight, and impacts to views.

- Specifically, this amendment would add a limit to the height of retaining walls/and or fences combined with retaining walls at 8-feet maximum unless the retaining wall is divided into steps, separated by 5 feet of horizontal space or greater. Additional height could be achieved by the approval of a conditional use permit.

*7. Covered Parking for Multi-family residential AMC 9-3.262*

The zoning code currently requires at least one covered parking space for each multi family unit within a multi-family district in addition to the typical number of outdoor parking spaces required to reach the required parking ratio. Typical parking ratio is one space for a one-bedroom unit, two spaces for a two bedroom and 2.5 for a 3 bedroom, with guest parking for projects the provide 5 or more units. Therefore, every new multi-family project must supply approximately half of their parking as covered parking. In many cases this has resulted in poorly designed carports, and substantial additional development costs. Staff would like to offer the flexibility to provide an option to developers based on the design of the project.

- Specifically, this amendment would simply remove the covered parking requirement from the code and allow it be used as a design feature, if desired, when it can be logically integrated into a project.

*8. Mortuary Services (AMC 9-3.330)*

The Mortuary Services land use is currently allowed in the Commercial Retail (CR) and Commercial Services (CS) zoning districts. Due to the nature of these operations, it may be appropriate to add it as an allowed use in the City's industrial zoning districts: Industrial (I) and Industrial Park (IP). Mortuary services may not be appropriate in all Commercial Retail areas. Making it a conditionally allowed use in the CR zone would give the City more discretion as to where these uses can locate and how they operate to minimize negative impacts on surrounding areas.

- This amendment simply removes mortuary services that include a crematory from the retail zone and adds them to the industrial zone, thereby modifying where these facilities can be established in the future.

*9. Gate setbacks and height limits in single-family residential zones (AMC 9-4.128)*

AMC 9-4.128 limits gateposts and "other super structures" over site entrances (driveways) and exits to up to 12 feet tall. However, this does not specifically address residential driveway gate height. There are also no specific setbacks for gates from the right-of-way, which is needed to address traffic safety. Due to safety concerns and visibility, it is recommended that residential gates should not be located closer than 20 feet to the City's right-of-way. This allows cars to pulling into the driveway/gate to be off the road while waiting for the gate to open. Staff is recommending that these standards be added to the Municipal Code for clarity.

- Specifically, this amendment simply adds a 12 foot height limit to gates to differentiate a gate from a fence, thereby helping to streamline the review of gates at driveways and paths.

## **Minor Cleanup of Inconsistencies**

### *10. DRC action expiration*

The Design Review Committee (DRC) process was intended to happen concurrently for projects requiring a building permit but not requiring discretionary approval. However, staff is seeing an increasing desire by applicants to seek DRC direction prior to construction permit submittal and preparation of full construction plans. The Municipal Code does not have a clear expiration of action taken by the Design Review Committee for projects that have not yet submitted a building permit application. A solution to this is to require an applicant to submit for a complete construction permit within 6 months from DRC action or the DRC action would expire. This would eliminate the possibility of an applicant assuming indefinite approval for a use that may become non-conforming after the DRC action.

- This amendment would simply stipulate a 6-month date for DRC approvals. Extensions could be requested in writing and approved by the Director.

### *11. Planning applications deemed withdrawn (AMC 9-2.120)*

Planning applications are currently deemed withdrawn if the applicant has not resubmitted within twelve (12) months of the last written notification to the applicant. Reducing this timeline from 12 months to 6 could encourage projects to keep moving in a timelier manner and ensure consistency with the most current code standards.

- This amendment simply reduces the amount of time that an application may sit idle. Applications that continue to receive communication and submittals from an applicant would not be subject to the 6-month rule.

### *12. Corner lot clarification (AMC 9-4.107)*

The definition of a corner lot currently states that the narrowest frontage facing a street is the front and the longest frontage facing the street is the side for corner lots, regardless of where the front door is located or the neighborhood layout. Staff suggests that this code be amended to allow applicants to select their front yard regardless of width or length. The Council may choose to revise this standard to allow for flexibility.

- Specifically, this is a simple clarification to allow an applicant to choose their appropriate front setback based on their configuration.

### *13. Side and rear setback exceptions (AMC 9-4.107)*

AMC 9-4.107 is written to allow buildings less than 12 feet to be located as close as 3 feet to a property line. This conflicts with the California Building Code which sets the minimum at 5 feet. The code needs to be revised for consistency and clarity for applicants.

- This amendment would simply modify the required building setback to be consistent with the building code at 5 feet minimum.

14. Clarify ground floor office uses in the Downtown Commercial (DC) zone (AMC 9-3.330)

The recent code text change to office uses in the Downtown is unclear about ground floor office uses in the DC zone south of Atascadero Creek. Adoption of the limit on ground floor office uses was intended to apply only to parcels north of the creek. However, the Code was written in a way that could be interpreted to prohibit ground floor office uses on these parcels. Staff proposes an amendment to clarify that ground floor offices are allowed in the DC zone south of the creek without CUP approval.

- Specifically, this amendment would fix language that is difficult to interpret and clarify the intent of the code which is to allow ground floor office south of Atascadero creek and to continue to require a use permit on the north side.

15. *Public zones table (AMC 9-3.330, AMC 9-3.430)*

The Public Zones Uses table (Table 3-3) is mistakenly located in two places in the Municipal Code. The table was updated in the last code update and added to AMC 9-3.330. This updated table needs to be removed from AMC 9-3.330 and moved to AMC 9-3.430.

Conclusion

The listed text amendments are consistent with the General Plan programs in the recently adopted 2021-2028 Housing Element and are consistent with the existing General Plan Land Use Element. Staff is seeking early input on these potential zoning amendments prior to bringing these amendments to the Planning Commission and ultimately back to the City Council for approval.

**ALTERNATIVES:**

1. City Council may direct staff to not work on any text updates that are not required by the Housing Element update or are grant funded.
2. The City Council may determine that more information is needed on the proposed revisions and may direct staff to return with additional information. The Council should clearly state the type of information that is required.

**FISCAL IMPACT:**

The upcoming text updates/ clarifications will be done by City staff with a combination of general fund and grant funding.



# ***Atascadero City Council***

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## ***Management Report - City Manager***

### **Resolution to Support the Galaxy Theater and Colony Square Commercial Properties During Covid-19**

#### **RECOMMENDATION:**

Council adopt Draft Resolution recognizing the significant economic impact on the Galaxy Theater, the property owner, and supporting commercial businesses, as a result of mandated closures due to Covid-19.

#### **DISCUSSION:**

A statewide shutdown of particular businesses, especially restaurants, theaters, and other venues that include public gathering, occurred in March of 2020 due to the pandemic. Since that time, the Galaxy Theater in Atascadero has been primarily closed to the public other than a few private events. The closure has resulted in significant economic hardships to both Galaxy Theater and surrounding businesses that rely upon the synergy of the theater. This impact has been felt by both leaseholders and owners of Colony Square properties.

When open, and at typical capacity, Galaxy Theaters is a very substantial contribution to the overall success of downtown Atascadero. The Theater's survival and success is a major component of our future success as other development project's and public improvements fall into place downtown. Without the theater, we will lose one of our significant entertainment venues in downtown and along with that loss, other businesses will suffer the loss with reduced lodging, dining, shopping and foot traffic.

The portion of Colony Square that is occupied by Galaxy Theater is owned by Jeff Nelson (Cinema Square LLC). The theater space is leased to Galaxy Theaters (Atascadero LLC). Several vacancies currently exist in Colony Square in the building owned by Jeff Nelson, while only two business remain operational. These currently open businesses include SLODOCO donut company and Que Pasa Mexican restaurant. Both of these businesses have had their occupancies limited due to Covid and have been further impacted by the loss of theater business. There are currently other businesses in Colony square that exist in the separate Creekside building (former City Hall). These include Wild Fields Brewery, The Chamber of Commerce, a Physical

Therapy office, and a new Karate studio. The Creekside building is separately owned by Clint Pearce with Madonna Enterprises. The third owner of Colony Square, Peter Hilf, owns the vacant lot in the center of the parking lot, and the vacant lot adjacent to Round Table Pizza.

Galaxy Theaters is one of the most significant tenants in Colony Square and provides the largest portion of rental revenue for the portion of Colony Square owned by Jeff Nelson. Due to business closures and economic hardships, during the pandemic, the Theater paid no rent and Que Pasa paid limited rent. This has significantly impacted the owner's ability to keep up with mortgage payments on this portion of the commercial center. The lender is currently working towards foreclosure on Jeff Nelson's property, which includes Galaxy Theater. However, Mr. Nelson feels that the foreclosure is unwarranted at this time, since the Theater's closure and non-payment of rent is temporarily beyond his control.

Federal legislation enacted Dec. 27, 2020 provides for Grant Funding for severely impacted venues including Galaxy Theatres Atascadero LLC which can be the basis for making up past missed rent and other expenses and can be an economic bridge to reopening of theatres. All parties are currently cooperating in the process of seeking federal grant funding as a bridge to recovery.

At this time, Mr. Nelson is seeking to delay the foreclosure process and is also seeking City support to encourage a delay on the foreclosure on an industry that has been substantially impacted by Covid-19.

Staff is recommending that the City Council adopt a resolution that declares the significance of Galaxy Theater to Atascadero and that its temporary closure due to Covid-19 is against the will of the property owner (landlord) and operator of Galaxy Theaters (tenant). The Draft Resolution states that the potential foreclosure and loss of the theater in the community has significant impacts to the Atascadero. The foreclosure of this property will create significant impacts on other businesses in the downtown area, and will impact City revenues and services.

## **FISCAL IMPACT:**

There are no known fiscal impacts as a result of the adoption of the Draft Resolution. However, there are significant potential fiscal impacts as a result of the possible closure of Galaxy Theaters and foreclosure of the Colony Square property.

## **ATTACHMENT:**

Draft Resolution

**DRAFT RESOLUTION**

**RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF ATASCADERO, CALIFORNIA,  
IN SUPPORT OF GALAXY THEATRE, ALL COLONY SQUARE  
COMMERCIAL TENANTS AND THE COLONY SQUARE PROPERTY  
OWNER DURING COVID-19**

**WHEREAS**, the City Council of the City of Atascadero adopted Resolution 2020-005 on March 17, 2020 which declared the existence of a local emergency within the City of Atascadero because of the outbreak of COVID-19, which state of emergency was retro-active to March 4, 2020 when Governor Newsom declared an emergency within the State of California; and

**WHEREAS**, the proclamation of local emergency was deemed to continue to exist until it is terminated by the City Council of the City of Atascadero pursuant to a resolution adopted by the City Council of the City of Atascadero; and

**WHEREAS**, a statewide shutdown of particular businesses, especially restaurants, theaters, and other venues that include public gathering, occurred in March of 2020 due to the pandemic; and

**WHEREAS**, the state of emergency continues to exist more than 10 months later; and

**WHEREAS**, due to the continuation of the COVID-19 state of emergency, businesses in the City of Atascadero have faced governmental restrictions forcing them to temporarily close or severely limit operations as health regulations have been revised over time; and

**WHEREAS**, it is in the best interest of the City of Atascadero to encourage and facilitate stability in its business community, and in key downtown properties including Colony Square, as businesses prepare to eventually open up; and

**WHEREAS**, when open, and at typical capacity, Galaxy Theatre contributes substantially to the overall success of downtown Atascadero. The Theater's survival and success is a major component of the future success of Atascadero as other development project's and public improvements fall into place downtown. Without the theater, the City of Atascadero will lose a significant entertainment venues in downtown and along with that loss, other businesses will suffer the loss with reduced lodging, dining, shopping and foot traffic; and

**WHEREAS**, since March 2020, Galaxy Theater in Atascadero has been primarily closed to the public, which closure has resulted in significant economic hardships to both Galaxy Theatres Atascadero LLC and surrounding businesses that rely upon the synergy of the theater; and

**WHEREAS**, the impact of the COVID-19 closure of Galaxy Theater has been felt by both leaseholders and owners of Colony Square properties; and

**WHEREAS**, the portion of Colony Square that is occupied by Galaxy Theater is owned by Jeff Nelson and Cinema Square LLC. The theater space is leased to Galaxy Theatres, Atascadero LLC. Several vacancies currently exist in Colony Square while only two businesses, SLODOCO donut shop and Que Pasa Mexican restaurant, remain operational. Both of these businesses have had their occupancies limited due to COVID-19 and have been further impacted by the loss of theater business; and

**WHEREAS**, There are currently other businesses in Colony Square that exist in the separate Creekside building (former City Hall) which include Wild Fields Brewery, The Chamber of Commerce, a Physical Therapy office, and a new Karate studio. The Creekside building is separately owned by Clint Pearce with Madonna Enterprises; and

**WHEREAS**, Galaxy Theatres Atascadero LLC is one of the most significant tenants in Colony Square and provides the largest portion of rental revenue for the portion of Colony Square owned by Jeff Nelson and during the pandemic, Galaxy Theatre paid no rent and Que Pasa paid limited rent. According to the property owner, this loss of revenue significantly impacted the owner's ability to make mortgage payments on this portion of the commercial center; and

**WHEREAS**, the property owner has reported that the Lender on the Cinema Square LLC property is a Wall Street lender, which is prohibited under New York law from foreclosing on any New York property, but has elected to initiate foreclosure on this City of Atascadero property on October 27, 2020. The Lender has made a demand for a repayment between \$400,000 and \$1.2 million dollars above the amount of missed payments, because of the theatre being closed. Records from a Title Company demonstrate this foreclosure is the only COVID-related financial difficulty commercial foreclosure in the County of San Luis Obispo; and

**WHEREAS**, the property owner has reported advising the Lender that the Borrower's failure to make loan payments is solely based on the pandemic and loss of revenue from Galaxy Theater; and

**WHEREAS**, the property owner is seeking to delay the foreclosure process to allow for the application and award of grant funding and is seeking City support to encourage a delay on the foreclosure on a property that has been substantially impacted by COVID-19; and

**WHEREAS**, federal legislation enacted Dec. 27, 2020, provides for grant funding for severely impacted venues such as Galaxy Theatres Atascadero LLC (Grants for Shuttered Venue Operators, Section 24 of "Economic Aid to Hard-Hit Small Businesses, Nonprofits and Venues"), which can be the basis for making up past missed rent and other expenses and can be an economic bridge to reopening of theatres; and

**WHEREAS**, grant funding soon available under the Shuttered Venues law can be a resource that helps bridge the gap between COVID forced closures and eventual re-opening of the Galaxy Theatre Atascadero LLC. The property owner reported the local Congressman's office has participated in providing timely information to facilitate an efficient application for grant funding by Galaxy Theatres Atascadero LLC; and

**WHEREAS**, the property owner reports that CEO of Galaxy Theatres Atascadero LLC, Frank Rimkis, has confirmed Galaxy is prepared to submit for grant funding to the SBA when it first becomes available. First priority grants under the Act are available to venues that had suffered over a 90% reduction in revenue from 2019 to 2020, which occurred for Galaxy Theatres Atascadero LLC; and

**WHEREAS**, all parties should cooperate in the process of seeking federal grant funding as a bridge to recovery; and

**WHEREAS**, vaccines have emerged in recent months that present an opportunity for eventual opening of businesses in the City of Atascadero; and

**WHEREAS**, on January 31, 2021, as a showing of support to the community during the pandemic, the property owner and Galaxy Theater's CEO offered the use of the shuttered Galaxy Theatre to the County of San Luis Obispo as a supplemental vaccine location, if it would benefit the County.

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Atascadero:

**SECTION 1.** The above recitals are true and correct.

**SECTION 2.** The City Council finds that the continuity of ownership and tenancies is important for re-opening the City and the Colony Square property is a key part of the re-development of the downtown area; and

**SECTION 3.** The City Council encourages all parties to operate in good faith going forward in seeking the Shuttered Venues Grant Funding for Galaxy Theatres Atascadero LLC so that past and future rents and other expenses can be paid for Galaxy Theatre per the terms of the grant.

**SECTION 4.** The City Council encourages the Lender for the Cinema Square LLC property to refrain from foreclosing on the property during the pandemic and while grant funding is on the horizon to make up for past due payments. The Lender is further encouraged to be open to reasonable terms for replacement as the lender on the Cinema Square LLC property by a more local Lender who has a stake in the economic success of the City of Atascadero and the Central Coast.

**PASSED AND ADOPTED** at a regular meeting of the City Council held on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

On motion by \_\_\_\_\_ and seconded by \_\_\_\_\_, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

CITY OF ATASCADERO

\_\_\_\_\_  
Heather Moreno, Mayor

ATTEST:

\_\_\_\_\_  
Lara K. Christensen, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Brian A. Pierik, City Attorney