



CITY OF ATASCADERO CITY COUNCIL AGENDA

MEETING INFORMATION:

The City Council meeting will be held in the City Council Chambers and in-person attendance will be available at that location.

HOW TO OBSERVE THE MEETING REMOTELY:

To observe remotely, residents can livestream the meeting on [Zoom](#), SLO-SPAN.org, on Spectrum cable Channel 20 in Atascadero, and listen live on KPRL Radio 1230AM and 99.3FM. The video recording of the meeting will repeat daily on Channel 20 at 1:00 am, 9:00 am, and 6:00 pm and will be available through the City's website and on the City's YouTube Channel. To observe remotely using the Zoom platform please visit:

https://us02web.zoom.us/webinar/register/WN_ZwJ7a031S3KXauEym9ehaA

HOW TO SUBMIT PUBLIC COMMENT:

Public comment may be provided in-person.

Written public comments are accepted at cityclerk@atascadero.org. **Comments should identify the Agenda Item Number in the subject line of the email.** Such comments will be forwarded to the City Council and made a part of the administrative record. **To ensure distribution to the City Council before consideration of an item, please submit comments not later than 12:00 p.m. the day of the meeting.** All correspondence will be distributed to the City Council, posted on the City's website, and be made part of the official public record of the meeting. **Please note, comments will not be read into the record.** Please be aware that communications sent to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under applicable law. Communications will not be edited for redactions and will be printed/posted as submitted.

AMERICAN DISABILITY ACT ACCOMMODATIONS:

Any member of the public who needs accommodations should contact the City Clerk's Office at cityclerk@atascadero.org or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS:

Pursuant to Government Code § 84308, City Council Members are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the City Council Member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the City's decision on the agenda item since January 1, 2023. Members of the City Council who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a City Council Member since January 1, 2023, are required to disclose that fact for the official record of the subject proceedings. Disclosures must include the amount of the campaign contribution and identify the recipient City Council Member and may be made either in writing to the City Clerk before the agenda item or by verbal disclosure during consideration.

City Council agendas and minutes may be viewed on the City's website:

www.atascadero.org/agendas

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, www.atascadero.org. Contracts, Resolutions and Ordinances will be allocated a number once they are approved by the City Council. The Minutes of this meeting will reflect these numbers. All documents submitted by the public during Council meetings that are made a part of the record or referred to in their statement will be noted in the Minutes and available for review by contacting the City Clerk's office. All documents will be available for public inspection by appointment during City Hall business hours.



CITY OF ATASCADERO CITY COUNCIL

AGENDA

Tuesday, June 25, 2024

City Hall Council Chambers, Fourth Floor
6500 Palma Avenue, Atascadero, California

City Council Regular Session:

6:00 P.M.

REGULAR SESSION – CALL TO ORDER: 6:00 P.M.

PLEDGE OF ALLEGIANCE: Mayor Moreno

ROLL CALL:
Mayor Moreno
Mayor Pro Tem Funk
Council Member Bourbeau
Council Member Dariz
Council Member Newsom

A. CONSENT CALENDAR: (All items on the consent calendar are considered routine and non-controversial by City staff and will be acted upon by a single action of the City Council unless otherwise requested by an individual Council Member for separate consideration. Public comment on Consent Calendar items will be invited prior to action on the Calendar.)

1. City Council Draft Minutes – June 11, 2024, Regular Meeting

- Recommendation: Council approve the June 11, 2024, Draft City Council Regular Meeting Minutes. [City Clerk]

2. May 2024 Accounts Payable & Payroll

- Fiscal Impact: \$4,611,545.51.
- Recommendation: Council approve certified accounts payable, payroll and payroll vendor checks for May 2024. [Administrative Services]

3. Atascadero Transit Driver Services Contract Award

- Fiscal Impact: Awarding a contract with MV Transportation would result in an estimated contract amount of \$229,635 for FY24/25. Atascadero DAR is funded through fare box revenue and state and federal transit funds.
- Recommendation: Council award a contract with MV Transportation, Inc. to provide Atascadero Dial-A-Ride transit driver services for \$229,635 for FY24/25 contract term with four optional one-year extensions. [Public Works]

4. Ballot Measures – Ordinances Second Reading

- **Fiscal Impact:** The proposed sales tax measure, extending Measure F-14, would generate an estimated \$3 million in annual revenue. The total cost of placing the measures on the ballot is estimated to be approximately \$12,000 of budgeted General Funds.
- **Recommendation:** Council:
 1. Adopt on second reading, by title only, Draft Ordinance A amending Title 3, Chapter 17 of the Atascadero Municipal Code, extending a transactions and use tax to be administered by the California Department of Tax and Fee Administration.
 2. Adopt on second reading, by title only, Draft Ordinance B amending Title 2, Chapters 4, 7, 14, and 20 of the Atascadero Municipal Code, stating that the City Treasurer is appointive and authorizing the City Manager to appoint the City Treasurer, subject to adoption by the electorate.
 3. Adopt Draft Resolution amending Resolution Nos. 2024-036, 2024-037, 2024-038, and 2024-039 to add a ballot measure title and further clarify the ballot question for added transparency. [City Clerk]

5. Objective Design Standards – Ordinance Second Reading

- **Fiscal Impact:** None.
- **Recommendation:** Council adopt on second reading, by title only, Draft Ordinance entitled “An ordinance of the City Council of the City of Atascadero, California, amending Title 9: Planning and Zoning, to adopt objective design standards and other related amendments for consistency.”
[Community Development]

6. Labor Agreements and Salary Schedules

- **Fiscal Impact:** For Fiscal Year 2024-2025, it is estimated that salary adjustments will cost approximately \$430,000, about \$90,000 of which is already budgeted. Fiscal Years 2025-2026 and 2026-2027 are expected to cost an additional \$1.7 million combined. Additional costs for the workers’ compensation coverage will be about \$76,500.
- **Recommendation:** Council:
 1. Approve the Memorandum of Understanding for Service Employees International Union Local 620.
 2. Adopt Draft Resolution for Non-Represented Professional and Management Workers and Confidential Employees.
 3. Approve the Side Letter of Agreement for Atascadero Police Association
 4. Approve the Salary Schedule for Fiscal Years 2024-2025, 2025-2026, and 2026-2027.
 5. Authorize the Director of Administrative Services to appropriate \$225,000 in General Fund Reserves, \$15,000 in Gas Tax Funds, \$60,000 in Wastewater Funds, \$10,000 in Building Maintenance and Replacement Funds and \$30,000 in Technology Funds for the salary adjustments for Fiscal Year 2024-2025.
 6. Authorize the Director of Administrative Services to appropriate \$76,500 in General Fund Reserves for the workers’ compensation insurance for Fiscal Year 2024-2025. [City Manager]

7. Design Engineer Contract Amendment for the ECR Project (El Camino Real Downtown Infrastructure Enhancement Project)

- Fiscal Impact: Approving staff's recommendation will result in estimated expenditures of \$80,280 from the El Camino Real Downtown Infrastructure Enhancement Project budgeted funds. At the May 28, 2024, Council meeting when the construction contract was awarded, the estimated expenditures for Design Engineering Construction Support was \$50,000, or a net difference of \$30,280 from the construction contingency of \$528,186.
- Recommendation: Council authorize a contract amendment with Wallace Group for \$80,280 to perform additional work associated with construction phase engineering support, survey monument perpetuation, and preparation of final construction as-builts for the El Camino Real Downtown Infrastructure Enhancement Project (Project No. C2017T01). [Public Works]

UPDATES FROM THE CITY MANAGER: (The City Manager will give an oral report on any current issues of concern to the City Council.)

COMMUNITY FORUM: (This portion of the meeting is reserved for persons wanting to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. Comments made during Community Forum will not be a subject of discussion. A maximum of 30 minutes will be allowed for Community Forum, unless changed by the Council. Any members of the public who have questions or need information may contact the City Clerk's Office, between the hours of 8:30 a.m. and 5:00 p.m. at (805) 470-3400, or cityclerk@atascadero.org.)

B. PUBLIC HEARINGS:

1. Dove Creek Mixed-use Project

- Fiscal Impact: The proposed project is expected to generate revenue through Transient Occupancy Tax (TOT) from the hotel units and sales tax from the retail commercial uses. Based on City policy, this project is required to annex into the established Community Facilities District (CFD) to offset the cost of City services for the new residential units.
- Recommendation: Planning Commission recommends Council:
 1. Introduce for first reading, by title only, a Draft Ordinance amending Title 9 of the Atascadero Municipal Code by approving text amendments to the Planned Development #12 Overlay Zone, based on findings.
 2. Adopt a Draft Resolution approving a Conditional Use Permit (DEV23-0079) to amend the Dove Creek Master Plan of Development (CUP 2003-0099) for the Dove Creek commercial parcel, modify the parking requirement and hotel development standards, and approve Vesting Tentative Tract Map (TR 3229) for a lot and condominium airspace subdivision and find that the project is consistent with the previously certified Mitigated Negative Declaration (EDN 2004-0026) prepared for the Dove Creek Development Project, based on findings and subject to conditions of approval. [Community Development]

2. Apple Valley Assessment District

- **Fiscal Impact:** Annual assessments for 2024/2025 will total \$38,500 for road/drainage system maintenance and \$63,000 for landscape and lighting maintenance. These amounts will be assessed to the owners of parcels in Apple Valley. Contributions of \$11,000 for half the cost of the park will be made from the City's General Fund, and an equal revenue source will be recognized from contributions made by the developer.
- **Recommendation:** Council:
 1. Adopt Draft Resolution A, approving the final Engineer's Report regarding the Street and Storm Drain Maintenance District No. 01 (Apple Valley), and the levy and collection of annual assessments related thereto for Fiscal Year 2024/2025.
 2. Adopt Draft Resolution B, ordering the levy and collection of assessments for Fiscal Year 2024/2025 for Street and Storm Drain Maintenance District No. 01 (Apple Valley).
 3. Adopt Draft Resolution C, approving the final Engineer's Report regarding the Landscaping and Lighting District No. 01 (Apple Valley), and the levy and collection of annual assessments related thereto in Fiscal Year 2024/2025.
 4. Adopt Draft Resolution D, ordering the levy and collection of assessments for Fiscal Year 2024/2025 for Landscaping and Lighting District No. 01 (Apple Valley). [Administrative Services]

3. De Anza Assessment District

- **Fiscal Impact:** Annual assessments for 2024/2025 will total \$30,562 for road/drainage system maintenance and \$15,875 for landscape and lighting maintenance. These amounts will be assessed to the owners of parcels in De Anza Estates. The City General Fund will contribute \$1,400 for the Fiscal Year 2024/2025 for half of the maintenance costs of the trails and open space.
- **Recommendation:** Council:
 1. Adopt Draft Resolution A, approving the final Engineer's Report regarding the Street and Storm Drain Maintenance District No. 03 (De Anza Estates), and the levy and collection of annual assessments related thereto for Fiscal Year 2024/2025.
 2. Adopt Draft Resolution B, ordering the levy and collection of assessments for Fiscal Year 2024/2025 for Street and Storm Drain Maintenance District No. 03 (De Anza Estates).
 3. Adopt Draft Resolution C, approving the final Engineer's Report regarding the Landscaping and Lighting District No. 03 (De Anza Estates), and the levy and collection of annual assessments related thereto in Fiscal Year 2024/2025.
 4. Adopt Draft Resolution D, ordering the levy and collection of assessments for Fiscal Year 2024/2025 for Landscaping and Lighting District No. 03 (De Anza Estates). [Administrative Services]

4. Las Lomas (Woodridge) Assessment District

- Fiscal Impact: Annual assessments for 2024/2025 will total \$101,506 for road/drainage system maintenance and \$76,014 for landscape and lighting maintenance. These amounts will be assessed to the owners of parcels in Las Lomas (Woodridge). The City General Fund will contribute \$2,600 for the Fiscal Year 2024/2025 for 25% of the maintenance costs of the trails and open space.
- Recommendation: Council:
 1. Adopt Draft Resolution A, approving the final Engineer’s Report regarding the Street and Storm Drain Maintenance District No. 02 (Las Lomas [Woodridge]), and the levy and collection of annual assessments related thereto for Fiscal Year 2024/2025.
 2. Adopt Draft Resolution B, ordering the levy and collection of assessments for Fiscal Year 2024/2025 for Street and Storm Drain Maintenance District No. 02 (Las Lomas [Woodridge]).
 3. Adopt Draft Resolution C, approving the final Engineer’s Report regarding the Landscaping and Lighting District No. 02 (Las Lomas [Woodridge]), and the levy and collection of annual assessments related thereto in Fiscal Year 2024/2025.
 4. Adopt Draft Resolution D, ordering the levy and collection of assessments for Fiscal Year 2024/2025 for Landscaping and Lighting District No. 02 (Las Lomas [Woodridge]). [Administrative Services]

5. Adopting Sewer Service Charges to be Added to the 2024-2025 Property Tax Rolls

- Fiscal Impact: The City estimates it will collect approximately \$4,783,551 in sewer service charges for Fiscal Year 2024-25. Revenue from sewer service charges is paid to the City twice each year. An additional two dollars are added to each property on the tax roll to cover the County fee to administer the levy process.
- Recommendation: Council:
 1. Conduct a public hearing to receive verbal testimony regarding the proposed sewer service charges to be levied onto property tax rolls.
 2. Adopt Draft Resolution approving sewer service charges to be added to the 2024-2025 property tax rolls. [Public Works]

C. MANAGEMENT REPORTS: None.

D. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS: (On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. The following represent standing committees. Informative status reports will be given, as felt necessary):

Mayor Moreno

1. City Selection Committee
2. County Mayors Round Table
3. Regional Economic Action Coalition (REACH)
4. SLO Council of Governments (SLOCOG)
5. SLO Regional Transit Authority (RTA)

Mayor Pro Tem Funk

1. Atascadero Basin Ground Water Sustainability Agency (GSA)
2. Design Review Committee
3. Homeless Services Oversight Council

Council Member Bourbeau

1. City of Atascadero Finance Committee
2. City / Schools Committee
3. Integrated Waste Management Authority (IWMA)
4. SLO County Water Resources Advisory Committee (WRAC)

Council Member Dariz

1. Air Pollution Control District
2. California Joint Powers Insurance Authority (CJPIA) Board
3. Community Action Partnership of San Luis Obispo (CAPSLO)
4. Design Review Committee
5. Visit SLO CAL Advisory Committee

Council Member Newsom

1. City of Atascadero Finance Committee
2. City / Schools Committee
3. League of California Cities – Council Liaison

E. INDIVIDUAL DETERMINATION AND / OR ACTION: (Council Members may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. The Council may take action on items listed on the Agenda.)

1. City Council
2. City Clerk
3. City Treasurer
4. City Attorney
5. City Manager

ADJOURNMENT