



## CITY OF ATASCADERO CITY COUNCIL AGENDA

### **HYBRID MEETING INFORMATION:**

The City Council meeting will be available via teleconference for those who wish to participate remotely. The City Council meeting will also be held in the City Council Chambers and in-person attendance will be available at that location.

### **HOW TO OBSERVE THE MEETING REMOTELY:**

To participate remotely, residents can livestream the meeting on [Zoom](#), SLO-SPAN.org, on Spectrum cable Channel 20 in Atascadero, and listen live on KPRL Radio 1230AM and 99.3FM. The video recording of the meeting will repeat daily on Channel 20 at 1:00 am, 9:00 am, and 6:00 pm and will be available through the City's website and on the City's YouTube Channel. To participate remotely using the Zoom platform please visit [https://us02web.zoom.us/webinar/register/WN\\_ZwJ7a031S3KXauEym9ehaA](https://us02web.zoom.us/webinar/register/WN_ZwJ7a031S3KXauEym9ehaA).

### **HOW TO SUBMIT PUBLIC COMMENT:**

Individuals who wish to provide public comment in-person may attend the meeting in the City Council Chambers. Individuals who wish to participate remotely may call **(669) 900-6833** (Meeting ID: 889 2347 9018) to listen and provide public comment via phone or via the [Zoom](#) platform using the link above.

If you wish to comment but not via a live platform, please email public comments to [cityclerk@atascadero.org](mailto:cityclerk@atascadero.org). Such email **comments must identify the Agenda Item Number in the subject line of the email**. The comments will be forwarded to the City Council and made a part of the administrative record. ***To ensure distribution to the City Council prior to consideration of the agenda, the public is encouraged to submit comments no later than 12:00 p.m. the day of the meeting.*** Those comments, as well as any comments received after that time, but before the close of the item, will be distributed to the City Council, posted on the City's website, and will be made part of the official public record of the meeting. ***Please note, email comments will not be read into the record.***

### **AMERICAN DISABILITY ACT ACCOMMODATIONS:**

Any member of the public who needs accommodations should contact the City Clerk's Office at [cityclerk@atascadero.org](mailto:cityclerk@atascadero.org) or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

City Council agendas and minutes may be viewed on the City's website: [www.atascadero.org/agendas](http://www.atascadero.org/agendas).

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, [www.atascadero.org](http://www.atascadero.org). Contracts, Resolutions and Ordinances will be allocated a number once they are approved by the City Council. The Minutes of this meeting will reflect these numbers. All documents submitted by the public during Council meetings that are made a part of the record or referred to in their statement will be noted in the Minutes and available for review by contacting the City Clerk's office. All documents will be available for public inspection by appointment during City Hall business hours.



# CITY OF ATASCADERO CITY COUNCIL

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## AGENDA

Tuesday, June 13, 2023

City Hall Council Chambers, 4th Floor  
6500 Palma Avenue, Atascadero, California

<b><u>City Council Regular Session:</u></b>	<b>6:00 P.M.</b>
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**REGULAR SESSION – CALL TO ORDER: 6:00 P.M.**

**PLEDGE OF ALLEGIANCE:** Council Member Bourbeau

**ROLL CALL:**  
Mayor Moreno  
Mayor Pro Tem Funk  
Council Member Bourbeau  
Council Member Dariz  
Council Member Newsom

**APPROVAL OF AGENDA:** Roll Call

Recommendation: Council:

1. Approve this agenda; and
2. Waive the reading in full of all ordinances appearing on this agenda, and the titles of the ordinances will be read aloud by the City Clerk at the first reading, after the motion and before the City Council votes.

**PRESENTATIONS:**

**1. Proclamation Recognizing LGBTQ+ Citizens of Atascadero**

**A. CONSENT CALENDAR:** (All items on the consent calendar are considered to be routine and non-controversial by City staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the Consent Calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.)

**1. City Council Draft Action Minutes – May 23, 2023**

- Recommendation: Council approve the May 23, 2023 Draft City Council Regular Meeting Minutes. [City Clerk]

2. **Authorizing Temporary Road Closures for 2023 Hot El Camino Cruise Nite and Colony Days Parade Route**
  - Fiscal Impact: None.
  - Recommendation: Council
    1. Adopt Draft Resolution A, authorizing temporary road closures and restrictions on August 18, 2023 for the Hot El Camino Cruise Nite; and
    2. Adopt Draft Resolution B, authorizing temporary road closures and restrictions on October 7, 2023 for the Colony Days Parade Route.  
[Public Works]
  
3. **Side Letters of Agreement for the Atascadero Police Officers Association, Atascadero Professional Firefighters Local 3600, Mid-Management/Professional Employees Association, Service Employees International Union Local 620, and Resolution for Non-Represented Professional and Management Workers and Confidential Employees**
  - Fiscal Impact: \$516,800 for fiscal year 2023-2024.
  - Recommendation: Council:
    1. Approve the Side Letters of Agreement for the Atascadero Police Officers Association, Atascadero Professional Firefighters Local 3600, Mid-Management/Professional Employees Association, Service Employees International Union Local 620; and
    2. Adopt the Draft Resolution for Non-Represented Professional and Management Workers and Confidential Employees; and
    3. Approve the Salary Schedule for Fiscal Year 2023-2024. [City Manager]
  
4. **Atascadero Transit Innovative Clean Transit Zero Emissions Bus Rollout Plan**
  - Fiscal Impact: None.
  - Recommendation: Council adopt Draft Resolution, approving the Innovative Clean Transit (ICT) Zero Emissions Bus Rollout Plan for Atascadero Transit.  
[Public Works]
  
5. **Emergency Contract Award for Lake Fill Line**
  - Fiscal Impact: \$75,000.
  - Recommendation: Council:
    1. Ratify, by review and determination, that there is a need to continue the Emergency Services Director's authorization to contract with Souza Construction Inc. to complete emergency Lake Fill Line Clearing and Repairs, pursuant to City's Purchasing Policy and Public Contract Code Section 22035 and 22050; and
    2. Authorize the Director of Administrative Services to appropriate \$75,000 in Parkland Facilities Fees Funds for the Emergency Lake Fill Line Repair Project. [Public Works]

**UPDATES FROM THE CITY MANAGER:** (The City Manager will give an oral report on any current issues of concern to the City Council.)

**COMMUNITY FORUM:** (This portion of the meeting is reserved for persons wanting to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. Comments made during Community Forum will not be a

subject of discussion. A maximum of 30 minutes will be allowed for Community Forum, unless changed by the Council. Comments will be allowed for the entire 30-minute period so if the final speaker has finished before the 30 minute period has ended and a member of the public wishes to make a comment after the Council has commenced another item, the member should alert the Clerk within the 30 minute period of their desire to make a comment and the Council will take up that comment upon completion of the item which was commenced. Any members of the public who have questions or need information may contact the City Clerk's Office, between the hours of 8:30 a.m. and 5:00 p.m. at (805) 470-3400, or [cityclerk@atascadero.org](mailto:cityclerk@atascadero.org).)

## **B. PUBLIC HEARINGS:**

### **1. Apple Valley Assessment Districts**

- Fiscal Impact: \$38,500 for road/drainage system maintenance and \$63,000 for landscape and lighting maintenance; these amounts will be assessed to the owners of parcels in Apple Valley, the City will contribute \$11,000 from its General Fund for half the cost of the park, and an equal revenue source will be recognized from contributions made by the developer.
- Recommendation: Council:
  1. Adopt Draft Resolution A, approving the final Engineer's Report regarding the Street and Storm Drain Maintenance District No. 01 (Apple Valley), and the levy and collection of annual assessments related thereto for fiscal year 2023/2024; and
  2. Adopt Draft Resolution B, ordering the levy and collection of assessments for fiscal year 2023/2024 for Street and Storm Drain Maintenance District No. 01 (Apple Valley); and
  3. Adopt Draft Resolution C, approving the final Engineer's Report regarding the Landscaping and Lighting District No. 01 (Apple Valley), and the levy and collection of annual assessments related thereto in fiscal year 2023/2024; and
  4. Adopt Draft Resolution D, ordering the levy and collection of assessments for fiscal year 2023/2024 for Landscaping and Lighting District No. 01 (Apple Valley). [Administrative Services]

### **2. De Anza Estates Assessment Districts**

- Fiscal Impact: \$30,562 for road/drainage system maintenance and \$15,875 for landscape and lighting maintenance; these amounts will be assessed to the owners of parcels in De Anza Estates, and the City will contribute \$1,400 from its General Fund for half the maintenance costs of the trails and open space.
- Recommendation: Council:
  1. Adopt Draft Resolution A, approving the final Engineer's Report regarding the Street and Storm Drain Maintenance District No. 03 (De Anza Estates), and the levy and collection of annual assessments related thereto for fiscal year 2023/2024; and
  2. Adopt Draft Resolution B, ordering the levy and collection of assessments for fiscal year 2023/2024 for Street and Storm Drain Maintenance District No. 03 (De Anza Estates); and
  3. Adopt Draft Resolution C, approving the final Engineer's Report regarding the Landscaping and Lighting District No. 03 (De Anza Estates), and the levy and collection of annual assessments related thereto in fiscal year 2023/2024; and

4. Adopt Draft Resolution D, ordering the levy and collection of assessments for fiscal year 2023/2024 for Landscaping and Lighting District No. 03 (De Anza Estates). [Administrative Services]

**3. Las Lomas (Woodridge) Assessment Districts**

- Fiscal Impact: \$99,189 for road/drainage system maintenance and \$74,160 for landscape and lighting maintenance; these amounts will be assessed to the owners of parcels in Las Lomas (Woodridge), and the City will contribute \$2,600 from its General Fund for 25% of the maintenance costs of the trails and open space.
- Recommendation: Council:
  1. Adopt Draft Resolution A, approving the final Engineer’s Report regarding the Street and Storm Drain Maintenance District No. 02 (Las Lomas [Woodridge]), and the levy and collection of annual assessments related thereto for fiscal year 2023/2024; and
  2. Adopt Draft Resolution B, ordering the levy and collection of assessments for fiscal year 2023/2024 for Street and Storm Drain Maintenance District No. 02 (Las Lomas [Woodridge]); and
  3. Adopt Draft Resolution C, approving the final Engineer’s Report regarding the Landscaping and Lighting District No. 02 (Las Lomas [Woodridge]), and the levy and collection of annual assessments related thereto in fiscal year 2023/2024; and
  4. Adopt Draft Resolution D, ordering the levy and collection of assessments for fiscal year 2023/2024 for Landscaping and Lighting District No. 02 (Las Lomas [Woodridge]). [Administrative Services]

**4. Downtown Parking and Business Improvement Area (DPBIA) Confirmation of Annual Assessment (FY 2023-2024)**

- Fiscal Impact: Collection of \$14,540 in assessment revenue and expenditures budgeted at \$14,540 for fiscal year 2023-2024.
- Recommendation: Council adopt Draft Resolution, confirming the annual assessment for the Downtown Parking and Business Improvement Area (Fiscal Year 2023-2024). [Administrative Services]

**5. Atascadero Tourism Business Improvement District (ATBID) Confirmation of Annual Assessment (Fiscal Year 2023-2024)**

- Fiscal Impact: Collection of \$414,120 in assessment revenue and expenditures budgeted at \$419,890 for fiscal year 2023-2024.
- Recommendation: Council adopt Draft Resolution, confirming the annual assessment for the Downtown Parking and Business Improvement Area (Fiscal Year 2023-2024). [Administrative Services]

**C. MANAGEMENT REPORTS:**

**1. 2023-2025 Operating and Capital Budget**

- Fiscal Impact: Total revenues for all funds are budgeted at \$67,908,930 and \$58,390,010 for fiscal years 2023-2024 and 2024-2024, respectively; total expenditures for all funds are budgeted at \$86,968,290 and \$66,994,120 for fiscal years 2023-2024 and 2024-2025, respectively.
- Recommendation: Council:

1. Adopt Draft Resolution A, adopting the budgets for the 2023-2024 and 2024-2025 fiscal years and delegating to the City Manager the authority to implement the same; and
2. Adopt Draft Resolution B, amending the fiscal year 2022-2023 budget; and
3. Adopt Draft Resolution C, adopting the fiscal year 2023-2024 annual spending limit; and
4. Adopt Draft Resolution D, reaffirming the necessity of Development Impact Fees; and
5. Approve the 2021-2023 City of Atascadero Draft Action Plan.  
[Administrative Services]

**D. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:** (On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. The following represent standing committees. Informative status reports will be given, as felt necessary):

Mayor Moreno

1. City Selection Committee
2. County Mayors Round Table
3. Regional Economic Action Coalition (REACH)
4. SLO Council of Governments (SLOCOG)
5. SLO Regional Transit Authority (RTA)

Mayor Pro Tem Funk

1. Atascadero Basin Ground Water Sustainability Agency (GSA)
2. Design Review Committee
3. Homeless Services Oversight Council

Council Member Bourbeau

1. City of Atascadero Finance Committee
2. City / Schools Committee
3. Integrated Waste Management Authority (IWMA)
4. SLO County Water Resources Advisory Committee (WRAC)

Council Member Dariz

1. Air Pollution Control District
2. California Joint Powers Insurance Authority (CJPIA) Board
3. Community Action Partnership of San Luis Obispo (CAPSLO)
4. Design Review Committee
5. Visit SLO CAL Advisory Committee

Council Member Newsom

1. City of Atascadero Finance Committee
2. City / Schools Committee
3. League of California Cities – Council Liaison

**E. INDIVIDUAL DETERMINATION AND / OR ACTION:** (Council Members may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. The Council may take action on items listed on the Agenda.)

1. City Council
2. City Clerk
3. City Treasurer
4. City Attorney
5. City Manager

## **ADJOURNMENT**