



CITY OF ATASCADERO CITY COUNCIL AGENDA

HYBRID MEETING INFORMATION:

The City Council meeting will be available via teleconference for those who wish to participate remotely. The City Council meeting will also be held in the City Council Chambers and in-person attendance will be available at that location.

HOW TO OBSERVE THE MEETING REMOTELY:

To participate remotely, residents can livestream the meeting on [Zoom](#), SLO-SPAN.org, on Spectrum cable Channel 20 in Atascadero, and listen live on KPRL Radio 1230AM and 99.3FM. The video recording of the meeting will repeat daily on Channel 20 at 1:00 am, 9:00 am, and 6:00 pm and will be available through the City's website and on the City's YouTube Channel. To participate remotely using the Zoom platform please visit https://us02web.zoom.us/webinar/register/WN_ZwJ7a031S3KXauEym9ehaA.

HOW TO SUBMIT PUBLIC COMMENT:

Individuals who wish to provide public comment in-person may attend the meeting in the City Council Chambers. Individuals who wish to participate remotely may call **(669) 900-6833** (Meeting ID: 889 2347 9018) to listen and provide public comment via phone or via the [Zoom](#) platform using the link above.

If you wish to comment but not via a live platform, please email public comments to cityclerk@atascadero.org. Such email **comments must identify the Agenda Item Number in the subject line of the email**. The comments will be forwarded to the City Council and made a part of the administrative record. ***To ensure distribution to the City Council prior to consideration of the agenda, the public is encouraged to submit comments no later than 12:00 p.m. the day of the meeting.*** Those comments, as well as any comments received after that time, but before the close of the item, will be distributed to the City Council, posted on the City's website, and will be made part of the official public record of the meeting. ***Please note, email comments will not be read into the record.***

AMERICAN DISABILITY ACT ACCOMMODATIONS:

Any member of the public who needs accommodations should contact the City Clerk's Office at cityclerk@atascadero.org or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

City Council agendas and minutes may be viewed on the City's website: www.atascadero.org/agendas.

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, www.atascadero.org. Contracts, Resolutions and Ordinances will be allocated a number once they are approved by the City Council. The Minutes of this meeting will reflect these numbers. All documents submitted by the public during Council meetings that are made a part of the record or referred to in their statement will be noted in the Minutes and available for review by contacting the City Clerk's office. All documents will be available for public inspection by appointment during City Hall business hours.



CITY OF ATASCADERO CITY COUNCIL

AGENDA

Tuesday, May 23, 2023

**City Hall Council Chambers, 4th Floor
6500 Palma Avenue, Atascadero, California**

<u>City Council Closed Session:</u>	5:00 P.M.
<u>City Council Regular Session:</u>	6:00 P.M.

CITY COUNCIL CLOSED SESSION: 5:00 P.M.

- 1. CLOSED SESSION – PUBLIC COMMENT**
- 2. COUNCIL LEAVES CHAMBERS TO BEGIN CLOSED SESSION**
- 3. CLOSED SESSION – CALL TO ORDER**
 - a. Conference with Labor Negotiators (Govt. Code Sec. 54957.6)**
Agency designated representatives: Rachelle Rickard, City Manager
Employee Organizations: Atascadero Professional Firefighters, Local 3600; Atascadero Police Association; Service Employees International Union, Local 620; Mid-Management/Professional Employees; Non-Represented Professional and Management Workers and Confidential Employees
- 4. CLOSED SESSION – ADJOURNMENT**
- 5. COUNCIL RETURNS TO CHAMBERS**
- 6. CLOSED SESSION – REPORT**

REGULAR SESSION – CALL TO ORDER: 6:00 P.M.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Funk

ROLL CALL: Mayor Moreno
Mayor Pro Tem Funk
Council Member Bourbeau
Council Member Dariz
Council Member Newsom

APPROVAL OF AGENDA: Roll Call

Recommendation: Council:

1. Approve this agenda; and
2. Waive the reading in full of all ordinances appearing on this agenda, and the titles of the ordinances will be read aloud by the City Clerk at the first reading, after the motion and before the City Council votes.

A. CONSENT CALENDAR: (All items on the consent calendar are considered to be routine and non-controversial by City staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the Consent Calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.)

1. City Council Draft Action Minutes – May 9, 2023

- Recommendation: Council approve the May 9, 2023 Draft City Council Regular Meeting Minutes. [City Clerk]

2. April 2023 Accounts Payable and Payroll

- Fiscal Impact: \$1,560,437.43
- Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks for April 2023. [Administrative Services]

3. Downtown Parking and Business Improvement Area (DPBIA) Assessment

- Fiscal Impact: None.
- Recommendation: Council adopt Draft Resolution, declaring intent to levy the annual Downtown Parking and Business Improvement Area assessment, and set a public hearing for June 13, 2023. [City Manager]

4. Atascadero Tourism Business Improvement District (ATBID) Annual Assessment

- Fiscal Impact: None.
- Recommendation: Council:
 1. Approve the ATBID Annual Report; and
 2. Adopt Draft Resolution, declaring intent to levy an annual Business Improvement District assessment on lodging businesses within the Atascadero Tourism Business Improvement District, and set a public hearing for June 13, 2023. [City Manager]

5. Atascadero Tourism Business Improvement District (ATBID) Board Appointment of Two Board Members for New Term

- Fiscal Impact: None.
- Recommendation: Council appoint Corina Ketchum and Tom O'Malley to the ATBID Advisory Board for the term expiring June 30, 2025. [City Manager]

6. Annexation of the Marketplace Project into Community Facilities District 2005-1, Annexation No. 25

- Fiscal Impact: Assessment revenue will range between \$0 and \$71,677 each year, with annual adjustments for inflation.
- Recommendation: Council adopt Draft Resolution, declaring intent to annex territory into Community Facilities District 2005-1 (Public Services) as

Annexation No. 25, and to authorize the levy of special taxes therein (Marketplace). [Community Development]

7. Adopting a List of Projects for Fiscal Year 2023-2024 Funded by SB 1: the Road Repair and Accountability Act of 2017

- Fiscal Impact: \$760,910 in 2023-2024 SB 1 funding.
- Recommendation: Council adopt Draft Resolution, adopting a list of projects to be funded with Road Maintenance and Rehabilitation Account revenues from SB 1 (The Road Repair and Accountability Act of 2017) for fiscal year 2023-2024. [Public Works]

8. Broadband Strategy Implementation Services

- Fiscal Impact: \$90,000.
- Recommendation: Council approve a contract with TeleworX on a time and materials basis, not to exceed \$90,000, for North County Broadband Strategy Implementation Services. [Community Development]

UPDATES FROM THE CITY MANAGER: (The City Manager will give an oral report on any current issues of concern to the City Council.)

COMMUNITY FORUM: (This portion of the meeting is reserved for persons wanting to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. Comments made during Community Forum will not be a subject of discussion. A maximum of 30 minutes will be allowed for Community Forum, unless changed by the Council. Comments will be allowed for the entire 30-minute period so if the final speaker has finished before the 30 minute period has ended and a member of the public wishes to make a comment after the Council has commenced another item, the member should alert the Clerk within the 30 minute period of their desire to make a comment and the Council will take up that comment upon completion of the item which was commenced. Any members of the public who have questions or need information may contact the City Clerk's Office, between the hours of 8:30 a.m. and 5:00 p.m. at (805) 470-3400, or cityclerk@atascadero.org.)

B. PUBLIC HEARINGS:

1. Proposition 218 Majority Protest Process Relative to Proposed Increase to Wastewater (Sewer) Rates

- Fiscal Impact: \$750,000 in additional revenue from increased sewer service charges.
- Recommendation: Council:
 1. Conduct a public hearing to receive all written and verbal testimony regarding the proposed wastewater (sewer) rates and consider the results of protest proceedings in accordance with Proposition 218; and
 2. Adopt one of the following resolutions certifying the protest results:
 - A. For a non-majority protest – Draft Resolution A, certifying that the number of valid written protests were not received from property owners representing a majority of the parcels subject to the proposed rate increase.

OR

B. For a majority protest – Draft Resolution B, certifying that the number of valid written protests were received from property owners representing a majority of the parcels subject to the proposed rate increase.

3. If no majority protest exists, adopt Draft Resolution C, approving proposed wastewater rates effective July 1, 2023. [Public Works]

2. Amendments to Fee Schedule

- Fiscal Impact: Operating revenue from the CPI increase will be offset by increases in costs to provide the services.
- Recommendation: Council adopt Draft Resolution, adopting amended fees and deposits to offset costs incurred in planning services, and a schedule of fees and charges for City services. [Administrative Services]

C. MANAGEMENT REPORTS:

1. El Camino Real Downtown Infrastructure Enhancement Project

- Fiscal Impact: None.
- Recommendation: Council review and approve the final concept plan for the El Camino Real Downtown Infrastructure Enhancement Plan, and direct staff and design consultant to move forward with preparation of final construction bid package. [Public Works]

2. Discussion of Potential Text Amendments to Titles 3 and 9, Planning and Zoning

- Fiscal Impact: None.
- Recommendation: Council review and discuss potential text amendments to Titles 3 and 9, Planning and Zoning, and direct staff regarding which amendments to bring forward at this time. [Community Development]

D. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS: (On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. The following represent standing committees. Informative status reports will be given, as felt necessary):

Mayor Moreno

1. City Selection Committee
2. County Mayors Round Table
3. Regional Economic Action Coalition (REACH)
4. SLO Council of Governments (SLOCOG)
5. SLO Regional Transit Authority (RTA)

Mayor Pro Tem Funk

1. Atascadero Basin Ground Water Sustainability Agency (GSA)
2. Design Review Committee
3. Homeless Services Oversight Council

Council Member Bourbeau

1. City of Atascadero Finance Committee
2. City / Schools Committee
3. Integrated Waste Management Authority (IWMA)
4. SLO County Water Resources Advisory Committee (WRAC)

Council Member Dariz

1. Air Pollution Control District
2. California Joint Powers Insurance Authority (CJPIA) Board
3. Community Action Partnership of San Luis Obispo (CAPSLO)
4. Visit SLO CAL Advisory Committee

Council Member Newsom

1. City of Atascadero Finance Committee
2. City / Schools Committee
3. Design Review Committee
4. League of California Cities – Council Liaison

E. INDIVIDUAL DETERMINATION AND / OR ACTION: (Council Members may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. The Council may take action on items listed on the Agenda.)

1. City Council
2. City Clerk
3. City Treasurer
4. City Attorney
5. City Manager

ADJOURNMENT



CITY OF ATASCADERO CITY COUNCIL

DRAFT MINUTES

Tuesday, May 9, 2023

City Hall Council Chambers, 4th Floor
6500 Palma Avenue, Atascadero, California

<u>City Council Regular Session:</u>	6:00 P.M.
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REGULAR SESSION – CALL TO ORDER: 6:00 P.M.

Mayor Moreno called the meeting to order at 6:01 p.m. and led the Pledge of Allegiance.

ROLL CALL:

Present: Council Members Bourbeau, Dariz, Newsom, Mayor Pro Tem Funk, and Mayor Moreno

Absent: None

Others Present: None

Staff Present: City Manager Rachelle Rickard, Administrative Services Director Jeri Rangel, Community Development Director Dunsmore, Fire Chief Casey Bryson, Acting Police Chief Bob Molle, Public Works Director Nick DeBar, City Attorney Brian Pierik, Deputy City Manager/City Clerk Lara Christensen, Deputy City Manager – IT Luke Knight, and Deputy Economic and Community Development Director Loreli Cappel

APPROVAL OF AGENDA:

MOTION: By Mayor Pro Tem Funk and seconded by Council Member Newsom to:

1. Approve this agenda; and
2. Waive the reading in full of all ordinances appearing on this agenda, and the titles of the ordinances will be read aloud by the City Clerk at the first reading, after the motion and before the City Council votes.

Motion passed 5:0 by a roll-call vote.

CLOSED SESSION – REPORT (IF ANY)

1. April 27, 2023

City Attorney Pierik reported there was no reportable action.

A. CONSENT CALENDAR:

1. City Council Draft Action Minutes – April 19, 2023 Special Closed Session Meeting; April 25, 2023 Regular Session Meeting; April 27, 2023 Special Closed Session Meeting; and May 1, 2023 Special Session Meeting

- Recommendation: Council approve the April 19, 2023 Draft City Council Special Closed Session Meeting Minutes; April 25, 2023 Regular Session Meeting Minutes; April 27, 2023 Special Closed Session Meeting Minutes; and May 1, 2023 Special Session Meeting Minutes. [City Clerk]

2. Apple Valley Assessment Districts

- Fiscal Impact: \$38,500 for road/drainage system maintenance and \$63,000 for landscape and lighting maintenance; these amounts will be assessed to the owners of parcels in Apple Valley, the City will contribute \$11,000 from its General Fund for half the cost of the park, and an equal revenue source will be recognized from contributions made by the developer.
- Recommendation: Council:
 1. Adopt Draft Resolution A, initiating proceedings for the levy and collection of annual assessments for Atascadero Street and Storm Drain Maintenance District No. 01 (Apple Valley) for fiscal year 2023/2024; and
 2. Adopt Draft Resolution B, accepting and preliminarily approving the Engineer's Annual Levy Report regarding the Atascadero Street and Storm Drain Maintenance District No. 01 (Apple Valley); and
 3. Adopt Draft Resolution C, declaring the City's intention to levy and collect annual assessments within Atascadero Street and Storm Drain Maintenance District No. 01 (Apple Valley) in fiscal years 2023/2024, and to appoint a time and place for the public hearing on these matters; and
 4. Adopt Draft Resolution D, initiating proceedings for annual levy of assessments for the Atascadero Landscaping and Lighting Maintenance District No. 01 (Apple Valley) for fiscal year 2023/2024 pursuant to the provisions of Part 2 of Division 15 of the California Streets and Highways Code; and
 5. Adopt Draft Resolution E, for preliminary approval of the Annual Engineer's Levy Report for the Atascadero Landscaping and Lighting Maintenance District No. 01 (Apple Valley) for fiscal year 2023/2024; and
 6. Adopt Draft Resolution F, declaring the City's intention to levy and collect assessments for the Atascadero Landscaping and Lighting Maintenance District No. 01 (Apple Valley) for fiscal year 2023/2024. [Administrative Services]

3. De Anza Estates Assessment Districts

- Fiscal Impact: \$30,562 for road/drainage system maintenance and \$15,875 for landscape and lighting maintenance; these amounts will be assessed to the owners of parcels in De Anza Estates, and the City will contribute \$1,400 from its General Fund for half the maintenance costs of the trails and open space.
- Recommendation: Council:

1. Adopt Draft Resolution A, initiating proceedings for the levy and collection of annual assessments for Atascadero Street and Storm Drain Maintenance District No. 03 (De Anza Estates) for fiscal year 2023/2024; and
2. Adopt Draft Resolution B, accepting and preliminarily approving the Engineer's Annual Levy Report regarding the Atascadero Street and Storm Drain Maintenance District No. 03 (De Anza Estates); and
3. Adopt Draft Resolution C, declaring the City's intention to levy and collect annual assessments within Atascadero Street and Storm Drain Maintenance District No. 03 (De Anza Estates) in fiscal year 2023/2024, and to appoint a time and place for the public hearing on these matters; and
4. Adopt Draft Resolution D, initiating proceedings for annual levy of assessments for the Atascadero Landscaping and Lighting Maintenance District No. 03 (De Anza Estates) for fiscal year 2023/2024 pursuant to the provisions of Part 2 of Division 15 of the California Streets and Highways Code; and
5. Adopt Draft Resolution E, for preliminary approval of the Annual Engineer's Levy Report for the Atascadero Landscaping and Lighting Maintenance District No. 03 (De Anza Estates) for fiscal year 2023/2024; and
6. Adopt Draft Resolution F, declaring the City's intention to levy and collect assessments for the Atascadero Landscaping and Lighting Maintenance District No. 03 (De Anza Estates) for fiscal year 2023/2024. [Administrative Services]

4. Las Lomas (Woodridge) Assessment Districts

- Fiscal Impact: \$99,189 for road/drainage system maintenance and \$74,160 for landscape and lighting maintenance; these amounts will be assessed to the owners of parcels in Las Lomas (Woodridge), and the City will contribute \$2,600 from its General Fund for 25% of the maintenance costs of the trails and open space.
- Recommendation: Council:
 1. Adopt Draft Resolution A, initiating proceedings for the levy and collection of annual assessments for Atascadero Street and Storm Drain Maintenance District No. 02 (Las Lomas [Woodridge]) for fiscal year 2023/2024; and
 2. Adopt Draft Resolution B, accepting and preliminarily approving the Engineer's Annual Levy Report regarding the Atascadero Street and Storm Drain Maintenance District No. 02 (Las Lomas [Woodridge]); and
 3. Adopt Draft Resolution C, declaring the City's intention to levy and collect annual assessments within Atascadero Street and Storm Drain Maintenance District No. 02 (Las Lomas [Woodridge]) in fiscal years 2023/2024, and to appoint a time and place for the public hearing on these matters; and
 4. Adopt Draft Resolution D, initiating proceedings for annual levy of assessments for the Atascadero Landscaping and Lighting Maintenance District No. 02 (Las Lomas [Woodridge]) for fiscal year 2023/2024 pursuant to the provisions of Part 2 of Division 15 of the California Streets and Highways Code; and

5. Adopt Draft Resolution E, for preliminary approval of the Annual Engineer's Levy Report for the Atascadero Landscaping and Lighting Maintenance District No. 02 (Las Lomas [Woodridge]) for fiscal year 2023/2024; and
6. Adopt Draft Resolution F, declaring the City's intention to levy and collect assessments for the Atascadero Landscaping and Lighting Maintenance District No. 02 (Las Lomas [Woodridge]) for fiscal year 2023/2024. [Administrative Services]

MOTION: By Council Member Dariz and seconded by Mayor Pro Tem Funk to approve the Consent Calendar. (#A-2: Resolution Nos. 2023-015 through 2023-020) (#A-3: Resolution Nos. 2023-021 through 2023-026) (#A-4: Resolution Nos. 2023-027 through 2023-032)
Motion passed 5:0 by a roll-call vote.

UPDATES FROM THE CITY MANAGER:

City Manager Rickard gave an update on projects and events within the City.

COMMUNITY FORUM:

The following persons spoke in-person, by telephone or through the webinar: Geoff Auslen

B. PUBLIC HEARINGS:

1. Weed Abatement – Hearing of Objections

- Fiscal Impact: None.
- Recommendation: Council:
 1. Hear all objections to the proposed removal of vegetative growth and/or refuse and allow or overrule any objections; and
 2. Authorize the Fire Chief to proceed and perform the work of abatement. [Fire Department]

Ex Parte Communications:

All Council Members reported receiving emails from property owners. No Council Members had anything additional to report.

Fire Chief Bryson gave the report and answered questions from the Council.

PUBLIC COMMENT:

The following persons spoke on this item: Geoff Auslen and Anna High

Mayor Moreno closed the Public Comment period.

MOTION: By Council Member Bourbeau and seconded by Mayor Pro Tem Funk to authorize the Fire Chief to proceed and perform the work of abatement.
Motion passed 5:0 by a roll-call vote.

C. MANAGEMENT REPORTS:

1. Appointment of James R. Lewis as City Manager

- Fiscal Impact: \$21,916.67 monthly plus benefits.
- Recommendation: Council approve the Employment Agreement for James R. Lewis to serve as City Manager for the City of Atascadero. [City Manager]

City Manager Rickard gave the report and answered questions from the Council.

PUBLIC COMMENT:

The following citizens spoke on this item: Jim Lewis and Ben Fine

Mayor Moreno closed the Public Comment period.

**MOTION: By Council Member Dariz and seconded by Council Member Bourbeau to approve the Employment Agreement for James R. Lewis to serve as City Manager for the City of Atascadero.
*Motion passed 5:0 by a roll-call vote.***

Mayor Moreno recessed the Meeting at 6:46 p.m.

Mayor Moreno reconvened the Meeting at 6:50 p.m. with all present.

2. General Plan Update Project

- Fiscal Impact: None.
- Recommendation: Council provide direction to staff on the draft General Plan Vision and Guiding Principles. [Community Development]

Community Development Dunsmore briefed the City Council on the report and turned the presentation over to the Consultant. Laura Stetson and Dan Amsden with MIG gave brief presentations and led Council through an exercise to provide feedback and direction to staff and the consultants.

***The Council provided direction on the
Draft General Plan Vision and Guiding Principles.***

D. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:

The following Council Members gave brief update reports on their committees since their last Council meeting:

Mayor Moreno

1. SLO Regional Transit Authority (RTA)

Mayor Pro Tem Funk

1. Design Review Committee
2. Homeless Services Oversight Council

Council Member Bourbeau

1. City of Atascadero Finance Committee
2. Integrated Waste Management Authority (IWMA)

3. SLO County Water Resources Advisory Committee

Council Member Dariz

1. Air Pollution Control District

Council Member Newsom

1. City of Atascadero Finance Committee
2. City / Schools Committee
3. Design Review Committee

E. INDIVIDUAL DETERMINATION AND / OR ACTION: None

G. ADJOURNMENT

Mayor Moreno adjourned the meeting at 8:34 p.m.

MINUTES PREPARED BY:

Lara K. Christensen
Deputy City Manager / City Clerk

APPROVED:



Atascadero City Council
Staff Report - Administrative Services Department

April 2023 Accounts Payable and Payroll

RECOMMENDATION:

Council approve certified City accounts payable, payroll and payroll vendor checks for April 2023.

DISCUSSION:

Attached for City Council review and approval are the following:

Payroll

Dated	4/13/23	Checks # 35744-35753	\$	8,654.89
		Direct Deposits		358,656.88
Dated	4/27/23	Checks # 35754-35765		8,372.44
		Direct Deposits		352,139.98

Accounts Payable

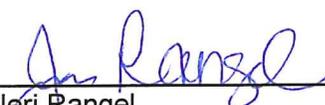
Dated	4/1/23-4/30/23	Checks # 174087 - 174362 & EFTs 4727-4752		1,560,437.43
TOTAL AMOUNT				\$ 2,288,261.62

FISCAL IMPACT:

Total expenditures for all funds is \$ 2,288,261.62

CERTIFICATION:

The undersigned certifies that the attached demands have been released for payment and that funds are available for these demands.


 Jeri Rangel
 Director of Administrative Services

ATTACHMENT:

April 2023 Eden Warrant Register in the amount of \$ 1,560,437.43

City of Atascadero
Disbursement Listing

For the Month of March 2023

ITEM NUMBER:
DATE:

A-2
05/23/23

Check Number	Check Date	Vendor	Description	Amount
174087	04/03/2023	WEX BANK - 76 UNIVERSL	Accounts Payable Check	16,172.58
174088	04/03/2023	WEX BANK - WEX FLEET UNIVERSAL	Accounts Payable Check	9,910.33
4727	04/04/2023	RABOBANK, N.A.	Payroll Vendor Payment	61,665.24
4728	04/04/2023	EMPLOYMENT DEV DEPARTMENT	Payroll Vendor Payment	18,165.78
4729	04/04/2023	EMPLOYMENT DEV. DEPARTMENT	Payroll Vendor Payment	2,568.33
174089	04/04/2023	ANTHEM BLUE CROSS HEALTH	Payroll Vendor Payment	219,830.75
174090	04/04/2023	BENEFIT COORDINATORS CORP	Payroll Vendor Payment	9,733.60
174091	04/04/2023	FIDELITY SECURITY LIFE INS CO	Payroll Vendor Payment	1,885.88
174092	04/04/2023	LINCOLN NATIONAL LIFE INS CO	Payroll Vendor Payment	2,021.56
174093	04/07/2023	2 MEXICANS, LLC	Accounts Payable Check	1,580.00
174094	04/07/2023	A & T ARBORISTS & VEGETATION	Accounts Payable Check	20,000.00
174095	04/07/2023	ADAMSKI,MOROSKI,MADDEN,	Accounts Payable Check	444.00
174096	04/07/2023	ALL ABOUT EVENTS, INC.	Accounts Payable Check	2,358.33
174097	04/07/2023	ALL SIGNS AND GRAPHICS, INC.	Accounts Payable Check	239.25
174098	04/07/2023	APPLIED TECHNOLOGY GROUP, INC.	Accounts Payable Check	29,572.40
174099	04/07/2023	DREW T. ARDOUIN	Accounts Payable Check	52.00
174100	04/07/2023	ASCAP	Accounts Payable Check	15.46
174101	04/07/2023	AT&T	Accounts Payable Check	805.11
174102	04/07/2023	AT&T	Accounts Payable Check	538.87
174103	04/07/2023	AT&T	Accounts Payable Check	820.41
174104	04/07/2023	ATASCADERO BABE RUTH BASEBALL	Accounts Payable Check	300.00
174105	04/07/2023	ATASCADERO GIRLS SOFTBALL	Accounts Payable Check	495.00
174106	04/07/2023	AVILA TRAFFIC SAFETY	Accounts Payable Check	93.24
174107	04/07/2023	BEHAVIORAL ANALYSIS TRAINING	Accounts Payable Check	575.00
174108	04/07/2023	KEITH R. BERGHER	Accounts Payable Check	371.25
174109	04/07/2023	TERRI RECCHIA BLEDSOE	Accounts Payable Check	140.00
174110	04/07/2023	BORJON AUTO CENTER	Accounts Payable Check	53,932.44
174111	04/07/2023	BRENDLER JANITORIAL SERVICE	Accounts Payable Check	770.00
174112	04/07/2023	CASEY BRYSON	Accounts Payable Check	358.00
174113	04/07/2023	BURKE,WILLIAMS, & SORENSON LLP	Accounts Payable Check	10,999.50
174114	04/07/2023	CALPORTLAND COMPANY	Accounts Payable Check	778.31
174115	04/07/2023	KRYSTAL CARLON	Accounts Payable Check	390.38
174116	04/07/2023	CARQUEST OF ATASCADERO	Accounts Payable Check	444.40
174117	04/07/2023	CASEY PRINTING, INC.	Accounts Payable Check	2,156.43
174118	04/07/2023	CENTRAL COAST APPLIANCE	Accounts Payable Check	293.69
174119	04/07/2023	CHARTER COMMUNICATIONS	Accounts Payable Check	4,278.44
174120	04/07/2023	CITY OF ATASCADERO	Accounts Payable Check	758.80
174121	04/07/2023	CLEVER CONCEPTS, INC.	Accounts Payable Check	47.95
174122	04/07/2023	COASTAL COPY, INC.	Accounts Payable Check	322.46
174123	04/07/2023	THE COUNSELING TEAM INTERNATIONAL	Accounts Payable Check	5,000.00
174124	04/07/2023	CRYSTAL SPRINGS WATER	Accounts Payable Check	20.00
174125	04/07/2023	JAROM M. DAMERY	Accounts Payable Check	108.00
174126	04/07/2023	DARRYL'S LOCK AND SAFE	Accounts Payable Check	221.85

City of Atascadero
Disbursement Listing

For the Month of March 2023

ITEM NUMBER:
DATE:

A-2
05/23/23

Check Number	Check Date	Vendor	Description	Amount
174127	04/07/2023	CORRINE L. DAVIS	Accounts Payable Check	60.00
174128	04/07/2023	SHARON J. DAVIS	Accounts Payable Check	182.00
174129	04/07/2023	NICHOLAS DEBAR	Accounts Payable Check	300.00
174130	04/07/2023	JOE DEBRUIN, PH.D.	Accounts Payable Check	540.00
174131	04/07/2023	DELTA LIQUID ENERGY	Accounts Payable Check	21.45
174132	04/07/2023	DEPARTMENT OF JUSTICE	Accounts Payable Check	432.00
174133	04/07/2023	DESTINATION TRAVEL NETWORK	Accounts Payable Check	100.00
174134	04/07/2023	CHARLES DICKEY	Accounts Payable Check	407.36
174135	04/07/2023	DIVISION OF STATE ARCHITECT	Accounts Payable Check	802.40
174136	04/07/2023	DOOMSDAY SKATE, LLC	Accounts Payable Check	126.00
174137	04/07/2023	PHILIP DUNSMORE	Accounts Payable Check	300.00
174138	04/07/2023	EARTH SYSTEMS PACIFIC	Accounts Payable Check	3,435.00
174139	04/07/2023	EMERGENCY VEHICLE SPECIALISTS	Accounts Payable Check	12,958.90
174140	04/07/2023	EPIC IT SUPPORT	Accounts Payable Check	950.00
174141	04/07/2023	FGL ENVIRONMENTAL	Accounts Payable Check	1,096.00
174142	04/07/2023	GAS COMPANY	Accounts Payable Check	3,140.33
174143	04/07/2023	DANIEL J. GRASSESCHI	Accounts Payable Check	450.00
174144	04/07/2023	HAMNER, JEWELL & ASSOCIATES	Accounts Payable Check	5,639.50
174145	04/07/2023	HANSEN BRO'S CUSTOM FARMING	Accounts Payable Check	14,960.00
174146	04/07/2023	HART IMPRESSIONS PRINTING	Accounts Payable Check	1,391.17
174147	04/07/2023	KELLIE K. HART	Accounts Payable Check	367.50
174148	04/07/2023	HINDERLITER, DE LLAMAS	Accounts Payable Check	3,443.19
174149	04/07/2023	SETH W HUGHES	Accounts Payable Check	216.15
174150	04/07/2023	INGLIS PET HOTEL	Accounts Payable Check	3,259.00
174151	04/07/2023	JK'S UNLIMITED, INC.	Accounts Payable Check	2,499.68
174152	04/07/2023	JOANN HEAD LAND SURVEYING	Accounts Payable Check	882.50
174153	04/07/2023	JOE A. GONSALVES & SON	Accounts Payable Check	3,000.00
174154	04/07/2023	JOEL SWITZER DIESEL REPAIR,INC	Accounts Payable Check	3,908.01
174155	04/07/2023	JOHNBOY'S TOWING, INC.	Accounts Payable Check	450.00
174156	04/07/2023	LEE WILSON ELECTRIC CO. INC	Accounts Payable Check	4,726.04
174157	04/07/2023	LIN LI	Accounts Payable Check	90.00
174158	04/07/2023	LIFE ASSIST, INC.	Accounts Payable Check	557.07
174159	04/07/2023	LINDE GAS & EQUIPMENT INC.	Accounts Payable Check	62.52
174160	04/07/2023	CRAIG C. LOWRIE	Accounts Payable Check	182.00
174161	04/07/2023	MADRONE LANDSCAPES, INC.	Accounts Payable Check	2,410.00
174162	04/07/2023	MARBORG INDUSTRIES	Accounts Payable Check	73.05
174163	04/07/2023	SAMUEL HENRY MCMILLAN, JR.	Accounts Payable Check	260.00
174164	04/07/2023	MICHAEL K. NUNLEY & ASSC, INC.	Accounts Payable Check	12,751.92
174165	04/07/2023	MID-COAST FIRE PROTECTION, INC	Accounts Payable Check	503.00
174166	04/07/2023	KATE MILES	Accounts Payable Check	121.44
174167	04/07/2023	MILLER EVENT MANAGEMENT, INC.	Accounts Payable Check	3,400.00
174168	04/07/2023	MINER'S ACE HARDWARE	Accounts Payable Check	61.63
174169	04/07/2023	MISSION UNIFORM SERVICE	Accounts Payable Check	204.76

City of Atascadero
Disbursement Listing

For the Month of March 2023

ITEM NUMBER:
DATE:

A-2
05/23/23

Check Number	Check Date	Vendor	Description	Amount
174170	04/07/2023	ISABELLA M. MOEN	Accounts Payable Check	84.00
174171	04/07/2023	MV TRANSPORTATION, INC.	Accounts Payable Check	14,381.33
174172	04/07/2023	NBS	Accounts Payable Check	7,668.54
174173	04/07/2023	ODP BUSINESS SOLUTIONS, LLC	Accounts Payable Check	995.62
174174	04/07/2023	OILFIELD ENVIRONMENTAL & COMP	Accounts Payable Check	223.00
174175	04/07/2023	OROZCO ROOFING	Accounts Payable Check	15,550.00
174176	04/07/2023	PACIFIC CNTRL COAST HLTH CTRS	Accounts Payable Check	1,605.00
174177	04/07/2023	PACIFIC GAS & ELECTRIC	Accounts Payable Check	97,345.84
174180	04/07/2023	PACIFIC GAS AND ELECTRIC	Accounts Payable Check	71,492.28
174181	04/07/2023	PERRY'S PARCEL & GIFT	Accounts Payable Check	150.00
174182	04/07/2023	PROCARE JANITORIAL SUPPLY,INC.	Accounts Payable Check	1,388.85
174183	04/07/2023	GERALD D. PURIFY JR.	Accounts Payable Check	600.00
174184	04/07/2023	QUADIENT, INC.	Accounts Payable Check	124.46
174185	04/07/2023	RAINSCAPE, A LANDSCAPE SVC CO.	Accounts Payable Check	7,242.00
174186	04/07/2023	JERI RANGEL	Accounts Payable Check	300.00
174187	04/07/2023	READYREFRESH BY NESTLE	Accounts Payable Check	235.76
174188	04/07/2023	RECOGNITION WORKS	Accounts Payable Check	6.53
174189	04/07/2023	RACHELLE RICKARD	Accounts Payable Check	300.00
174190	04/07/2023	SAN LUIS POWERHOUSE, INC.	Accounts Payable Check	1,355.66
174191	04/07/2023	CHAYSE L. SIMS	Accounts Payable Check	48.00
174192	04/07/2023	SLO COUNTY FIRE	Accounts Payable Check	31,541.12
174193	04/07/2023	MARY P. SMITH	Accounts Payable Check	1,876.80
174194	04/07/2023	SOUTH COAST EMERGENCY VEH SVC	Accounts Payable Check	757.56
174195	04/07/2023	SOUZA CONSTRUCTION, INC.	Accounts Payable Check	2,303.75
174196	04/07/2023	SPECIALIZED EQUIPMENT REPAIR	Accounts Payable Check	1,271.54
174197	04/07/2023	JENNIFER L. SPOTTEN	Accounts Payable Check	496.80
174198	04/07/2023	STANLEY CONVERGENT SECURITY	Accounts Payable Check	387.98
174199	04/07/2023	STAPLES CREDIT PLAN	Accounts Payable Check	30.42
174200	04/07/2023	SUNLIGHT JANITORIAL, INC.	Accounts Payable Check	8,050.00
174201	04/07/2023	TARGET SOLUTIONS LEARNING, LLC	Accounts Payable Check	15.56
174202	04/07/2023	MADELINE M. TAYLOR	Accounts Payable Check	234.00
174203	04/07/2023	TESCO CONTROLS, INC.	Accounts Payable Check	3,157.77
174204	04/07/2023	CHRISTOPHER DANIEL THOMAS	Accounts Payable Check	260.00
174205	04/07/2023	CODY THOMPSON	Accounts Payable Check	206.61
174206	04/07/2023	MARIKA TIDWELL	Accounts Payable Check	75.00
174207	04/07/2023	KARL O. TOERGE	Accounts Payable Check	294.00
174208	04/07/2023	U.S. POSTMASTER	Accounts Payable Check	2,200.00
174209	04/07/2023	U.S. POSTMASTER	Accounts Payable Check	1,200.00
174210	04/07/2023	U.S. POSTMASTER	Accounts Payable Check	580.00
174211	04/07/2023	UPPITEES FASHION AND TIEDYD	Accounts Payable Check	115.00
174212	04/07/2023	THOMAS F. VELASQUEZ	Accounts Payable Check	104.00
174213	04/07/2023	VERIZON WIRELESS	Accounts Payable Check	3,433.35
174214	04/07/2023	VINO VICE, INC.	Accounts Payable Check	451.50

City of Atascadero
Disbursement Listing

For the Month of March 2023

ITEM NUMBER:
DATE:

A-2
05/23/23

Check Number	Check Date	Vendor	Description	Amount
174215	04/07/2023	WALLACE GROUP	Accounts Payable Check	46,551.59
174216	04/07/2023	WARM FUZZY TOYS	Accounts Payable Check	846.96
174217	04/07/2023	WEST COAST AUTO & TOWING, INC.	Accounts Payable Check	45.00
174218	04/07/2023	WHITLOCK & WEINBERGER TRANS.	Accounts Payable Check	1,488.75
174219	04/07/2023	WICK'S ROOFING, INC.	Accounts Payable Check	8,700.00
174220	04/07/2023	KAREN B. WYKE	Accounts Payable Check	703.50
174221	04/07/2023	YOUTH EVOLUTION SOCCER	Accounts Payable Check	1,094.40
174222	04/07/2023	ZOOM IMAGING SOLUTIONS, INC.	Accounts Payable Check	986.91
4730	04/13/2023	ANTHEM BLUE CROSS HSA	Payroll Vendor Payment	9,703.23
174223	04/13/2023	ATASCADERO MID MGRS ORG UNION	Payroll Vendor Payment	20.00
174224	04/13/2023	ATASCADERO POLICE OFFICERS	Payroll Vendor Payment	2,199.75
174225	04/13/2023	ATASCADERO PROF. FIREFIGHTERS	Payroll Vendor Payment	1,151.80
174226	04/13/2023	CA FIREFIGHTERS BENEFIT TRUST	Payroll Vendor Payment	1,800.00
174227	04/13/2023	EMPOWER RETIREMENT, LLC	Payroll Vendor Payment	7,812.83
174228	04/13/2023	MISSIONSQUARE	Payroll Vendor Payment	8,614.30
174229	04/13/2023	NATIONWIDE RETIREMENT SOLUTION	Payroll Vendor Payment	607.56
174230	04/13/2023	NAVIA BENEFIT SOLUTIONS	Payroll Vendor Payment	1,488.86
4731	04/14/2023	SEIU LOCAL 620	Payroll Vendor Payment	927.06
4732	04/14/2023	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	20,499.22
4733	04/14/2023	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	33,848.40
4734	04/14/2023	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	2,411.98
4735	04/14/2023	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	2,333.00
4736	04/14/2023	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	5,062.28
4737	04/14/2023	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	10,020.11
4738	04/14/2023	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	13,734.99
4739	04/14/2023	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	21,372.48
4740	04/18/2023	RABOBANK, N.A.	Payroll Vendor Payment	62,249.06
4741	04/18/2023	EMPLOYMENT DEV DEPARTMENT	Payroll Vendor Payment	18,519.02
4742	04/18/2023	EMPLOYMENT DEV. DEPARTMENT	Payroll Vendor Payment	2,543.61
174231	04/21/2023	13 STARS MEDIA	Accounts Payable Check	359.25
174232	04/21/2023	2 MEXICANS, LLC	Accounts Payable Check	1,100.00
174233	04/21/2023	A & F SOUVENIR	Accounts Payable Check	676.32
174234	04/21/2023	A SUPERIOR CRANE, LLC	Accounts Payable Check	660.00
174235	04/21/2023	AGP VIDEO, INC.	Accounts Payable Check	1,815.00
174236	04/21/2023	AKA ENGINEERING COMPANY	Accounts Payable Check	18,940.20
174237	04/21/2023	AMERICAN WEST TIRE & AUTO INC	Accounts Payable Check	759.20
174239	04/21/2023	AT&T	Accounts Payable Check	1,288.34
174240	04/21/2023	AT&T	Accounts Payable Check	200.00
174241	04/21/2023	ATASCADERO HAY & FEED	Accounts Payable Check	4,426.74
174243	04/21/2023	ATASCADERO MUTUAL WATER CO.	Accounts Payable Check	5,675.90
174244	04/21/2023	ATASCADERO UNIFIED SCHOOL DIST	Accounts Payable Check	2,425.00
174245	04/21/2023	AURORA WORLD, INC.	Accounts Payable Check	1,833.35
174246	04/21/2023	AVILA TRAFFIC SAFETY	Accounts Payable Check	198.41

City of Atascadero
Disbursement Listing

For the Month of March 2023

ITEM NUMBER:
DATE:

A-2
05/23/23

Check Number	Check Date	Vendor	Description	Amount
174247	04/21/2023	TERRIE BANISH	Accounts Payable Check	541.51
174248	04/21/2023	BASSETT'S CRICKET RANCH, INC.	Accounts Payable Check	713.94
174249	04/21/2023	BATTERY SYSTEMS, INC.	Accounts Payable Check	176.94
174250	04/21/2023	BAY AREA DRIVING SCHOOL, INC.	Accounts Payable Check	34.99
174251	04/21/2023	BERRY MAN, INC.	Accounts Payable Check	2,236.75
174252	04/21/2023	BILL GAINES AUDIO, INC.	Accounts Payable Check	1,421.50
174253	04/21/2023	BOUND TREE MEDICAL, LLC	Accounts Payable Check	307.31
174254	04/21/2023	BRANCH SMITH PROPERTIES	Accounts Payable Check	386.00
174255	04/21/2023	BREZDEN PEST CONTROL, INC.	Accounts Payable Check	70.00
174256	04/21/2023	BURT INDUSTRIAL SUPPLY	Accounts Payable Check	380.63
174257	04/21/2023	CA BUILDING STANDARDS COMM.	Accounts Payable Check	440.10
174258	04/21/2023	CA DEPT OF TAX AND FEE ADMIN.	Accounts Payable Check	3,494.00
174259	04/21/2023	CAL-COAST MACHINERY, INC	Accounts Payable Check	13.28
174260	04/21/2023	KRYSTAL CARLON	Accounts Payable Check	28.82
174261	04/21/2023	CARQUEST OF ATASCADERO	Accounts Payable Check	275.08
174262	04/21/2023	CASH	Accounts Payable Check	1,000.00
174263	04/21/2023	CASH	Accounts Payable Check	200.00
174264	04/21/2023	CASH	Accounts Payable Check	200.00
174265	04/21/2023	CCI OFFICE TECHNOLOGIES	Accounts Payable Check	264.17
174266	04/21/2023	CERTIFIED FOLDER DISPLAY SVC	Accounts Payable Check	375.00
174267	04/21/2023	CHARTER COMMUNICATIONS	Accounts Payable Check	182.31
174268	04/21/2023	CO OF SAN LUIS OBISPO SART PRG	Accounts Payable Check	7,666.00
174269	04/21/2023	COASTAL COPY, INC.	Accounts Payable Check	565.64
174270	04/21/2023	COLE FARMS, INC.	Accounts Payable Check	1,463.55
174271	04/21/2023	CONSOR NORTH AMERICA, INC.	Accounts Payable Check	7,102.05
174272	04/21/2023	CRYSTAL CREAMERY, INC.	Accounts Payable Check	407.87
174273	04/21/2023	CUESTA POLYGRAPH & INVEST. LLC	Accounts Payable Check	1,000.00
174274	04/21/2023	CULLIGAN SANTA MARIA	Accounts Payable Check	219.43
174275	04/21/2023	CULLIGAN/CENTRAL COAST WTR TRT	Accounts Payable Check	70.00
174276	04/21/2023	DEPARTMENT OF CONSERVATION	Accounts Payable Check	1,458.07
174277	04/21/2023	DISTINCTIVE GLASSWARE BRANDING	Accounts Payable Check	560.50
174278	04/21/2023	DOOLEY ENTERPRISES INC	Accounts Payable Check	6,661.81
174279	04/21/2023	ESCUELA DEL RIO	Accounts Payable Check	990.00
174280	04/21/2023	EXECUTIVE JANITORIAL	Accounts Payable Check	1,030.00
174281	04/21/2023	FAILSAFE TESTING, LLC	Accounts Payable Check	1,200.00
174282	04/21/2023	FERRELL'S AUTO REPAIR	Accounts Payable Check	224.85
174283	04/21/2023	FGL ENVIRONMENTAL	Accounts Payable Check	342.00
174284	04/21/2023	FIESTA MAHAR MANUFACTURNG CORP	Accounts Payable Check	1,057.29
174285	04/21/2023	GARRY BRILL PRODUCTIONS	Accounts Payable Check	150.00
174286	04/21/2023	GAS COMPANY	Accounts Payable Check	2,034.28
174287	04/21/2023	JASON HOLLAND	Accounts Payable Check	127.00
174289	04/21/2023	HOME DEPOT CREDIT SERVICES	Accounts Payable Check	4,710.10
174290	04/21/2023	ANGEL M. HOYOS	Accounts Payable Check	375.00

City of Atascadero
Disbursement Listing

For the Month of March 2023

ITEM NUMBER:
DATE:

A-2
05/23/23

Check Number	Check Date	Vendor	Description	Amount
174291	04/21/2023	ICONIX WATERWORKS, INC.	Accounts Payable Check	321.44
174292	04/21/2023	INTL. CONF. OF POLICE CHAPLAIN	Accounts Payable Check	125.00
174293	04/21/2023	J. CARROLL CORPORATION	Accounts Payable Check	3,297.02
174294	04/21/2023	JIFFY LUBE	Accounts Payable Check	118.45
174295	04/21/2023	SUSAN JORDON	Accounts Payable Check	58.71
174296	04/21/2023	JUNGLE FIRE MUSIC, INC.	Accounts Payable Check	2,400.00
174297	04/21/2023	KPRL 1230 AM	Accounts Payable Check	320.00
174298	04/21/2023	LAYNE LABORATORIES, INC.	Accounts Payable Check	2,869.91
174299	04/21/2023	LEE WILSON ELECTRIC CO. INC	Accounts Payable Check	1,808.00
174300	04/21/2023	JULIO LEYVA	Accounts Payable Check	500.00
174301	04/21/2023	LIFE ASSIST, INC.	Accounts Payable Check	1,247.93
174302	04/21/2023	LOLAS LETTERS CENTRL COAST LLC	Accounts Payable Check	625.00
174303	04/21/2023	LARISSE LOPEZ	Accounts Payable Check	189.00
174304	04/21/2023	MAILSTREAM, INC.	Accounts Payable Check	1,977.03
174305	04/21/2023	MARBORG INDUSTRIES	Accounts Payable Check	74.15
174306	04/21/2023	MCCLATCHY SHARED SERVICES, LLC	Accounts Payable Check	3,400.35
174307	04/21/2023	MCMILLAN LAND SURVEYS	Accounts Payable Check	1,545.00
174308	04/21/2023	MICHAEL FREDERICK PAVING, INC.	Accounts Payable Check	9,276.76
174309	04/21/2023	MID-COAST MOWER & SAW, INC.	Accounts Payable Check	355.90
174310	04/21/2023	MIG	Accounts Payable Check	34,892.39
174311	04/21/2023	MINER'S ACE HARDWARE	Accounts Payable Check	734.15
174312	04/21/2023	MISSION UNIFORM SERVICE	Accounts Payable Check	425.99
174313	04/21/2023	MOTOROLA SOLUTIONS, INC.	Accounts Payable Check	722.80
174314	04/21/2023	KATIE MULDER	Accounts Payable Check	146.81
174315	04/21/2023	NEW TIMES	Accounts Payable Check	1,600.00
174316	04/21/2023	NORTH COAST ENGINEERING INC.	Accounts Payable Check	1,485.00
174317	04/21/2023	NUTRIEN AG SOLUTIONS, INC.	Accounts Payable Check	240.61
174318	04/21/2023	O'REILLY AUTOMOTIVE, INC.	Accounts Payable Check	44.35
174319	04/21/2023	PACIFIC GAS AND ELECTRIC	Accounts Payable Check	1,179.31
174320	04/21/2023	PEAKWIFI, LLC	Accounts Payable Check	650.00
174321	04/21/2023	PROCARE JANITORIAL SUPPLY, INC.	Accounts Payable Check	466.15
174322	04/21/2023	RAMINHA CONSTRUCTION, INC.	Accounts Payable Check	3,301.24
174323	04/21/2023	READYREFRESH BY NESTLE	Accounts Payable Check	615.52
174324	04/21/2023	RICK ENGINEERING COMPANY	Accounts Payable Check	5,709.00
174325	04/21/2023	SAN LUIS AUTO GLASS	Accounts Payable Check	229.43
174326	04/21/2023	SCOTT O'BRIEN FIRE & SAFETY CO	Accounts Payable Check	227.98
174327	04/21/2023	SENSATIONS APPAREL	Accounts Payable Check	1,823.52
174328	04/21/2023	SLO CO AIR POLLUTION CTRL DIST	Accounts Payable Check	465.52
174329	04/21/2023	RYAN SLOAN	Accounts Payable Check	127.00
174330	04/21/2023	SPEAKWRITE, LLC.	Accounts Payable Check	398.82
174331	04/21/2023	SPECIALIZED EQUIPMENT REPAIR	Accounts Payable Check	96.93
174332	04/21/2023	STATE WATER RESOURCES CONTL BD	Accounts Payable Check	2,734.00
174333	04/21/2023	STEAM PRO CARPET CARE, LLC	Accounts Payable Check	373.20

City of Atascadero
Disbursement Listing

For the Month of March 2023

ITEM NUMBER:
DATE:

A-2
05/23/23

Check Number	Check Date	Vendor	Description	Amount
174334	04/21/2023	STEVEN STUCKY	Accounts Payable Check	127.00
174335	04/21/2023	SUNBELT RENTALS, INC.	Accounts Payable Check	780.59
174336	04/21/2023	TARGET SOLUTIONS LEARNING, LLC	Accounts Payable Check	74.55
174337	04/21/2023	THEORY PRINTING & SIGNS	Accounts Payable Check	447.18
174338	04/21/2023	THOMSON REUTERS - WEST	Accounts Payable Check	201.99
174339	04/21/2023	THE TOP SHOP UPHOLSTERY	Accounts Payable Check	354.38
174344	04/21/2023	U.S. BANK	Accounts Payable Check	40,103.11
174345	04/21/2023	U.S. POSTMASTER	Accounts Payable Check	1,619.31
174346	04/21/2023	ULTREX BUSINESS PRODUCTS	Accounts Payable Check	59.12
174347	04/21/2023	VERDIN	Accounts Payable Check	37,580.34
174348	04/21/2023	VERIZON WIRELESS	Accounts Payable Check	63.50
174349	04/21/2023	VERIZON WIRELESS-VSAT	Accounts Payable Check	110.00
174350	04/21/2023	VINO VICE, INC.	Accounts Payable Check	516.00
174351	04/21/2023	WHAT'S UP NORTH CO., LLC	Accounts Payable Check	1,125.00
174352	04/21/2023	ZOOM IMAGING SOLUTIONS, INC.	Accounts Payable Check	986.91
4743	04/27/2023	ANTHEM BLUE CROSS HSA	Payroll Vendor Payment	9,703.23
174353	04/27/2023	ATASCADERO MID MGRS ORG UNION	Payroll Vendor Payment	40.00
174354	04/27/2023	ATASCADERO POLICE OFFICERS	Payroll Vendor Payment	2,199.75
174355	04/27/2023	ATASCADERO PROF. FIREFIGHTERS	Payroll Vendor Payment	1,151.80
174356	04/27/2023	CA FIREFIGHTERS BENEFIT TRUST	Payroll Vendor Payment	1,800.00
174357	04/27/2023	EMPOWER ANNUITY INS CO	Payroll Vendor Payment	7,832.77
174358	04/27/2023	MISSIONSQUARE	Payroll Vendor Payment	8,064.89
174359	04/27/2023	MISSIONSQUARE RETIREMENT	Accounts Payable Check	125.00
174360	04/27/2023	NATIONWIDE RETIREMENT SOLUTION	Payroll Vendor Payment	680.00
174361	04/27/2023	NAVIA BENEFIT SOLUTIONS	Payroll Vendor Payment	1,488.86
4744	04/28/2023	SEIU LOCAL 620	Payroll Vendor Payment	918.89
4745	04/28/2023	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Payroll Vendor Payment	20,115.79
4746	04/28/2023	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	33,291.53
4747	04/28/2023	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	2,411.98
4748	04/28/2023	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	2,333.00
4749	04/28/2023	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	5,062.28
4750	04/28/2023	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	9,083.50
4751	04/28/2023	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	13,640.30
4752	04/28/2023	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM	Accounts Payable Check	20,536.57
174362	04/28/2023	UNCLE ED'S OUTFITTERS	Accounts Payable Check	14,660.59
				<u><u>\$ 1,560,437.43</u></u>



Atascadero City Council

Staff Report – City Manager’s Office

Downtown Parking and Business Improvement Area (DPBIA) Assessment

RECOMMENDATION:

Council adopt Draft Resolution, declaring intent to levy the annual Downtown Parking and Business Improvement Area assessment, and set a public hearing for June 13, 2023.

DISCUSSION:

The City of Atascadero established a Downtown Parking and Business Improvement Area in 1986 (Chapter 11 of the Atascadero Municipal Code) for the purpose of *acquisition, construction or maintenance of parking facilities, decoration of public places, promotion of public events, and general promotion of business activities in the downtown area*. The formation and operation of a Parking and Business Improvement Area is governed by the California Streets and Highways Code (Section 36500 et. Seq.). The assessment was reduced to \$0.00 in 2010 at the behest of downtown landlords and as part of a program to encourage downtown businesses.

In January 2018, staff was approached by an informal committee of downtown business owners, who expressed interest in reinstating the full levy of the assessment for the Downtown Parking and Business Improvement Area (DPBIA). This committee spent months conducting outreach regarding the DPBIA including holding town hall meetings, sending letters and emails, and personally meeting with businesses subject to the DPBIA in order to garner support to request the Council reinstitute the full assessment. The Council reinstated the assessment in June 2018 following a show of support from downtown business owners.

The Streets and Highways Code requires that the “advisory board” provide a report to the City Council annually for the expenditure of funds derived from the assessment paid by businesses in the downtown area. In order to ensure adoption of the assessment prior to the beginning of the Fiscal Year, the report and Resolution of Intention are submitted as a part of this agenda item. A hearing would then be conducted at the next regular City Council meeting scheduled for June 13, 2023.

The Chamber of Commerce serves as the advisory body and the subcontractor to the City regarding the DPBIA. The informal committee of downtown business owners advises the Chamber of Commerce on expenditures and assists in the creation of the annual

budget. The Chamber of Commerce has submitted a report identifying the proposed improvements and activities for the area, based upon the National Main Street Program's four-point approach. The report does not propose any changes to the boundaries of the DPBIA or of the assessment.

The Chamber of Commerce is proposing expenditures for 2023-2024 with the Downtown Parking and Business Improvement Area funds as follows:

	2022-2023 ESTIMATED	2023-2024 REQUESTED
<u>REVENUES</u>		
BIA Assessments- Received from the City	\$ 13,696	\$ 14,540
Revenue from Events	-	-
Total Revenues	<u>13,696</u>	<u>14,540</u>
<u>EXPENSES</u>		
Events	(4,325)	(8,000)
Beautification / Miscellaneous	-	(30,745)
Marketing	(816)	(2,057)
Administration	(1,396)	(1,454)
Total Expenses	<u>(6,537)</u>	<u>(42,256)</u>
Net Income	7,159	(27,716)
BEGINNING AVAILABLE BALANCE	<u>20,557</u>	<u>27,716</u>
ENDING AVAILABLE BALANCE	<u>\$ 27,716</u>	<u>\$ -</u>

The proposed expenditures will focus to a combination of events and beautification ideas to help promote the downtown and strengthen the businesses in the area. In 2022/2023 the downtown business owners organized Trick-Or-Treat on Entrada, Santa Photo Stop, #ATownWithHeart, and At Her Table events. In 2023/2024 the Chamber will be working with downtown business owners to use beautification funds to install string lighting over Entrada Avenue.

An annual Draft Resolution of Intention, declaring the City's intent to levy an annual Downtown Parking and Business Improvement Area assessment and holding a public hearing, is required by the California Streets and Highways Code for the City to levy and collect the assessments. Consistent with State law, the City Council is required to adopt a Draft Resolution of Intention and set a public hearing to receive public comment prior to the assessment being collected.

Staff is proposing that the hearing be conducted at the next regular City Council meeting scheduled for June 13, 2023.

FISCAL IMPACT:

None.

ALTERNATIVES:

1. Council may set an alternative date for the public hearing, but no later than June 27, 2023.
2. Council may discontinue the current program and assess a \$0 fee to businesses in the District.
3. Council may choose not to adopt the Resolution of Intention to levy assessment, thereby discontinuing the collection of Downtown Parking and Business Improvement Area assessments.

ATTACHMENTS:

1. Draft Resolution
2. Downtown Parking and Business Improvement Area Report and Proposed Expenditures for 2023-2024

DRAFT RESOLUTION

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATASCADERO, CALIFORNIA, DECLARING THE CITY'S INTENT TO LEVY AN ANNUAL ASSESSMENT PURSUANT TO STREETS AND HIGHWAYS CODE SECTION 36500 ET. SEQ.

WHEREAS, the City of Atascadero has formed a Parking and Business Improvement Area, pursuant to Section 36500 of the Streets and Highways Code of the State of California; and

WHEREAS, the City Council has received a report pursuant to Section 36533 of said Code; and

WHEREAS, the City Council has approved such report and is required to adopt a resolution of intention pursuant to Section 36534; and

WHEREAS, the report proposes no changes to the boundaries or assessment amounts that currently apply in said area; and

WHEREAS, the report identifies the proposed improvements and activities for the area based upon the National Main Street Program Four Points approach, on file in the City Clerk's Office and incorporated herein by this reference.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Atascadero:

SECTION 1. The City Council hereby declares its intent to levy and collect assessments within the Parking and Business Improvement Area for Fiscal Year 2023-2024

SECTION 2. The area is known as the Downtown Parking and Business Improvement Area. The area is generally located in the downtown core including the area between Highway 41 on the south, Rosario Avenue on the north, Highway 101 on the west, and an irregular boundary generally along Santa Ysabel Avenue on the east.

SECTION 3. Consistent with Section 36527 of the Streets and Highways Code, Ordinance No. 116 proposes the following uses of Downtown Parking and Business Improvement Area revenue:

- a. The acquisition, construction, or maintenance of parking facilities for the benefit of the area.
- b. Decoration of public place in the area.
- c. Promotion of public events that are to take place on or in public places in the area.
- d. The general promotion of business activities in the area.

SECTION 4. A report, which includes a full and detailed description of the improvements and activities to be provided in the 2023-2024 fiscal year, the boundaries of the area, and the proposed assessments to be levied upon the businesses within the area, are on file in the City Clerk's Office and incorporated herein by this reference.

SECTION 5. The City Council will hold a public hearing on the levy of the proposed assessment for Fiscal Year 2023-2024 on June 13, 2023 at 6:00 p.m., or sometime shortly thereafter, in the City Council Chambers, 6500 Palma Avenue, Atascadero, California.

SECTION 6. Written or oral protests may be made at the hearing. The form of the protests shall comply with Sections 36524 and 36524 of the Streets and Highways Code.

SECTION 7. The City Clerk is hereby directed to give notice of the public hearing by causing this Resolution to be published once in a newspaper of general circulation in the City not less than seven days before said hearing.

PASSED AND ADOPTED at a regular meeting of the City Council held on the ___ day of May, 2023.

On motion by Council Member _____, and seconded by Council Member _____, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAINED:

CITY OF ATASCADERO:

Heather Moreno, Mayor

ATTEST:

Lara K. Christensen, City Clerk

Exhibit A

Atascadero Chamber of Commerce Downtown Parking and Business Improvement Area Annual Report for Fiscal Year 2023-2024

The California Streets and Highways Code Section 36533 requires the preparation of a report for each fiscal year for which assessments are to be levied and collected to pay the costs of improvements and activities of the Improvement Area. The report may propose changes, including, but not limited to the boundaries of the parking and business improvement area or any benefit zones within the area, the basis and method of levying the assessments, and any changes in the classification of businesses.

No boundary changes are proposed for Fiscal Year 2023-2024. The boundaries are more specifically described as follows:

From the south corner of Morro Road at the Highway 101 over-crossing then in the generally northwest direction immediately adjacent to Highway 101, to a point at the intersection of El Camino Real and Rosario Avenue, then easterly along Rosario Avenue, to a point at the intersection of Rosario and Palma Avenue, then easterly along Palma Avenue to the rear lot line of parcels on the east side of Traffic Way, then north along said rear lot lines to include Lot 24 of Block LA, of Atascadero, then northerly along the center line of Traffic Way, to a point, then easterly to include the presently existing National Guard Armory Property. Then to a point easterly to the intersection of West Mall and Santa Ysabel Avenue at the West Mall bridge, then southerly along Santa Ysabel Avenue to a point at the intersection of the southerly leg of Hospital Drive and Santa Ysabel Avenue, then easterly from that point to the extension of proposed Highway 41, then southwesterly to the Morro Road/Highway 101 over-crossing, point of beginning.

Since 2000, the City, Community Redevelopment Agency, Chamber of Commerce, other organizations, and the community have worked to strengthen the downtown business community and implement the downtown revitalization strategy. In 2009, as the economic downturn was affecting businesses, the City Council made the decision to levy a \$0 assessment on the businesses in the District. The State of California dissolved all redevelopment agencies in 2011 and the City, Chamber of Commerce, and other organizations have worked in collaboration to continue the efforts of the Community Redevelopment Agency to provide better services to and strengthen the businesses in the downtown.

In 2017, an informal committee of downtown business owners formed to promote economic vitality and encourage business growth in the downtown. This committee will advise the Chamber of Commerce on expenditures and will assist in the creation of the annual budget for the Downtown Parking and Business Improvement Area (DPBIA). The Atascadero Chamber of Commerce will serve as the advisory body and the subcontractor

to the City regarding the Downtown Parking and Business Improvement Area. The Chamber of Commerce is requesting that the City levy an assessment of 100% of the business license fee for businesses in the DPBIA. Each licensed business in the Improvement Area shall contribute to the assessment. Activities and improvements in the DPBIA are funded by the assessment.

The proposed work plan and budget for Fiscal Year 2023-2024 is as follows:

	<u>2022-2023</u>	<u>2023-2024</u>
	ESTIMATED	REQUESTED
<u>REVENUES</u>		
BIA Assessments- Received from the City	\$ 13,696	\$ 14,540
Revenue from Events	-	-
Total Revenues	<u>13,696</u>	<u>14,540</u>
<u>EXPENSES</u>		
Events	(4,325)	(8,000)
Beautification / Miscellaneous	-	(30,745)
Marketing	(816)	(2,057)
Administration	(1,396)	(1,454)
Total Expenses	<u>(6,537)</u>	<u>(42,256)</u>
Net Income	7,159	(27,716)
 BEGINNING AVAILABLE BALANCE	 <u>20,557</u>	 <u>27,716</u>
 ENDING AVAILABLE BALANCE	 <u>\$ 27,716</u>	 <u>\$ -</u>

This report shall be filed with the City Clerk on behalf of the DPBIA for Fiscal Year 2023-2024.



Atascadero City Council

Staff Report – City Manager’s Office

Atascadero Tourism Business Improvement District (ATBID) Annual Assessment

RECOMMENDATIONS:

Council:

1. Approve the ATBID Annual Report; and
2. Adopt Draft Resolution, declaring intent to levy an annual Business Improvement District assessment on lodging businesses within the Atascadero Tourism Business Improvement District, and set a public hearing for June 13, 2023.

DISCUSSION:

The City of Atascadero established the Atascadero Tourism Business Improvement District (ATBID) to levy annual assessments under the Parking and Business Improvement Area Law of 1989, by adopting Title 3, Chapter 16 of the Atascadero Municipal Code in April 2013. The activities to be funded by the assessments, on lodging businesses within the ATBID, are tourism promotions and marketing programs to promote the City as a tourism destination. The formation and operation of a Tourism Business Improvement District is governed by the California Streets and Highways Code (Section 36500 et. Seq.). The budget for the ATBID is submitted in conjunction with the City’s annual budget.

The City Council appointed ATBID Advisory Board Members to serve at the pleasure of the Council. The Advisory Board is made up of lodging business owners or employees, or other representatives holding the written consent of a lodging business owner within the ATBID area.

The Streets and Highways Code requires that the Advisory Board provide a specific report to the City Council annually for the expenditure of funds derived from the assessment paid by lodging businesses within the City. The annual report must identify: (1) proposed activities, programs and projects for the fiscal year; (2) the approximate cost of such activities, programs and projects for the fiscal year; (3) the amount of surplus or deficit revenues carried over from a previous fiscal year; and (4) contributions received other than assessments. The annual report must meet the requirements of the California Streets and Highways Code §36533. The City Council may approve the report as filed or may modify any particular contained in the report and approve it as modified.

ATBID revenue in fiscal year 2022-23 is expected to be approximately \$422,800, exceeding projected revenue of \$298,170 by \$124,630. In fiscal year 2023-24, revenue is projected to be approximately \$414,120, and expenses are projected to be \$419,890. The ATBID fund balance is projected to be \$657,990 at June 30, 2024.

The Annual Report includes the above assumptions. Staff recommends the Council approve the Annual Report, adopt the Resolution of Intention, and set a date and time for a public hearing. The purpose of the public hearing is to receive public comment prior to the assessment being collected. Staff is proposing that the hearing be conducted at the next regular City Council meeting scheduled for June 13, 2023.

FISCAL IMPACT:

None.

ALTERNATIVE:

Council may modify the Annual Report before approval.

ATTACHMENTS:

1. Draft Resolution
2. ATBID Annual Report

DRAFT RESOLUTION

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATASCADERO, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AN ANNUAL ASSESSMENT ON LODGING BUSINESSES WITHIN THE ATASCADERO TOURISM BUSINESS IMPROVEMENT DISTRICT, PURSUANT TO STREETS AND HIGHWAYS CODE SECTION 36500 ET.SEQ.

WHEREAS, the City Atascadero (“City”) has formed the Atascadero Tourism Business Improvement District, pursuant to Section 26500 of the Streets and Highways Code of the State of California; and

WHEREAS, the City Council has received an annual report pursuant to Section 36533 of said Code; and

WHEREAS, the City Council has approved said report and is required to adopt a resolution of intention pursuant to Section 36534.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Atascadero:

SECTION 1. The City Council hereby declares its intent to levy and collect assessments within the Atascadero Tourism Business Improvement District for Fiscal Year 2023-2024.

SECTION 2. The ATBID includes all of the lodging businesses, including hotels, motels, bed and breakfasts, and each business defined as a “hotel” in Section 3-3.02 of Chapter 3 (Transient Occupancy Tax) of the Atascadero Municipal Code (“Lodging Businesses”) within the corporate boundaries of the City.

SECTION 3. The activities to be funded by the levy of assessments against Lodging Businesses within the ATBID are tourism promotions and marketing programs to promote the City as a tourism destination and projects, programs, and activities that benefit Lodging Businesses located and operating within the boundaries of the ATBID. The proposed activities will primarily be targeted at increasing transient stays at Lodging Businesses.

SECTION 4. The City Council sets June 13, 2023, as the date of the public hearing on the levy of assessments. The public hearing will be held at 6:00 p.m. or as soon thereafter as practicable, in the City of Atascadero Council Chambers, 6500 Palma Ave., Atascadero, California 93422.

SECTION 5. A protest may be made orally or in writing by any owner of a Lodging Business that is within the ATBID boundaries and subject to the ATBID assessment. Written protests must be received by the City Clerk, City of Atascadero, before the close of the public hearing and may be delivered or mailed to the City Clerk, Atascadero, 6500 Palma Ave., Atascadero, California 93422. A written protest may be withdrawn in writing at any time before the conclusion of the public hearing.

SECTION 6. Further information regarding the proposed ATBID may be obtained from the City Manager’s Office, City of Atascadero, 6500 Palma Ave., Atascadero, CA 93422.

SECTION 7. The City Clerk is directed to provide notice of the public hearing on the proposed ATBID by causing this resolution to be published once in a newspaper of general circulation in the City not less than seven days before said hearing.

PASSED AND ADOPTED at a regular meeting of the City Council held on the ___th day of May, 2023.

On motion by Council Member _____ and seconded by Council Member _____, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

- AYES:
- NOES:
- ABSENT:
- ADOPTED:

CITY OF ATASCADERO:

Heather Moreno, Mayor

ATTEST:

Lara K. Christensen, City Clerk

ATBID Annual Report Fiscal Year 2023-2024

(Pursuant to Streets and Highways Code Section 36533)

1. Proposed activities, programs and projects for the fiscal year:
 - Contract Services
 - Marketing Firm
 - Administration Services
 - Marketing Plan
 - Maintenance of Visual Assets
 - Photography & Content
 - Creative Services
 - Digital Marketing
 - Website Content & Updates (i.e., Visit Atascadero; SLO CAL)
 - Social Media
 - Advertising
 - Print & Promotional Items
 - Digital
 - Reactive & Co-op Opportunities
 - Public Relations
 - Group FAM (familiarization tours for journalists, tour operators and meeting & event coordinators)
 - Individual Journalist Hosted Itineraries
 - Press Releases
 - Tour & Travel
 - Collaboration with CCTC FAMs
 - Collaboration with Visit CA FAMs
 - Collaboration with SLO CAL FAMs
 - Consumer Outreach
 - Event Sponsorships Opportunities
 - Event Marketing
 - Email Marketing
 - Administration of TBID fund
2. Approximate cost of such activities, programs and projects for the fiscal year is projected to be \$419,890.
3. Amount of fund balance as of June 30, 2023 is projected to be \$644,360.
4. Estimated fund balance for June 30, 2024 is budgeted at \$657,990.
5. Contributions received other than assessments:
 - Estimated interest income of \$10,880 for fiscal year 2022/23
 - Estimated interest income for fiscal year 2023/24 is budgeted at \$19,400.



Atascadero City Council

Staff Report – City Manager’s Office

Atascadero Tourism Business Improvement District (ATBID) Board Appointment of Two Board Members for New Term

RECOMMENDATION:

Council appoint Corina Ketchum and Tom O’Malley to the ATBID Advisory Board for the term expiring June 30, 2025.

DISCUSSION:

In 2013, the lodging businesses in Atascadero requested the Council establish a Tourism Business Improvement District in order to levy annual assessments that would fund tourism promotions and marketing programs to promote the City as a tourism destination. The City Council established the ATBID, appointed Board Members, and levied assessments beginning June 1, 2013.

When the initial Advisory Board was appointed, it was comprised of three members serving three-year terms and two members serving two-year terms. In 2015, the Municipal Code was changed to clarify that, after the initial formation, all subsequent Board Members will serve two-year staggered terms. The terms of the Board Member positions currently held by Corina Ketchum and Tom O’Malley are set to expire on June 30, 2023.

Once Board Member terms are close to expiring, the ATBID’s Rules and Procedures lay out the nomination process that must be followed. Before the expiration of terms, a letter is mailed out to each Lodging Business notifying them of a meeting for the purpose of making nominations for the Board seats that are scheduled to be vacant in July. At this meeting, lodging business owners are nominated, and a written ballot election determines the nominees to be recommended to the City Council. The results of the nomination meeting are then forwarded to the City Clerk to be placed on the Council’s agenda as a recommendation for filling the Board vacancies.

The Atascadero Municipal Code § 3-16.07 (b) states that membership on the ATBID Board is limited to Lodging Business owners or employees or other representatives holding the written consent of a Lodging Business owner within the ATBID area, who has fully paid its assessment at the time of the appointment, and remain fully paid during the term of the membership on the Board.

This year, letters were mailed out to each of the Lodging Businesses on February 22, 2023 and the Lodging Business nomination meeting was held March 22, 2023. Corina Ketchum and Tom O'Malley were selected by the lodging owners present at the nomination meeting to be recommended to the City Council for appointment to the ATBID Board. Once appointed, the following would be the new ATBID Board going forward:

**TOURISM BUSINESS IMPROVEMENT DISTRICT (TBID)
 (2-Year Terms)**

BOARD MEMBER	LODGING FACILITY	TERM EXPIRES 6/30/2024	TERM EXPIRES 6/30/2025
Patricia Harden	Springhill Suites Marriott	X	
Amar Sohi	Holiday Inn Express	X	
Deana Alexander	The Carlton	X	
Tom O'Malley	The Portola Inn		X
Corina Ketchum	Hilton Home 2 Suites		X

FISCAL IMPACT:

None.

ALTERNATIVE:

Council may reject the recommendation of the lodging business owners and request a new recommendation from the lodging business owners.

ATTACHMENTS:

None.



Atascadero City Council

Staff Report – Community Development Department

Annexation of the Marketplace Project into Community Facilities District 2005-1, Annexation No. 25 (AMND19-0063/AT 22-0011)

RECOMMENDATION:

Council adopt Draft Resolution, declaring intent to annex territory into Community Facilities District 2005-1 (Public Services) as Annexation No. 25, and to authorize the levy of special taxes therein (Marketplace).

DISCUSSION:

The Marketplace project is part of the Del Rio Road Specific Plan, located at the North-East corner of Del Rio Road and El Camino Real. The project was approved in 2022 and included a Tentative Parcel Map, AT22-0011. The project is currently commencing construction and will include retail, office and residential occupancies. The applicant, MP Annex, LLC, is required to annex into the City's Community Facilities District (CFD) as a condition to finalize their subdivision map and fulfill the conditions of approval. To satisfy this requirement, the applicant has petitioned the City to annex into the CFD.

In July 2004, as a key part of the adoption of the City's Comprehensive Financial Strategy, the Council addressed the need to recover all costs associated with new residential development by directing the formation of a Community Facilities District (CFD). California law allows the formation of such districts for the purpose of recovering the cost of providing public safety services, including police and fire services, and park services for new developments. CFDs ensure that new homeowners pay special taxes in order to sustain the service capability for emergency and non-emergency services to new growth in the City. Without such special taxes in place, most new residential units have a substantial negative impact on the General Fund.

The Citywide CFD was established in 2005 consistent with this policy and a number of projects have been annexed into the CFD as a requirement prior to recordation of a final map and/or issuance of construction permits. With the resolution of intention, the City and the applicants are initiating the process of annexing the Marketplace project into the City's existing CFD. The CFD will be active on the site once the annexation is complete but, based on the Rate and Method of Apportionment that established the methodology for annual levies, annual taxes are expected to be levied on the residential properties/units as commercial development is generally fiscally neutral or positive.

The Marketplace project includes a 32,400 square-foot grocery anchor tenant with 31,700 square-feet of ancillary retail/commercial uses, 18,600 square-feet of light-industrial space, and 31,500 square-feet of ground floor office space with options for second and third floor office or residential uses. Should the upper floors of the office buildings develop as residential, there could be up to an estimated 92 units. However, at this time, the owner does not have tenants and the development may accommodate either residential uses or commercial uses.

Master Plan of Development



The attached resolution establishes the date for the public hearing to complete the annexation. The date has been set for June 27, 2023. There are no registered voters in the area being annexed so the election will be a landowner vote. Following completion of the annexation, staff anticipates levying taxes on the parcels on which development has actually begun in the 2024-2025 tax year.

The mixed-use project was conditioned to be fiscally neutral through annexation into the existing Citywide CFD. Annexation into CFD 2005-1 will satisfy the project's conditions of approval and allow for the annexation vote to occur. The project approval allows up to 92 residential units as part of the mixed-use portion of the project. The CFD annual levy is currently \$779.10 per residential unit for the 2022-2023 tax year, and adjusts each year for inflation.

ALTERNATIVE:

Council may refer the item back to staff for additional review and analysis.

FISCAL IMPACT:

Assessments for this annexation are estimated to range anywhere from zero to \$71,677 annually, adjusted each year for inflation.

ATTACHMENTS:

1. Draft Resolution
2. Petition to Annex into CFD 2005-1 – No. 25

DRAFT RESOLUTION A

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATASCADERO, CALIFORNIA, DECLARING ITS INTENTION TO ANNEX TERRITORY INTO COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES) AS ANNEXATION NO. 25, AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES THEREIN

WHEREAS, the City Council of the City of Atascadero, California (the “City Council”), has previously conducted proceedings to establish a community facilities district pursuant to the terms and provisions of the “Mello-Roos Community Facilities Act of 1982”, as amended (the “Act”), Chapter 2.5, Part 1, Division 2, Title 5, commencing at Section 53311, of the Government Code of the State of California, thereof designated as Community Facilities District No. 2005-1 (Public Services) (“CFD No. 2005-1”); and,

WHEREAS, the City Council has received a petition (including waivers) from the landowner requesting that it annex into CFD No. 2005-1 under the Act, to provide for the costs of services, and the City Council now desires to commence proceedings to annex territory into CFD No. 2005-1 as described herein; and

WHEREAS, under the Act, this City Council, as the legislative body for CFD No. 2005-1, is empowered with the authority to annex territory to CFD No. 2005-1 and now desires to undertake proceedings to annex territory to CFD No. 2005-1.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

SECTION 1. Recitals. The above recitals are true and correct.

SECTION 2. Public Convenience and Necessity. This City Council hereby determines that the public convenience and necessity requires that territory be annexed into CFD No. 2005-1 in order to pay the costs and expenses for the required and authorized public services.

SECTION 3. Boundaries. A general description of the territory included in the existing CFD No. 2005-1 is hereinafter described as follows: All that property and territory as originally included in the existing CFD No. 2005-1 heretofore recorded as Instrument No. 2005-037685 in the office of the County Recorder for the County of San Luis Obispo on May 9, 2005 in Book 5 at Page 11-13 of Maps of Assessments and Community Facilities Districts, to which map reference is hereby made, and as such map was amended as a result of prior annexations.

A description of the boundaries and territory proposed to be annexed is as follows: All that property and territory proposed to be annexed to CFD No. 2005-1, is shown on the Annexation Map for Annexation No. 25 to CFD No. 2005-1, on file in the Office of the City Clerk, the boundaries of which territory are hereby preliminarily approved and to which map reference is hereby made for further particulars. The area proposed to be annexed to CFD No. 2005-1 is as shown on the Annexation Map identified in Exhibit A. The City Clerk is hereby directed to cause to be recorded such Annexation Map, showing the territory to be annexed, in the office of the County Recorder of the County of San Luis Obispo within fifteen days of the date of adoption of this resolution.

SECTION 4. Services. The services which CFD No. 2005-1 is authorized to finance are in addition to those provided in or required for the territory within CFD No. 2005-1 and will not be replacing services already available. A general description of the services to be financed is as follows:

POLICE AND FIRE SERVICES

Police services and fire protection and suppression services (the “Services”) of the City of Atascadero required to sustain the service delivery capability for emergency and non-emergency services to new growth areas of the City of Atascadero, including but not limited to, related facilities, equipment, vehicles, ambulances and paramedics, fire apparatus, services, supplies and personnel; provided, however, that any increases in special taxes for costs related to employee wages and benefits shall be limited as provided in the Rate and Method of Apportionment of the Special Taxes to fund such Services.

PARK SERVICES

Park services of the City of Atascadero required for the operation and maintenance of public parks.

The City of Atascadero is authorized to finance and direct administrative and incidental annual costs and expenses necessary to provide the maintenance and servicing for public services. No additional services will be necessary or provided in CFD No. 2005-1 and the services as described for CFD No. 2005-1 will serve the properties within CFD No. 2005-1. It is presently intended that the services will be provided, without preference or priority, to the existing territory in CFD No. 2005-1 and the territory proposed to be annexed to CFD No. 2005-1.

SECTION 5. Special Taxes. It is the intention of this City Council that, except where funds are otherwise available, a special tax sufficient to pay for said services to be provided in CFD No. 2005-1 and Annexation No. 25, secured by recordation of a continuing lien against all non-exempt real property in Annexation No. 25, will be levied annually within the boundaries of Annexation No. 25 from and after the annexation of such property to CFD No. 2005-1. The special taxes shall be those as authorized through the formation of CFD

No. 2005-1, adopted by Ordinance of this legislative body, as amended by the adoption of Resolution 2018-001 and no changes or modifications are proposed in the special taxes from those as currently set forth and made applicable to CFD No. 2005-1 in accordance with Resolution 2018-001.

For particulars as to the rate and method of apportionment of the proposed special tax (the “RMA”), reference is made to the attached and incorporated Exhibit “B,” which sets forth in sufficient detail the method of apportionment to allow each landowner or resident within Annexation No. 25 to clearly estimate the maximum annual amount that said person will have to pay on said special tax.

The special taxes, to the extent possible, shall be collected in the same manner as ad valorem property taxes and shall be subject to the same penalties, procedure, sale and lien priority in any case of delinquency as applicable for ad valorem taxes; provided, however, CFD No. 2005-1 may utilize a direct billing procedure for any special taxes that cannot be collected on the County tax roll or may, by resolution, elect to collect the special taxes at a different time or in a different manner if necessary to meet its financial obligations.

SECTION 6. Public Hearing. Notice is given that on Tuesday, June 27, 2023, at 6:00 p.m. or as soon thereafter as the matter may be heard, in the regular meeting place of this City Council at the City of Atascadero, City Hall Council Chambers, 6500 Palma Ave, Atascadero, California, and the same are hereby appointed and fixed as the time and place when and where this City Council, as legislative body for CFD No. 2005-1, will conduct a public hearing on the annexation of territory to CFD No. 2005-1, and consider and finally determine whether the public interest, convenience and necessity require said annexation of territory to the CFD No. 2005-1 and the levy of said special tax therein.

SECTION 7. Notice. The City Clerk is hereby directed to cause notice of said public hearing to be given by publication one time in a newspaper of general circulation in the area of CFD No. 2005-1, including the area to be annexed to CFD No. 2005-1. The publication of the notice shall be completed at least seven days before the date herein set for said hearing. The City Clerk may also cause a copy of such notice to be mailed to the registered voters and landowners within the territory proposed to annexed, which shall be mailed at least fifteen days before the date of said hearing.

On motion by Council Member _____ and seconded by Council Member _____, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

CITY OF ATASCADERO:

Heather Moreno, Mayor

ATTEST:

Lara K. Christensen, City Clerk

ANNEXATION NO. 25 BOUNDARY MAP

COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES) CITY OF ATASCADERO COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA

FILED IN THE OFFICE OF THE CITY CLERK, CITY OF ATASCADERO, THIS ____ DAY OF _____, 20__.

 CITY CLERK
 CITY OF ATASCADERO

I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING PROPOSED BOUNDARIES OF ANNEXATION NO. 24 TO THE CITY OF ATASCADERO COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES), CITY OF ATASCADERO, COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF ATASCADERO, AT A REGULAR MEETING THEREOF, HELD ON THE ____ DAY OF _____, 20__, BY RESOLUTION NO. _____.

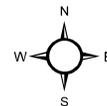
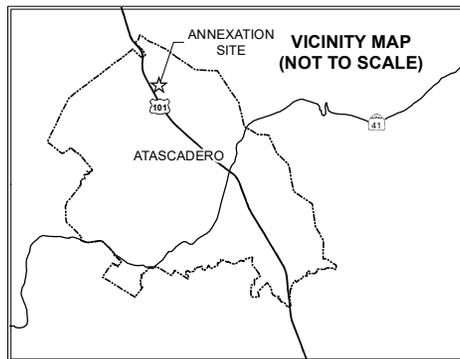
 CITY CLERK
 CITY OF ATASCADERO

RECORDED THIS ____ DAY OF _____, 20__ AT THE HOUR OF ____ O'CLOCK __M IN BOOK ____ PAGE ____ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS IN THE OFFICE OF THE COUNTY RECORDER, IN THE COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA.

FEE: _____ NO.: _____
 ELAINA CANO, COUNTY CLERK, RECORDER

BY: _____
 COUNTY CLERK, SAN LUIS OBISPO COUNTY

REFERENCE IS HEREBY MADE TO THAT BOUNDARY MAP OF THE CITY OF ATASCADERO COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES) RECORDED WITH THE SAN LUIS OBISPO COUNTY RECORDER'S OFFICE ON MAY 9, 2005, DOCUMENT NO. 2005-037685 IN BOOK 5 PAGES 11-13 OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS.



0 150 300 600 Feet

LEGEND

- PARCEL LINE
- CFD BOUNDARY
- XXX-XXX-XXX ASSESSOR PARCEL NUMBER



THIS BOUNDARY MAP CORRECTLY SHOWS THE BOUNDARIES OF THE COMMUNITY FACILITIES DISTRICT. FOR DETAILS CONCERNING THE LINES AND DIMENSIONS OF LOTS OR PARCELS REFER TO THE COUNTY ASSESSOR'S MAPS FOR FISCAL YEAR 2023-2024.

**CITY OF ATASCADERO
COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC
SERVICES) RATE AND METHOD OF APPORTIONMENT**

A Special Tax of Community Facilities District No. 2005-1 (Public Services) of the City of Atascadero ("CFD") shall be levied on all Assessor's Parcels in the CFD and collected each Fiscal Year commencing in Fiscal Year 2005-06 in an amount determined by the City through the application of the rate and method of apportionment of the Special Tax set forth below. All of the real property in the CFD, unless exempted by law or by the provisions hereof, shall be taxed for the purposes, to the extent and in the manner herein provided.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

"Acre or Acreage" means the land area of an Assessor's Parcel as shown on an Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable final subdivision map, other final map, other parcel map, other condominium plan, or functionally equivalent map or instrument recorded in the Office of the County Recorder. The square footage of an Assessor's Parcel is equal to the Acreage multiplied by 43,560.

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Part 1, Division 2 of Title 5 of the Government Code of the State of California.

"Administrative Expenses" means the actual or estimated costs incurred by the City as administrator of the CFD to determine, levy and collect the Special Taxes, including salaries, benefits and overhead costs of City employees whose duties are directly related to administration of the CFD and the fees of consultants, legal counsel, the costs of collecting installments of the Special Taxes upon the general tax rolls, preparation of required reports; and any other costs required to administer the CFD as determined by the City.

"Affordable Unit(s)" means dwelling units located on one or more Assessor's Parcels of Residential Property that are subject to deed restrictions, resale restrictions, and/or regulatory agreements recorded in favor of the City providing for affordable housing. Affordable Units will require annual application to the City for verification of their affordable housing status. The City will have the authority to approve and establish policies regarding Affordable Housing Dwelling Units and their status.

Affordable dwelling units shall be classified as Affordable Units by the CFD Administrator in the chronological order in which the building permits for such property are issued.

"Annual Escalation Factor" means the greater of, five percent (5%) or the annual percentage change in the Consumer Price Index (CPI) of "All Urban Consumers" for the San Francisco-Oakland-San Jose Area.

"Approved Property" means an Assessor's Parcel and/or Lot in the District, which has a Final Map recorded prior to January 1st preceding the Fiscal Year in which the Special Tax is being levied, but for which no building permit has been issued prior to the May 1st preceding the Fiscal Year in which the Special Tax is being levied. The term "Approved Property" shall apply only to Assessors' Parcels and/or Lots, which have been subdivided for the purpose of residential or commercial development, excluding any Assessor's Parcel that is designated as a remainder parcel determined by final documents and/or maps available to the CFD Administrator.

"Assessor's Parcel" means a lot or parcel shown in an Assessor's Parcel Map with an assigned assessor's parcel number.

"Assessor's Parcel Map" means an official map of the Assessor of the County designating parcels by assessor's parcel number.

"Base Year" means Fiscal Year ending June 30, 2006.

"CFD Administrator" means an official of the City, or designee thereof, responsible for determining the Special Tax Requirement and providing for the levy and collection of the Special Taxes.

"CFD" means Community Facilities District No. 2005-1 (Public Services) of the City of Atascadero.

"City" means the City of Atascadero.

"Council" means the City Council of the City of Atascadero, acting as the legislative body of the CFD.

"County" means the County of San Luis Obispo, California.

"Developed Property" means all Taxable Property, exclusive of Property Owner Association Property, or Public Property, for which a building permit was issued after July 1, 2004 and prior to May 1st preceding the Fiscal Year in which the Special Tax is being levied.

"Final Map" means an Assessor's Parcel Map, a final subdivision map, other parcel map, other final map, other condominium plan, or functionally equivalent map that has been recorded in the Office of the County Recorder.

"Fiscal Year" means the period starting July 1 and ending on the following June 30.

"Land Use Class" means any of the classes listed in Table 1.

"Lot" means property within a recorded Final Map identified by a lot number for which a building permit has been issued or may potentially be issued.

"Maximum Special Tax" means the maximum Special Tax, determined in accordance with Section C below that can be levied in the CFD in any Fiscal Year on any Assessor's Parcel.

"Multi-Family Residence" means all Assessor's Parcels of Developed Property for which a building permit has been issued for a residential structure consisting of two or more residential units that share common walls, including, but not limited to, duplexes, triplexes, townhomes, condominiums, apartment units, and secondary units as defined in Ordinance No. 454.

"Non-Residential Property" means all Assessor's Parcels of Developed Property for which a building permit(s) has been issued for a non-residential use and does not contain any residential units as defined under Residential Property or Multi-Family Property.

"Park Services" means the estimated and reasonable costs for maintaining authorized parks within the City.

"Property Owner Association Property" means any property within the boundaries of the CFD that is owned by, or irrevocably dedicated as indicated in an instrument recorded with the County Recorder to, a property owner association, including any master or sub-association.

"Proportionately" means in a manner such that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Assessor's Parcels within each Land Use Class.

"Public Property" means any property within the boundaries of the CFD that is, at the time of the CFD formation or at the time of an annexation, expected to be used for rights-of-way, parks, schools or

any other public purpose and is owned by or irrevocably offered for dedication to the federal government, the State, the County, the City or any other public agency.

"Public Safety Costs" means the estimated and reasonable costs of providing Public Safety services, including but not limited to (i) the costs of contracting for police and fire services, (ii) related facilities, equipment, vehicles, ambulances and paramedics, fire apparatus, supplies, (iii) the salaries and benefits of City staff if the City directly provides police and fire protection services, and (iv) City overhead costs associated with providing such services within the CFD. The Special Tax provides only partial funding for Public Safety.

"Residential Unit" means any residence in which a person or persons may live, which comprises an independent facility capable of conveyance separate from adjacent residential dwelling units and is not considered to be for commercial or industrial use. This includes Single-Family Residence and Multi-Family Residence.

"Single-Family Residence" means all Assessor's Parcels of Developed Property for which a building permit(s) has been issued for purposes of constructing one residential dwelling unit.

"Special Tax" means the Special Tax to be levied in each Fiscal Year on each Assessor's Parcel of Taxable Property to fund the Special Tax Requirement, and shall include Special Taxes levied or to be levied under Sections C and D, below.

"Special Tax Requirement" means that amount required in any Fiscal Year for the CFD to: (i) pay for Public Safety Costs; (ii) pay for Park Services; (iii) pay reasonable Administrative Expenses; (vi) pay any amounts required to establish or replenish any reserve funds; and (v) pay for reasonably anticipated delinquent Special Taxes based on the delinquency rate for Special Taxes levied in the previous Fiscal Year; less any surplus of funds available from the previous Fiscal Year's Special Tax levy.

"State" means the State of California.

"Taxable Property" means all of the Assessor's Parcels within the boundaries of the CFD that are not exempt from the Special Tax pursuant to law or as defined below.

"Tax-Exempt Property" means an Assessor's Parcel not subject to the Special Tax. Tax-Exempt Property includes: (i) Public Property, (ii) Property Owner Association Property, and (iii) property designated by the City or CFD Administrator as Tax-Exempt Property.

"Undeveloped Property" means, for each Fiscal Year, all Taxable Property not classified as Developed Property or Approved Property, including an Assessor's Parcel that is designated as a remainder parcel and is not identified as potential Public Property by any final document and/or maps available to the CFD Administrator.

B. ASSIGNMENT TO LAND USE CATEGORIES

Each Fiscal Year using the definitions above, all Taxable Property within the CFD shall be classified as Developed Property, Approved Property, Non-Residential Property, or Undeveloped Property. Developed Property shall further be classified as Residential Units as specified in Table 1 and shall be subject to Special Taxes pursuant to Sections C and D below.

C. MAXIMUM SPECIAL TAX RATE

1. Developed Property

TABLE 1
Maximum Special Tax for Developed Property
Community Facilities District No. 2005-1 (Public Services)

Land Use Class	Description	Maximum Special Tax Per Unit
1	Residential Units	\$440 per Unit
2	Affordable Units	\$0 per Unit

On each July 1 following the Base Year, the Maximum Special Tax Rates shall be increased in accordance with the Annual Escalation Factor.

2. Approved Property

TABLE 2
Maximum Special Tax for Approved Property
Community Facilities District No. 2005-1 (Public Services)

Land Use Class	Description	Maximum Special Tax Per Lot
3	Approved Property	\$231 per Lot

On each July 1 following the Base Year, the Maximum Special Tax Rate shall be increased in accordance with the Annual Escalation Factor.

3. Non-residential Property

TABLE 3
Maximum Special Tax for Non-Residential Property
Community Facilities District No. 2005-1 (Public Services)

Land Use Class	Description	Maximum Special Tax Per Acre
4	Non-Residential Property	\$1,848 per Acre

The minimum special tax Non-Residential Property shall be subject to is \$50 per parcel. On each July 1 following the Base Year, the Maximum Special Tax Rate for Non-Residential Property shall be increased in accordance with the Annual Escalation Factor.

4. Multiple Land Use Classes

In some instances an Assessor's Parcel may contain more than one Land Use Class. The Maximum Special Tax levied on an Assessor's Parcel shall be the sum of the Maximum Special Tax levies that can be imposed on all Land Use Classes located on that Assessor's Parcel.

5. Undeveloped Property

Undeveloped Property will be assigned a Maximum Special Tax Rate of \$410 per acre or portion thereof, with a minimum rate of \$100 for Undeveloped Property less than or equal to one-fourth (1/4) of an Acre as described in Table 4.

TABLE 4
Maximum Special Tax for Undeveloped Property
Community Facilities District No. 2005-1 (Public
Services)

Land Use Class	Description	Maximum Special Tax Per Parcel/Acre
5	Undeveloped Property 1/4 Acre	\$100 per Parcel
6	Undeveloped Property >1/4 Acre	\$410 per Acre

On each July 1 following the Base Year, the Maximum Special Tax Rate, for Undeveloped Property, shall be increased in accordance with the Annual Escalation Factor

D. METHOD OF APPORTIONMENT OF THE SPECIAL TAX

Commencing with Fiscal Year 2005-06, and for each following Fiscal Year, the CFD Administrator shall calculate the Special Tax Requirement based on the definitions in Section A and levy the Special Tax until the amount of the Special Tax levied equals the Special Tax Requirement. The Special Tax shall be levied each Fiscal Year on each Assessor's Parcel of Developed Property Proportionately between Residential Units up to 100% of the applicable Maximum Special Tax. Second, if the Special Tax Requirement has not been satisfied by the first step, then the Special Tax shall be levied each Fiscal Year on each Assessor's Parcel of Approved Property up to 100% of the applicable Maximum Special Tax for Approved Property. Third, if the first two steps have not satisfied the Special Tax Requirement, then the Special Tax shall be levied each Fiscal Year on each Assessor's Parcel of Non-Residential Property up to 100% of the applicable Maximum Special Tax for Non-Residential Property. Lastly, if the preceding steps have not satisfied the Special Tax Requirement, then the Special Tax shall be levied each Fiscal Year on each Assessor's Parcel of Undeveloped Property up to 100% of the applicable Maximum Special Tax for Undeveloped Property.

E. APPEALS

Any taxpayer that believes that the amount of the Special Tax assigned to a Parcel is in error may file a written notice with the CFD Administrator appealing the levy of the Special Tax. This notice is required to be filed with the CFD Administrator during the Fiscal Year the error is believed to have occurred. The CFD Administrator or designee will then promptly review the appeal and, if necessary, meet with the taxpayer. If the CFD Administrator verifies that the tax should be changed the Special Tax levy shall be corrected and, if applicable in any case, a refund shall be granted.

F. MANNER OF COLLECTION

Special Tax as levied pursuant to Section D above shall be collected in the same manner and at the same time as ordinary *ad valorem* property taxes; provided, however, that the CFD Administrator may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet the financial obligations of the CFD or as otherwise determined appropriate by the CFD Administrator.

G. TERM OF SPECIAL TAX

The Special Tax shall be levied in perpetuity or until such time as Council terminates the Special Tax.

**PETITION
(With Waivers)**

**Regarding Proceeding for Annexation of Territory to
Community Facilities District No. 2005-1 (Public
Services) and Related Matters**

To the Honorable City
Council, City of
Atascadero
6500 Palma Avenue
Atascadero, CA

93422 Members of

the Council:

This is a petition to institute proceedings to annex territory, including the property identified and described in Exhibit "A", to Community Facilities District No. 2005-1 (Public Services) (CFD No. 2005-1) within the City of Atascadero and related matters pursuant to the Mello-Roos Community Facilities Act of 1982, commencing with Section 53311 of the California Government Code of the State of California (the "Act"), and it states as follows:

1. Petitioner. This Petition is submitted by the person (the "Petitioner") (whether one or more) identified below as or for the record owner(s) of the parcels of land identified below (the "Property"). The undersigned warrants to the City of Atascadero that the Petitioner is such owner, or is a legally authorized representative of such owner(s), and that such ownership constitutes ownership of more than 10% of the property to be annexed, described in Exhibit "A" attached hereto and more particularly described in Section 3 herein.

2. Proceedings Requested. This Petition asks that the City Council undertake proceedings under the Act to annex territory to CFD No. 2005-1 and to levy special taxes therein for the purpose of financing all or part of the public services (the "Services") shown in Exhibit "B" attached hereto and made a part hereof.

3. Boundaries. This Petition asks that the territory, to be included in the boundaries of the annexation, consist of that shown on a map of the proposed boundaries of Annexation No. 25 filed with the City Clerk of the City of Atascadero and which map is attached hereto as Exhibit "A" and hereby made a part this Petition and which map includes the Property.

4. Special Taxes. The Petitioner agrees that it has reviewed and approves the Rate and Method of Apportionment of Special Taxes attached hereto as Exhibit "C" and made a part hereof, which Rate and Method has previously been adopted by the City Council of the City of Atascadero to be used by the City for the levy of Special Taxes in CFD No. 2005-1 and any future annexations to CFD No. 2005-1 to pay for the Services.

5. Election. The Petitioner asks that the special election to be held under the Act, to authorize the special taxes and to establish any appropriations limits for Annexation No. 25, be conducted by the City of Atascadero and its officials, using a mailed or hand-delivered ballot and that such ballot be canvassed and the results certified at the same meeting of the City Council for the public hearing for Annexation No. 25 to CFD No. 2005-1 under the Act or as soon thereafter as possible.

6. Waivers. To expedite the completion of the proceedings for Annexation No. 25 to CFD No. 2005-1, the Petitioner waives all notices of hearing and all published notices regarding the annexation of territory of Annexation No. 25 to CFD No. 2005-1, notices of election, applicable waiting periods under the Act for the election and all ballot arguments and analysis for the election, it being acknowledged by the Petitioner that all such notices are for the benefit of the Petitioner and may be waived. The Petitioner agrees to timely complete and return a consent and waiver to be provided to Petitioner by the City of Atascadero in order to expedite such proceedings.

7. Authority Warranted. The Petitioner warrants to the City of Atascadero that presentation of Petition, any waivers contained herein, casting of ballots at the property owner election and other actions mandated by the City of Atascadero to annex Annexation No. 25 to CFD No. 2005-1 shall not constitute or be construed as events of default or delinquencies under any existing or proposed financing documents entered into or to be entered into by the Petitioner for the Property, including any "due-on-encumbrance" clauses under any existing security instruments secured by the Property. If requested by the City of Atascadero, the Petitioner agrees, at its expense, to supply to the City of Atascadero, current title evidence so that the City of Atascadero may supply any notice and ballot required under the Act to annex Annexation No. 25 to CFD No. 2005-1.

8. Due-Diligence and Disclosures. The Petitioner agrees to cooperate with the City of Atascadero, its attorneys and consultants, and provide all information and disclosures required by the City of Atascadero about the Special Taxes to purchasers of the Property or any part of it.

9. Agreements. The Petitioner further agrees to execute such additional or supplemental agreements as may be required by the City of Atascadero to provide for any of the actions and conditions under this Petition, including any amount of cash deposit required to pay for the City of Atascadero's costs to annex Annexation

No. 25 to CFD No. 2005-1. By executing this Petition, the Petitioner agrees to all of the above.

The Property in San Luis Obispo County
Assessor Parcel No(s):

049-102-045
049-102-048
049-102-051
049-102-076

and the Property contains a total of **12.08**
acres.

The Petitioner (record owner) is:
MP Annex LLC

By: Clint Pearce

The address of the above for receiving
any notice and ballot is:

Attn: Clint Pearce
284 Higuera Street
San Luis Obispo, CA 93401

EXHIBIT A
 ANNEXATION MAP

ANNEXATION NO. 25 BOUNDARY MAP
COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES)
CITY OF ATASCADERO
COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA

FILED IN THE OFFICE OF THE CITY CLERK, CITY OF ATASCADERO, THIS ____ DAY OF _____, 20__.

CITY CLERK: _____
 CITY OF ATASCADERO

I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING PROPOSED BOUNDARIES OF ANNEXATION NO. 24 TO THE CITY OF ATASCADERO COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES), CITY OF ATASCADERO, COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF ATASCADERO, AT A REGULAR MEETING THEREOF, HELD ON THE ____ DAY OF _____, 20__.

BY RESOLUTION NO. _____

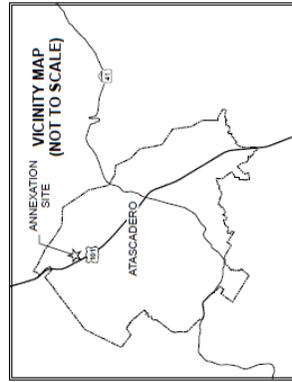
CITY CLERK: _____
 CITY OF ATASCADERO

RECORDED THIS ____ DAY OF _____, 20__ AT THE HOUR OF ____ O'CLOCK ____ M IN BOOK ____ PAGE ____ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS IN THE OFFICE OF THE COUNTY RECORDER, IN THE COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA.

FEE: _____ NO.: _____
 ELAINA CANO, COUNTY CLERK, RECORDER

BY: _____
 COUNTY CLERK, SAN LUIS OBISPO COUNTY

REFERENCE IS HEREBY MADE TO THAT BOUNDARY MAP OF THE CITY OF ATASCADERO COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES) RECORDED WITH THE SAN LUIS OBISPO COUNTY RECORDER'S OFFICE ON MAY 9, 2005, DOCUMENT NO. 2005-037685 IN BOOK 5 PAGES 11-13 OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS.



LEGEND

- PARCEL LINE
- CFD BOUNDARY
- XXX-XXX-XXX ASSESSOR PARCEL NUMBER



THIS BOUNDARY MAP CORRECTLY SHOWS THE BOUNDARIES OF THE ANNEXATION SITE WITHIN THE CITY OF ATASCADERO COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES) RECORDED WITH THE SAN LUIS OBISPO COUNTY RECORDER'S OFFICE ON MAY 9, 2005, DOCUMENT NO. 2005-037685 IN BOOK 5 PAGES 11-13 OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS.



M:\GIS-Assessment\Atascadero\CFD2005-1_Annex25.mxd

EXHIBIT B

DESCRIPTION OF SERVICES

POLICE AND FIRE SERVICES

Police services and fire protection and suppression services (the "Services") of the City of Atascadero required to sustain the service delivery capability for emergency and non-emergency services to new growth areas of the City of Atascadero, including but not limited to, related facilities, equipment, vehicles, ambulances and paramedics, fire apparatus, services, supplies and personnel: provided, however, that any increases in special taxes for costs related to employee wages and benefits shall be limited as provided the Rate Method of Apportionment of Special to fund such Services.

PARK SERVICE

Park services of the City of Atascadero required for the operation and maintenance of public parks.

EXHIBIT C

RATE AND METHOD OF APPORTIONMENT

CITY OF ATASCADERO
COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES)
RATE AND METHOD OF APPORTIONMENT

A Special Tax of Community Facilities District No. 2005-1 (Public Services) of the City of Atascadero ("CFD") shall be levied on all Assessor's Parcels in the CFD and collected each Fiscal Year commencing in Fiscal Year 2005-06 in an amount determined by the City through the application of the rate and method of apportionment of the Special Tax set forth below. All of the real property in the CFD, unless exempted by law or by the provisions hereof, shall be taxed for the purposes, to the extent and in the manner herein provided.

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"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Part 1, Division 2 of Title 5 of the Government Code of the State of California.

"Administrative Expenses" means the actual or estimated costs incurred by the City as administrator of the CFD to determine, levy and collect the Special Taxes, including salaries, benefits and overhead costs of City employees whose duties are directly related to administration of the CFD and the fees of consultants, legal counsel, the costs of collecting installments of the Special Taxes upon the general tax rolls, preparation of required reports; and any other costs required to administer the CFD as determined by the City.

"Affordable Unit(s)" means dwelling units located on one or more Assessor's Parcels of Residential Property that are subject to deed restrictions, resale restrictions, and/or regulatory agreements recorded in favor of the City providing for affordable housing. Affordable Units will require annual application to the City for verification of their affordable housing status. The City will have the authority to approve and establish policies regarding Affordable Housing Dwelling Units and their status.

Affordable dwelling units shall be classified as Affordable Units by the CFD Administrator in the chronological order in which the building permits for such property are issued.

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"Approved Property" means an Assessor's Parcel and/or Lot in the District, which has a Final Map recorded prior to January 1st preceding the Fiscal Year in which the Special Tax is being levied, but for which no building permit has been issued prior to the May 1st preceding the Fiscal Year in which the Special Tax is being levied. The term "Approved Property" shall apply only to Assessors' Parcels and/or Lots, which have been subdivided for the purpose of residential or commercial development, excluding

any Assessor's Parcel that is designated as a remainder parcel determined by final documents and/or maps available to the CFD Administrator.

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"Assessor's Parcel Map" means an official map of the Assessor of the County designating parcels by assessor's parcel number.

"Base Year" means Fiscal Year ending June 30, 2006.

"CFD Administrator" means an official of the City, or designee thereof, responsible for determining the Special Tax Requirement and providing for the levy and collection of the Special Taxes.

"CFD" means Community Facilities District No. 2005-1 (Public Services) of the City of Atascadero.

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"Lot" means property within a recorded Final Map identified by a lot number for which a building permit has been issued or may potentially be issued.

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"Non-Residential Property" means all Assessor's Parcels of Developed Property for which a building permit(s) has been issued for a non-residential use and does not contain any residential units as defined under Residential Property or Multi-Family Property.

"Park Services" means the estimated and reasonable costs for maintaining authorized parks within the City.

"Property Owner Association Property" means any property within the boundaries of the CFD that is owned by, or irrevocably dedicated as indicated in an instrument recorded with the County Recorder to, a property owner association, including any master or sub-association.

"Proportionately" means in a manner such that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Assessor's Parcels within each Land Use Class.

"Public Property" means any property within the boundaries of the CFD that is, at the time of the CFD formation or at the time of an annexation, expected to be used for rights-of-way, parks, schools or any other public purpose and is owned by or irrevocably offered for dedication to the federal government, the State, the County, the City or any other public agency.

"Public Safety Costs" means the estimated and reasonable costs of providing Public Safety services, including but not limited to (i) the costs of contracting for police and fire services, (ii) related facilities, equipment, vehicles, ambulances and paramedics, fire apparatus, supplies, (iii) the salaries and benefits of City staff if the City directly provides police and fire protection services, and (iv) City overhead costs associated with providing such services within the CFD. The Special Tax provides only partial funding for Public Safety.

"Residential Unit" means any residence in which a person or persons may live, which comprises an independent facility capable of conveyance separate from adjacent residential dwelling units and is not considered to be for commercial or industrial use. This includes Single-Family Residence and Multi-Family Residence.

"Single-Family Residence" means all Assessor's Parcels of Developed Property for which a building permit(s) has been issued for purposes of constructing one residential dwelling unit.

"Special Tax" means the Special Tax to be levied in each Fiscal Year on each Assessor's Parcel of Taxable Property to fund the Special Tax Requirement, and shall include Special Taxes levied or to be levied under Sections C and D, below.

"Special Tax Requirement" means that amount required in any Fiscal Year for the CFD to: (i) pay for Public Safety Costs; (ii) pay for Park Services; (iii) pay reasonable Administrative Expenses; (vi) pay any amounts required to establish or replenish any reserve funds; and (v) pay for reasonably anticipated delinquent Special Taxes based on the delinquency rate for Special Taxes levied in the previous Fiscal Year; less any surplus of funds available from the previous Fiscal Year's Special Tax levy.

"State" means the State of California.

"Taxable Property" means all of the Assessor's Parcels within the boundaries of the CFD that are not exempt from the Special Tax pursuant to law or as defined below.

"Tax-Exempt Property" means an Assessor's Parcel not subject to the Special Tax. Tax-Exempt Property includes: (i) Public Property, (ii) Property Owner Association Property, and (iii) property designated by the City or CFD Administrator as Tax-Exempt Property.

"Undeveloped Property" means, for each Fiscal Year, all Taxable Property not classified as Developed Property or Approved Property, including an Assessor's Parcel that is designated as a remainder parcel and is not identified as potential Public Property by any final document and/or maps available to the CFD Administrator.

B. ASSIGNMENT TO LAND USE CATEGORIES

Each Fiscal Year using the definitions above, all Taxable Property within the CFD shall be classified as Developed Property, Approved Property, Non-Residential Property, or Undeveloped Property. Developed Property shall further be classified as Residential Units as specified in Table 1 and shall be subject to Special Taxes pursuant to Sections C and D below.

C. MAXIMUM SPECIAL TAX RATE

1. Developed Property

TABLE 1
Maximum Special Tax for Developed Property
Community Facilities District No. 2005-1 (Public Services)

Land Use Class	Description	Maximum Special Tax Per Unit
1	Residential Units	\$440 per Unit
2	Affordable Units	\$0 per Unit

On each July 1 following the Base Year, the Maximum Special Tax Rates shall be increased in accordance with the Annual Escalation Factor.

2. Approved Property

TABLE 2
Maximum Special Tax for Approved Property
Community Facilities District No. 2005-1 (Public Services)

Land Use Class	Description	Maximum Special Tax Per Lot
3	Approved Property	\$231 per Lot

On each July 1 following the Base Year, the Maximum Special Tax Rate shall be increased in accordance with the Annual Escalation Factor.

3. Non-residential Property

TABLE 3
Maximum Special Tax for Non-Residential Property
Community Facilities District No. 2005-1 (Public Services)

Land Use Class	Description	Maximum Special Tax Per Acre
4	Non-Residential Property	\$1,848 per Acre

The minimum special tax Non-Residential Property shall be subject to is \$50 per parcel. On each July 1 following the Base Year, the Maximum Special Tax Rate for Non-Residential Property shall be increased in accordance with the Annual Escalation Factor.

4. Multiple Land Use Classes

In some instances an Assessor's Parcel may contain more than one Land Use Class. The Maximum Special Tax levied on an Assessor's Parcel shall be the sum of the Maximum Special Tax levies that can be imposed on all Land Use Classes located on that Assessor's Parcel.

5. Undeveloped Property

Undeveloped Property will be assigned a Maximum Special Tax Rate of \$410 per acre or portion thereof, with a minimum rate of \$100 for Undeveloped Property less than or equal to one-fourth (1/4) of an Acre as described in Table 4.

**TABLE 4
 Maximum Special Tax for Undeveloped Property
 Community Facilities District No. 2005-1
 (Public Services)**

Land Use Class	Description	Maximum Special Tax Per Parcel/Acre
5	Undeveloped Property 1/4 Acre	\$100 per Parcel
6	Undeveloped Property >1/4 Acre	\$410 per Acre

On each July 1 following the Base Year, the Maximum Special Tax Rate, for Undeveloped Property, shall be increased in accordance with the Annual Escalation Factor

D. METHOD OF APPORTIONMENT OF THE SPECIAL TAX

Commencing with Fiscal Year 2005-06, and for each following Fiscal Year, the CFD Administrator shall calculate the Special Tax Requirement based on the definitions in Section A and levy the Special Tax until the amount of the Special Tax levied equals the Special Tax Requirement. The Special Tax shall be levied each Fiscal Year on each Assessor's Parcel of Developed Property Proportionately between Residential Units up to 100% of the applicable Maximum Special Tax. Second, if the Special Tax Requirement has not been satisfied by the first step, then the Special Tax shall be levied each Fiscal Year on each Assessor's Parcel of Approved Property up to 100% of the applicable Maximum Special Tax for Approved Property. Third, if the first two steps have not satisfied the Special Tax Requirement, then the Special Tax shall be levied each Fiscal Year on each Assessor's Parcel of Non-Residential Property up to 100% of the applicable Maximum Special Tax for Non-Residential Property. Lastly, if the preceding steps have not satisfied the Special Tax Requirement, then the Special Tax shall be levied each Fiscal Year on each Assessor's Parcel of Undeveloped Property up to 100% of the applicable Maximum Special Tax for Undeveloped Property.

E. APPEALS

Any taxpayer that believes that the amount of the Special Tax assigned to a Parcel is in error may file a written notice with the CFD Administrator appealing the levy of the Special Tax. This notice is required to be filed with the CFD Administrator during the Fiscal Year the error is believed to have occurred. The CFD Administrator or designee will then promptly review the appeal and, if necessary, meet with the taxpayer. If the CFD Administrator verifies that the tax should be changed the Special Tax levy shall be corrected and, if applicable in any case, a refund shall be granted.

F. MANNER OF COLLECTION

Special Tax as levied pursuant to Section D above shall be collected in the same manner and at the same time as ordinary *ad valorem* property taxes; provided, however, that the CFD Administrator may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet the financial obligations of the CFD or as otherwise determined appropriate by the CFD Administrator.

G. TERM OF SPECIAL TAX

The Special Tax shall be levied in perpetuity or until such time as Council terminates the Special Tax.



Atascadero City Council

Staff Report - Public Works Department

Adopting a List of Projects for Fiscal Year 2023-2024 Funded by SB 1: The Road Repair and Accountability Act of 2017

RECOMMENDATION:

Council adopt Draft Resolution, adopting a list of projects to be funded with Road Maintenance and Rehabilitation Account revenues from SB 1 (The Road Repair and Accountability Act of 2017) for Fiscal Year (FY) 2023-2024.

DISCUSSION:

Background

The Road Repair and Accountability Act of 2017 (SB 1) provides funding for local and state jurisdictions to address roadway maintenance and rehabilitation needs, as well as other transportation related projects. This act became law in April 2017 and annual reporting guidelines for local agencies (cities and counties) were finalized in August 2017. These guidelines describe annual reporting requirements and processes for local agencies receiving SB 1 revenues, which primarily involves having local agencies identify a list of projects to be funded with SB 1 revenues each fiscal year and reporting expenditures for those projects.



Analysis

SB 1 was designed intentionally to provide the most flexibility to local agencies as to how to use these funds, but with a “fix it first” approach to roadway improvements. Annual funds can be used on multiple projects or a single project can be funded with multiple annual revenue allocations. “Betterment” improvement projects can be funded with SB 1 funds but require local agencies’ roadway systems to have a comprehensive Pavement Condition Index (PCI) of 80 or higher – Atascadero’s last comprehensive PCI was 50 (2019).

In general, staff recommends directing SB 1 revenues to fund roadway repairs, maintenance, and rehabilitation on arterial and collector functional classification roadways. These roadways receive the heaviest use in town and are driven by most of the public compared to residential functional classification roadways. Furthermore, Measure F14 funds have been used exclusively on collectors and residential (local) roadways. Arterials and collectors are typically more expensive to repair, support commerce and business activities, have enhanced improvements (sidewalks, bike lanes,

etc.), and have higher risk for liability if in disrepair. Staff believes committing additional funding to arterials and collectors will allow the City to continue to improve the busiest and most visible roads in Atascadero.

SB 1 guidelines require local agencies to pass a resolution each year that identifies a list of projects for SB 1 funding. The following table summarizes the SB 1 budgeted and estimated revenues FY 17/18 through FY 23/24.

Fiscal Year	Budgeted	Actual/ Estimated*	Difference
2017-2018	\$ 178,070	\$ 181,060	\$ 2,990
2018-2019	530,440	571,180	40,740
2019-2020	511,890	526,611	14,721
2020-2021	568,200	557,213	(10,987)
2021-2022	577,400	602,956	25,556
2022-2023	594,140	667,586 *	73,446
2023-2024	760,910	760,910 *	-
	<u>\$ 3,721,050</u>	<u>\$ 3,867,516</u>	<u>\$ 146,466</u>

In accordance with the adopted budget, staff recommends allocating the FY 23/24 SB 1 funds toward the following projects:

- Traffic Way Pavement Rehabilitation - North. This project includes heavy pavement rehabilitation, drainage improvements, pavement markings, traffic signage, and other miscellaneous and related work for 1.09 miles of Traffic Way between Chico Road and Santa Cruz Road. Any remaining SB 1 Funds not needed for the El Camino Real (South) Pavement Resurfacing Project will be allocated to this project.
- Santa Lucia Road Pavement Rehabilitation - Segments B and C. This project involves pavement rehabilitation, drainage improvements, culvert replacement, pavement markings, traffic signage, and other miscellaneous and related work for 2.0 miles of Santa Lucia Road between Portola Road and Llano Road.

Conclusion

The attached Draft Resolution (Attachment 1) will provide the necessary documentation required to be included with the submitted project list to the California Transportation Commission (CTC), which is due on July 1, 2023.

FISCAL IMPACT:

Approval of the Draft Resolution adopting the list of projects for SB 1 funding will allow the City to receive an estimated \$760,910 in 2023-2024 SB 1 funding.

ATTACHMENT:

1. Draft Resolution

DRAFT RESOLUTION

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATASCADERO, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2023-2024 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor in April 2017 in order to address the significant multimodal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of the City are aware of the projects proposed for funding in the community and which projects have been completed each fiscal year; and

WHEREAS, the City must include a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, in the City budget, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City will receive an estimated \$760,910 of RMRA funding in Fiscal Year 2023-2024 from SB 1; and

WHEREAS, the City has undergone a public process to ensure public input into the community's transportation priorities and capital improvement plans; and

WHEREAS, the City used a Pavement Management System to assist in the development of the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate 139 centerline miles of roads, 20 bridges, and add active transportation infrastructure throughout the City this year and hundreds of similar projects in the future; and

WHEREAS, the 2019 Pavement Management Program found that the City's streets and roads are in a "fair" condition and the revenue will help increase the overall quality of the road system over the next decade, with the anticipation of bringing the streets and roads into a "good" condition; and

WHEREAS, without revenue from SB 1, the City's streets and roads may continue to degrade into a condition that would require higher costs and expenses to maintain and repair; and

WHEREAS, if the Legislature and Governor failed to act, city streets and county roads would have continued to deteriorate, resulting in many and varied negative impacts on the community; and

WHEREAS, cities and counties own and operate more than 81 percent of streets and roads in California, and from the moment an individual opens the front door to drive to work, bike to school, or walk to the bus station, they are dependent upon a safe, reliable local transportation network; and

WHEREAS, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and

WHEREAS, the local street and road system is also critical for farm to market needs, interconnectivity, multimodal needs, and commerce; and

WHEREAS, police, fire, and emergency medical services all need safe reliable roads to react quickly to emergency calls and a few minutes of delay can be a matter of life and death; and

WHEREAS, maintaining and preserving local streets and the road system will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing, which leads to reduced vehicle emissions helping the State achieve its air quality and greenhouse gas emissions reductions goals; and

WHEREAS, restoring roads before they fail reduces construction time, which results in less air pollution from heavy equipment and less water pollution from site run-off; and

WHEREAS, the overall investment in the local streets, roads, and complete streets infrastructure, with a focus on basic maintenance and safety, using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Atascadero:

SECTION 1. That the recitals set forth hereinabove are true, correct and valid.

SECTION 2. The following list of newly proposed projects will be funded in-part or solely with Fiscal Year 2023-24 Road Maintenance and Rehabilitation Account revenues:

Project: Traffic Way Pavement Rehabilitation - North

Description: Heavy pavement rehabilitation, drainage improvements, pavement markings, traffic signage, and other miscellaneous and related work for 1.1 miles of Traffic Way.

Location: Chico Road to Santa Cruz Road

Estimated Useful Life: 10 to 20 years

Estimated Project Schedule (Design & Construction): Spring 2023 – Summer 2024

AND

Project: Santa Lucia Road Pavement Rehabilitation – Segments B and C

Description: Heavy pavement rehabilitation, drainage and culvert improvements, pavement markings, traffic signage, and other miscellaneous and related work for 2.0 miles of Santa Lucia Road.

Location: Portola Road to Llano Road

Estimated Useful Life: 10 to 20 years

Estimated Project Schedule (Design & Construction): Summer 2023 – Fall 2024

PASSED AND ADOPTED at a regular meeting of the City Council held on the ____ day of May, 2023.

On motion by Council Member _____ and seconded by Council Member _____, the foregoing resolution is hereby adopted in its entirety by the following vote:

- AYES:
- NOES:
- ABSENT:
- ADOPTED:

CITY OF ATASCADERO:

Heather Moreno, Mayor

ATTEST:

Lara K. Christensen, City Clerk



Atascadero City Council

Staff Report – Community Development Department

Broadband Strategy Implementation Services

RECOMMENDATION:

Council approve a contract with TeleworX on a time and materials basis, not to exceed \$90,000, for North County Broadband Strategy Implementation Services.

DISCUSSION:

Project Background:

The Northern San Luis Obispo County Broadband Strategic Plan (BBSP), was adopted by Council on April 25, 2023 and by the Paso Robles City Council on May 2, 2023.

The Project included data analysis, the identification of broadband needs and gaps in Northern San Luis Obispo County, and the creation of a strategic plan to meet those needs. The Strategic Plan Implementation strategy identifies a number of actions that City staff and technical experts can undertake to advance the deployment of broadband in our community, such as pursuing grant funding, creating partnerships to partner with Internet Service Providers (ISPs), or modifying policies and processes related to fiber installation.

Our residents increasingly engage in remote work and online learning from home, telehealth doctor appointments, virtual meetings, and more. These Atascadero residents will continue to need stable, fast, and reliable internet as times change and technology progresses. Taking steps to keep this forward momentum in broadband advancement will be important to bringing stronger, more reliable, and cost-effective service to the unserved and underserved populations in our community.

Figure 58 from the North County BBSP depicts the actions required for Plan implementation:

		Q2 2023	Q3 2023	Q4 2023	Q1 2024	Q2 2024	Q3 2024
	Presentation to City Council for Approval	█					
1. Broadband Infrastructure	1.1. Incumbent ISP Concept Proposal Discussions	█	█				
	1.2. Non-incumbent ISP Discussions (conditional)		█	█	█		
	1.3. Atascadero CASF Broadband Infrastructure Grant Application	█					
	1.4. ISP light-form PPP Negotiation		█	█			
	1.5. MoUs and/or Agreements			█	█		
	1.6. Non-incumbent Negotiations / Agreements (conditional)				█	█	█
	1.7. FFA Grant Application (if appropriate)		█	█			
	1.8. BEAD Monitoring				█	█	█
	1.9. ISP 1G Deployment Commencement						█
2. Broadband Policies & Management	2.1. Monitoring/challenging of FCC and CPUC data	█	█	█	█	█	█
	2.2. Permitting Process Upgrades	█	█				
	2.3. BB Policy Impl.	█	█				
	2.4. BB Constr. Standards Impl.		█	█	█		
3. Digital Inclusion	3.1. Regional Coordination	█	█				
	3.2. CASF Adoption Application			█			
	3.3. ACP Enrollment Program		█	█	█	█	█
	3.4. NSOL Program Promotion		█	█			
	3.5. Paso Robles Library System		█	█	█	█	█

With the Strategic Plan complete and approved, the City of Atascadero is ready to begin implementation, starting with the negotiation of a public-private partnership agreement with an ISP or multiple ISPs. This opportunity holds the prospects of rapid deployment of gigabit Fiber-to-the-Home, vastly improving broadband connectivity across the City and to municipal buildings that will improve service while lowering the annual telecom expenditures for the City.

In addition, the City will also implement specific recommendations contained in the Strategic Plan, through technical assistance in the areas of grant assessment and support, updating and streamlining of the telecom permitting process, the establishment of municipal policies to drive connected and smart city initiatives, and adaptation of processes and systems for monitoring Federal and California Public Utilities Commission (CPUC) data that will drive broadband funding.

These highly technical tasks require expertise in mapping, the state and federal grant process, and general negotiations with ISPs to identify the division of responsibility and specifics of fiber deployment. Specifics may include but are not limited to areas better

suited for undergrounding versus aerial, the best approach to lowering installation cost, topographic or utility constraints, or assets available. These tasks require a deep knowledge of broadband construction and operation as well as staff capacity, which City staff would need to supplement through a consultant.

Finally, these follow-up actions will address needs and develop plans pertaining to Digital Equity including coordination of Digital Inclusion programs, California Advanced Services Fund (CASF) Account Adoption support, and content and program promotion of digital inclusion programs. This work also requires a significant amount of outreach to disconnected populations and coordination with State and Federal legislation which is highly specific to Digital Inclusion legislation.

Staff is recommending entering into a contract to support and supplement City staff in negotiating public-private partnerships with an ISP or multiple ISPs based on Concept proposals received through the Request for Information (RFI) process in early 2023. A consultant would collaborate directly with City personnel such as the City Attorney, IT, Economic Development, and Public Works. Additionally, the County, State, and Federal officials and the ISP community will be engaged to develop a best-in-class process for managing the telecom permitting process and to outline programs to drive Digital Equity across the City. The consultant would also engage with City staff to establish a system for securing State and Federal funds for various telecom and smart city initiatives.

Staff is recommending the City hire TeleworX who was hired through a competitive RFP process for the adopted Strategic Plan. TeleworX was selected for their clear understanding of the project objectives and infrastructure related issues in our community. Their team completed the project on time and on budget and met and exceeded expectations.

Due to their familiarity with the City of Atascadero's existing systems and the work that they completed as part of the Broadband Strategic Plan, TeleworX is uniquely qualified to continue negotiations, grant applications and implement of the Broadband Strategic Plan.

Section V of the purchasing policy states:

When it is not practical, nor cost effective to receive three qualifications/proposals in writing or over the phone, the Department Head at his/her discretion, may choose the vendor best suited for the needs of the particular project.

As such, staff is recommending a new contract with TeleworX be signed on a time and materials basis not to exceed \$90,000. The proposed \$90,000 fee for this effort is reasonable for the corresponding scope of work and the consultant's per unit cost is the same as in the previous Strategic Plan Project.

The proposed tasks below correspond directly to the actions outlined in the adopted Strategic Plan's Action Plan. Once underway, TeleworX and the City will ensure appropriate prioritization and level of effort for each of these tasks based on the dynamic needs of Plan implementation (for example, if we find that it is not necessary to pursue the FFA grant, we will focus time and effort on a more appropriate grant source).

Task Outline

Task Area 1: ISP Negotiations & Agreement Support [BBSP Action #1.1 - 1.6]

- ISP Engagement Management and Negotiations
- Facilitation of Negotiations
- GIS and scenario analysis
- Technical Assistance

Task Area 2: Post-agreement ISP Implementation Planning [BBSP Action # 1.9]

- City staff coordination and alignment
- Work Plan Development
- Program and project initialization

Task Area 3: ISP Oversight & Engagement Management [BBSP Action # 1.9]

- Development of reporting framework
- Deliverables Review

Task Area 4. Technical Assistance [BBSP Action # 1.7,1.8,2.1 - 2.4]

- Support for Grant Development and Assessment
- Review of updates to the permitting process
- Support for policy development and review
- FCC & CPUC Broadband data monitoring
- Miscellaneous technical assistance

Task Area 5. Digital Inclusion Regional Coordination [BBSP Action #3.1]

- Stakeholder engagement
- Coordination of meetings and forums
- Development of a plan for City support of existing programs

Task Area 6. CASF Adoption Account Grant Application Support [BBSP Action #3.2]

- Stakeholder coordination
- Grant application package development and integration

Task Area 7. Digital Inclusion Content & Program Promotion [BBSP Action #3.3,3.4]

- Identification and development of materials
- Set up of communication channels for content and program promotion

FISCAL IMPACT:

Services will be conducted on a time and materials basis, not to exceed the contractual amount of \$90,000. The funding would come from the Diablo 1090 funding that was previously allocated to Broadband Enhancement for Atascadero.

ATTACHMENTS:

None.



Atascadero City Council

Staff Report - Public Works Department

Proposition 218 Majority Protest Process Relative to Proposed Increase to Wastewater (Sewer) Rates

RECOMMENDATIONS:

Council:

1. Conduct a public hearing to receive all written and verbal testimony regarding the proposed wastewater (sewer) rates and consider the results of protest proceedings in accordance with Proposition 218; and
 2. Adopt one of the following resolutions certifying the protest results:
 - A. For a non-majority protest – Draft Resolution A, certifying that the number of valid written protests were not received from property owners representing a majority of the parcels subject to the proposed rate increase.
- OR**
- B. For a majority protest – Draft Resolution B, certifying that the number of valid written protests were received from property owners representing a majority of the parcels subject to the proposed rate increase.
 3. If no majority protest exists, adopt Draft Resolution C, approving proposed wastewater rates effective July 1, 2023.

REPORT IN BRIEF:

The City is proposing to increase wastewater rates in order to accommodate the costs of providing wastewater services due to a number of key factors including but not limited to rising treatment and energy costs; impacts of regulation and legislation; and past and continued critical upgrades and/or replacement of wastewater facilities and infrastructure. A Wastewater Rate Study was completed in 2019 that proposed increases to sewer service charges and sewer connection fees (capacity charges). These significant rate increases were proposed to be phased in over a five-year period. The rate increases proposed for 2023-2024 would be the fifth of the five proposed phased in rate increases. Staff anticipates an updated Wastewater Rate Study to be completed in the fall of 2023.

The City Council reviewed the rate study and proposed wastewater rates at their March 28, 2023 meeting and directed staff to administer the Proposition 218 majority protest process and send out notice of the proposed increases to all property owners connected to the municipal sanitary sewer system. The Council also set a Public Hearing for May 23, 2023 to consider proposed wastewater rate increases and receive any protests from parcel owners subject to the rate increases. If a majority of valid protests are received by the deadline established, the City cannot increase the proposed rates in accordance with Proposition 218. If a majority of protests are not received, the City may go ahead with the proposed rate increases.

DISCUSSION:

Background

The City of Atascadero owns and operates a wastewater collection and treatment system that provides service to a portion of the City. The over 5,000 parcels served by the wastewater collection and treatment system include residential, commercial, and light industrial customers. The remainder of the City's population is served by on-site wastewater treatment systems (septic systems).

The City assumed ownership and operation of the wastewater collection and treatment system from the Atascadero County Sanitation District in 1982 shortly after incorporation (1979). While there have been upgrades, modifications, and additions to the wastewater treatment facilities, the overall process has not changed significantly since 1982 and is considered a stabilization pond treatment system. The wastewater collection system (also referred to as the sanitary sewer system) is currently comprised of approximately 63 miles of four to 21-inch diameter gravity sewer pipe, 1,460 manholes, 12 lift stations, 7 miles of four to 16-inch diameter forcemain, and over 5,000 sewer service connections. This system has expanded since 1982 but still has original pipes in service from the 1930s.

Customers connected to the City's sanitary sewer system are billed a monthly fixed charge for the service the City provides to collect and treat the wastewater, which is called a sewer service charge or wastewater service charge. This fixed rate methodology is used since the City is not the water supplier and does not have access to individual customer water consumption data. The monthly fixed charge used by the City is based upon Equivalent Dwelling Units (EDUs), where one EDU is the basis for a single family residence (SFR) service charge, based upon an estimated average daily flow of 240 gallons of wastewater and wastewater strength provided by the residence. Other connection users are assigned a multiple or fraction of an EDU based upon expected average daily flow and strength of wastewater compared to that of SFR. For example, an apartment or condo is 0.75 EDUs and charged 0.75 times that of a SFR service charge, and a restaurant with less than 40 seats is 4 EDUs and charged 4 times that of a SFR service charge. The City currently has approximately 8,100 EDUs in the system.

Sewer service charges are collected by placing a levy each year on the property taxes of individual customers through San Luis Obispo County. The City provides data to the County, including the Assessor's Parcel Number (APN), and the associated sewer service charge being levied on the property. The charge is included as a line item on the

customer's property tax statements. Revenue from sewer service charges are paid to the City twice each year.

Council directed staff at its March 28, 2023 meeting to administer the Proposition 218 majority protest process and send out notice of the proposed increases to all property owners connected to the municipal sanitary sewer system. Council also set a Public Hearing for May 23, 2023 for its consideration of the proposed wastewater rate increases. Staff prepared and sent out notices to property owners on April 5, 2023, which meets the 45-day noticing requirement for the Public Hearing. A copy of the notice (Attachment 1) is included as reference.

Wastewater Rate Analysis

The City is dedicated to keeping rates low by maintaining lean staffing levels, absorbing increasing operational and maintenance costs, and using reserves when necessary. However, much like other utilities and services delivered to homes and businesses, the costs involved to collect and treat wastewater have risen and continue to rise.

As part of the Wastewater Master Plan process, an independent engineering consultant, MKN, assessed and analyzed the capital needs of the wastewater collection and treatment systems. A Capital Improvement Program (CIP) was developed that identified numerous capital facility replacements and upgrades to provide a safe and reliable wastewater system. In addition to other projects, the most significant capital projects identified consist of the Wastewater Treatment Plant (WWTP) Retrofit and Secondary Treatment Improvement Project estimated to exceed \$65 million and Lift Station No. 13 and Force Main Project estimated at \$7.4 million. Both projects are in preliminary or final design and are expected to be completed within the next five years. The updated CIP cost estimates in the Wastewater Master Plan may approach \$75-\$100 million over the next ten years. These increased costs are due to more stringent treatment requirements imposed by the Central Coast Regional Quality Control Board's new general permit, significant inflationary pressures, and rising construction cost indices.

Tuckfield & Associates, an independent financial consultant, completed a comprehensive wastewater rate study for the City's wastewater enterprise in May 2019. This study analyzed the City's wastewater services, wastewater enterprise revenue and revenue requirements, and current rate structure. The study also analyzed and determined the cost of providing wastewater services and their corresponding impacts to customer's bills. This analysis identified a number of key factors that result in the proposed rates. These key factors include, but are not limited to:

- Rising treatment and energy costs
- Impacts of regulation and legislation
- Past and continued critical upgrades and/or replacement of wastewater facilities and infrastructure

The wastewater rate study recommends increasing the current monthly sewer service charge of \$40.46 per SFR (or EDU) by \$7.69 for a total monthly rate of \$48.15. The table below shows the current and proposed FY23/24 sewer service charges for the various connection user categories.

CURRENT AND PROPOSED MONTHLY SEWER SERVICE CHARGES				
Classification Description	EDU³ Multiple	Unit of Measure	Monthly Rate	
			Current	Proposed¹
Residential Fixed Charges				
Single Family	1.00	Dwelling Unit	\$ 40.46	\$ 48.15
Apartment, Condo	0.75	Dwelling Unit	\$ 30.35	\$ 36.11
Mobile Home	0.60	Spaces	\$ 24.28	\$ 28.89
Senior Apartment Unit	0.35	Dwelling Unit	\$ 14.16	\$ 16.85
Non-Residential Fixed Charges				
Financial Institutions	2.00	Unit	\$ 80.92	\$ 96.30
Bars	1.50	Unit	\$ 60.69	\$ 72.23
Carwash	7.50	Unit	\$ 303.45	\$ 361.13
Churches/Meeting Halls				
< 150 seats	1.33	Seats	\$ 53.81	\$ 64.04
150 to 250 seats	2.66	Seats	\$ 107.62	\$ 128.08
> 250 seats	3.00	Seats	\$ 121.38	\$ 144.45
Commercial Unit	1.00	Unit	\$ 40.46	\$ 48.15
Funeral Home	9.00	Unit	\$ 364.14	\$ 433.35
Gas Station	2.00	Unit	\$ 80.92	\$ 96.30
Grocery Store > 10,000 sq. ft.	8.00	1,000 sq. ft.	\$ 323.68	\$ 385.20
Gymnasium	10.00	Unit	\$ 404.60	\$ 481.50
Laundry	9.00	Unit	\$ 364.14	\$ 433.35
Motel (per room)	0.33	Room	\$ 13.35	\$ 15.89
Office Unit	1.00	Unit	\$ 40.46	\$ 48.15
Rest Home (per bed)	0.35	Bed	\$ 14.16	\$ 16.85
Restaurants				
< 40 seats	4.00	Seats	\$ 161.84	\$ 192.60
40 to 60 seats	6.00	Seats	\$ 242.76	\$ 288.90
61 to 100 seats	8.00	Seats	\$ 323.68	\$ 385.20
> 100 seats	10.00	Seats	\$ 404.60	\$ 481.50
Schools (per student enrolled on Marc.	0.05	Student	\$ 2.02	\$ 2.41
Theater	4.00	Unit	\$ 161.84	\$ 192.60
Veterinarians	3.00	Unit	\$ 121.38	\$ 144.45
Unlisted Uses ²	1.00	Unit	\$ 40.46	\$ 48.15

¹ Proposed Rates effective July 1, 2023

² Unlisted uses are determined by use of fixture units from the California Plumbing Code or as by means deemed appropriate by the City Engineer.

³ EDU = Equivalent Dwelling Unit is the average daily flow and strength of wastewater discharge from single family residence (240 gallons per day with BOD₅=250 ml/L and SS=250 ml/L).

Tuckfield & Associates conducted a wastewater rate survey for neighboring communities to the City of Atascadero. The following chart compares the City’s monthly sewer service charge for an SFR to those neighboring communities at the same use for rates in effect February 2023. As the chart depicts, the current and proposed monthly sewer service bills for Atascadero customers is among the lowest in San Luis Obispo County.

Comparison of Single-family Residential Monthly Wastewater Bills
 For Rates in Effect February 2023



A new wastewater fee study is recommended to be completed in the fall of 2023 to incorporate updated capital improvement costs, which are expected to increase. A large portion of these costs are associated with the WRF Retrofit and Secondary Improvements to meet new Water Board effluent limitations. An alternative analysis is nearly complete that will identify which treatment methods are recommended to meet these new requirements, which can vary significantly in costs. Upon completion of the alternative analysis and some preliminary cost estimates, staff will bring this item back to Council for consideration.

Public Hearing Procedures/Next Steps:

The Council should open the Public Hearing and receive public comment and protests. Protests must be in writing and contain the required information below, as described in the mailed notice and Resolution 2019-033, which established procedures for the submission and tabulation of protests in connection with Proposition 218 rate hearings:

1. A statement it is a protest against the proposed rate that is the subject of the hearing.
2. Name of the property owner or record customer who is submitting the protest.
3. Identification of assessor's parcel number and/or street address of the parcel with respect to which the protest is made.
4. Original, wet signature and legibly printed name of the property owner or record customer who is submitting the protest.

5. Date the protest was signed.
6. A certification, by the named property owner affirming the contents of the protest are true and correct.

At the conclusion of the public hearing, the City Clerk shall tabulate all valid protests received, including those received prior to the conclusion of the public hearing, and shall report the result to the City Council. If the number of protests received is insufficient to constitute a majority protest, then the City Clerk may determine the absence of a majority protest without validating the protests received, but may instead deem them all valid without further examination. Further, if the number of protests received is obviously substantially fewer than the number required to constitute a majority protest, then the City Clerk may determine the absence of a majority protest without opening the envelopes which contain the protests.

If the City Clerk determines that additional time is needed to validate and tabulate the protests because the City Clerk has not made the determination described above, then the City Clerk shall so advise the City Council, which may continue the related portion of the meeting to allow the validation and tabulation to be completed on another day or days. If so, then the City Council shall declare the time and place of tabulation, which shall be conducted in a place where interested members of the public may observe the tabulation, and the City Council shall declare the time at which the meeting shall be continued to receive and act on the tabulation report of the City Clerk.

There are 5,474 parcels connected to the sanitary sewer system and subject to the proposed rate increases. Therefore, there needs to be 2,738 or more valid protests for the majority protest to occur, whereby no proposed rate increase may be adopted. After the City Clerk determines the results of the protest process, the City Council will adopt one of two Draft Resolutions setting forth the results of the protest process. If the majority of property owners do not protest, the City Council may go forward with approving the proposed rate increases. In accordance with Title 7, Chapter 10 (7-10.001) of the Municipal Code, the sewer service rates are adopted by Resolution. To avoid confusion, the City Attorney's office recommends that the new rates are not effective for at least 30 days following adoption, or effective beginning July 1, 2023.

FISCAL IMPACT:

If the number of valid written protests were not received from property owners representing a majority of the parcels subject to the proposed rate, the City Council may adopt Draft Resolution A and C. Doing so will result in an estimated \$750,000 in additional revenue from sewer service charges collected in FY23/24.

ALTERNATIVES:

1. If a majority protest is not received by property owners, Council has the option to reduce the proposed rate increases but may not increase the rate over that proposed.
2. Council could take no action.

ATTACHMENTS:

1. Notice Concerning Proposed Wastewater Rate Increases and Public Hearing
2. Draft Resolution A Setting Forth the Results of the Protest Process (Non-Majority Protest)
3. Draft Resolution B Setting Forth the Results of the Protest Process (Majority Protest)
4. Draft Resolution C Approving Proposed Wastewater Rates Effective July 1, 2023

NOTICE CONCERNING PROPOSED WASTEWATER INCREASES AND PUBLIC HEARING



To Property Owner/Customer:

NOTICE IS HEREBY GIVEN that on **Tuesday, May 23, 2023, at 6:00 p.m.**, a Public Hearing will be held in-person and virtually at the City of Atascadero Council Chambers located at 6500 Palma Avenue, Atascadero, California 93422 to consider proposed increases in wastewater rates. If approved by the City Council, the proposed rate increases will be effective for services provided on or after July 1, 2023.

WHY ARE THE RATE CHANGES BEING CONSIDERED?

The City is dedicated to keeping rates low by maintaining lean staffing levels, absorbing increasing operational and maintenance costs, and using reserves when necessary. However, much like other utilities and services delivered to homes, the costs involved to collect and treat wastewater have risen and continue to rise. An independent analysis determined annual rate increases would be needed over a five-year period. This year's rate increase represents the fifth of that period.

INDEPENDENT ANALYSIS

The City engaged an independent consulting engineer to assess and analyze the capital needs of the wastewater collection and treatment systems. The independent engineer identified numerous capital facility replacements and upgrades required to continue to provide a safe and reliable wastewater system. In addition to other projects, the most significant capital projects identified consist of the Water Reclamation Facility treatment process improvements totaling in excess of \$65 million and Lift Station #13 and Force Main project totaling approximately \$10.5 million, both projects are expected to be completed within the next five years.

Additionally, the City engaged an independent financial consultant to analyze its wastewater services, revenues and rates and prepare a Wastewater Rate Study. The City commissioned this analysis to determine the cost of providing wastewater services and their corresponding impacts to customer's bills. This analysis identified a number of key factors that result in the proposed rates. These key factors include, but are not limited to:

- Rising treatment and energy costs
- Impacts of regulation and legislation
- Past and continued critical upgrades and/or replacement of wastewater facilities and infrastructure

PROPOSED WASTEWATER REVENUE INCREASES

The City proposes to increase its wastewater service charges. All wastewater customers would be charged a fixed monthly wastewater service charge in the same manner as they are currently charged. Customers of the wastewater system are charged proportionally to their wastewater flow and strength contributed to the wastewater collection and treatment facilities. Current and proposed wastewater service charges are provided on the following page.

WASTEWATER MONTHLY BILL IMPACT FOR THE AVERAGE RESIDENTIAL CUSTOMER

The wastewater bill for a single-family residential customer will increase by \$7.69 per month under the proposed rates. Apartment and Condo bills will increase \$5.76 per month while Senior Apartment Units will increase by \$2.69 per month. Bills for Mobile Homes will increase \$4.61 per month. The table below provides the increase in monthly charges for residential customers.

Residential Classification	Monthly Rate		
	Current	Proposed ¹	Difference
Single Family	\$ 40.46	\$ 48.15	\$ 7.69
Apartment, Condo	\$ 30.35	\$ 36.11	\$ 5.76
Mobile Home	\$ 24.28	\$ 28.89	\$ 4.61
Senior Apartment Unit	\$ 14.16	\$ 16.85	\$ 2.69

¹ Proposed Rates effective July 1, 2023

Revenues derived from the proposed rate changes do not exceed the revenue requirements needed to provide the property-related services by the City nor will the revenues from the rates and charges referenced herein be used for any purpose other than that for which the corresponding rates are imposed. The amount of the proposed rates imposed upon any parcel or person as an incident of property ownership will not exceed the proportional cost of the service(s) attributable to such parcel; and no rate will be imposed for a service unless that service is actually used by, or immediately available to the property or customer in question.

Classification Description	EDU ³ Multiple	Unit of Measure	Monthly Rate	
			Current	Proposed ¹
Residential Fixed Charges				
Single Family	1.00	Dwelling Unit	\$ 40.46	\$ 48.15
Apartment, Condo	0.75	Dwelling Unit	\$ 30.35	\$ 36.11
Mobile Home	0.60	Spaces	\$ 24.28	\$ 28.89
Senior Apartment Unit	0.35	Dwelling Unit	\$ 14.16	\$ 16.85
Non-Residential Fixed Charges				
Financial Institutions	2.00	Unit	\$ 80.92	\$ 96.30
Bars	1.50	Unit	\$ 60.69	\$ 72.23
Carwash	7.50	Unit	\$303.45	\$ 361.13
Churches/Meeting Halls				
< 150 seats	1.33	Seats	\$ 53.81	\$ 64.04
150 to 250 seats	2.66	Seats	\$107.62	\$ 128.08
> 250 seats	3.00	Seats	\$121.38	\$ 144.45
Commercial Unit	1.00	Unit	\$ 40.46	\$ 48.15
Funeral Home	9.00	Unit	\$364.14	\$ 433.35
Gas Station	2.00	Unit	\$ 80.92	\$ 96.30
Grocery Store > 10,000 sq. ft.	8.00	1,000 sq. ft.	\$323.68	\$ 385.20
Gymnasium	10.00	Unit	\$404.60	\$ 481.50
Laundry	9.00	Unit	\$364.14	\$ 433.35
Motel (per room)	0.33	Room	\$ 13.35	\$ 15.89
Office Unit	1.00	Unit	\$ 40.46	\$ 48.15
Rest Home (per bed)	0.35	Bed	\$ 14.16	\$ 16.85
Restaurants				
< 40 seats	4.00	Seats	\$161.84	\$ 192.60
40 to 60 seats	6.00	Seats	\$242.76	\$ 288.90
61 to 100 seats	8.00	Seats	\$323.68	\$ 385.20
> 100 seats	10.00	Seats	\$404.60	\$ 481.50
Schools (per student enrolled on Marc. 1)	0.05	Student	\$ 2.02	\$ 2.41
Theater	4.00	Unit	\$161.84	\$ 192.60
Veterinarians	3.00	Unit	\$121.38	\$ 144.45
Unlisted Uses ²	1.00	Unit	\$ 40.46	\$ 48.15

PUBLIC HEARING AND PROTEST PROCEEDING

The City Council will hear and consider all written protests and oral comments to the proposed rate increases at the Public Hearing. All interested parties are invited to participate virtually in the public hearing and present written protests and/or oral comments on the proposed rate increases referenced herein. Direction and information for participating in the meeting will be available on the City Council Agenda & Minutes webpage. Agendas are available on the City's website: www.atascadero.org/agendas. Oral comments made at the public hearing will not qualify as formal protests of the proposed rate increases unless accompanied by a written protest setting forth the required information (as detailed below). Upon the conclusion of the Public Hearing, the City Council will consider adoption of a resolution authorizing the rate increases to the City's wastewater service charges as described in this Notice. If written protests against the proposed rate increases and adjustments to the wastewater rates as outlined are not presented by a majority of property owners of the identified parcels upon which the wastewater rates are proposed to be imposed, the City Council will be authorized to impose the respective rate increases and adjustment. If adopted, the proposed rate increases to the wastewater service charges will be in effect beginning July 1, 2023.

¹ Proposed Rates effective July 1, 2023

² Unlisted uses are determined by use of fixture units from the California Plumbing Code or as by means

³ EDU = Equivalent Dwelling Unit is the average daily flow and strength of wastewater discharge from single family residence (240 gallons per day with BOD₅=250 ml/L and SS=250 ml/L).

Pursuant to State Law, written protests may be submitted by any record property owner of a parcel, subject to the proposed City rate changes, against any or all of the proposed rate changes described in this Notice. However, only one written protest will be counted per identified parcel. Any written protest must: (1) state that the identified property owner is in opposition to the proposed increases to the wastewater rates; (2) provide the location of the identified parcel (by street address or assessor's parcel number (APN)); (3) include the printed name and original, wet signature of the property owner submitting the protest; (4) date the protest was signed; and (5) certification by the named property owner that the contents of the protest are true and correct. Written protests may be submitted by mail or in person to the City Clerk at 6500 Palma Avenue, Atascadero, CA 93422, or at the Public Hearing on May 23, 2023 (date, time, and location specified on the front of this Notice), provided they are received prior to the close of the Public Hearing, which will occur when the public testimony on the proposed increases and adjustments is concluded. Due to the inability to verify the authenticity of each individual protest, protests received by telephone, electronic mail (e-mail), or via social media sites, including, but not limited to, Facebook or Twitter shall **NOT** be accepted. Please identify on the front of the envelope for any written protest, whether mailed or submitted in person to the City Clerk, the following: "Attn: Protest Wastewater Rate Increases". Written protest in marked envelopes may be submitted in person by dropping them off in the locked box in the foyer at City Hall. For more information or questions about the proposed wastewater rate increases, written protest submittal procedures, or public testimony options at the Public Hearing, you may contact the Department of Public Works at (805) 470-3456 or visit the City's website at www.atascadero.org/Prop218. The City's Wastewater Rate Study and protest procedures will be available on the City's website not later than April 5, 2023.

ESTA CARTA ESTÁ DISPONIBLE EN ESPAÑOL, LLAME A CINDY CHAVEZ (805) 470-3484

DRAFT RESOLUTION A

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATASCADERO, CALIFORNIA, SETTING FORTH THE RESULTS OF PROTESTS IN CONNECTION WITH WASTEWATER (SEWER) RATE HEARING CONDUCTED PURSUANT TO THE REQUIREMENTS OF PROPOSITION 218

WHEREAS, Article XIID, Section 6 of the California Constitution requires the City Council to consider written protests to certain proposed increases to rates (fees or charges) for utility services; and

WHEREAS, the City Council adopted Resolution No. 2019-033 establishing procedures for the submission and tabulation of protests in connection with rate hearings conducted pursuant to the requirements set forth in Article XIID of the California Constitution to help ensure that the rights of those persons that are authorized to protest service charges are preserved; and

WHEREAS, a Wastewater Rate Study was prepared for the City of Atascadero's Wastewater Enterprise and recommends increases to wastewater rates to meet the on-going operational needs of the enterprise and needed funding for capital infrastructure requirements; and

WHEREAS, the City Council reviewed the Wastewater Rate Study at their regular meeting on March 28, 2023 and directed staff to administer the Proposition 218 majority protest process and send out notice of the proposed increases to all parcel owners subject to the increase and set a Public Hearing for May 23, 2023 to consider proposed wastewater rate increases; and

WHEREAS, notices of the proposed wastewater rates and Public Hearing were mailed to all parcel owners subject to the proposed increases at least 45 days prior to the Public Hearing; and

WHEREAS, the City Council conducted a Public Hearing for proposed wastewater rates on May 23, 2023 to receive public comment and consider the results of protest proceedings in accordance with Proposition 218; and

WHEREAS, the City Clerk has tabulated all valid protests received by the conclusion of the May 23, 2023 Public Hearing and has determined that the number of valid protests received is insufficient to constitute a majority protest (50% plus 1).

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Atascadero:

SECTION 1: Recitals. The above recitals are true and correct and are hereby incorporated by reference.

SECTION 2: Protest Votes. The number of unique parcels eligible to file a protest was 5,474. The number of valid protests required to prevent adoption of the proposed rate increases is 2,738. The number of valid protests received by the City at the end of the May 23, 2023 Public Hearing was _____.

SECTION 3: Results of Protests. The tabulation by the City Clerk of the number of valid protests received on proposed wastewater rates is accepted and sets forth that the protest results conclude that there is a insufficient number of valid protests received to constitute a majority protest to the proposed wastewater rates, whereby allowing the consideration to adopt proposed wastewater rates.

PASSED AND ADOPTED at a regular meeting of the City Council held on the ___th day of May, 2023.

On motion by _____ and seconded by _____, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

CITY OF ATASCADERO:

Heather Moreno, Mayor

ATTEST:

Lara K. Christensen, City Clerk

DRAFT RESOLUTION B

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATASCADERO, CALIFORNIA, SETTING FORTH THE RESULTS OF PROTESTS IN CONNECTION WITH WASTEWATER (SEWER) RATE HEARING CONDUCTED PURSUANT TO THE REQUIREMENTS OF PROPOSITION 218

WHEREAS, Article XIID, Section 6 of the California Constitution requires the City Council to consider written protests to certain proposed increases to rates (fees or charges) for utility services; and

WHEREAS, the City Council adopted Resolution No. 2019-033 establishing procedures for the submission and tabulation of protests in connection with rate hearings conducted pursuant to the requirements set forth in Article XIID of the California Constitution to help ensure that the rights of those persons that are authorized to protest service charges are preserved; and

WHEREAS, a Wastewater Rate Study was prepared for the City of Atascadero's Wastewater Enterprise and recommends increases to wastewater rates to meet the on-going operational needs of the enterprise and needed funding for capital infrastructure requirements; and

WHEREAS, the City Council reviewed the Wastewater Rate Study at their regular meeting on March 28, 2023 and directed staff to administer the Proposition 218 majority protest process and send out notice of the proposed increases to all parcel owners subject to the increase and set a Public Hearing for May 23, 2023 to consider proposed wastewater rate increases; and

WHEREAS, notices of the proposed wastewater rates and Public Hearing were mailed to all parcel owners subject to the proposed increases at least 45 days prior to the Public Hearing; and

WHEREAS, the City Council conducted a Public Hearing for proposed wastewater rates on May 23, 2023 to receive public comment and consider the results of protest proceedings in accordance with Proposition 218; and

WHEREAS, the City Clerk has tabulated all valid protests received by the conclusion of the May 23, 2023 Public Hearing and has determined that the number of valid protests received is sufficient to constitute a majority protest (50% plus 1).

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Atascadero:

SECTION 1: Recitals. The above recitals are true and correct and are hereby incorporated by reference.

SECTION 2: Protest Votes. The number of unique parcels eligible to file a protest was 5,474. The number of valid protests required to prevent adoption of the proposed rate increases is 2,738. The number of valid protests received by the City at the end of the May 23, 2023 Public Hearing was _____.

SECTION 3: Results of Protests. The tabulation by the City Clerk of the number of valid protests received on proposed wastewater rates is accepted and sets forth that the protest results conclude that there is a sufficient number of valid protests received to constitute a majority protest to the proposed wastewater rates, whereby disallowing the consideration to adopt proposed wastewater rates.

PASSED AND ADOPTED at a regular meeting of the City Council held on the ___day of May, 2023.

On motion by _____ and seconded by _____, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

CITY OF ATASCADERO:

Heather Moreno, Mayor

ATTEST:

Lara K. Christensen, City Clerk

DRAFT RESOLUTION C

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ATASCADERO, CALIFORNIA, ESTABLISHING WASTEWATER RATES
(SEWER SERVICE CHARGES) FOR THE WASTEWATER DIVISION**

WHEREAS, the City of Atascadero owns and operates a municipal wastewater collection and treatment system for the safe and reliable disposal of wastewater in accordance with applicable regulations; and

WHEREAS, the City of Atascadero levies and imposes a monthly sewer service charge, as provided by resolution of the City Council, upon the property owners of any parcels or premises within the City that has any sewer connection or discharges wastewater to the municipal wastewater collection and treatment system; and

WHEREAS, a Wastewater Rate Study was prepared by Tuckfield & Associates for the City of Atascadero's Wastewater Division that recommends increases to wastewater rates (sewer service charges) to meet the on-going operational needs of the enterprise and needed funding for capital infrastructure requirements; and

WHEREAS, the City Council reviewed the Wastewater Rate Study at their regular meeting on March 28, 2023 and set a Public Hearing for May 23, 2023 to consider proposed wastewater rate increases; and

WHEREAS, the City Council conducted a Public Hearing for proposed wastewater rates on May 23, 2023 to receive public comment and consider the results of protest proceedings in accordance with Proposition 218; and

WHEREAS, Article XIID, Section 6 of the California Constitution requires the City Council to consider written protests to certain proposed increases to rates (fees or charges) for utility services; and

WHEREAS, the City Clerk tabulated all valid protests received by the conclusion of the May 23, 2023 Public Hearing and has determined that the number of valid protests received is insufficient to constitute a majority protest (50% plus 1); and

WHEREAS, the City Council accepted the City Clerk's tabulation by Resolution No. 2023-___ at the May 23, 2023 Public Hearing which sets forth that the protest results conclude that there was an insufficient number of valid protests received to constitute a majority protest to the proposed wastewater rates, whereby allowing the consideration to adopt proposed wastewater rates.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Atascadero:

SECTION 1: Recitals. The above recitals are true and correct and are hereby incorporated by reference.

SECTION 2: Sewer Service Charges Established. The Proposed Sewer Service Charges as set forth in Exhibit A, attached hereto and incorporated herein by this reference, are hereby approved and shall become effective thirty (30) days from adoption on June 22, 2023.

SECTION 3: Previous resolutions establishing Sewer Service Charges are superseded upon the effective date of the Sewer Service Charges as established in Section 2 above, and are hereby rescinded and rendered moot.

PASSED AND ADOPTED at a regular meeting of the City Council held on the __ day of May, 2023.

On motion by _____ and seconded by _____, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

CITY OF ATASCADERO:

Heather Moreno, Mayor

ATTEST:

Lara K. Christensen, City Clerk

EXHIBIT A

CURRENT AND PROPOSED MONTHLY SEWER SERVICE CHARGES				
Classification Description	EDU ³ Multiple	Unit of Measure	Monthly Rate	
			Current	Proposed ¹
Residential Fixed Charges				
Single Family	1.00	Dwelling Unit	\$ 40.46	\$ 48.15
Apartment, Condo	0.75	Dwelling Unit	\$ 30.35	\$ 36.11
Mobile Home	0.60	Spaces	\$ 24.28	\$ 28.89
Senior Apartment Unit	0.35	Dwelling Unit	\$ 14.16	\$ 16.85
Non-Residential Fixed Charges				
Financial Institutions	2.00	Unit	\$ 80.92	\$ 96.30
Bars	1.50	Unit	\$ 60.69	\$ 72.23
Carwash	7.50	Unit	\$ 303.45	\$ 361.13
Churches/Meeting Halls				
< 150 seats	1.33	Seats	\$ 53.81	\$ 64.04
150 to 250 seats	2.66	Seats	\$ 107.62	\$ 128.08
> 250 seats	3.00	Seats	\$ 121.38	\$ 144.45
Commercial Unit	1.00	Unit	\$ 40.46	\$ 48.15
Funeral Home	9.00	Unit	\$ 364.14	\$ 433.35
Gas Station	2.00	Unit	\$ 80.92	\$ 96.30
Grocery Store > 10,000 sq. ft.	8.00	1,000 sq. ft.	\$ 323.68	\$ 385.20
Gymnasium	10.00	Unit	\$ 404.60	\$ 481.50
Laundry	9.00	Unit	\$ 364.14	\$ 433.35
Motel (per room)	0.33	Room	\$ 13.35	\$ 15.89
Office Unit	1.00	Unit	\$ 40.46	\$ 48.15
Rest Home (per bed)	0.35	Bed	\$ 14.16	\$ 16.85
Restaurants				
< 40 seats	4.00	Seats	\$ 161.84	\$ 192.60
40 to 60 seats	6.00	Seats	\$ 242.76	\$ 288.90
61 to 100 seats	8.00	Seats	\$ 323.68	\$ 385.20
> 100 seats	10.00	Seats	\$ 404.60	\$ 481.50
Schools (per student enrolled on Marc. 1)	0.05	Student	\$ 2.02	\$ 2.41
Theater	4.00	Unit	\$ 161.84	\$ 192.60
Veterinarians	3.00	Unit	\$ 121.38	\$ 144.45
Unlisted Uses ²	1.00	Unit	\$ 40.46	\$ 48.15

¹ Proposed Rates effective July 1, 2023

² Unlisted uses are determined by use of fixture units from the California Plumbing Code or as by means deemed appropriate by the City Engineer.

³ EDU = Equivalent Dwelling Unit is the average daily flow and strength of wastewater discharge from single family residence (240 gallons per day with BOD₅=250 ml/L and SS=250 ml/L).



Atascadero City Council

Staff Report – Administrative Services Department

Amendments to Fee Schedule

RECOMMENDATION:

Council adopt Draft Resolution, adopting amended fees and deposits to offset costs incurred in planning services, and a schedule of fees and charges for City services.

DISCUSSION:

The purpose of City government is to service the needs of the people. The City offers a variety of services to the community including those such as planning and building development services, park and recreational services, rental of City property, police and fire services, and other miscellaneous City services of a voluntary or limited nature. These services are funded in part by fees paid by the users and in part by a General Fund subsidy. The amount of General Fund subsidy that is required is predicated on the degree to which the City is able to recover the costs reasonably borne to provide the special services.

California law allows the City to recover “costs reasonably borne” by the City in providing services. However, the fee may not exceed those “costs reasonably borne” or it is by definition a special tax that must be approved by two-thirds of the voters. In 2022, the City hired a consultant, Revenue & Cost Specialists, LLC (RCS) to perform a complete Cost Allocation and User Fee Study. RCS is an expert in the industry and has been providing fee and costing services to local government agencies for 43 years. RCS provided similar services for the City in 2002, 2006, and 2014.

Fee increases were considered and adopted by Council on June 14, 2022. In 2014, Council directed staff to bring back the issue of adjusting fees annually using the Consumer Price Index (CPI). The CPI adjustment for year ending 2022 is 5.57%. The CPI used was the California weighted average change from calendar 2021 to 2022 that is calculated by the State Department of Industrial Relations. Attached, as Exhibit A to the Draft Resolution, is a summary fee comparison detailing the proposed adjustments.

Recreation activity fees adjust according to cost recovery guidelines and local trends. The Council has consistently demonstrated the desire to keep recreation fees affordable to the average family, resulting in a benefit to the entire community. In this Fee Schedule update, most recreational activity fees are only being proposed to increase by CPI.

Council has historically indicated their intention to have development pay for itself. The majority of the development fees proposed are at 100% cost recovery. Recovering the full cost of the service allows the City to deliver the development services more efficiently as it helps to provide the funding for the staffing needs of the department. As discussed during previous Council meetings, there are some development fees that continue to be subsidized for economic development reasons. Fees such as outdoor dining encroachment permits and sign permits fall into this category.

As part of this action, staff is also proposing to reduce other fees to zero in order to further Council strategic initiatives and due to the general community benefit these types of projects bring. The fees proposed to be set at zero are as follows:

- 23-057 Standard Encroachment Permit – Improvement
 - Sidewalk and Curb/Gutter Repairs- \$0
 - Non-City maintained Road Repairs- \$0
 - Downtown Street Trees Installation/Replacement- \$0
- 23-058 Standard Encroachment Permit- Utility
 - Broadband Fiber Installation- \$0

Other fees are limited by State law. Those cost recovery fees will remain at a constant level unless they are updated by the State.

The remaining fees, which are neither managed by the State nor fall into the already discussed categories, were adjusted to reflect the actual changes in the costs of providing those services.

The Service Fees will go into effect sixty days (60) after the resolution is adopted.

FISCAL IMPACT:

There will be an increase in operating revenue resulting from the CPI increase, with an offsetting increase in costs to provide the services.

ALTERNATIVES:

1. Council may change any of the proposed fees not limited by State law.
2. Council may keep the current fees. This option is not recommended as the amount of tax dollars necessary to provide these services would increase, reducing the amount of money available for key Council priorities.

ATTACHMENTS:

1. Draft Resolution
2. Schedule of Fees and Charges for Service Fees - Current vs. Proposed Fee Schedule (Exhibit A)

DRAFT RESOLUTION

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATASCADERO,
ADOPTING AMENDED FEES AND DEPOSITS TO OFFSET COSTS
INCURRED IN PLANNING SERVICES, AND A SCHEDULE OF
FEES AND CHARGES FOR CITY SERVICES**

WHEREAS, the City wishes to comply with both the letter and the spirit of Article XIII B of the California Constitution and limit the growth of taxes; and,

WHEREAS, the City of Atascadero provides various planning and building development services to the public including, but not limited to, processing applications, reviewing plans and maps, issuing permits and reviewing development agreements (the “Planning Services”); and,

WHEREAS, the City of Atascadero desires to establish a policy of recovering some portion of the costs reasonably borne of providing special services, including but not limited to park and recreation services, rental of City property, police and fire services, and other miscellaneous City services, of a voluntary or limited nature, such that general taxes are not diverted from general services of a broad nature and thereby utilized unfairly and inequitably such special services (“City Services”); and,

WHEREAS, City Council intends to collect various fees (the “Fees”) and, in certain cases, require advance deposit of the Fees, to offset the costs associated with providing the Planning Services and City Services; and,

WHEREAS, because some of the Fees are described in Government Code section 66014, (i) notice of the time and place of this meeting as well as a general description of the matter to be considered are to be mailed at least 14 days prior to the date of this meeting to those parties (if any) who have filed requests for such notification, and (ii) data indicating the amount of the estimated cost required to provide the Services and the resources anticipated to fund the Planning Services were made available to the public at least 10 days prior to the date of this meeting, all in accordance with Government Code section 66016; and,

WHEREAS, Government Code Section 66016 applies to fees authorized in Government Code sections 51287, 56383, 57004, 65104, 65456, 65863.7, 65909.5, 66013, 66014 and 66451.2, Health & Safety Code sections 17951, 19132.3 and 19852, Public Resources Code section 41901 and Public Utilities Code section 21671.5 consisting of primarily fees for zoning variances, zoning changes, use permits, building inspections, building permits, filing and processing applications and petitions filed with LAFCO, the processing of subdivision maps, tentative, final and parcel maps and planning services to be charged for development projects; and,

WHEREAS, Government Code Section 66018 applies to the adopting or increasing fees to which a specific statutory notice requirement does not apply; and

WHEREAS, pursuant to Government Code sections 66016 and 66018 the enactment or increase in any fees to be charged for services must be adopted by the City Council by ordinance or resolution,

after providing notice and holding a public hearing; and,

WHEREAS, the City Council finds that the fee schedule detailed in Exhibit A attached hereto and incorporated herein by reference is consistent with the City of Atascadero General Plan; and,

WHEREAS, pursuant to Government Code Sections 66016 and 66018, the data required to be made available to the public prior to increasing the amount of the fees by this resolution was made available for public review at least 10 days prior to the date of this meeting; and,

WHEREAS, pursuant to Government Code Sections 66014, 66106, 66018 and 6062a, notice of a public hearing on the increase to the amount of fees was published in the Atascadero News twice, with at least five days intervening the two publications, commencing at least ten days prior to the date of this meeting; and,

WHEREAS, a duly noticed public hearing before the City Council was held on May 23, 2023, at which public testimony was received and duly considered on the proposed Planning Services and City Services Fees; and,

WHEREAS, the City Council has previously adopted Resolution No. 2022-061, setting forth such fees, and desires to amend and restate that Resolution in this Resolution, without rescinding said adoption; and,

WHEREAS, the amount of the Fees do not exceed the true cost of providing the Planning Services and City Services; and,

WHEREAS, the increase to the amount of the fees is not a “project” subject to the California Environmental Quality Act because it is a funding mechanism having no physical effect on the environment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Atascadero:

SECTION 1. Recitals. The foregoing recitals are true and correct and the City Council so finds and determines.

SECTION 2. Establishment of the Fees. The Fees are hereby established in the amounts detailed on Exhibit A for the purpose of funding the cost of providing the Services.

SECTION 3. Collection of the Fees. The Fees levied pursuant to this Resolution shall be paid to the City either at the time the Planning Service or City Service is requested or required or shall, in certain cases, be advanced to the City in the form of an advance deposit as further detailed on Exhibit A.

SECTION 4. Constitutionality. If any portion of this Resolution is declared invalid or unconstitutional then it is the intention of the City Council to have passed the entire Resolution and all its component parts, and all other sections of this Resolution shall remain in full force and effect.

SECTION 5. Repealer. All resolutions and other actions of the City Council in conflict with the contents of this Resolution are hereby repealed.

SECTION 6. Effective Date. This Resolution shall take effect 60 days after the effective date of this Resolution, and shall remain in effect, until revised by the City Council.

PASSED AND ADOPTED at a regular meeting of the City Council held this _____ day of May, 2023.

On motion by _____ and seconded by _____, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

CITY OF ATASCADERO:

Heather Moreno, Mayor

ATTEST:

Lara K. Christensen, City Clerk

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PLANNING			
23-001	ADMINISTRATIVE USE PERMIT REVIEW	Non-commercial wall mural - No charge Minor Outdoor Amplified Music - \$100 per application (subsidized) Other - \$1,920 per application	Non-commercial wall mural - No charge Minor Outdoor Amplified Music - \$106 per application (subsidized) Other - \$2,027 per application
23-001-Sign	SIGNAGE ADMINISTRATIVE USE PERMIT REVIEW	\$100 per application, inclusive of noticing and label generation fees (subsidized)	\$106 per application, inclusive of noticing and label generation fees (subsidized)
23-002	MINOR CONDITIONAL USE PERMIT REVIEW	\$2,795 per application	\$2,951 per application
23-003	MAJOR CONDITIONAL USE PERMIT REVIEW	Standard (less than 5 acres) - \$5,955 per application Major (5 acres or greater) - \$9,660 per application	Standard (less than 5 acres) - \$6,287 per application Major (5 acres or greater) - \$10,198 per application
23-004	VARIANCE APPLICATION	\$2,980 per application	\$3,146 per application
23-006	DEVELOPMENT AGREEMENT	\$15,000 deposit with staff charges at the fully allocated hourly rates plus any outside or legal expenses	\$15,836 deposit with staff charges at the fully allocated hourly rates plus any outside or legal expenses
23-006A	PLANNING AGREEMENT PREPARATION	\$165 per agreement	\$174 per agreement
23-007	SPECIFIC PLAN	\$12,000 deposit with staff charges at the fully allocated hourly rates plus any outside or legal expenses	\$12,668 deposit with staff charges at the fully allocated hourly rates plus any outside or legal expenses
23-008	GENERAL PLAN/ZONING MAP AMENDMENT	\$5,755 per application	\$6,076 per application

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PLANNING (continued)			
23-010	GENERAL PLAN/ZONING TEXT AMENDMENT	Minor - \$2,390 per application Major - \$6,265 per application Combined with a map and/or master plan of development (CUP) - 50% of these fees	Minor - \$2,523 per application Major - \$6,614 per application Combined with a map and/or master plan of development (CUP) - 50% of these fees
23-011	TENTATIVE PARCEL MAP	\$5,205 per application	\$5,495 per application
23-012	TENTATIVE TRACT MAP	\$7,360 per map plus \$95 per lot over 10 lots	\$7,770 per map plus \$100 per lot over 10 lots
23-013	CONDOMINIUM CONVERSION TENTATIVE MAP	\$6,365 per map plus \$105 per unit over 15 units Commercial - \$2,840 per map	\$6,720 per map plus \$111 per unit over 15 units Commercial - \$2,998 per map
23-014	PRECISE PLAN	\$1,975 per application	\$2,085 per application
23-015	MAP/CONDITIONAL USE PERMIT RECONSIDERATION/AMENDMENT REVIEW	\$2,585 per application	\$2,729 per application
23-015A	PLANNED DEVELOPMENT REPEAL	\$1,160 per application	\$1,225 per application
23-016	ENVIRONMENTAL IMPACT REPORT REVIEW	10% of contract consultant amount for City staff review	10% of contract consultant amount for City staff review

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PLANNING (continued)			
23-016A	ENVIRON MITIGATION NEGATIVE DECLARATION	Standard - \$3,040 per application in addition to other application fees where applicable Expanded - \$5,070 per application in addition to other application fees where applicable	Standard - \$3,209 per application in addition to other application fees where applicable Expanded - \$5,352 per application in addition to other application fees where applicable
23-016B	ENVIRONMENTAL CATEGORICAL EXEMPTION	\$215 per application Class 32 - \$1,010 per application Plus any filing fees	\$227 per application Class 32 - \$1,066 per application Plus any filing fees
23-016C	ENVIRONMENTAL IMPACT REPORT/MITIGATED NEGATIVE DECLARATION ADDENDUM	\$2,625 per application in addition to other application fees where applicable	\$2,771 per application in addition to other application fees where applicable
23-017	ANNEXATION	\$20,000 deposit with staff charges at the fully allocated hourly rates plus any outside or legal expenses	\$21,114 deposit with staff charges at the fully allocated hourly rates plus any outside or legal expenses
23-018	LOT LINE ADJUSTMENT REVIEW	Historic Conflict Lot Line Adjustment - \$1,500 per application (subsidized) Urban Lot Split- \$2,570 per application Other - \$2,005 per application	Historic Conflict Lot Line Adjustment - \$1,584 per application (subsidized) Urban Lot Split- \$2,713 per application Other - \$2,117 per application
23-019	VOLUNTARY LOT MERGER	\$880 per application	\$929 per application
23-022	SUBSTANTIAL CONFORMANCE FINDING	\$595 per application	\$628 per application
23-023	FINDING OF CONVENIENCE & NECESSITY	\$495 per application	\$523 per application

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PLANNING (continued)			
23-024	TEMPORARY OCCUPANCY REVIEW	Commercial/Industrial/Multi-Family - \$1,135 per application Single Family Residential - \$500 per application	Commercial/Industrial/Multi-Family - \$1,198 per application Single Family Residential - \$528 per application
23-025	ADMINISTRATIVE TIME EXTENSION REVIEW	\$560 per application	\$591 per application
23-026	PLANNING COMMISSION TIME EXTENSION REVIEW	\$925 per application	\$977 per application
23-027	CONTINUANCE	\$300 per application	\$317 per application
23-028	APPEAL TO PLANNING COMMISSION	\$1,530 per application for 70% cost recovery	\$1,615 per application for 70% cost recovery
23-029	APPEAL TO CITY COUNCIL	\$1,720 per application for 70% cost recovery	\$1,816 per application for 70% cost recovery
23-030	NATIVE TREE REMOVAL PERMIT	Dead/Diseased Tree - No Charge Non-Heritage Tree - \$245 per permit Heritage Tree - \$1,165 per permit	Dead/Diseased Tree - No Charge Non-Heritage Tree - \$259 per permit Heritage Tree - \$1,230 per permit
23-031	TREE PROTECTION PLAN / INSPECTION FOR BUILDING PERMIT	Minor (No Arborist Required) - No charge if done in conjunction with Planning Plan Check fee or \$80 per review if done independently Major - \$325 per application Fee includes one inspection and one re-inspection	Minor (No Arborist Required) - No charge if done in conjunction with Planning Plan Check fee or \$84 per review if done independently Major - \$343 per application Fee includes one inspection and one re-inspection

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PLANNING (continued)			
23-032	RE-INSPECT TREE PROTECTION	\$165 per inspection Fee imposed on the third and any subsequent inspections	\$174 per inspection Fee imposed on the third and any subsequent inspections
23-037	BUILDING ADDRESS ASSIGNMENT PROCESSING	SFR/Duplex - \$80 per application 3-10 Units - \$120 per application 11-20 Units - \$365 per application Each Additional Unit over 20 - \$25	SFR/Duplex - \$84 per application 3-10 Units - \$127 per application 11-20 Units - \$385 per application Each Additional Unit over 20 - \$26
23-038	REAL ESTATE/PROPERTY INFO LETTER	\$230 per letter	\$243 per letter
23-039	CONSTRUCTION OPERATION AFTER-HOURS	\$525 per application	\$554 per application
23-040	PLANNING REVIEW/APPROVAL OF ENCROACHMENT PERMT	\$205 per permit	\$216 per permit
23-040A	PLANNING REVIEW / APPROVAL OF BUILDING PERMIT	CUP/PD Compliance - \$570 per application DRC Review - \$490 per application Other - 15% of the Building Permit Fee + 7.5% Community Development Technology Surcharge	CUP/PD Compliance - \$602 per application DRC Review - \$517 per application Other - 15% of the Building Permit Fee + 7.5% Community Development Technology Surcharge
23-040B	PLANNING INSPECTION	\$165 per inspection	\$174 per inspection
23-040C	PLANNING- EXTRA PLAN CHECK/INSPECTION	\$165 per hour OR 1.3 times the actual cost of contract consultant	\$174 per hour OR 1.3 times the actual cost of contract consultant

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PLANNING (continued)			
23-040D	PLANNING BUSINESS LICENSE REVIEW	Commercial Zoning Clearance - \$80 per application Home Occupation - \$80 per application Change of Owner - \$70 per application	Commercial Zoning Clearance - \$84 per application Home Occupation - \$84 per application Change of Owner - \$74 per application
23-040E	BUILDING BUSINESS LICENSE INSPECTION	\$180 per business	\$190 per business
23-040F	COMMUNITY DEVELOPMENT MISCELLANEOUS SERVICES	Charge all staff at the fully allocated hourly rates plus any outside legal expenses	Charge all staff at the fully allocated hourly rates plus any outside legal expenses
23-040G	COMMUNITY DEVELOPMENT TECHNOLOGY SURCHARGE	7.5% of fees as detailed in the individual services	7.5% of fees as detailed in the individual services

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
DATE: 05/23/23
ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
BUILDING			
23-041	BUILDING PLAN CHECK	Plan Check - 65% of Building Permit Fee Outside Plan Check - 1.3 times the cost of outside consultant Disabled Access - Additional 10% of Building Permit Fee Energy Efficiency - Additional 10% of Building Permit Fee + 7.5% Community Development Technology Surcharge	Plan Check - 65% of Building Permit Fee Outside Plan Check - 1.3 times the cost of outside consultant Disabled Access - Additional 10% of Building Permit Fee Energy Efficiency - Additional 10% of Building Permit Fee + 7.5% Community Development Technology Surcharge

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
BUILDING (continued)			
23-041A	BUILDING PERMIT/INSPECTION	Building Permit - The current International Code Council (ICC) Building Valuation Tables including inflation indexing, plus 25%. Plumbing Permits-10% of Building Permit Fee (\$87 minimum) Mechanical Permits-10% of Building Permit Fee (\$87 minimum) Electrical Permits-10% of Building Permit Fee (\$87 minimum) + 7.5% Community Development Technology Surcharge	Building Permit - The current International Code Council (ICC) Building Valuation Tables including inflation indexing, plus 25%. Plumbing Permits-10% of Building Permit Fee (\$92 minimum) Mechanical Permits-10% of Building Permit Fee (\$92 minimum) Electrical Permits-10% of Building Permit Fee (\$92 minimum) + 7.5% Community Development Technology Surcharge
23-041C	OVER THE COUNTER MISCELLANEOUS BUILDING PERMIT	Water Heater - \$95 Minor (1 inspection) - \$245 per permit Major (2 inspections) - \$425 per permit + 7.5% Community Development Technology Surcharge	Water Heater - \$100 Minor (1 inspection) - \$259 per permit Major (2 inspections) - \$449 per permit + 7.5% Community Development Technology Surcharge
23-041D	EXPRESS BUILDING PERMIT	Residential Rooftop Solar Systems under 10 KW - \$450 per permit (subsidized) Other - \$600 per permit + 7.5% Community Development Technology Surcharge	Residential Rooftop Solar Systems under 10 KW - \$475 per permit (subsidized) Other - \$633 per permit + 7.5% Community Development Technology Surcharge

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
BUILDING (continued)			
23-041D-Sign	EXPRESS SIGN PERMIT	Sign Permit - \$75 per permit (subsidized) Exclusive of Monument Signs and Pole Signs	Sign Permit - \$79 per permit (subsidized) Exclusive of Monument Signs and Pole Signs
23-048	PLAN REVISION CHECKING	\$205 plus actual cost of City staff at the fully allocated hourly rates or actual cost of consultant	\$216 plus actual cost of City staff at the fully allocated hourly rates or actual cost of consultant
23-049	BUILDING - EXTRA PLAN CHECK/INSPECTION	Plan Check - \$35 plus \$180 per hour, 1 hour minimum or the actual cost of contract consultant Inspection - \$215 per extra inspection	Plan Check - \$37 plus \$190 per hour, 1 hour minimum or the actual cost of contract consultant Inspection - \$227 per extra inspection
23-050	RESTAMPING OF APPROVED PLANS	Single Family Residential - \$195 per plan Commercial/Industrial/Multi-Family - \$355 per plan	Single Family Residential - \$206 per plan Commercial/Industrial/Multi-Family - \$375 per plan
23-051	LOST INSPECTION CARD	\$125 per card	\$132 per card
23-051A	CHANGE OF CONTRACTOR OR RESPONSIBLE PARTY	\$195 per application	\$206 per application
23-052	APPEAL TO BOARD OF APPEALS	\$1,305 per appeal for 70% cost recovery	\$1,378 per appeal for 70% cost recovery
23-068	GENERAL PLAN MAINTENANCE	7% of all building permits, which includes new structures and additions	7% of all building permits, which includes new structures and additions
23-069A	DISTRICT FORMATION PROCESSING	\$4,710 per district plus any outside consultant or legal costs	\$4,972 per district plus any outside consultant or legal costs

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
DATE: 05/23/23
ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
BUILDING (continued)			
23-069B	COMMUNITY FACILITY DISTRICT ANNEXATION	\$1,360 per district plus any outside consultant or legal costs	\$1,436 per district plus any outside consultant or legal costs
23-117	CHANGE OF OCCUPANCY	\$245 per application	\$259 per application

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
FIRE DEVELOPMENT			
23-042	FIRE BUILDING PLAN CHECK/INSPECTION	30% of Building Plan Check Fees + 7.5% Community Development Technology Surcharge	30% of Building Plan Check Fees + 7.5% Community Development Technology Surcharge
23-042A	FIRE SPRINKLER PLAN CHECK	New Residential Plan Check - \$185 plus actual cost of consultant Tenant Improvement Residential Remodel Plan Check - \$185 plus actual cost of consultant Commercial Plan Check - \$185 plus actual cost of City staff at the fully allocated hourly rates or actual cost of consultant + 7.5% Community Development Technology Surcharge	New Residential Plan Check - \$195 plus actual cost of consultant Tenant Improvement Residential Remodel Plan Check - \$195 plus actual cost of consultant Commercial Plan Check - \$195 plus actual cost of City staff at the fully allocated hourly rates or actual cost of consultant + 7.5% Community Development Technology Surcharge
23-042B	FIRE SPRINKLER INSPECTION	Residential - \$270 Commercial - Charges at the fully allocated hourly rates plus any outside expenses + 7.5 Community Development Technology Surcharge	Residential - \$285 Commercial - Charges at the fully allocated hourly rates plus any outside expenses + 7.5 Community Development Technology Surcharge

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
FIRE DEVELOPMENT (continued)			
23-042C	EXTRA FIRE PLAN CHECK/INSPECTION	\$195 per hour extra plan check or inspection OR Charge 130% of Actual Contract Costs for projects that use contract services Fee to be assessed after initial plan check/inspection and one re-check/inspection	\$206 per hour extra plan check or inspection OR Charge 130% of Actual Contract Costs for projects that use contract services Fee to be assessed after initial plan check/inspection and one re-check/inspection
23-042D	SPRINKLER EXPRESS PLAN CHECK/INSPECTION	\$215 per permit + 7.5% Community Development Technology Surcharge	\$227 per permit + 7.5% Community Development Technology Surcharge
23-043A	FIRE ALARM PLAN CHECK	\$185 plus actual cost of consultant + 7.5% Community Development Technology Surcharge	\$195 plus actual cost of consultant + 7.5% Community Development Technology Surcharge
23-043B	FIRE ALARM INSPECTION	Single Family Residential - \$220 Other - Charges at the fully allocated hourly rates plus any outside expenses + 7.5% Community Development Technology Surcharge	Single Family Residential - \$232 Other - Charges at the fully allocated hourly rates plus any outside expenses + 7.5% Community Development Technology Surcharge
23-044A	NEW FIRE HOOD/SUPPRESSION PLAN CHECK	\$115 plus actual cost of consultant + 7.5% Community Development Technology Surcharge	\$121 plus actual cost of consultant + 7.5% Community Development Technology Surcharge
23-044B	NEW FIRE HOOD/SUPPRESSION INSPECTION	\$125 per project + 7.5% Community Development Technology Surcharge	\$132 per project + 7.5% Community Development Technology Surcharge

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
DATE: 05/23/23
ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
FIRE DEVELOPMENT (continued)			
23-045	PRIVATE HYDRANT SYSTEM PC/INSPECTION	\$575 per system plus actual cost of consultant + 7.5% Community Development Technology Surcharge	\$607 per system plus actual cost of consultant + 7.5% Community Development Technology Surcharge

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PUBLIC WORKS			
23-053	ON-SITE GRADING PLAN CHECK - BUILDING	Minor (Less than 50 CY/1,000 sq ft of disturbed soil) - \$75 Single Family Residence/Accessory: 50-100 CY of disturbed soil - \$315 101-500 CY of disturbed soil - \$390 501+ CY/1 acre or more of disturbed soil - \$600 Commercial/Industrial/Multifamily - \$660 plus \$155 per each 5,000 sq ft of disturbed soil after the first 5,000 sq ft Rough Grading - \$475 + 7.5% Community Development Technology Surcharge	Minor (Less than 50 CY/1,000 sq ft of disturbed soil) - \$79 Single Family Residence/Accessory: 50-100 CY of disturbed soil - \$333 101-500 CY of disturbed soil - \$412 501+ CY/1 acre or more of disturbed soil - \$633 Commercial/Industrial/Multifamily - \$697 plus \$164 per each 5,000 sq ft of disturbed soil after the first 5,000 sq ft Rough Grading - \$501 + 7.5% Community Development Technology Surcharge
23-053C	ENGINEERING-EXTRA PLAN CHCK/INSPECTION	\$35 per plan/inspection plus \$150 per hour per extra plan check or inspection OR Charge 130% of actual contract costs for projects that use contract services Fee to be assessed after initial plan check/inspection and one re-check/inspection	\$37 per plan/inspection plus \$158 per hour per extra plan check or inspection OR Charge 130% of actual contract costs for projects that use contract services Fee to be assessed after initial plan check/inspection and one re-check/inspection
23-053D	TEMPORARY STOCKPILE PERMIT	\$400 per permit	\$422 per permit

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PUBLIC WORKS (continued)			
23-053E	PLOT PLAN REVIEW	Single Family - \$75 per lot Commercial/Industrial/Multi-Family - \$150 per lot	Single Family - \$79 per lot Commercial/Industrial/Multi-Family - \$158 per lot
23-053F	ENGINEERING COMMERCIAL MODIFICATION REVIEW	\$135 per application	\$143 per application
23-053G	ON-SITE STORMWATER MANAGEMENT PLAN CHECK	Tier 3 - \$660 Tier 4 - \$1,020 Tiers 1 and 2 are included in grading plan check fees + 7.5% Community Development Technology Surcharge	Tier 3 - \$697 Tier 4 - \$1,077 Tiers 1 and 2 are included in grading plan check fees + 7.5% Community Development Technology Surcharge
23-053H	SWPPP PLAN CHECK/INSPECTION	Plan Check - \$360 Inspection - \$300 per quarter per site + 7.5% Community Development Technology Surcharge	Plan Check - \$380 Inspection - \$317 per quarter per site + 7.5% Community Development Technology Surcharge
23-053W	OWTS (SEPTIC SYSTEM) PLAN CHECK	New/Modified (associated with a structure) - \$395 per plan Replacement (not associated with a structure) - \$545 per plan + 7.5% Community Development Technology Surcharge	New/Modified (associated with a structure) - \$417 per plan Replacement (not associated with a structure) - \$575 per plan + 7.5% Community Development Technology Surcharge

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PUBLIC WORKS (continued)			
23-054	ON-SITE GRADING INSPECTION	Minor (Less than 50 CY/1,000 sq ft of disturbed soil) - \$115 Single Family Residence/Accessory: 50-100 CY of disturbed soil - \$290 101-500 CY of disturbed soil - \$410 501+ CY/1 acre or more of disturbed soil - \$775 Commercial/Industrial/Multi-Family - \$505 plus \$245 per each 5,000 sq ft of disturbed soil after the first 5,000 sq ft + 7.5% Community Development Technology Surcharge	Minor (Less than 50 CY/1,000 sq ft of disturbed soil) - \$121 Single Family Residence/Accessory: 50-100 CY of disturbed soil - \$306 101-500 CY of disturbed soil - \$433 501+ CY/1 acre or more of disturbed soil - \$818 Commercial/Industrial/Multi-Family - \$533 plus \$259 per each 5,000 sq ft of disturbed soil after the first 5,000 sq ft + 7.5% Community Development Technology Surcharge
23-054B	ON-SITE STORMWATER MGMT INSPECTION	\$365 per drainage facility + 7.5% Community Development Technology Surcharge	\$385 per drainage facility + 7.5% Community Development Technology Surcharge
23-054W	OWTS (SEPTIC SYSTEM) INSPECTION	\$355 per permit + 7.5% Community Development Technology Surcharge	\$375 per permit + 7.5% Community Development Technology Surcharge

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PUBLIC WORKS (continued)			
23-055	PUBLIC IMPROVEMENT PLAN CHECK	\$0 - \$50,000 - 7.40% of the Engineer's Estimate (\$1,000 minimum) \$50,001 - \$100,000 - \$3,700 plus 4.45% of the Engineer's Estimate over \$50,000 \$100,001 - \$500,000 - \$5,925 plus 1.55% of the Engineer's Estimate over \$100,000 \$500,001 - \$1,000,000 - \$12,140 plus 1.07% of the Engineer's Estimate over \$500,000 \$1,000,001 - \$2,000,000 - \$17,465 plus 0.53% of the Engineer's Estimate over \$1,000,000 \$2,000,001+ - \$22,795 plus 0.53% of the Engineer's Estimate over \$2,000,000 + 7.5% Community Development Technology Surcharge	\$0 - \$50,000 - 7.81% of the Engineer's Estimate (\$1,056 minimum) \$50,001 - \$100,000 - \$3,905 plus 4.70% of the Engineer's Estimate over \$50,000 \$100,001 - \$500,000 - \$6,255 plus 1.64% of the Engineer's Estimate over \$100,000 \$500,001 - \$1,000,000 - \$12,815 plus 1.12% of the Engineer's Estimate over \$500,000 \$1,000,001 - \$2,000,000 - \$18,415 plus 0.56% of the Engineer's Estimate over \$1,000,000 \$2,000,001+ - \$24,015 plus 0.56% of the Engineer's Estimate over \$2,000,000 + 7.5% Community Development Technology Surcharge

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PUBLIC WORKS (continued)			
23-055A	PUBLIC IMPROVEMENT INSPECTION	\$0 - \$50,000 - 3.92% of the Engineer's Estimate (\$1,000 minimum)	\$0 - \$50,000 - 4.14% of the Engineer's Estimate (\$1,056 minimum)
		\$50,001 - \$100,000 - \$1,960 plus 4.07% of the Engineer's Estimate over \$50,000	\$50,001 - \$100,000 - \$2,070 plus 4.29% of the Engineer's Estimate over \$50,000
		\$100,001 - \$500,000 - \$3,995 plus 0.98% of the Engineer's Estimate over \$100,000	\$100,001 - \$500,000 - \$4,215 plus 1.03% of the Engineer's Estimate over \$100,000
		\$500,001 - \$1,000,000 - \$7,920 plus 0.82% of the Engineer's Estimate over \$500,000	\$500,001 - \$1,000,000 - \$8,335 plus 0.86% of the Engineer's Estimate over \$500,000
		\$1,000,001 - \$2,000,000 - \$12,015 plus 0.47% of the Engineer's Estimate over \$1,000,000	\$1,000,001 - \$2,000,000 - \$12,635 plus 0.50% of the Engineer's Estimate over \$1,000,000
		\$2,000,001+ - \$16,710 plus 0.47% of the Engineer's Estimate over \$2,000,000	\$2,000,001+ - \$17,635 plus 0.50% of the Engineer's Estimate over \$2,000,000
		+ 7.5% Community Development Technology Surcharge	+ 7.5% Community Development Technology Surcharge

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PUBLIC WORKS (continued)			
23-055B	ENGINEERING AGREEMENTS	Public or Subdivision Improvements (Tract Map) - \$700 per agreement Deferral of Improvements (Parcel Map) - \$385 per agreement Sewer Extension Reimbursement - \$560 per agreement Oversizing Improvements Reimbursement - \$1,100 per agreement Maintenance of Stormwater Facilities -\$305 per agreement	Public or Subdivision Improvements (Tract Map) - \$739 per agreement Deferral of Improvements (Parcel Map) - \$406 per agreement Sewer Extension Reimbursement - \$591 per agreement Oversizing Improvements Reimbursement - \$1,161 per agreement Maintenance of Stormwater Facilities -\$322 per agreement
23-056	TEMPORARY ENCROACHMENT PERMIT	Short Term - \$105 Long Term - Minor - \$195 Long Term - Major - \$755 Outdoor Dining - New - \$360 (subsidized) Outdoor Dining - Annual - \$165 (subsidized) Overhead Structure - \$155 Miscellaneous Minor Use - \$105	Short Term - \$111 Long Term - Minor - \$206 Long Term - Major - \$797 Outdoor Dining - New - \$380 (subsidized) Outdoor Dining - Annual - \$174 (subsidized) Overhead Structure - \$164 Miscellaneous Minor Use - \$111

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PUBLIC WORKS (continued)			
23-057	STANDARD ENCROACHMENT PERMIT - IMPROVEMENT	Driveway Approach: New - \$440 Replacement - \$185 Curb/Gutter - \$440 plus \$4 for each linear foot Sidewalk - \$305 plus \$4 for each linear foot Miscellaneous Minor - \$155 Public Improvements - See S-055 and S-055A	Driveway Approach: New - \$465 Replacement - \$195 New Curb/Gutter - \$465 plus \$4 for each linear foot New Sidewalk - \$322 plus \$4 for each linear foot Miscellaneous Minor - \$164 Sidewalk and Curb/Gutter Repairs- \$0 (subsidized) Non-City Maintained Road Repairs - \$0 (subsidized) Downtown Street Tree Installation/Replacement - \$0 (subsidized) Public Improvements - See 23-055 and 23-055A
23-058	STANDARD ENCROACHMENT PERMIT - UTILITY	Sewer Main Connection: SFR - \$255 per connect Commercial/Industrial/Multi-Family - \$405 per connect Trench - \$675 plus \$8 per linear foot Boring - \$675 plus \$4 per linear foot Overhead - \$675 plus \$2 per linear foot Surface Obstruction - \$305 plus \$85 per obstruction Subsurface Obstruction - \$305 plus \$60 per obstruction Overhead Obstruction - \$305 plus \$40 per obstruction Potholing - \$295 per every 10 potholes or fraction thereof Telecomm - Actual Costs	Sewer Main Connection Inspection: SFR - \$269 per connect Commercial/Industrial/Multi-Family - \$428 per connect Trenching: Under 4 ft. depth - \$713 plus \$2 per linear foot 4 to 8 ft. depth - \$713 plus \$4 per linear foot Over 8 ft. depth - \$713 plus \$8 per linear foot Boring - \$713 plus \$4 per each 10 linear feet Overhead - \$713 plus \$2 per each 10 linear feet Obstructions: Surface - \$322 plus \$90 per obstruction Subsurface - \$322 plus \$63 per obstruction Overhead - \$322 plus \$42 per obstruction Potholing - \$311 per every 10 potholes or fraction thereof Broadband Fiber Installation - \$0 (subsidized)
23-058A	TRAFFIC CONTROL PLAN CHECK	Minor - \$145 per project Standard - \$290 per project Major - \$675 per project	Minor - \$153 per project Standard - \$306 per project Major - \$713 per project

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PUBLIC WORKS (continued)			
23-058B	TRAFFIC CONTROL INSPECTION	Minor - \$60 plus \$60 per day after the first day Standard - \$130 plus \$60 per day after the first day Major - \$290 plus \$60 per day after the first day	Minor - \$63 plus \$63 per day after the first day Standard - \$137 plus \$63 per day after the first day Major - \$306 plus \$63 per day after the first day
23-058C	SPECIAL EVENT STREET CLOSURE	Review - \$130 plus the fully allocated hourly rate for all personnel involved after 1 hour Install - \$275 plus the fully allocated hourly rate for all personnel involved after 2 hours	Review - \$137 plus the fully allocated hourly rate for all personnel involved after 1 hour Install - \$290 plus the fully allocated hourly rate for all personnel involved after 2 hours
23-058D	BLANKET ENCROACHMENT PERMIT	\$4,985 per utility per year plus \$205 per sub-permit in addition to any franchise payments	\$5,263 per utility per year plus \$216 per sub-permit in addition to any franchise payments
23-058E	MISCELLANEOUS ENCROACHMENT PERMIT	Request for Time Extension/Renewal of Expired Permit - \$115 per permit Encroachment without a permit - Double fees Illegal Encroachment - Actual Costs	Request for Time Extension/Renewal of Expired Permit - \$121 per permit Encroachment without a permit - Double fees Illegal Encroachment - Actual Costs
23-059	FINAL PARCEL MAP CHECK	\$2,960 per map plus \$104 plus \$6 per lot GIS fee	\$3,125 per map plus \$110 plus \$6 per lot GIS fee
23-060	FINAL TRACT MAP CHECK	\$3,760 per map plus \$41 per lot after 5 lots plus \$104 plus \$6 per lot GIS Fee Affordable Housing - \$655 per application plus \$165 per unit plus outside or legal costs	\$3,969 per map plus \$43 per lot after 5 lots plus \$110 plus \$6 per lot GIS Fee Affordable Housing - \$691 per application plus \$174 per unit plus outside or legal costs

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PUBLIC WORKS (continued)			
23-061	CONDOMINIUM CONVERSION FINAL MAP	\$3,080 per map Plus actual contract costs for over 15 units Plus any recording fees	\$3,252 per map Plus actual contract costs for over 15 units Plus any recording fees
23-062	FINAL MAP AMENDMENT	\$3,115 per application Certificate of Correction - \$465 per application	\$3,289 per application Certificate of Correction - \$491 per application
23-063	STREET/RIGHT OF WAY ABANDONMENT PROCESS	\$4,910 per application	\$5,183 per application
23-064	CERTIFICATE OF COMPLIANCE	\$1,060 per certificate	\$1,119 per certificate
23-065	FLOOD PLAIN LETTER	\$615 per letter	\$649 per letter
23-066	TRANSPORTATION PERMIT	\$16 - Single Trip Permit \$90 - Annual/Repetitive Permit <i>Fees are set by the State</i>	\$16 - Single Trip Permit \$90 - Annual/Repetitive Permit <i>Fees are set by the State</i>
23-109	SEWER CONNECTION PROCESSING	\$80 per sewer connection permit	\$84 per sewer connection permit
23-110	EMERGENCY SEWAGE SPILL RESPONSE	Charge the fully allocated hourly rates for all personnel involved plus any outside or material costs	Charge the fully allocated hourly rates for all personnel involved plus any outside or material costs

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
POLICE			
23-069	CODE ENFORCEMENT	Recover the full costs related to the enforcement of the City's codes at a particular parcel if the parcel is not brought into compliance and court action is necessary. Notice of Non-Compliance - \$249 plus County fees	Recover the full costs related to the enforcement of the City's codes at a particular parcel if the parcel is not brought into compliance and court action is necessary. Notice of Non-Compliance - \$263 plus County fees
23-070	NOISE DISTURBANCE RESPONSE CALL-BACK	Full costs of all responding personnel	Full costs of all responding personnel
23-071	POLICE FALSE ALARM RESPONSE	First three responses within a calendar year - No Charge Each subsequent false alarm within a calendar year - \$180 per response	First three responses within a calendar year - No Charge Each subsequent false alarm within a calendar year - \$190 per response
23-072	DUI ACCIDENT RESPONSE INVESTIGATION	Charge the fully allocated hourly rate for all emergency personnel responding, not to exceed \$12,000 per incident by State Law.	Charge the fully allocated hourly rate for all emergency personnel responding, not to exceed \$12,000 per incident by State Law.
23-073	VEHICLE EQUIPMENT CORRECTION INSPECTION	\$70 per inspection	\$74 per inspection
23-074	VIN VERIFICATION	\$80 per request	\$84 per request
23-075	STORED/IMPOUNDED VEHICLE RELEASE	\$145 per vehicle	\$153 per vehicle
23-076	REPOSSESSED VEHICLE RELEASE	\$15 per vehicle This fee is set by State Law	\$15 per vehicle This fee is set by State Law
23-078	RECORDS CHECK/CLEARANCE LETTER	\$35 per letter plus notary fee if applicable	\$37 per letter plus notary fee if applicable

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
POLICE (continued)			
23-079	LIVE SCAN FINGERPRINT PROCESSING	No Charge - Volunteers for Seniors/Youth \$17 per person - community group coaches or leaders \$35 per person - all others	No Charge - Volunteers for Seniors/Youth \$18 per person - community group coaches or leaders \$37 per person - all others
23-080	POLICE REPORT COPY	As this service is covered by the Public Records Act, the fee should match the City's copy charge fee: 1st page - \$0.50 each additional page - \$0.10	As this service is covered by the Public Records Act, the fee should match the City's copy charge fee: 1st page - \$0.50 each additional page - \$0.10
23-081	POLICE DIGITAL FILE REPRODUCTION	\$5 per device	\$5 per device
23-082	CONCEALED CARRY WEAPONS LICENSE	Fee is set by State Law: New application - \$100 Renewal application - \$25 Amended application - \$10 Psychological testing costs are to be added to the above fee up to \$150 20% of the fee is collected upon filing of the initial application and is non-refundable. The balance of the fee is collected on issuance of the license.	Fee is set by State Law: New application - \$100 Renewal application - \$25 Amended application - \$10 Psychological testing costs are to be added to the above fee up to \$150 20% of the fee is collected upon filing of the initial application and is non-refundable. The balance of the fee is collected on issuance of the license.
23-083	CIVIL SUBPOENA OF RECORDS	\$15 plus reproduction costs \$275 per day deposit plus travel costs Fees are set by the Court	Reasonable Costs as set by State Law Deposit and Travel as set by State Law Fees are set by State Law (Evidence Code §1563 and Government Code §68096.1)

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
POLICE (continued)			
23-084	DUCES TECUM SUBPOENA	\$15 per request plus reproduction costs Fees are set by the court	Reasonable Costs as set by State Law Fees are set by State Law (Evidence Code §1563)
23-085	POLICE SPECIAL SERVICES	Full costs of all personnel required, plus any actual material or equipment expenses required for the event.	Full costs of all personnel required, plus any actual material or equipment expenses required for the event.

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
FIRE			
23-045A	FIRE SPRINKLER SERVICE LETTER	\$50 per letter	\$53 per letter
23-045B	FIRE CODE POSITION LETTER	\$300 per letter	\$317 per letter
23-046	FIRE FLOW TEST	\$245 per test	\$259 per test
23-086	TEMPORARY TENT/CIRCUS PERMIT	\$215 per permit plus \$95 per day after the first day	\$227 per permit plus \$100 per day after the first day
23-086A	PERMANENT TENT PERMIT	\$215 per permit	\$227 per permit
23-089	UNDERGROUND TANK REMOVAL	\$215 per tank - 1st inspection \$115 per tank - each subsequent inspection	\$227 per tank - 1st inspection \$121 per tank - each subsequent inspection
23-090	FIRE CODE PERMIT	\$195 per permit	\$206 per permit
23-091	ENGINE COMPANY INSPECTION	First 2 inspections - no charge 3rd and subsequent inspections - \$195 per inspection	First 2 inspections - no charge 3rd and subsequent inspections - \$206 per inspection
23-091A	SCHOOLS/HOTEL/MOTEL/ASSISTED LIVING FACILITY INSPECTION	\$510 per facility plus \$110 per floor after the first floor Fee includes two inspections	\$538 per facility plus \$116 per floor after the first floor Fee includes two inspections

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
FIRE (continued)			
23-091B	DAY CARE/GROUP HOME INSPECTION	Day Care/Group Home Facility Consultation - \$50 (maximum allowed under State law) Day Care Inspection - \$50 per permit (subsidized) Group Home Facility Inspection - \$220 per permit Fee includes two inspections	Day Care/Group Home Facility Consultation - \$50 (maximum allowed under State law) Day Care Inspection - \$50 per permit (subsidized) Group Home Facility Inspection - \$232 per permit Fee includes two inspections
23-091C	APARTMENT INSPECTION	3-15 units - \$175 16-50 units - \$270 51-100 units - \$465 101+ units - \$660 Fee includes two inspections	3-15 units - \$185 16-50 units - \$285 51-100 units - \$491 101+ units - \$697 Fee includes two inspections
23-092	FIRE FALSE ALARM RESPONSE	First 3 responses in a calendar year - No Charge Each subsequent response in a calendar year - \$380 per response	First 3 responses in a calendar year - No Charge Each subsequent response in a calendar year - \$401 per response
23-092A	NURSING HOME LIFT ASSIST	First 3 responses in a calendar year - No Charge Each subsequent response in a calendar year - \$440 per response	First 3 responses in a calendar year - No Charge Each subsequent response in a calendar year - \$465 per response
23-093	WEED ABATEMENT PROGRAM	Actual costs plus 166% Administrative Fee plus \$267 flat fee if lot must be cleared by the City This program is designed to only recover the cost of the properties that do not comply.	Actual costs plus 166% Administrative Fee plus \$282 flat fee if lot must be cleared by the City This program is designed to only recover the cost of the properties that do not comply.

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
FIRE (continued)			
23-094	HAZARDOUS MATERIALS RESPONSE	Charge the fully allocated hourly rates for all personnel involved.	Charge the fully allocated hourly rates for all personnel involved.
23-095	NEGLIGENT INCIDENT RESPONSE	Charge double the fully allocated hourly rates for all personnel involved.	Charge double the fully allocated hourly rates for all personnel involved.
23-096	FIRE/ARSON INVESTIGATION	Charge the fully allocated hourly rates for all personnel involved.	Charge the fully allocated hourly rates for all personnel involved.
23-098	FIRE INCIDENT REPORT COPY	As this service is covered by the Public Records Act, the fee should match the City's copy charge fee: 1st page - \$0.50 each additional page - \$0.10	As this service is covered by the Public Records Act, the fee should match the City's copy charge fee: 1st page - \$0.50 each additional page - \$0.10
23-098A	FIRE CODE OCCUPANCY LETTER	\$220 per letter	\$232 per letter
23-098B	FIRE MISCELLANEOUS SERVICES	Charge all staff at the fully allocated hourly rates plus any outside or legal expenses	Charge all staff at the fully allocated hourly rates plus any outside or legal expenses

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
RECREATION			
23-099	ADULT SPORTS	<p>The City Manager or Designee may set and change Adult Sports Fees according to cost recovery guidelines and local trends. This authorization is intended to allow the Recreation Division to offer new and revised programs between fee updates. Current Fees are as follows:</p> <p>Adult Softball: \$681 per team + \$5 per nonresident player or additional 10% if 8 or more nonresident players</p> <p>Adult Basketball: \$448 per team + \$5 per nonresident player or additional 10% if 8 or more nonresident players</p> <p>Adult Kickball: \$421 per team + \$5 per nonresident player or additional 10% if 8 or more nonresident players</p> <p>Adult Volleyball: \$336 per team + \$5 per nonresident player or additional 10% if 8 or more nonresident players</p>	<p>The City Manager or Designee may set and change Adult Sports Fees according to cost recovery guidelines and local trends. This authorization is intended to allow the Recreation Division to offer new and revised programs between fee updates. Current Fees are as follows:</p> <p>Adult Softball: \$719 per team + \$5 per nonresident player or additional 10% if 8 or more nonresident players</p> <p>Adult Basketball: \$473 per team + \$5 per nonresident player or additional 10% if 8 or more nonresident players</p> <p>Adult Kickball: \$421 per team + \$5 per nonresident player or additional 10% if 8 or more nonresident players</p> <p>Adult Volleyball: \$355 per team + \$5 per nonresident player or additional 10% if 8 or more nonresident players</p>

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
RECREATION (continued)			
23-099	ADULT SPORTS (continued)	Adult Drop-in Programs: \$2 per person Light Fee: \$23 per hour Late Fee: After registration \$57 per team Forfeit Fee: \$28 per team Protest Fee: \$23 per team Add/Drop Fee: \$23 per transaction	Adult Drop-in Programs: \$2 per person Light Fee: \$24 per hour Late Fee: After registration \$60 per team Forfeit Fee: \$30 per team Protest Fee: \$24 per team Add/Drop Fee: \$24 per transaction
23-100	YOUTH SPORTS	The City Manager or Designee may set and change Youth Sports Fees according to cost recovery guidelines and local trends. This authorization is intended to allow the Recreation Division to offer new and revised programs between fee updates. Current Fees are as follows: Jr. Volleyball - \$95 per resident participant or \$104.50 for nonresident participants (\$5 discount for each additional family member) Youth Basketball - \$105 per participant or \$115.50 per nonresident participant (\$5 discount for each additional family member) T-Ball - \$95 per resident participant or \$104.50 for nonresident participant (\$5 discount for each additional family member) \$10 late fee per participant or family	The City Manager or Designee may set and change Youth Sports Fees according to cost recovery guidelines and local trends. This authorization is intended to allow the Recreation Division to offer new and revised programs between fee updates. Current Fees are as follows: Jr. Volleyball - \$100 per resident participant or \$110 for nonresident participants (\$5 discount for each additional family member) Youth Basketball - \$111 per participant or \$122 per nonresident participant (\$5 discount for each additional family member) T-Ball - \$100 per resident participant or \$110 for nonresident participant (\$5 discount for each additional family member) \$11 late fee per participant or family

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
RECREATION (continued)			
23-103	CONTRACT RECREATION CLASSES	<p>City Contract Instructors receive 70% of the class fee and the City receives the remaining 30% for off-site classes and/or existing instructors.</p> <p>City Contract Instructors receive 60% of the class fee and the City receives the remaining 40% for on-site classes and/or new instructors.</p>	<p>City Contract Instructors receive 70% of the class fee and the City receives the remaining 30% for off-site classes and/or existing instructors.</p> <p>City Contract Instructors receive 60% of the class fee and the City receives the remaining 40% for on-site classes and/or new instructors.</p>
23-104	CITY SPECIAL EVENTS	<p>The City Manager or Designee may set and change Special Events according to cost recovery guidelines and local trends. This authorization is intended to allow the Recreation Division to offer new and revised programs between fee updates. Current Fees are as follows:</p> <p>1st Banner Position - No charge Additional Banner Positions - \$55 each per week according to policy</p> <p>A temporary banner removal fee of \$28 will be charged if banner is left up more than one day after the event.</p>	<p>The City Manager or Designee may set and change Special Events according to cost recovery guidelines and local trends. This authorization is intended to allow the Recreation Division to offer new and revised programs between fee updates. Current Fees are as follows:</p> <p>1st Banner Position - No charge Additional Banner Positions - \$58 each per week according to policy</p> <p>A temporary banner removal fee of \$30 will be charged if banner is left up more than one day after the event.</p>

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
RECREATION (continued)			
23-104	CITY SPECIAL EVENTS (continued)	Cruise Night: \$30 per car during pre-registration \$40 per car the night of the event Craft Faire \$69 per inside space for residents \$85 per inside space for nonresidents \$59 per outside space for residents \$75 per outside space for nonresidents Father/Daughter Dance: \$34 per couple for residents \$39 per couple for nonresidents + \$5 for each additional daughter Booth Fee (Booths allowed in accordance with City policy at other City-run events) \$0 Nonprofit vendors \$66 For Profit Vendors Other Special Events: Fully allocated cost of required personnel	Cruise Night: \$30 per car during pre-registration \$45 per car the night of the event Craft Faire \$69 per inside space for residents \$85 per inside space for nonresidents \$59 per outside space for residents \$75 per outside space for nonresidents Father/Daughter Dance: \$36 per couple for residents \$41 per couple for nonresidents + \$5 for each additional daughter Booth Fee (Booths allowed in accordance with City policy at other City-run events) \$0 Nonprofit vendors \$70 For Profit Vendors Other Special Events: Fully allocated cost of required personnel

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
RECREATION (continued)			
23-145	SPECIAL EVENT PERMIT	Private Property 1-99 attendees - \$249 per application (subsidized) 100+ attendees - \$800 per application Public Property 1-99 attendees - \$1,095 per application 100+ attendees - \$3,190 per application Still Photography - \$45 per application Film Permit - \$355 per application Plus actual costs as necessary as determined by staff.	Private Property 1-99 attendees - \$263 per application (subsidized) 100+ attendees - \$845 per application Public Property 1-99 attendees - \$1,156 per application 100+ attendees - \$3,368 per application Still Photography - \$48 per application Film Permit - \$375 per application Plus actual costs as necessary as determined by staff.
23-105	TRIPS AND TOURS	Charge the direct cost of the trip	Charge the direct cost of the trip
23-148	ADVERTISING	The City Manager or designee may set and change Advertising Fees according to cost recovery guidelines and local market trends. This authorization is intended to allow the Recreation Division to offer new and revised programs between fee updates. Current Fees are as follows: \$134 1/8 Page Ad \$211 1/4 Page Ad \$314 1/2 Page Ad \$262 Banner Ad \$591 Full Page Ad \$848 Inside Back Cover \$848 Inside Front Cover \$1,542 Back Cover	The City Manager or designee may set and change Advertising Fees according to cost recovery guidelines and local market trends. This authorization is intended to allow the Recreation Division to offer new and revised programs between fee updates. Current Fees are as follows: \$134 1/8 Page Ad \$211 1/4 Page Ad \$314 1/2 Page Ad \$262 Banner Ad \$591 Full Page Ad \$848 Inside Back Cover \$848 Inside Front Cover \$1,542 Back Cover

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PAVILION			
23-138	PAVILION CLEANING FEE	<p>Security Deposit: All special events require a \$429 security deposit.</p> <p>Security Guards: All events where alcohol is served require one guard per 100 people. \$24+ actual cost of security service (minimum of 4 hours)</p> <p>Application Fee: \$6 each</p> <p>Cleaning Fee: \$24 + contract cleaning charge + any repair costs for damage to the facility + fully allocated hourly rate of City personnel</p> <p>Cleaning Fee will be applied at the discretion of the City Manager or Designee. (In general it will be required for all rentals where food and/or beverages are served, for all day Saturday rentals and other large events where a cleaning crew is required.)</p>	<p>Security Deposit: All special events require a \$453 security deposit.</p> <p>Security Guards: All events where alcohol is served require one guard per 100 people. \$25+ actual cost of security service (minimum of 4 hours)</p> <p>Application Fee: \$6 each</p> <p>Cleaning Fee: \$25 + contract cleaning charge + any repair costs for damage to the facility + fully allocated hourly rate of City personnel</p> <p>Cleaning Fee will be applied at the discretion of the City Manager or Designee. (In general it will be required for all rentals where food and/or beverages are served, for all day Saturday rentals and other large events where a cleaning crew is required.)</p>
23-106	PAVILION RENTAL	<p>Rotary Room: Weekdays: \$49 per hour for residents \$55 per hour for nonresidents/commercial \$43 per hour for non-profits</p>	<p>Rotary Room: Weekdays: \$52 per hour for residents \$58 per hour for nonresidents/commercial \$43 per hour for non-profits</p>

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PAVILION (continued)			
23-106	PAVILION RENTAL (continued)	Evenings and Sundays: \$67 per hour for residents \$80 per hour for nonresidents/commercial \$43 per hour for non-profits Gronstrand Room: Weekdays: \$43 per hour for residents \$49 per hour for nonresidents/commercial \$37 per hour for non-profits Evenings and Sundays: \$55 per hour for residents \$61 per hour for nonresidents/commercial \$37 per hour for non-profits Community Room: Weekdays: \$37 per hour for residents \$37 per hour for nonresidents/commercial \$31 per hour for non-profits Evenings and Sundays: \$43 per hour for residents \$43 per hour for nonresidents/commercial \$31 per hour for non-profits	Evenings and Sundays: \$71 per hour for residents \$84 per hour for nonresidents/commercial \$43 per hour for non-profits Gronstrand Room: Weekdays: \$45 per hour for residents \$52 per hour for nonresidents/commercial \$37 per hour for non-profits Evenings and Sundays: \$58 per hour for residents \$64 per hour for nonresidents/commercial \$37 per hour for non-profits Community Room: Weekdays: \$39 per hour for residents \$39 per hour for nonresidents/commercial \$31 per hour for non-profits Evenings and Sundays: \$45 per hour for residents \$45 per hour for nonresidents/commercial \$31 per hour for non-profits

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PAVILION (continued)			
23-106	PAVILION RENTAL (continued)	Kitchen: Weekdays: \$55 per hour for residents \$61 per hour for nonresidents/commercial \$31 per hour for non-profits Evenings and Sundays: \$67 per hour for residents \$73 per hour for nonresidents/commercial \$31 per hour for non-profits Great Room: Weekdays: \$86 per hour for residents \$98 per hour for nonresidents/commercial \$73 per hour for non-profits Great Room: Evenings and Sundays: \$116 per hour for residents \$135 per hour for nonresidents/commercial \$73 per hour for non-profits Combined: (Includes Great Room, Community Room, Kitchen and Lobby, Saturday Only) \$2,363 per day + \$208 cleaning fee for residents \$2,975 per day + \$208 cleaning fee for nonresidents/commercial	Kitchen: Weekdays: \$58 per hour for residents \$64 per hour for nonresidents/commercial \$31 per hour for non-profits Evenings and Sundays: \$71 per hour for residents \$77 per hour for nonresidents/commercial \$31 per hour for non-profits Great Room: Weekdays: \$91 per hour for residents \$103 per hour for nonresidents/commercial \$73 per hour for non-profits Great Room: Evenings and Sundays: \$122 per hour for residents \$143 per hour for nonresidents/commercial \$73 per hour for non-profits Combined: (Includes Great Room, Community Room, Kitchen and Lobby, Saturday Only) \$2,495 per day + \$225 cleaning fee for residents \$3,141 per day + \$225 cleaning fee for nonresidents/commercial

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PAVILION (continued)			
23-106	PAVILION RENTAL (continued)	<p>\$73 per hour, 12 hour min for non-profits (Great Room only), additional fees apply for use of any other rooms</p> <p>Lakeside Room: \$43 per hour for residents \$43 per hour for nonresidents/commercial \$31 per hour for non-profits</p>	<p>\$73 per hour, 12 hour min for non-profits (Great Room only), additional fees apply for use of any other rooms</p> <p>Lakeside Room: \$45 per hour for residents \$45 per hour for nonresidents/commercial \$31 per hour for non-profits</p>
23-139	PAVILION EQUIPMENT RENTALS	<p>Non-profit organizations may receive a 50% discount on equipment rental fees. Upon approval of the City Manager or Designee, non-profit organizations that have ongoing rental agreements with the Pavilion on the Lake and have made significant donations to the City facilities are eligible to receive a full waiver of rental items.</p> <p>Gazebo Chairs: \$1.80 per chair + \$43 set-up fee Stage: \$12 per 4' x 8' piece Podium: \$24 per day Sound System: \$122 per day Portable Projector Screens: \$18 per day Electric Projector Screens: \$31 per day LCD Projector: \$122 per day Lattice Screen: \$31 each without lights \$61 each with lights Mirrors: \$2 each Candleholders: \$1 each Wireless Internet: \$31 per day</p>	<p>Non-profit organizations may receive a 50% discount on equipment rental fees. Upon approval of the City Manager or Designee, non-profit organizations that have ongoing rental agreements with the Pavilion on the Lake and have made significant donations to the City facilities are eligible to receive a full waiver of rental items.</p> <p>Gazebo Chairs: \$1.90 per chair + \$45 set-up fee Stage: \$13 per 4' x 8' piece Podium: \$25 per day Sound System: \$129 per day Portable Projector Screens: \$19 per day Electric Projector Screens: \$33 per day LCD Projector: \$129 per day Lattice Screen: \$33 each without lights \$64 each with lights Mirrors: \$2 each Candleholders: \$1 each Wireless Internet: \$33 per day</p>

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PAVILION (continued)			
23-140	GAZEBO RENTALS	\$190 per day	\$201 per day
23-141	RANGER HOUSE RENTALS RANGER HOUSE RENTALS-ZOO ROOM	\$37 per hour for residents \$37 per hour for nonresidents/commercial \$31 per hour for non-profit	\$39 per hour for residents \$39 per hour for nonresidents/commercial \$31 per hour for non-profit

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
DATE: 05/23/23
ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
COLONY PARK COMMUNITY CENTER			
23-150	YOUTH & TEEN SERVICES	Teen Center membership - \$20 per year Teen Center membership card replacement - \$2 per card Teen Center Summer Club - \$100 per week	Teen Center membership - \$20 per year Teen Center membership card replacement - \$2 per card Teen Center Summer Club - \$106 per week
23-106A	COLONY PARK COMMUNITY CENTER RENTAL	Non-refundable Deposit: All bookings require a 50% non-refundable deposit. Cancellations will forfeit the deposit Security Deposit: May be required at the discretion of the City Manager or Designee (refundable after event if no damages/extra charges apply). Security Guards: At the discretion of the City Manager or Designee, events require one guard per 100 people. \$24 + actual cost of security service	Non-refundable Deposit: All bookings require a 50% non-refundable deposit. Cancellations will forfeit the deposit Security Deposit: May be required at the discretion of the City Manager or Designee (refundable after event if no damages/extra charges apply). Security Guards: At the discretion of the City Manager or Designee, events require one guard per 100 people. \$25 + actual cost of security service

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
COLONY PARK COMMUNITY CENTER (continued)			
23-106A	COLONY PARK COMMUNITY CENTER RENTAL (continued)	<p>Additional Staff Time: An additional hourly rental charge of \$24 per hour will apply if the City is required to schedule additional personnel in order to accommodate the event</p> <p>Fitness (Dance & Exercise Rooms Combined): Weekdays: \$53 per hour for residents \$59 per hour for nonresidents \$47 per hour for non-profits</p> <p>Fitness (Dance & Exercise Rooms Combined): Evenings, Saturdays and Sundays: \$70 per hour for residents \$76 per hour for nonresidents \$64 per hour for non-profits</p> <p>Conference Room: Weekdays: \$36 per hour for residents \$41 per hour for nonresidents \$29 per hour for non-profits</p> <p>Evenings, Saturdays and Sundays: \$53 per hour for residents \$59 per hour for nonresidents \$47 per hour for non-profits</p> <p>Gymnasium: Weekdays: \$66 per hour for residents \$83 per hour for nonresidents \$61 per hour for non-profits</p>	<p>Additional Staff Time: An additional hourly rental charge of \$25 per hour will apply if the City is required to schedule additional personnel in order to accommodate the event</p> <p>Fitness (Dance & Exercise Rooms Combined): Weekdays: \$56 per hour for residents \$62 per hour for nonresidents \$47 per hour for non-profits</p> <p>Fitness (Dance & Exercise Rooms Combined): Evenings, Saturdays and Sundays: \$74 per hour for residents \$80 per hour for nonresidents \$64 per hour for non-profits</p> <p>Conference Room: Weekdays: \$38 per hour for residents \$43 per hour for nonresidents \$29 per hour for non-profits</p> <p>Evenings, Saturdays and Sundays: \$56 per hour for residents \$62 per hour for nonresidents \$47 per hour for non-profits</p> <p>Gymnasium: Weekdays: \$70 per hour for residents \$88 per hour for nonresidents \$61 per hour for non-profits</p>

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
COLONY PARK COMMUNITY CENTER (continued)			
23-106A	COLONY PARK COMMUNITY CENTER RENTAL (continued)	<p>Evenings, Saturdays and Sundays: \$83 per hour for residents \$99 per hour for nonresidents \$78 per hour for non-profits</p> <p>Arts and Crafts Room: Weekdays: \$41 per hour for residents \$47 per hour for nonresidents \$35 per hour for non-profits</p> <p>Evenings, Saturdays and Sundays: \$59 per hour for residents \$64 per hour for nonresidents \$53 per hour for non-profits</p> <p>Cleaning Fee: \$24 + contract cleaning charge + any repair costs for damage to the facility + fully allocated hourly rate of City personnel</p>	<p>Evenings, Saturdays and Sundays: \$88 per hour for residents \$105 per hour for nonresidents \$78 per hour for non-profits</p> <p>Arts and Crafts Room: Weekdays: \$43 per hour for residents \$50 per hour for nonresidents \$35 per hour for non-profits</p> <p>Evenings, Saturdays and Sundays: \$62 per hour for residents \$68 per hour for nonresidents \$53 per hour for non-profits</p> <p>Cleaning Fee: \$25 + contract cleaning charge + any repair costs for damage to the facility + fully allocated hourly rate of City personnel</p>

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PARKS & FACILITIES RENTALS			
23-106B	COMMUNITY CENTER CLEANING FEE	Cleaning Fee will be applied at the discretion of the City Manager or Designee. (In general it will be required for all rentals where food and/or beverages are served, for all day Saturday rentals and other large events where a cleaning crew is required.)	Cleaning Fee will be applied at the discretion of the City Manager or Designee. (In general it will be required for all rentals where food and/or beverages are served, for all day Saturday rentals and other large events where a cleaning crew is required.)
23-106C	COLONY PARK COMMUNITY CENTER EQUIPMENT RENTALS	Table and chair set up (groups of 50+): \$47 Scoreboard: \$29 per day Podium: \$29 per day TV/DVD: \$29 per day Sound system: \$117 per day Stage: \$11 per 4' x 8' piece Portable projector screen: \$24 per day Coffee service: \$3 per person (10 person min.)	Table and chair set up (groups of 50+): \$50 Scoreboard: \$31 per day Podium: \$31 per day TV/DVD: \$31 per day Sound system: \$124 per day Stage: \$12 per 4' x 8' piece Portable projector screen: \$25 per day Coffee service: \$3 per person (10 person min.)

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PARKS & FACILITIES RENTALS (continued)			
23-160	CITY HALL RENTALS	<p>Public Meeting Room (M-F 8:00-5:00): \$30 per hour for non-profit \$48 per hour for private resident \$54 per hour for private nonresident If outside of business hours: + Fully allocated hourly rate of all City personnel required \$52 per event cleaning fee for events that serve food</p> <p>City Council Chambers (M-F 8:00-5:00) 2 hour minimum rental \$108 per hour for non-profit \$132 per hour for private resident \$144 per hour for private nonresident \$545 non-refundable security deposit and a separate cleaning fee are required for events that serve food and/or drinks or are longer than 2 hours</p> <p>City Council Chambers (Friday Evenings) 2 hour minimum rental \$447 per hour for non-profit \$545 per hour for private resident \$599 per hour for private non-resident \$545 non-refundable security deposit and a separate cleaning fee are required for events that serve food and/or drinks or are longer than 2 hours</p>	<p>Public Meeting Room (M-F 8:00-5:00): \$30 per hour for non-profit \$51 per hour for private resident \$57 per hour for private nonresident If outside of business hours: + Fully allocated hourly rate of all City personnel required \$55 per event cleaning fee for events that serve food</p> <p>City Council Chambers (M-F 8:00-5:00) 2 hour minimum rental \$108 per hour for non-profit \$139 per hour for private resident \$152 per hour for private nonresident \$575 non-refundable security deposit and a separate cleaning fee are required for events that serve food and/or drinks or are longer than 2 hours</p> <p>City Council Chambers (Friday Evenings) 2 hour minimum rental \$472 per hour for non-profit \$575 per hour for private resident \$632 per hour for private non-resident \$575 non-refundable security deposit and a separate cleaning fee are required for events that serve food and/or drinks or are longer than 2 hours</p>

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PARKS & FACILITIES RENTALS (continued)			
23-160	CITY HALL RENTALS (continued)	City Council Chambers (Saturday & Sunday) \$3,953 per day for non-profit \$5,647 per day for private resident \$6,212 per day for private non-resident \$564 per hour in excess of 10 hours \$1,130 reservation deposit required \$103 per event cleaning fee for events that serve food and/or drinks	City Council Chambers (Saturday & Sunday) \$3,953 per day for non-profit \$5,962 per day for private resident \$6,558 per day for private non-resident \$595 per hour in excess of 10 hours \$1,193 reservation deposit required \$109 per event cleaning fee for events that serve food and/or drinks
		Event Photography (Saturday & Sunday) 2 hour minimum \$179 per hour for private resident \$240 per hour for private nonresident	Event Photography (Saturday & Sunday) 2 hour minimum \$189 per hour for private resident \$253 per hour for private nonresident
		Outdoor event Ceremony (Saturday & Sunday) \$420 per ceremony	Outdoor event Ceremony (Saturday & Sunday) \$443 per ceremony

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PARKS & FACILITIES RENTALS (continued)			
23-107A	PARK RENTALS	<p>In case of inclement weather, the applicant may request a refund of usage fees subject to an administrative fee or reschedule the reservation date subject to a reservation modification fee.</p> <p>In addition to the base rental rate listed below, all park facility charges are also subject to the following charges as applicable:</p> <p style="padding-left: 20px;">\$18 Reservation change or modification fee</p> <p style="padding-left: 20px;">\$14 Use of utilities fee</p> <p>Security Guards: At discretion of City Manager or Designee, events where alcohol is served require one guard per 100 people. \$24 + actual cost of security service</p> <p>Fully allocated hourly rate of all City personnel required for the event will be charged</p>	<p>In case of inclement weather, the applicant may request a refund of usage fees subject to an administrative fee or reschedule the reservation date subject to a reservation modification fee.</p> <p>In addition to the base rental rate listed below, all park facility charges are also subject to the following charges as applicable:</p> <p style="padding-left: 20px;">\$19 Reservation change or modification fee</p> <p style="padding-left: 20px;">\$15 Use of utilities fee</p> <p>Security Guards: At discretion of City Manager or Designee, events where alcohol is served require one guard per 100 people. \$25 + actual cost of security service</p> <p>Fully allocated hourly rate of all City personnel required for the event will be charged</p>

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PARKS & FACILITIES RENTALS (continued)			
23-107A	PARK RENTALS (continued)	<p>Barbeque Areas: \$64 per day for Paloma BBQ Areas \$64 per day for Lake Park BBQ Areas \$35 per day for Colony Park BBQ Areas \$88 per day for all 3 Colony Park BBQ areas</p> <p>Lake Park Bandstand: \$61 for nonprofits \$97 for all others</p> <p>Faces of Freedom Veterans Memorial: \$88 per day No fee for veteran's organizations, individual veterans, or families of veterans for services and events. No security deposit will be required for these events.</p> <p>Sunken Gardens: \$197 per day for non-profit \$439 per day for all others</p> <p>Plaza at La Plaza: \$197 per day for non-profit \$439 per day for all others</p> <p>Equestrian Arena: \$117 per day private use \$231 security deposit</p>	<p>Barbeque Areas: \$68 per day for Paloma BBQ Areas \$68 per day for Lake Park BBQ Areas \$37 per day for Colony Park BBQ Areas \$93 per day for all 3 Colony Park BBQ areas</p> <p>Lake Park Bandstand: \$61 for nonprofits \$102 for all others</p> <p>Faces of Freedom Veterans Memorial: \$88 per day No fee for veteran's organizations, individual veterans, or families of veterans for services and events. No security deposit will be required for these events.</p> <p>Sunken Gardens: \$197 per day for non-profit \$463 per day for all others</p> <p>Plaza at La Plaza: \$197 per day for non-profit \$463 per day for all others</p> <p>Equestrian Arena: \$124 per day private use \$244 security deposit</p>

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PARKS & FACILITIES RENTALS (continued)			
23-107A	PARK RENTALS (continued)	Lake Park Special Event: \$585 per day for non-profits \$878 per day for others Stadium Park: \$ 878 per day for non-profits for a > 150 person event \$1,756 per day for all others for a >150 person event \$ 235 per day for non-profits for a <= 150 person event \$ 585 per day for all others for a <= 150 person event Paloma Creek Park Horseshoe Pits: \$15 per hour (2 hour minimum) Paloma Creek Park Sand Volleyball Court: \$15 per hour (2 hour minimum) Colony Park Bocce Ball Courts: \$15 per hour (2 hour minimum) Colony Park Pickleball Courts: \$15 per hour per court \$225 all four courts for the day Colony Park Outdoor Basketball Courts: \$15 per hour Corn Hole Board Set Rental With Bags: \$34 per day plus \$109 refundable security deposit	Lake Park Special Event: \$585 per day for non-profits \$927 per day for others Stadium Park: \$878 per day for non-profits for a > 150 person event \$1,854 per day for all others for a >150 person event \$248 per day for non-profits for a <= 150 person event \$618 per day for all others for a <= 150 person event Paloma Creek Park Horseshoe Pits: \$16 per hour (2 hour minimum) Paloma Creek Park Sand Volleyball Court: \$16 per hour (2 hour minimum) Colony Park Bocce Ball Courts: \$16 per hour (2 hour minimum) Colony Park Pickleball Courts: \$16 per hour per court \$238 all four courts for the day Colony Park Outdoor Basketball Courts: \$16 per hour Corn Hole Board Set Rental With Bags: \$36 per day plus \$115 refundable security deposit

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
PARKS & FACILITIES RENTALS (continued)			
23-107	BALLFIELD/PARK FACILITY RENTAL	Ballfield and Open Fields fees: in addition to in-kind contributions \$29 per hour for field \$24 per hour for lights \$29 base rental per field (+ \$500 deposit) \$59 for field lining (one time per day)	Ballfield and Open Fields fees: in addition to in-kind contributions \$31 per hour for field \$25 per hour for lights \$31 base rental per field (+ \$500 deposit) \$62 for field lining (one time per day)
23-107B	BALLFIELD FACILITY TOURNAMENT RENTAL	<p>A Non-refundable deposit of 50% required on all bookings (unless a higher deposit is noted). There are no refunds due to bad weather.</p> <p>In addition to the rental rate listed below, all tournaments are also subject to the following charges as applicable:</p> <p>Fully allocated hourly rate of all City personnel required for the event will be charged \$24 per hour for lights \$29 per field per day base rental fee (+\$500 deposit) \$59 facility key replacement fee \$59 field lining fee (one time per day)</p> <p>In addition to in-kind contributions rental fees will be as follows: \$29 per hour per field or \$468 per day (12 hours max) for two fields \$819 for two days (24 hours max) for two fields</p> <p>Any rental of fields that is 5 or more hours will be treated as a Tournament and Tournament fees and policies will apply.</p>	<p>A Non-refundable deposit of 50% required on all bookings (unless a higher deposit is noted). There are no refunds due to bad weather.</p> <p>In addition to the rental rate listed below, all tournaments are also subject to the following charges as applicable:</p> <p>Fully allocated hourly rate of all City personnel required for the event will be charged \$25 per hour for lights \$31 per field per day base rental fee (+\$500 deposit) \$62 facility key replacement fee \$62 field lining fee (one time per day)</p> <p>In addition to in-kind contributions rental fees will be as follows: \$31 per hour per field or \$494 per day (12 hours max) for two fields \$865 for two days (24 hours max) for two fields</p> <p>Any rental of fields that is 5 or more hours will be treated as a Tournament and Tournament fees and policies will apply.</p>

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
ZOO			
23-108	ZOO SERVICES	<p>Admissions: \$12 General (13 and up) \$10 Senior (65 and up) \$8 Child (5-12) \$5 Child (3-4)</p> <p>Military Day at the Charles Paddock Zoo - One dedicated day will be chosen during the year to offer "FREE Admission" for Active Military and their families. In the past, this day has been referred to as Armed Forces Day.</p> <p>Stroller Rental: \$5 per day - basic \$6 per day - theme</p> <p>Educational Programs: fees set by Zoo Director based on market conditions and cost of items being resold</p> <p>School Presentations, Camps, Special Programs: fees set by the Zoo Director based on market conditions and estimated variable costs of the program.</p> <p>Birthday parties: \$10-\$15 per child, based on market conditions and costs of items included</p> <p>Zoo Asset Sales: fees set by the Zoo Director, based on market conditions.</p> <p>Zoo Concessions, Vending & Gifts: fees set by the Zoo Director, based on market conditions and cost of items being resold.</p>	<p>Admissions: \$13 General (13 and up) \$11 Senior (65 and up) \$8 Child (5-12) \$5 Child (3-4)</p> <p>Military Day at the Charles Paddock Zoo - One dedicated day will be chosen during the year to offer "FREE Admission" for Active Military and their families. In the past, this day has been referred to as Armed Forces Day.</p> <p>Stroller Rental: \$5 per day - basic \$6 per day - theme</p> <p>Educational Programs: fees set by Zoo Director based on market conditions and cost of items being resold</p> <p>School Presentations, Camps, Special Programs: fees set by the Zoo Director based on market conditions and estimated variable costs of the program.</p> <p>Birthday parties: \$11-\$16 per child, based on market conditions and costs of items included</p> <p>Zoo Asset Sales: fees set by the Zoo Director, based on market conditions.</p> <p>Zoo Concessions, Vending & Gifts: fees set by the Zoo Director, based on market conditions and cost of items being resold.</p>

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
ZOO (continued)			
23-108A	ZOO GARDEN EVENT CENTER	<p>Zoo Garden Event Center:</p> <p>In case of inclement weather, the applicant may request a refund of usage fees subject to an administrative fee or reschedule the reservation date subject to a reservation modification fee.</p> <p>Security Deposit: A Security Deposit may be required.</p> <p>Security Guards: At the discretion of the City Manager or designee, events require one guard per 100 people. \$24+ actual cost of security service (minimum of 4 hours)</p> <p>Weekdays: \$45 per hour for residents \$50 per hour for nonresidents/commercial \$40 per hour for non-profits</p> <p>Evenings* and Weekends: \$55 per hour for residents \$65 per hour for nonresidents/commercial \$40 per hour for non-profits</p> <p>Equipment (per rental) \$116 Sound System Rental \$29 Wi-Fi</p> <p style="text-align: center;"><i>* Evenings begin at 5 p.m.</i></p>	<p>Zoo Garden Event Center:</p> <p>In case of inclement weather, the applicant may request a refund of usage fees subject to an administrative fee or reschedule the reservation date subject to a reservation modification fee.</p> <p>Security Deposit: A Security Deposit may be required.</p> <p>Security Guards: At the discretion of the City Manager or designee, events require one guard per 100 people. \$25+ actual cost of security service (minimum of 4 hours)</p> <p>Weekdays: \$48 per hour for residents \$53 per hour for nonresidents/commercial \$40 per hour for non-profits</p> <p>Evenings* and Weekends: \$58 per hour for residents \$69 per hour for nonresidents/commercial \$40 per hour for non-profits</p> <p>Equipment (per rental) \$122 Sound System Rental \$31 Wi-Fi</p> <p style="text-align: center;"><i>* Evenings begin at 5 p.m.</i></p>

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
ZOO (continued)			
23-108A	ZOO GARDEN EVENT CENTER (continued)	<p>Additional Staff Time: An additional hourly rental charge of \$24 per hour will apply if the City is required to schedule additional personnel in order to accommodate the event</p> <p>Cleaning Fee: \$24 + contract cleaning charge + any repair costs for damage to the facility + fully allocated hourly rate of City personnel</p> <p>Cleaning Fee will be applied at the discretion of the City Manager or Designee. (In general it will be required for all rentals where food and/or beverages are served, for all day Saturday rentals and other large events where a cleaning crew is required.)</p> <p>Electricity is included in the rental fee. Tables, chairs, and restroom facilities are not included.</p>	<p>Additional Staff Time: An additional hourly rental charge of \$25 per hour will apply if the City is required to schedule additional personnel in order to accommodate the event</p> <p>Cleaning Fee: \$25 + contract cleaning charge + any repair costs for damage to the facility + fully allocated hourly rate of City personnel</p> <p>Cleaning Fee will be applied at the discretion of the City Manager or Designee. (In general it will be required for all rentals where food and/or beverages are served, for all day Saturday rentals and other large events where a cleaning crew is required.)</p> <p>Electricity is included in the rental fee. Tables, chairs, and restroom facilities are not included.</p>

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
BUSINESS LICENSES			
23-116	NEW BUSINESS LICENSE APPLICATION	\$85 per application Planning, Building, and Fire fees are separate	\$90 per application Planning, Building, and Fire fees are separate
23-118A	BUSINESS LICENSE REPRINT	\$35 per reprint	\$37 per reprint
23-119	SOLICITOR PERMIT	\$70 per permit plus \$10 per card	\$74 per permit plus \$11 per card
23-077	SPECIAL BUSINESS DOJ CHECK	\$230 per application plus any DOJ fees	\$243 per application plus any DOJ fees
23-067	BLUEPRINT/MAP REPRODUCTION	Actual cost of reproduction GIS printout fee based on actual time spent by staff Large building plan copy: \$5 per sheet	Actual cost of reproduction GIS printout fee based on actual time spent by staff Large building plan copy: \$5 per sheet

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
GENERAL			
23-115	DAMAGE TO CITY PROPERTY REPAIR	Charge the fully allocated hourly rates for all required personnel plus any material costs.	Charge the fully allocated hourly rates for all required personnel plus any material costs.
23-120	RETURNED CHECK PROCESSING	\$85 per NSF check	\$90 per NSF check
23-121	ELECTRONIC FILE COPY SERVICE	\$5 per device	\$5 per device
23-122	DOCUMENT CERTIFICATION	\$31 per document	\$33 per document
23-123	CANDIDATE/INITIATIVE FILING	Candidate - \$25 per candidate Initiative - \$200 per initiative Fee is refundable to the filer, if within one year of filing the notice of intent, the elections official certifies the sufficiency of the petition. Fees are set by Sate Law	Candidate - \$25 per candidate Initiative - \$200 per initiative Fee is refundable to the filer, if within one year of filing the notice of intent, the elections official certifies the sufficiency of the petition. Fees are set by Sate Law
23-124	RECORDS COMPILATION SERVICE	Charge the fully allocated hourly rates for all required personnel and any outside costs in accordance with Government Code section 6253.9.	Charge the fully allocated hourly rates for all required personnel and any outside costs in accordance with Government Code section 6253.9.

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
GENERAL (continued)			
23-125	DOCUMENT REPRODUCTION	Copying/Scanning/Faxing: Black & White: \$0.50 - 1st page \$0.10 - each additional page Color Copies: \$1 per page Fair Political Practices Commission copies - \$.10 per page Contract reproduction of documents: Actual cost of reproduction Additional \$5 per request for statements five or more years old	Copying/Scanning/Faxing: Black & White: \$0.50 - 1st page \$0.10 - each additional page Color Copies: \$1 per page Fair Political Practices Commission copies - \$.10 per page Contract reproduction of documents: Actual cost of reproduction Additional \$5 per request for statements five or more years old
23-127	CREDIT CARD PROCESSING	4.5% of the amount charged	4.5% of the amount charged

DRAFT FEE SCHEDULE

ITEM NUMBER: B-2
 DATE: 05/23/23
 ATTACHMENT: 1A

Ref #	Fee Name	2022 Fees (Effective 08/15/2022)	Proposed Fees
GENERAL (continued)			
23-142	MAILING NOTICES/LETTERS & LABELS	0-50 Labels: \$117 51-100 Labels: \$176 101-150 Labels: \$235 151+ Labels: \$293 0-50 Notices: \$88 51-100 Notices: \$147 101-150 Notices: \$205 151+ Notices: \$205 plus \$1 per item over 150 Plus actual cost of postage or other mailing fee	0-50 Labels: \$124 51-100 Labels: \$186 101-150 Labels: \$248 151+ Labels: \$309 0-50 Notices: \$93 51-100 Notices: \$155 101-150 Notices: \$216 151+ Notices: \$216 plus \$1 per item over 150 Plus actual cost of postage or other mailing fee
23-130A	ACTIVE NET REGISTRATION	Administrative fee associated with registering for an activity online through Active Net: Activity cost between \$0-\$10.99 - \$0.50 Activity cost between \$11.00-\$39.99 - \$1.00 Activity cost between \$40.00-\$199.99 - \$2.00 Activity cost \$200+ - \$10.00	Administrative fee associated with registering for an activity online through Active Net: Activity cost between \$0-\$10.99 - \$1.00 Activity cost between \$11.00-\$39.99 - \$1.10 Activity cost between \$40.00-\$199.99 - \$2.20 Activity cost \$200+ - \$11.00
23-131	DIRECTOR APPROVED FEE WAIVER	With the approval of the Administrative Services Director, staff would have the ability to waive certain fees that were incurred due to staff error.	With the approval of the Administrative Services Director, staff would have the ability to waive certain fees that were incurred due to staff error.
23-131A	WAIVER OF NOMINAL AMOUNTS	Waive nominal amounts under \$10 that are due to the City or owed by the City to reduce administrative cost burden.	Waive nominal amounts under \$11 that are due to the City or owed by the City to reduce administrative cost burden.



Atascadero City Council

Staff Report – Public Works Department

El Camino Real Downtown Infrastructure Enhancement Project

RECOMMENDATIONS:

Council review and approve the final concept plan for the El Camino Real Downtown Infrastructure Enhancement Plan, and direct staff and design consultant to move forward with preparation of final construction bid package.

REPORT IN BRIEF:

The El Camino Real Downtown Infrastructure Enhancement Plan (the Project) has been developed and refined since the Project was formally initiated in August 2017. From 2017-2020 multiple options were considered, with design alternatives refined through a process of public input, City department review, Council direction, and technical analysis of traffic modeling and safety considerations. The selected alternative was approved by Council in August 2020.

During the summer of 2021, staff received proposals from engineering consultants to prepare design engineering and construction documents for the Project. Wallace Group was awarded the contract for these services by Council in October 2021. Initial work completed under this contract included preparation of a preliminary engineering plan layout, topographic survey, geotechnical testing, and utility mapping. A design “working group” was also created that meets biweekly with members of the design team and City staff from the City Manager, Community Development, and Public Works Departments.

During the fall of 2022, the working group defined multiple design elements and prepared three illustrative concept plans with a “mix and match” of different design alternatives. Beginning with the Council presentation on January 24, 2023, staff initiated a public outreach effort with the intent of engaging City residents and business owners in the process of exploring the options for how to best utilize the rambla (center median parking/landscape area) spaces and to gather community insight into the desired feel for these public spaces.

Following completion of the public outreach meetings, comments were compiled and a final concept plan was developed based upon themes heard throughout the meetings.

DISCUSSION:

Project Background

The approved El Camino Real Downtown Infrastructure Enhancement Plan is a planning level document that outlines recommendations for road improvements, incorporating enhanced pedestrian and bicycle access, along with increased parking opportunities and safer crosswalks. The primary goal is public safety for all roadway users: pedestrians, bicyclists, and motorists. A second goal is to enhance economic development in the downtown by creating a zone that slows traffic speeds, enhances appearance and safety, and increases parking. The Plan extents include the El Camino Corridor from the intersection of Highway 41 to the intersection of Rosario Avenue.

The overall objective for the reconstruction of this segment of roadway has been consistent since inception in 2017: to develop a holistic corridor plan within the Downtown El Camino Real Corridor that considers the needs and goals of all multimodal users, residents, businesses, and City leaders. The Project was formally initiated in 2017, with KTUA of San Diego hired in November 2017 to assist the City in the analysis and development of a corridor plan. Central Coast Transportation Consulting (CCTC) of Morro Bay worked as a sub-consultant to KTUA to provide traffic engineering and operations analysis.

After evaluation of multiple options, a traffic analysis was conducted in early 2018, and a series of public outreach/feedback workshops were initiated in August 2018. Twelve workshop events took place, both in person and virtually, that included a presentation and small breakout sessions with City staff. Participants included residents, business owners, and other interested persons who completed feedback survey forms that contained questions to assist the City in determining appropriateness of the draft concept plans. The draft concept plans were revised based upon feedback and presented, along with a summary of public feedback, to the Council at their August 11, 2020 meeting. Council approved the concept plans for the Project at that meeting.

In July 2021, staff prepared a Request for Proposal (RFP) and solicited proposals from qualified consultants to provide design services and prepare construction plans and specifications for the Project. While it was understood that the concept plan had already been developed and approved by Council, the design process was expected to be extensive and include an initial phase of work required to refine design concepts, define cohesive design elements and materials types, and identify engineering constraints and opportunities. As part of this refining effort, it was anticipated that the process would include opportunities for additional public and Council review and input, and significant interdepartmental coordination with the selected consultant design team, to ensure the Project meets current and future needs.

Beginning in October 2021 the City initiated a first phase or preliminary work, including geotechnical testing and investigation, topographic survey, and utility research and mapping. Concurrent with this effort the design working team also began preparing for a Community Outreach and Input effort to solicit value-based input from Council and the community on the blend of “finishing elements” for the project. The intention of this outreach effort was to gather input from multiple corridor users and stakeholders that would provide guidance on the final fixtures and finishes for the project.

Among the primary considerations, some of the considerations include:

- * Amount of landscape and trees vs. parking spaces and activity areas.
- * The addition of community identity signs.
- * The addition of lighting and other vertical features.
- * The type and color of paving for the ramblas areas.
- * Size and type of trees for the center ramblas areas.
- * Addition of drop-off zones.
- * Bicycle parking and other “street furniture” such as seating.

Identification of priorities was essential in informing staff on the overall layout and where to focus the use of budgeted project funds. The table below shows the various design elements and the alternative shown on each of the three Concept Plans.

Design Element	Concept #1 Parking with Flex Space	Concept #2 Mid-Concept with Intersection Medallions	Concept #3 Plaza Plan
Total Parking	280 (95% increase)	262 (83% increase)	225 (57% increase)
Gateway Features	North: large arch South: large arch	North: pole mounted sign South: small arch	North: monument sign South: pole mounted sign
Lighting	String lights over parking	Hanging pendant lights	String lights over plazas
Plaza/Flex Space Area	Center parking area for flex space	Limited flex space due to additional planters	Plaza areas and parklet opportunities
Food Pick Up Loading Zones	La Plaza B Building North of Hush Harbor	Carlton Tent City	Wilkins Printing Vino Inn
Passenger Loading Zones	Carlton Tent City	Wilkins Printing Vino Inn	La Plaza B Building North of Hush Harbor
Commercial Loading Zones	Wilkins Printing Vino Inn	La Plaza B Building North of Hush Harbor	Carlton Tent City
Seating	City Downtown black bench	Green metal benches	Concrete seat wall
Pavement Treatment	Stamped concrete	Pavers	Asphalt paving
Center Plantings	Potted Trees 1	Potted Trees 2	Raised planter with concrete seat wall
Plants	Chinese Pistache Provence Lavender	White Crepe Myrtle Small Cape Rush	Purple Robe Locust Howard McMinn Manzanita
Bike Parking	Sidewalk metal bike hoops	Bike racks in center parking area	Rambla bike lockers
East Mall Crosswalk	Hybrid beacon	Hybrid beacon	Pedestrian Signal
Intersection treatment	Traditional crossing markings	Decorative brick emblem	Decorative crosswalks

Outreach Sessions Detailed Information

Kicking off with the Council meeting on January 23, 2023, staff conducted a series of ten public outreach sessions in an “open house” format.

January and February 2023 Open House Format (Attendees May Drop in Anytime)			
When and Where?	Tuesday, January 31, 2023	2:00 - 4:00 pm	In person- City Hall
	Wednesday, February 1, 2023	6:00 - 8:00 pm	In person- City Hall
	Thursday, February 2, 2023	9:00 - 11:00 am	Virtual
	Friday, February 3, 2023	Noon - 2:00 pm	In person- City Hall
	Saturday, February 4, 2023	9:00 - 11:00 am	In person- City Hall
	Monday, February 13, 2023	8:30 -10:30 am	Virtual
	Tuesday, February 14, 2023	Noon - 2:00 pm	In person- City Hall
	Thursday, February 16, 2023	6:00 - 8:00 pm	Virtual
	Friday, February 17, 2023	10:00 - Noon	In person- City Hall

Materials at the meetings included large-format color graphics of general design information and project history, the three concept designs, and the design element matrix.

Staff was available to both answer questions as attendees reviewed materials, and for one-on-one interviews designed to solicit the preferences and values of the attendees. The following prompting questions were asked to facilitate discussion:

1. Which of the concept plans do you like most?
2. Why do you like that concept plan the most?
3. Which of the concept plans do you like least?
4. Why do you like that concept plan the least?
5. What else would you like to share with us?

These broad prompting questions required both forced ranking (which do you like most/least) and an opportunity for attendees to talk about the features that are important to the attendee (why do you like/not like).

Analysis

The public outreach process saw good turnout from individuals across the stakeholder spectrum. A total of 86 people gave input at one or more of the outreach events, ranging in age from children to grandparents, and including residents, business owners and employees of downtown area businesses. Overall, the reception of participants to the

plan was very positive, with many commenting that they didn't care which of the concept plans was constructed, they were just in favor of the concept and the transformation of the downtown corridor.

Concerns raised were generally limited and were largely related to plans for maintenance, upkeep, and the need to emphasize the design and supervision of new public spaces. In particular, multiple attendees emphasized the desire for the design to stay within the existing traditional design style of the downtown area, to be well lit, and to provide a good mix of additional parking and comfortable public spaces.

Conclusion:

Following completion of the public outreach events, staff compiled all comments and met to discuss takeaways and provide direction to the consultant design team. Along with design direction, the consultant team was provided the comments from the public outreach events. The final concept plan combines the previous five years of concept design development with the most recent public input and Council direction, and provides the framework to complete the construction documents for bidding and construction in 2024.

Key highlights of the proposed plan include:

- The addition of 120 new parking spaces along the center median, added to the 143 existing on-street parking spaces for a total of 262 parking spaces
- Matching gateway arches spanning both ends of downtown demarcating the "Downtown District"
- Hanging pendant lights and pole lights throughout the plan area
- In-ground planters along the median with potted planters only where underground infrastructure constraints exist
- Eighteen new Coast Live Oak trees in the median and a few dozen new sidewalk trees
- Retention of the existing median with established Crepe Myrtle trees in front of the Carlton Hotel
- Pavers delineating new parking spaces down the center median
- Decorative crosswalks with higher visibility for enhanced safety
- A full overhead signalized pedestrian crossing at East Mall to improve safety
- Four push-button crosswalks with in-pavement flashers for pedestrians at other intersections
- The addition of motorcycle and bicycle parking
- Storm runoff planters to capture and treat water where road geometry permits
- Coordinated commercial loading zones for deliveries, drop-offs and pickups

FISCAL IMPACT:

No direct fiscal impact as a result of Council action on this item.

ATTACHMENTS:

1. Final Concept Plan
2. Downtown Infrastructure Enhancement Plan 2023 Outreach Comments



CONCEPT
Quick Facts

- Parking Stall Distribution
 - 32 from Rosario Avenue to Pedestrian Crossing
 - 33 from Pedestrian Crossing to Traffic Way
 - 66 from Traffic Way to East Mall
 - 88 from East Mall to Highway 41
 - 42 on West Mall
- = 261 Total Parking Stalls (Including 143 Existing Parking Stalls)
- Bicycle and motorcycle parking
- Matching gateway arches at entries to corridor
- Hanging pendant lights

Legend

- New/ existing sidewalk tree
- Median trees
- Potted trees
- Benches
- 50' clear areas for off-peak commercial loading

CONCEPT
Preferred Alternative

Comments on favorite concept plan

"I like the way planters double as additional seating, no London plain sycamores, like decorative crosswalk, love manzanita (low maintenance)."

"Likes the arch from Concept 1.

Likes Uber/door dash areas for both sides of the street.

Liked overhead lighting string lights. Pendant lighting is fine too.

Likes the pavers and the stamped concrete.

Planters are OK depending on where we put them.

Wants to ensure family accommodations for benches and lighting for family atmosphere.

Likes that there is more parking.

arches, overhead lighting, landscaping.

Raised planter seating areas."

"None. Hates them all. She is confident that these are all very dangerous plans. Life threatening. Hazardous.

Want a real traffic light at East Mall (instead of the whole thing.)

Wants buses from the school to reduce traffic at school time.

Wants tram/trolley from centralized place to downtown because parking is already a headache and the parking as proposed won't alleviate the already difficult parking

The plans do not increase convenience, instead are inconvenient.

Construction will close down business"

"Seating, and parking set up around the plazas."

"Likes the painted sidewalk and plaza to eat ice cream in."

"None. Please don't do this at all."

"I like the string lighting, the decorative crosswalks, plan seems more ped and bike friendly."

"Prefers the gateway style sign

Likes the pendant lighting

Pretty much likes everything in 2

Prefers the benches in concept #1

Using pavers is a good solution"

"Balance between parking and amenities"

"Loading and unloading zones downtown are critically important. Make sure traffic can ALWAYS flow through the downtown. Don't want trucks to stop all traffic through downtown. Wants commercial loading zones on every block or designated in the middle everywhere. The same with passenger loading and unloading zones. It is important that traffic flow is constant and not stopped for periods of time.

All of the other amenities look good. It is going to look nice with any of those.

Good traffic control at East Mall. Will let someone else give opinion on Beacon Hawk vs. Traffic Light."

"I like the focus around the Sunken Gardens with no parking. Try to extend the park. Not convinced the additional parking is what we need. Open spaces are most important."

"She likes various aspects of Concepts 1 and 2: keep parking between east mall and west mall, remove trees and use for events when needed, decorative string lighting (building to building) most efficient, decorative brick pavers to match historic character. Seating at corners. Remove trees from center so you can see across during events. Prefers classic gateway archway. Thinks hybrid pedestrian beacon (overhead) will be most effective. Drought tolerance landscaping. Likes medallions in intersections."

"Like the idea of no parking in the center of the road, they can walk. No fighting over parking spots. More attractive not having the parking."

“Haven’t decided on a specific concept. Like the walkability and ease of parking. Crossing the street is the big thing, and making it safe. A lot of open space in front of businesses and the traffic control is key.”

“Pendant lights, want the city to look beautiful at night. Like the pedestrian signal”

“Hybrid between 1 and 2. Pavers and branding of medallions. Love the large archway but needs to be maintained. Proficiency of the parking for public safety aspect is good.”

“Less center street parking and looks better with trees, bike lane”

"Wood bench

Intersection medallion

Concept 2 lighting

Likes potted plants

Likes Gateway arch"

“Likes the parking. Likes the pavers of concept 2 rather than the stamped concrete as well as the medallions. General appearance of all three is good. Likes the hybrid beacon.”

"I like the flexibility of allowing as much parking as possible for when it's needed (and less space for the unhoused), but it's convertible for other uses because there aren't as many large raised planter boxes.

The string lights are nice, cozy, classic, and unpretentious.

I like the look of either stamped concrete or pavers in the center parking/flex space. Pavers may be better for drainage.

I like the sense of place that the gateway arches provide (as well as giving drivers a sense of being squeezed to help them slow their speed down), but they are not a priority.

Use whatever trees can handle being contained in large pots and don't have large leaves that are hard to clean up. Manzanitas are slow growing, beautiful, native, and low water.

I do think that the main pedestrian crossing at East Mall might be better with a pedestrian signal that appears ""normal"" to drivers (red, yellow, or green lights) so that drivers who are new to the downtown immediately know how to respond to it. The beacon signal (that is off when peds are not crossing, or about to cross) may be a bit confusing to drivers new to the area.

I also prefer the traditional crosswalk markings because they are traditional! :) Atascadero doesn't like fancy. ;)

Please make sure to have plenty of food pick up and loading zones, for folks who need to pop into stores for 5 min or less, and also for large truck deliveries. "

-
- "1. Likes the single pole simpler entry sign, since it will conflict less with pedestrians and traffic.
 2. Likes less parking in the block between East Mall and West Mall since it is more like the original concept of a continuous Atascadero Mall."

"Was split between #2 and #3.

1. Really liked the Plaza in the East Mall/West Mall block on Concept #3, as he thinks anything we can do to make a focal "Public Square" is valuable. Also noted the next block to the north (East Mall to Entrada) could potentially be the same treatment.
2. Loves the intersection medallions on Concept #2, as they are a good, "classy" look.
3. Likes the parklets, but felt there should be an effort to group those to create a "critical mass." He noted that where he has really seen them be effective is on a stretch of street with multiple parklets. If there are only one or two it can look scattershot and not provide the right feel.
4. Likes the look of the pavers or other material for the rambla that is very different from pavement. Noted that there needs to be a significant color difference to break up the monotony."

"I like the amount of parking, the gateway arch and the stamped concrete in the concept"

"The plaza, the lighting, wants all the pavers"

"Third concept minus the plaza in the middle, keep the added parking instead"

"Significant gateway sign, though like the arch if it's done well and is simple or like the centennial plaza bridge. Like decorative pavers, mediations. Like the special elements designate it as a special place. Like the pendant lights. like the pavers. spend money on the hardscape. Add the decorative stuff as we go."

“Concept 3 minus the plaza, push dining out into the sidewalk for social and enjoyment.”

“The parking plan is the best.”

“I like the reduction of parking around the downtown core. There are aesthetic elements from plans 1 & 2 I like more, like the street medallions and differing arch styles, but I strongly prefer a less-congested, more walkable downtown core. A plaza rather than parking would allow for more seating, food trucks, taking things to go from local bars and restaurants, and encourage shopping. I really like the drought-tolerant planters from plan 2. The big plaza lamps from plan 2 are also nice.”

“Don't think the plaza is needed if you are going for parking. Don't think people are going to want to hang out in the middle of the road. Like the bike lockers, manzanita, rustio. Would go with asphalt, just for low maintenance option.”

“Likes arch: grabs you and gives downtown a sense of place. Shows that we invested in the downtown area. Likes pavers. Likes road medallions - very classy/rich.”

“Trees, benches, most parking, food drop off, did not care for the arch on either side”

“Gateway sign, more parking, use of planting”

“I like the medallions. We want to bring people in and show them our sense of pride. Make a good first impression.”

“We don't need a lot of additional parking. I like pedestrian amenities. I like entry sign from concept 1.”

“More parking is important. Arched sign. Lighting. Tree types. However, I like decorative crosswalks from 1.”

“1. Like the Plaza area, that it encourages people to spend time there, and it discourages traffic and encourages pedestrians.”

"Electric Vehicle Parking is important
Medallions in the intersections"

"1. Split between 2nd and 3rd concept, as she likes the greenery. Their family settled in Atascadero for the rural, natural feel, and 2/3 is best for that.

2. Likes the pavers and aesthetic elements, and prefers the archway."

"Plaza space creates more places for people to hang out (students doing homework, etc.).

Like pedestrian signal better than hybrid beacon because it's easier for all drivers to understand red/yellow/green lights than something less traditional.

Like the parklets because adds plants and more places for students and tourists to hang out."

"Like bike racks that you can use your locks on like 3 because it has more pedestrian space and seating bike loops are much better than bike lockers. If you use bike lockers make sure there is an unlatch switch from inside Not really a big fan of string lights- big storms will destroy them likes lights wrapped around the tree. Warm glow setting on lights because its more welcoming. All the lights need to be the same color

Likes a lot of plants"

"No need for open plaza because won't be used all the time - better to keep as parking. Like intersection medallions. Like gateway sign more than arch."

"Like the sign at each end! Doesn't have to be an arch, but must announce arrival to downtown.

Make the nice seating area near the restaurants.

Decorative string lighting is my favorite

The medallions are beautiful and make the entrance a grand entry to downtown

Concrete wall seat and parklets are a great addition

Need as many trees as possible for the hot summer days"

"A lot of additional parking but still allows for more character with plantings, etc.

Be more thoughtful about where place the food pickup parking zones will be most heavily used.

EV parking: better to move further away from the other EV charging near old Denny's.

Like the pendant lightings and green metal benches.

Likes pavers and intersection medallions.

Loves the safer crossing for pedestrians."

"Not sure its functional but she really likes it because there is less parking. Love getting something to eat and hanging out in one spot for the day. #3 seems to encourage that the most. The Plaza areas attracted her to concept #3. Its really important to have areas that will encourage people to come and hang out. Not a fan of the bike lockers. Big and expensive"

"Concept 1 was the preferred plan, though Concept 2 was also good. Uber Eats, etc. should share the space as commercial delivery companies in general Loading/Unloading zones. "

"More trees, plenty of parking, more space for events. "

"Likes the parklets, raised planters, gateway monument. Likes the traffic slowing affect."

"Likes additional trees and less parking. Likes gateway monument. Likes lots of trees to block glare from the sun while driving. Like pavers because easier to remove, then replace, if need to access underground utilities."

"Most parking, sign signs and arches, favorite tree is the Chinese maple"

"It has less parking and more trees. It seems more calm. Pronounced crosswalk. I believe we need more charging stations. Pavers are a plus. No hybrid beacon, overhead crossing for pedestrians."

"Least Maintenance, best job of addressing goals of parking and traffic control,
- I would add pendant lights, cables allow for seasonal deco"

"Likes stamped concrete for crosswalk, asphalt for parking. Like terra cotta pots in #1 best. Like the string lights. Pedestrian hybrid signal is a must, not a light. Like the arch over the sign. Least maintenance plant wise. Likes Chinese Pistache."

"Likes the signage and monuments represented in #3. Likes ""old school"". Likes the outdoor seating and pavers.

Likes the Potted plants in #2 and #1. "

"Safety of not having parking in center lane at Sunken Gardens"

"really likes the idea of stamped concrete. Less maintenance than pavers. If we leave it asphalt people will drive fast.

Liked the decorative intersections in concept #2 to make it stand out and let people know that this is downtown.

Way more conservative on the crosswalk. Picture was way too wild for us

Love the idea of parklets,

Doesn't feel the need for plaza/no parking in front of the Sunken Garden"

"Pavement treatments (medallions), parking in front of Sunken Gardens with option to close for events or flex space, pedestal gateway sign (national park style), prefers more visible pedestrian hybrid beacon at East Mall for students. Native plants in pots with flexibility to change out (must be maintained!), likes shade trees."

"This is favorite because has most parking. Especially for events, need more parking. Would like a plaza area. Likes arches, would like to incorporate in plan 1. Please add lots of lighting. Trees should not block visibility, especially in the middle parkway."

"Gateway arches and the lighting. Did like the color scheme from concept 3, less grey, more red color tones."

"Right amount of parking, love the center area, doesn't "over plaza" it. Love the string lights, no opinion on planting, not area of expertise. Love simplicity of sign designating downtown. Worried about planters becoming trashcans. Do like seating in #3. Like pavers."

“Like the lights they are bright. Likes the potted plants. Prefers the way it looks. Seems like a real downtown. Parking is better in that plan with more middle area parking. Looks like it will be more parking.”

“#2 Standing out because of the pendant in the intersection and the pavers. Like plants and black bench from concept 1. Concept 3, like parklets, city design and build them, but would be business owners’ responsibility to maintain them. If they don’t, we would bill them to maintain them. “

"Need more parking.

Like the archways.

Be mindful of tree droppings.

Prefer stamped concrete over pavers"

“Don’t like potted plants, wants planters like #3. Stamped concrete, better than pavers because of maintenance and tripping hazards. Don’t have a feeling on lighting. Wants the pedestrian beacon to stay green, then turn red, vs only coming on red when it pushes the button. like the more draught tolerant plants better, more cost effective and less maintenance. “

"Amount of greenery is great.

Concrete as a preferred material for benches due to heat"

“Seating areas need to be shaded”

“I like to be able to get to the place quickly and easily and park near where I’m going. It has the largest amount of parking places. Enjoys the beauty but has no specific item that caught her eye from a decor standpoint. Wants to be in and out, shop and go home. Makes it more able to shop local. “

“Parking, maximum parking, overhead lights, like the bike racks on the sidewalk as opposed to taking up parking. Like archway if fits in budget, likes black benches, wrapping trees and pavers.”

"Feels like 1 and 2 are similar, like the trees in 2, more trees are better. Prefer little lights, more charming and modern, little more small-town. like medallions. Don't want messy trees. "

"Love the Archway Sign. Needs to lean into the printing/historic vibe for signage.

Google Thinkwell for designer of archway.

Want the most parking possible. EV parking should be close by but off ECR. "

"Absorbs everything and seems to identify the change toward electric cars. Identifies the green spaces and many other things. Seems to address parking and the pedestrian access. Better mix of all plans. "

"Like the aesthetics of 3 but without the plaza. can use parking area as a plaza. The only time you want to hang out there is if the park is full and you could close down that parking. Likes the decorative crosswalks. Love having some sort of bike rack, somewhere to lock up and go into the businesses. So, the more bike racks the better. Make bike lanes and crosswalks different color/texture than the rest of the road. "

"The tiles for the crosswalks look nice and can help with traffic concerns. Perhaps make the crosswalks a little wider."

"Walkability, plaza central area. Like the smaller lights and the brick paver. Bike lockers are great. Love the parklet seating. "

"Loves the decorative cross walk. Will help more people see it and use the cross walk. Liked the seating area in #3 in front of Sunken Gardens. Likes more lighting generally in the area. Main thing is safety. Lower speed limit is important."

"Safety first and parking for future capacity.

Gateway Arch like Centennial Plaza style before Denny's and police station.

Incorporate banner flags to celebrate or announce happenings in our town and stirs conversation. CIF champs, Tamale Fest, Valedictorians, 4th of July, Veterans.

Like Chinese Pistache Trees"

"Like the pendant hanging lights. It's unique. Something that defines Atascadero and makes people want to take a photo and # Atascadero.

Look at Orange City, Iowa signage and wayfinding"

"Likes the pedestrian plaza. It's about the people and making Atascadero a destination. We need to make the downtown a special destination, and people will be willing to park and walk."

"Liked the middle parking lane, diagonal parking is better than straight line parking or parallel."

"Downtown should be considered a more developed, more focused definition of downtown. Feels that the plazas help define this space as downtown more than parking, and the economic benefits to the businesses. Feels the plaza will be more conducive to business than just parking. Develop it even more to engage adjacent blocks."

Comments on least favorite concept plan

Don't like lighted trees downtown, very distracting, and lights hanging above.

Doesn't like the center area in between the two lanes of traffic.

Doesn't like the big emblem.

Planting pots sometimes get hit would need to be careful where we put them.

Neither EV parking or parklets are a priority.

Doesn't care about bike lockers.

It's not as good as 3 or 2. Looks boring, not as fancy. Too many parking spots to hit kids.

Too much congestion due to parking in center

Aesthetics, least forward thinking, no amenities.

Doesn't like the median at Sunken Gardens

Don't like the bike lockers

Doesn't like the look of Santana Row

Doesn't think we need decorative crosswalk.

Doesn't like the decorative Road Pavement Elements

Wasted space for plaza where parking could be

Too much parking.

Does not like plaza concept or green metal benches (prefers concrete), consider elderly and disabled in bench design, with backs and arms to help assist. Does not like decorative tile that doesn't fit character. Does not like bicycle lockers unless covered in murals.

Likes parts of everything. Some issues with all the concepts.

Concrete and asphalt, like the pavers by themselves. Stamped concrete needs a lot of up keep. Bike lanes, not a big proponent of bikes and cars riding on the road together.

Feel like the medallions and pavement treatments will have tire burnout marks on them. The lighting needs to be the right lighting that is safe but doesn't create too much light pollution

Commercial loading zones in #1 aren't the best. Plaza application does not fit.

Too much parking in center, might be dangerous for pedestrians and for vehicles backing out.

No concept 3 plaza

No string lights

Because of the amount of parking. Not wild about the appearance of the asphalt paving and concrete stamping. Likes the pedestrian beacon from concept 1 to approve the safety for pedestrians.

I think under normal day-to-day circumstances, the open plaza in front of Sunken Gardens may get more use from members of the community who want to just hang out there all day. The painted/decorative crosswalks seem out of place in Atascadero. Asphalt parking is very unappealing! Too many seating planter walls may invite the unhoused. I like limiting the seating to parklets/streeteries that are more designated to specific dining establishments. Bike lockers are ugly and seem to be a headache for public works and PD.

1. Didn't really like the big monument arch/signs.

No need for the median plaza, keep it as parking. We have the demand and will in the future.

ped signal, wants it to be a full stop to be more consistent, design elements look a little dated

Signage is not big enough. Plaza is nice, but parking is more important right now. Parking can always be converted into a plaza for dining.

ped signal, nothing special in the plan except the white trees

Parking

Too much parking, not enough public space.

Don't like having the right turn lane, slows people down, reduces the amount of people you can fit in the road. Maybe put art work, sculptures in pots, instead of plants.

Don't like seating on planters because encourages unhoused to linger. Doesn't like string lighting (seems like a lot of maintenance and doesn't like the look of it) - prefers fixed lampposts.

We need more friction and more parking

I liked the plaza in concept 3 and the medallions in concept 2 better

Need more amenities and aesthetics

Not enough parking, but not enough amenities.

1. Has the most parking, and that makes it much busier. Introduces the extra element of traffic conflicts, especially with kids.

No Metal benches unless they're in the shade

Likes all the concepts. Does not like the single post entry signs.

Least colorful and not enough seating.

I don't like bike lockers. Kids will lock other kids in the bike lockers and you sometimes forget which locker it is in

doesn't have a least favorite"

Don't like open plaza in front of Sunken Gardens. There's already enough open space in Sunken Gardens, and next to La Plaza. Don't like bike lockers.

Too much parking and not enough plantings.

Did not really have least favorite

Lighting: Did not like pendant lighting - liked the string lighting.

Pavement treatment: Really liked pavers or stamped concrete. The asphalt just looks lower class. Rather spend money on stamped concrete or pavers than big signs.

Plants- Wants shade trees. No palm trees. Liked the lavender and other plants that attract pollinators/bees Intersections: Wouldn't necessarily go for decorative stuff in intersections, but likes having a different surface for the crosswalks. Would help slow traffic.

East Mall: The beacon hawk looks nice in the concept, but she doesn't have a strong opinion on that

The plaza was interested, but preferred the flexible space options in Concept 1 & 2.

Less parking, less flexible space near park

Don't like gateway arch, pendant lights, or pavers

Don't like pendant lights.

too sterile, no plaza concept

Bike lockers, parklets

Too many problematic things, more opportunity for transient population

Don't like light signal or benches on planters.

Doesn't like the signage or pavement markings in #2. Did like the pavers in #2 and liked the potted plants. Doesn't like the intersection treatment in #2.

Doesn't like the archway designs from #1 either. Does like the potted plants in #1. Doesn't like the articulated green bike lanes in #1 (like we have on Morro Road).

Did not like decorative lighting, nor the decorative paving at intersections

No least favorite. Looking at a combination of all three. All 3 had different elements that are great.

Pendants and string lights were fun. Whichever are the easiest to maintain/cost efficient

Loved the pedestrian control at East Mall.

Does not like bike lockers - get trashed and look shabby, did not like more modern intersection treatments (keep with existing historic theme in downtown), likes having the option of parking in front of Sunken Gardens rather than plaza all the time. Preferred other gateway signs.

Please add lots of lighting and crosswalks.

Kind of neutral. All good, this one just didn't have as many elements that she liked.

No deal breakers.

It seems plain. Nothing really catches her eye. Doesn't grab your attention.

Liked all of them.

No pavers, they get lumpy and need more maintenance.

Not a fan of the gateway arches, not important. HATE the sign at the front of downtown. Don't like bike lockers, invite people to sleep in them. Don't care for decorative sidewalks, stamped concrete is better. Plaza not needed, more parking better.

Less parking.

Not enough parking

Didn't like the medallion thing. It's a bunch of fluff. Seems like a waste of money. Doesn't like the little parklet in #3 at the center median.

Not enough parking, don't like bike lockers. Can still use parking spots for events, don't need a designated plaza.

Don't like bike lockers, homeless people would be in there.

It wastes the space that could be better used for parking. You have sunken gardens and la plaza for people to hang.

Loss of the two-lane system is problematic for him. Doesn't like too many bicycle hoops and storage lockers. They can become a storage area for homeless people.

Parking is really tight, would prefer with kids, animals, to have more room to allow kids to come out or hang out while getting other kids out of the car, especially with the road there. no room for getting out strollers.

No real least favorite.

Feels like a pass through, like you wouldn't want to stop and get out, just want to get through it.

Likes it all.

I think you should move the plaza to down closer to BRU coffee. Not in front of Sunken Gardens

No bike lockers. Unsightly

Least amount of shade. Shade is needed throughout this corridor. Likes all the parking, but is willing to sacrifice some for the experience.

High potential to jaywalk to and from plaza. Don't like the bike lockers, people loiter on them, leave trash, etc.

Too much focus on parking. Understands the convenience, but not at the expense of downtown feel. There is enough parking in the downtown area, but may require more walking.

Are there any other general or specific comments you wish to offer?

concept 3: possible brickwork instead of painted sidewalk.

Use large pendant lights, don't listen to anyone.

Would like another fountain, more fountains. Really likes the painted sidewalk.

Really likes painted sidewalk. Wants a fountain!!

Concerned about diagonal parking causing congestion throughout entire day. I like it the way it currently is. We need a crossing guard during school hours. This plan should be put onto a ballot for the Atascadero citizens.

I like the large entry sign in Concept 1. Drop off zones in 3 don't seem like logical locations.

A lot of people really don't like the center parking but I'm OK with it.

Stated he had already provided Ryan Hayes with his general comments.

Drought tolerant landscaping.

Does not like liquid amber or trees that drop seed pods. Likes sycamores but not the mess.

Remove bump out at Rosario and ECR.

Really does not like trees in the middle, only on sides.

Wants cohesive standards for design of the whole City.

Likes murals - include schools, community.

Community art projects (or flags or in public spaces) to auction off.

Really, really wants Sylvester's to paint their building. It makes him sick.

Lighting to and from, some people will like to park farther away, so to ensure there is good lighting extend out to feeder parking lots or streets.

Leave the space flexible with no barriers so it can be convertible.

No benches in median

No curbs around median

All outdoor lighting needs to be quality, directed down to the ground. Needs to be the right intensity and color. 3,000K or less.

Prefer bike lanes over parking at the sidewalk all throughout plan

Extend flow from tunnel to Sunken Gardens - add more seating and community space near tunnel

Like the appearance of all three

Is there really no way to have a separated bike lane through the entire space? Even if we have to sacrifice a few parking spaces?

One member of the community mentioned that handicapped drivers need plenty of space to unload both beside the vehicle and behind (many folks unload wheelchairs, etc. from the rear). Can we please make sure this is in the design, so they are not unloading into the main flow of traffic?

Likes lighter lighting, less harsh, more trees, EV parking

Noted that it can be difficult for those with ADA needs to use a standard-length space, since they need to unload from the back of the vehicle. Ms. Sullivan noted that extra deep ADA spaces in the rambla space could be a solution.

1. Likes pendant lights. Felt that string lights look cheap, like they "were bought from Home Depot."

1. Additional parking is needed and should be the top priority when refining the design.
 2. Second priority is lighting. Since well-lit spaces attract people, the more light the better from an economic development standpoint.
 3. Had some concerns about the maintainability of string/pendant lights: Would they hold up to higher winds, and would they be maintained regularly so that there weren't lights out, etc.? Noted students potentially throwing shoes and clothes over the light cables.
-

1. Was glad to see loading zones included, and asked if it would be possible to include areas for delivery trucks.

1. When asked to prioritize the big dollar items, he would prioritize the hardscape, permanent improvements (surface treatments, intersection medallions, lighting, etc.) His preference would be to save money by planting smaller trees, taking the long view that they will grow over time. Also, another money saving idea is to leave spaces for parklets and allow business to utilize those areas at their own cost, not necessarily as part of the project.
 2. Noted the need to be cognizant of design to limit public camping, or be willing to enforce and have a PD presence to deter it.
-

We need to put in fiber or conduit down El Camino.

We should also create a point to point wireless ""community Wi-Fi in downtown. This is a way to provide affordable access to internet for residents.

This would be a benefit to businesses as well so they don't have provide public Wi-Fi. Huge opportunity to provide affordability.

Really like the plan, want to see it happen. Also liked plan 1, but mostly would take plan 3 as is.

Like the bike lockers due to security. don't like the green bench, like the wooded elements and seat along with the concrete planters and benches, like the more details in the walkways with more color, like the more modern arch

Put the money to hardscape. Put in smaller trees, they will grow, make the hardscape the priority. Don't put in high maintenance stormwater basins. However, we can incorporate stormwater runoff so

developers don't have to tackle that would be good. Low maintenance landscaping. Love Christmas tree in the middle. Don't want money going to bike lockers and electric parking.

like the historic arch on both side- cozy and unity, lots of light and low-level light for walking around, bike racks not the boxes, need good drainage in the planters but concerned about the upkeep and weeds, wrap the trees with lights.

More car charging. I want the purple trees. There should be food truck spots, there should be an arch. The space from Traffic to east mall should be shut down for festivals. We should be able to have farmers markets on entrada and traffic. Anything that increases foot traffic in downtown should be included. For festivals forcing people to walk through traffic and entrada to gain entrance to festivals in the sunken gardens would likely generate tax revenue.

Please add more EV chargers while grants are available!

Light soft lighting. Not sure about the locus tree, root systems can be advantageous.

Wants large loading areas for larger delivery trucks. "It will be interesting to see how the choke works" when traffic is squeezed down to 2 lanes of traffic. Only time will tell whether this is successful. Mentioned Lancaster and how that works because there are alternate roads that can be used, and we don't have that option in Atascadero.

lots of seating and black benches, EV parking in the middle is a good thing, tons of trees- all are great options but lots of them, like the artist design elements, want more cameras for safety especially in the ECR bridge area

Pleased that funding is available. Good planning.

How many handicap parking spaces do you need to accommodate the population?

Make sure crossing timing allows for slower people to make it across the street. Do we have timer countdown?

No poisonous plants that dogs can eat

Maintenance proof furnishing and fixtures.

I like the general direction of this project and where the downtown is going.

Concept one parking area near sunken gardens should be flexible space that can be converted for events. Prefer large entry sign. Prefer string lights. I like extra seating areas in concept 3.

1. Definite no to bike lockers.

Make fixtures vandalism proof! Include metal stops to deter skateboarders.

Include a place where you DONT mind them skateboarding

More public art. Love the fountain concept in the value.

Metal benches are too hot in the summer unless they're shaded. Concrete could be a better alternative

Create a place where people CAN add art/graffiti to a wall that is for the community to decorate

1. Not a fan of electric vehicle parking, since she feels it will be incentivized on a private level and doesn't need to be in the public space.

2. Worries about the maintenance of pendant lighting and that they will be broken and unsightly.

3. Be careful about the hue of lighting, that it isn't too close to traffic control signals (primarily yellow).

Love the equality murals around town.

Wants maximum seating for students and anyone who wants to have a fun day out.

Like the string lights because they are very special and festive.

Parking and driving needs to be simple and easy to understand. No confusing or unusual signage or signals.

Like the sign at each end. Doesn't have to be an arch, but must announce arrival to downtown.

Make the nice seating area near the restaurants.

Decorative string lighting

The medallions are beautiful

Concrete wall seat and parklets are perfect

Need as many trees as possible for the hot summer

Like gateway sign from #3.

Like parklets from #3 to have additional seating near restaurants. Nice to have more shady seating near dining.

Don't want too many wide-open plazas because may be attraction for unhoused.

In general thinks is a good idea to slow down the traffic downtown and make it safer for students.

Preferred Edison bulb option for lighting. For the intersection treatment options, noted the importance of maintaining the color and design rather than it getting dirty, damaged, and worn. Does not want bike lockers, but rather, bike racks in Concept 1. Regarding Plaza/Flex Space, did not like how Concept 3 permanently created plazas (flexible parking in the other concepts). Preferred flexible parking with special events, parades in mind.

Ambiance of string lights is positive

Like string-lights the best. Parklets would need to provide shade. May need to establish volunteer group to keep additional public spaces clean.

Want to make sure parking spaces are roomy enough for larger vehicles (minivans, etc.). No preference on trees in pots vs planters - a mix would be nice.

like the pendant lights without the palm trees, old fashion arch on both ends, no string lights because they are a distraction to the signals and wash things out, like the intersection artistic affects, LOVE the increase in parking along with keeping things with a small-town feel

Make the ped crossing light fit the style of the fixtures, so it's not unsightly. Like the traditional street lights.

Don't create infrastructure that would invite transients or camping, no bike lockers. Fit motorcycle parking into leftover spaces instead of replacing parking spaces. Don't need decorative medallions.

There is some concern about the angled parking and people backing out into the lane of traffic.

He is a developer who really wants to know where he can develop quality projects and get good tenants and financial partners for his projects.

How will this be paid for? Prefer smaller identification sign. Make the project more affordable.

Make sure we are not going too metropolitan. We want to keep that small-town feel. We want to make sure it is walker friendly.

No paid parking requirements as it will deter from encouraging business downtown.

Metal benches felt tired and basic, liked the wood benches and seat planter style.

Would like the lighting to match or blend with whatever is installed on Entrada by the Downtown Association.

Likes the idea of handicap parking spots near crosswalks for accessibility.

No bike lockers.

It's a great project. It's about time. Many projects have come and gone so I hope this one goes through.

Make pedestrian signal match the aesthetic of other stuff. Not obnoxious colors/neon.

Don't go overboard on bike racks. Don't think we will get more once complete either.

Get farmer's market ramped up.

Safety matters most.

I like it. Doesn't like the cell towers in the downtown area. It bothers her and thinks we need to do some shielding to protect business owners and shoppers from radio signal especially based on the increase in the level of signals being put forward. It's easy to shield so that people can be safer. Prefers not to have 5G cell service downtown in such high concentrations. We can do the same thing with safer methods.

Think it's awesome, can't wait for it to happen.

Dark sky initiative, want to be able to see the stars, market stars and being able to see the stars downtown. Like it all, great job in the designs.

Archway to define our entrance. Opportunity for social media statement. Image to identify/brand Atascadero.

None of the plans identify solar panels that could be used for charging perhaps provide shade for summer time use and parking. Should identify places for green usage for which there may be some funding available from the State of California.

Lighting is a major concern. The brightness and color of the lights could tend to bother some people's acuity and sensitivity for vision issues, PTSD issues etc. Should some consideration for people with medical issues and we should review the studies by the VA and others to determine the best use of the lighting to ensure against people having problems with increased lighting in the area. We could also use motion sensor lights that get brighter as people enter the area.

Likes the balance of trees to parking in concept 2. Like the entry way arch. Parklets make more sense when they are in front of businesses where you would be using them, ice cream, coffee shops, etc. Like trees and shade for after biking. Likes the stamped concrete, looks like it belongs there, more natural than the painted lot. like having the parking spots be more distinct from the road.

We may look at creating a parking garage at the current laundromat space next to the police station. That would give more parking spaces close to downtown.

Still wants there to be areas for the parades like at Colony Days. Wants to ensure spaces are modified to maintain Colony Days and other similar events.

Incorporate banner flags to celebrate or announce happenings in our town and stirs conversation. CIF champs, wine Tamale Fest, valedictorians, 4th of July, Veterans.

EV Charging is great and forward thinking!

Medallions with El Camino bell and chamber logo, city logo throughout intersection.

Look into Target shopping Center's ability to capture and reuse rainwater. We should do something similar. Purleiu landscaping does their landscaping

Make an investment now to lower maintenance later.

Suggests designing the two blocks from East Mall to Entrada as a plaza first, with flexibility to park in, as opposed to the other way around. Could potentially use the Atascadero Plaza for parking in the short term and the new Plaza in El Camino for pedestrians. Recommends considering also doing the plaza approach from West Mall to Plaza to create an entire space similar to Santana Row.

Signs with directories were really helpful coming into the downtown. Kevin is not from the area and found what we had in place very helpful.

Focus on creating spaces that are useable during more extreme weather. Creating spaces that are comfortable both during cold and hot weather. Feels it is easier to go plaza first, then go parking later if desired. Potentially limiting parking in two blocks to short term parking.



Atascadero City Council

Management Report - Community Development Department

Discussion of Potential Text Amendments to Titles 3 and 9, Planning and Zoning

RECOMMENDATION:

Council review and discuss potential text amendments to Titles 3 and 9, Planning and Zoning, and direct staff regarding which amendments to bring forward at this time.

DISCUSSION:

Background:

In September 2016, the City Council adopted a substantial update to the zoning regulations, which included changes to land use definitions and “clean-up” of inconsistencies between the Municipal Code (“the code”) and the General Plan. At that time, staff noted that an annual update of the zoning regulations is essential to maintaining consistency with community goals and the General Plan in addition to changing State and Federal regulations. Updates have been done almost annually since then. However, due to workload and staffing shortages, an update has not been completed since 2021. Therefore, this is the 2022 and 2023 zoning code update.

Since the last update, the State has passed laws that affect local zoning standards. Updating the code will bring it into conformance with State standards. Continued “clean-up” is also needed to ensure clarity and consistency. Title 3 is included in this update as Planning Staff processes business licenses requesting Cardrooms. Any updates to either title will require that a draft ordinance be reviewed first by the Planning Commission with final action by the City Council. This report summarizes a list of proposed code amendments. Staff is seeking initial direction from Council prior to initiating the formal code amendment process.

Analysis:

The following sections describe proposed amendments. Each subsection includes the topic, Atascadero Municipal Code (AMC) reference, explanation of why a modification may be necessary and a description of staff’s recommended change.

- 1. Towing and Impound Yards in the Industrial Zone (AMC 9-3.330, AMC 9-3.500)***

- Describe a towing yard as a separate land use from either a service station or wrecking yard.

The zoning code only allows a **vehicle towing service** under the definition of “*Service Stations*”. The Service Stations land use designation historically applied to fuel/gas stations. Service stations are conditionally allowed uses within commercial zoning districts along El Camino Real and Morro Road but not in Industrial zones.

A similar land use that allows for Auto wrecking yards and impound lots is included under the land use definition for *Storage, Recycling and Dismantling of Vehicles and Material*. This intensive land use is allowed in the Industrial Zone subject to specific development standards. These development standards include a minimum site area of at least one acre and a location at least five-hundred feet from any school, church, hospital, public building, commercial or residential zone. Towing services are assumed to be allowed in this category since it is accessory to an impound yard.

However, most of the City’s Industrial zoned land would not accommodate the “wrecking yard” land use since most of it is within 500 feet of residential land uses. Therefore, a towing service has few, if any options, to locate within the City.

This amendment would include adding Towing Services as a land use category with its own land use definition. This would include removing the use from the current Service Stations definition. Towing services would be allowed in the Industrial and Industrial Park zoning districts and with a use permit within the Commercial Service district. It is assumed that a towing services business would accommodate a small impound yard not to exceed 10,000 square feet and would not involve the dismantling or sale of vehicle parts.

2. Co-working in Business Support Services Definition (AMC 9-3.500)

- Re-define coworking from “*Business Support Services*” to “*Offices*” definition

Business Support Services are generally intended to be a retail use that is open to customer visitation with limited or no storage. This land use is allowed within the *Downtown Commercial* district and includes, but is not limited to the following:

- a. Blueprinting and reprographics, copying and quick printing services;
- b. Computer related services, repair and rental;
- c. Private mail and mailbox service not affiliated with federal mailing agency;
- d. *Co-working spaces, incubator-type services that provide office-type working spaces for a fee.*

Business Support Services is an allowed use in all commercial zoning districts except Commercial Neighborhood (CN) and Commercial Tourism (CT). Allowing Business Support Services in the Downtown Commercial zoning district with this definition is not consistent, since offices are not allowed on the ground floor in the majority of this zone. In order to ensure consistency with the land use definitions, staff proposes to remove the

allowance for co-working under Business Support Services and move it to the definition of Offices. This would not impact the existing coworking space or Chamber of Commerce office in Colony Square because offices are allowed on the ground floor when they're located south of Atascadero Creek and outside of the downtown "core". The City wants to continue to support the expansion of coworking offices around the downtown or within the core when they are above the ground floor and this shift will not alter that.

3. *Special Events (AMC 9-6.177)*

- Clarify permitting requirements for special events on private property

The zoning code defines Temporary Events as "Any use of a structure or land for an event for a limited period of time where the site is not to be permanently altered by grading or construction of accessory facilities" with a list of examples, i.e. art shows, festivals, concerts, etc. Temporary events are not allowed in any residential agricultural or public zoning districts. They are allowed in all commercial zoning districts with some zoning districts requiring a conditional use permit when events require more than three days for onsite setup and teardown. Additionally, Temporary Events are subject to the standards of Atascadero Municipal Code (AMC 9-6.177).

The City wants to encourage special events on commercial properties as an economic development tool. This code amendment is intended to reduce the permitting requirements for small special events on commercial properties and provide a threshold for those special events that need review by the City's Fire, Building or Transportation team. The code, however, lacks a sufficient definition of when a special event permit shall be required or whether the special event is simply a typical part of an existing business. The City does not want to stifle business from offering outdoor seating, outdoor sales events, or promotions when they are within private property and do not alter the egress of a site nor erect structures (such as tents) that would require City review. A proposed code amendment would define a special event as one that utilizes the public right of way for private purposes, alters existing parking or access zones, and/or erects temporary structures that exceed 120 square feet in area that would be subject to the building or fire codes.

The City is also continuing to receive requests from owners of vacant properties to utilize their land for extended temporary uses. These are uses that may involve minor modifications to the land such as installing restrooms or lighting facilities, but not construction of an actual building. Examples of this may include a food truck court or a pop-up market. Currently, these are limited to being defined as temporary events with a limited number of events per year. Staff can update the code to allow for more flexibility for these uses. However, some things to consider are that temporary event venues do not pay development impact fees, wastewater capacity charges and may unfairly compete with brick and mortar businesses that are subject to these requirements. This amendment will allow the City to provide more definitive guidance for when a special event reaches the level that needs a City permit along with review by the Fire, Planning or Building division.

4. Restrict Oversized Equipment for Home Occupations (AMC 9-6.105)

- Explicitly state that oversized equipment may not be kept on a residential property in conjunction with a Home Occupation

The zoning code allows for a Home Occupation as an accessory use of a dwelling unit for gainful employment involving the manufacture, provision, or sale of goods or services. The code requires that the home occupation not change the residential character of the residence and that on sites of less than one acre, the business must be conducted entirely indoors while properties over one acre may occur outside as long as storage of materials and equipment is screened from adjacent properties and the street. In some cases, home businesses may appear more like a commercial business when there are larger trucks, heavy equipment or other significant storage. To ensure compatibility with the neighborhood, a code amendment would limit the storage of oversized equipment to one item that may be stored onsite when it's entirely screened from the public right-of-way and adjacent parcels. Storage of equipment will also need to be approved the by City Engineer to review adequate access and ensure that the equipment will not unreasonably impact surrounding city-maintained streets. Heavy equipment will be defined as “*self-propelled, self-powered or pull-type equipment and machinery, weighing 5,000 pounds or more, primarily employed for construction, industrial, and forestry uses (e.g., water tender, backhoe, mini-excavator, and SWECO tractor).*”

5. Residential Care facilities development standards (AMC 9-6.135)

- Reduce the required minimum lot size required to permit Residential Care homes with over six clients

The zoning code defines Residential Care as “A single-family or multiple-family dwelling unit that is licensed or supervised by a Federal, State, or local health/welfare agency that provides nonmedical care of unrelated persons who are in need of personal service, supervision, or assistance essential for sustaining activities of daily living or for the protection of the individual.” Residential Care facilities are allowed in all agricultural and residential zoning districts when they have six or fewer clients. Facilities with seven or more clients require a Conditional Use Permit in all zones. All Residential Care facilities must meet the minimum standards listed below:

- a. Minimum Site Area. ***Twenty thousand (20,000) square feet is the minimum site area for more than six (6) borders.***
- b. Fencing. Any play areas for children are to be fenced to prevent uncontrolled access to and from the site.
- c. Parking. For facilities with more than six (6) borders, parking is to be provided as set forth in Section 9-6.134(b).

The minimum site area (item a) limits the ability of some property owners to operate these types of facilities. Since Residential Care Facilities operate similarly to a single-family or

multi-family residence. Staff is proposing amend the code to reduce the minimum lot size requirement to 10,000 square feet to allow these facilities within multi-family areas closer to services and transportation.

6. Mechanical and Electrical Equipment Screening (AMC 9-4.128)

- Expand the types of equipment that must be screened or incorporated into the design of buildings

The zoning code contains standards for screening mechanical equipment including air conditioning and heating devices but not plumbing, exhaust vents or chimneys. When projects and permits are submitted to the City, there is no guidance on how to screen all other mechanical equipment such as utility meters, cable equipment, backflow preventions, electrical transformers, etc. Since there are currently no codes requiring screening for these equipment types, they often get installed in extremely visible places. Staff proposes to amend the code to expand the types of equipment that must be screened or incorporated into the design of buildings to include backflow preventers and electrical transformers so they are not visible from the public right-of-way or adjacent residential zones. Staff can also include an exception that must be approved through an Administrative Use Permit if the screening or incorporation is infeasible.

7. Barbed-wire/ Constantine Wire Fencing (AMC 9-4.128)

- Allow certain security fencing in industrial zones with DRC approval; restrict in commercial and residential zones

The code does not currently address the use of barbed wire or Constantine wire fencing on any property, regardless of zoning. When projects are subject to design review, the Design Review Committee (DRC) may make suggestions regarding the wire. If the property does not require design review, such as a single-family residence, they are currently allowed to install these types of wire anywhere on their property, including within the setbacks.

This amendment would prohibit barbed wire or razor wire topped fencing within a retail zone or similar commercial district such as Commercial Park (CPK). This amendment would not apply to agricultural fencing utilized in a low height (4 feet or less) rural setting to enclose livestock. See example of this type of fencing below.

Agricultural style barbed wire fencing:



8. Cardroom Approval Process (AMC 3-5.105)

- Clarify and simplify process for approving Cardrooms

The City of Atascadero's Municipal Code chapter 3-5.105 (*Cardrooms*) sets forth an approvals process that is outdated. Many of the requirements created in the past are now duplicative due to state gambling license requirements. Staff recently assisted Outlaws Cardroom with a new business license due to a change of ownership and discovered that the process includes substantial City staff time on items that are already accommodated at the state level.

Most of the previously listed requirements are repetitive of the State of California's requirements to license a cardroom. The following amendments are proposed to Title 3:

- a. Allow for applicants to submit a \$500 check in lieu of a bond. The amount is too low to warrant a bonds company to issue.
- b. Allow for applicants to submit State-issued gambling license from the California Gambling Control Commission In lieu of City issued work permit. This is duplicative as the state has covered this task.
- c. Allow for ministerial business license approval by staff once all of the above steps are complete, rather than going to City Council.
- d. Remove requirement for City issued work permits for all cardroom employees
- e. Other changes to streamline the process and remove redundant work

9. Accessory Structures Minimum Lot Size (AMC 9-6.106)

- Remove the requirement that a lot must conform to minimum lot size standards in order to qualify for streamlined review when allowing for an over-sized accessory structure and instead reduce lot size minimum to one acre.

The zoning code requires that all residential accessory structures be limited to fifty-percent or less of the size of the primary residence to qualify for a discretionary building permit. The floor area may be increased by approval of an administrative use permit to allow additional floor area over the specified limits, when consistent with the appearance and design criteria in Section 9-6.106 (3) and when additional findings can be made to support an increased size. One of these required criteria is that the accessory structure is located on a **conforming lot**. Many lots within the City do not conform to their underlying zoning districts minimum lot size since much of the City has a minimum lot size over 2.5 acres. If a lot does not meet this criterion then the project is subject to a higher-level Conditional Use Permit review by the Planning Commission. Staff is proposing to amend this criterion from a conforming lot to a lot size such as 1.5 or one acre or greater.

10. Clarify Definition for Uninhabitable Space Additions (AMC 9-9.102)

- Add standards for defining how an uninhabitable structure or space is considered attached to a habitable structure

Atascadero Municipal Code 9-9.102 (Ordinance 660) defines how habitable residential additions need to be connected to a primary structure in order to be considered an addition:

***Residential Additions.** Residential additions (additions) are defined as an increase of floor area to a residential unit. Habitable residential additions shall have a continuous, logical internal connection of conditioned space that provides for access to all portions of the unit and addition. Doors or other partitions may not be used to create two (2) separate living spaces.*

The addition shall not have a secondary kitchen; however a wet bar is permissible as defined by Section 0-5.020(j). Additions must have a minimum ten (10) feet of shared common wall and a logical internal connection of conditioned space that provides access to all portions of the unit and addition. A breezeway or similar roof connection of unenclosed or unconditioned space, regardless of length, shall not be considered a residential addition.

The zoning code requires that **detached** accessory structures exceeding fifty percent of the floor area of the primary residence obtain use permit approval before issuing a building permit. This ensures compatibility with the neighborhood.

There is no limit to the maximum size of a residential addition when properly connected to a primary residence, therefore it is important to have a clear definition of what qualifies as a residential addition. Because of the way the definition of residential addition is worded there is some confusion about whether the requirements apply only to habitable additions or all additions. Staff proposes an amendment to AMC 9-6.106 to further clarify that all residential additions must meet the requirements (e.g. 10ft shared common wall, logical internal connections, no breezeway, etc.).

11. Day Care Regulations (AMC 9-3.230, AMC 9-3.330)

- Modify zoning code for consistency with State law specifying that Large Family Day Care is an allowed use in residential zones

The zoning code separates the Day Care land use definition into four separate categories:

1. Child Care Centers for day care facilities approved to accommodate fifteen or more children,
2. Large Family Day Care Home for a home that regularly provides supervision for seven to twelve children,
3. Small Family Day Care Home which is a home that provides day care for six or fewer children; and
4. Adult Day Care Facility which is a day care providing supervision for adult clients.

Adopted in September 2019 and enacted in January 2020, Senate Bill 234 directs municipalities to treat Large Family Day Care homes the same as Small Family Day Care homes. This means a city or county government cannot require an owner to get a Use Permit or business license for a large or small family child care home. The current zoning code requires that a Large Family Day Care obtain a conditional use permit in all residential zones before operating. In order to comply with State law, the City cannot enforce the requirement for Large Family Day Cares to obtain a Conditional Use Permit. Therefore, staff needs to update the zoning code to reflect this change in law and clarify that Large Family Day Cares are an allowed use in all residential zoning districts.

12. Setback clarifications (AMC 9-4.107, AMC 9-4.108)

- Resolve code inconsistencies for side and rear setback exceptions

The zoning code allows for enclosed structures to project into the side and rear setbacks in two different sections:

AMC 9-4.107 allows a side yard to be used for an accessory building that is no greater than twelve feet in height, provided that it is not used for human habitation or the keeping of animals. The code restricts these from being located closer than five feet to any property line and requires that they be located in the rear half of the lot. There is no restriction on the size limit of the structure as long as is less than twelve feet tall. Five feet is the standard side setback but based on this code section, the structure may be located as close as five feet to the rear property line where the setback is typically ten feet.

AMC 9-4.108 contradicts the previous section by allowing an accessory structure with all of the previous qualifications as close as three feet to a side or rear property line. Staff proposes to revise these sections to include a maximum size of a structure up to four hundred square feet. This amendment would make these sections consistent with each other and allow a side and rear setback as small as five feet when an accessory structure is less than four-hundred square feet and twelve feet tall or lower in height.

13. Eating and Drinking Places Parking Requirements (AMC 9-4.118)

- Correct typo in AMC 9-4.118

Atascadero Municipal Code Section 9-4.118 list the minimum number of parking spaces required according to different land uses. One of the land uses listed is "Eating and Drinking Places". This use includes restaurants and bars with on-site consumption. The code incorrectly states that for customer spaces, the use requires "1 table per patron" when it should say "1 per table". Staff proposes to amend this small typo for clarity in the future. This change does not affect the number of parking spaces that are currently required.

14. Driveway surfacing requirement on slopes 12% or greater (AMC 9-4.123)

- Remove chip seal surfacing as a non-skid option for residential driveways with a slope greater than 12% to be consistent with the City's adopted Fire Code

The zoning code currently requires that driveways with a slope of 12% or greater to be surfaced with asphalt, concrete or chip seal. Driveways with lesser slopes are allowed to use any kind of all-weather surfacing. The City's adopted fire standards do not allow chip seal to be used as an alternative to achieve a non-skid surface. Therefore, the City's development requirements are inconsistent with each other. In order to fix this, staff is proposing to remove the option to use chip seal on driveways of 12% or greater as a non-skid option.

Conclusion:

The listed text amendments are consistent with the General Plan. Staff is seeking direction from the City Council as to which text amendments should be prioritized and brought back before the Council in the coming weeks. Alternately, staff is seeking direction on which amendments can or should be pushed back to a future zoning code update.

ALTERNATIVES:

1. City Council may direct Staff to not work on any text updates that are not inconsistent with existing local or State laws.
2. The City Council may determine that more information is needed on some proposed revisions and may direct staff to return with additional information. The Council should clearly state the type of information that is required and move to continue the item to a future date.

FISCAL IMPACT:

The upcoming text updates/clarifications will be done by City staff with funding from the General Fund.

ATTACHMENT:

None.