



CITY OF ATASCADERO CITY COUNCIL

MINUTES

Tuesday, December 13, 2022

City Hall Council Chambers, 4th floor
6500 Palma Avenue, Atascadero, California

City Council Regular Session:

6:00 P.M.

REGULAR SESSION – CALL TO ORDER: 6:00 P.M.

Mayor Moreno called the meeting to order at 6:02 p.m. and Mayor Pro Tem Newsom and her daughter Abigale led the Pledge of Allegiance.

ROLL CALL:

Present: Council Members Bourbeau, Dariz and Funk, Mayor Pro Tem Newsom, and Mayor Moreno

Absent: None

Others Present: Treasurer Sibbach

Staff Present: City Manager Rachelle Rickard, Administrative Services Director Jeri Rangel, Fire Chief Casey Bryson, Community Development Director Phil Dunsmore, Interim Police Chief Jerel Haley, Public Works Director Nick DeBar, City Attorney Brian Pierik, Deputy City Manager/City Clerk Lara Christensen, Deputy City Manager – IT Luke Knight, and Deputy Director of Economic & Community Development Loreli Cappel

APPROVAL OF AGENDA:

MOTION: By Council Member Bourbeau and seconded by Council Member Funk to:

1. Approve this agenda; and,
2. Waive the reading in full of all ordinances appearing on this agenda, and the titles of the ordinances will be read aloud by the City Clerk at the first reading, after the motion and before the City Council votes.

Motion passed 5:0 by a roll-call vote.

A. CONSENT CALENDAR:

1. City Council Draft Action Minutes – November 22, 2022

- Recommendation: Council approve the November 22, 2022 Draft City Council Regular Meeting Minutes. [City Clerk]

2. AB 361 Requirements for Virtual Meetings

- Fiscal Impact: None.
- Recommendation: Council adopt Draft Resolution making findings consistent with the requirements of AB 361 to continue to allow for the conduct of virtual meetings. [City Manager]

3. City Council 2023 Meeting Schedule

- Fiscal Impact: None.
- Recommendation: Council approve the City Council meeting schedule for 2023. [City Manager]

4. Reciting the Fact of the November 8, 2022 General Municipal Election

- Fiscal Impact: None.
- Recommendation: Council adopt the Draft Resolution, reciting the fact of the General Municipal Election held on November 8, 2022, declaring the result and such other matters as provided by law. [City Clerk]

5. Santa Lucia Road Over Graves Creek Bridge Replacement Project Construction Phase Award

- Fiscal Impact: \$4,295,914 in Federal Highway Bridge Replacement and Rehabilitation Program funds.
- Recommendation: Council:
 1. Award a construction contract for \$3,561,685 to Souza Construction for the Santa Lucia Road Bridge Replacement Project (City Project No. C2015B02, Federal Project No. BRLO-5423[029]).
 2. Approve a professional services contract for \$644,229 with Filippin Engineering, Inc. to provide construction engineering and inspection services for the Santa Lucia Road Bridge Replacement Project.
 3. Approve a professional services contract amendment for \$90,000 with Consor Engineers (previously Quincy Engineering) to provide construction design support services for the Santa Lucia Road Bridge Replacement Project. [Public Works]

6. Purchase of Restrictive Covenant/Deed Restriction for 5970 El Camino Real

- Fiscal Impact: \$120,000.
- Recommendation: Council approve purchase of the right to eliminate the grandfathered non-conforming automotive uses on 5970 El Camino Real, in the form of a restrictive covenant/deed restriction, for a total of \$120,000, and authorize the City Manager to execute all documents necessary to effectuate such purchase. [Community Development]

There were brief comments on Item #A-4 by Council Member Funk and Item #A-5 by Council Member Bourbeau. Staff answered a question on Item #A-5 by Mayor Moreno.

MOTION: By Council Member Funk and seconded by Mayor Pro Tem Newsom to approve the Consent Calendar. (#A-2: Resolution No. 2022-074) (#A-4:

Resolution No. 2022-075) (#A-5: Contract Nos. 2022-018, 2022-019, and 2022-020)

Motion passed 5:0 by a roll-call vote.

OATHS OF OFFICE:

1. Administration of Oaths of Office

- Swearing in of Mayor Heather Moreno, Council Members Susan Funk and Heather Newsom, and Treasurer Gere Sibbach.

Deputy City Manager/City Clerk Christensen conducted the Oath of Office for the newly elected officials and distributed the Certificates of Election.

CITY COUNCIL REORGANIZATION:

1. Council Appointment of Mayor Pro Tem

- Accept nominations from the Council Members and appoint a Mayor Pro Tem for a two-year term ending December 2024.

MOTION: By Mayor Pro Tem Newsom and seconded by Council Member Bourneau to nominate Susan Funk for the position of Mayor Pro Tem.
Motion passed 5:0 by a roll-call vote.

UPDATES FROM THE CITY MANAGER:

City Manager Rachelle Rickard gave an update on projects and issues within the City.

COMMUNITY FORUM:

The following citizens spoke by telephone during Community Forum: None

Mayor Moreno closed the COMMUNITY FORUM period.

B. PUBLIC HEARINGS: None.

C. MANAGEMENT REPORTS:

1. General Plan Update Project – Phase 2 (GPA21-0067)

- Fiscal Impact: None.
- Recommendation: Council provide preliminary input on a series of questions designed to support the background data and receive an update on the General Plan Update Project. [Community Development]

Community Development Director Dunsmore, and MIG Consultant Dan Amsden, gave the presentation and answered questions from the Council.

PUBLIC COMMENT:

The following citizens spoke on this item: Angela Cisneros.

Mayor Moreno closed the Public Comment period.

The Council received the update on the General Plan Update Project and provided preliminary input on a series of questions designed to support the background data.

2. Restaurant Development Incentive Loan Program

- Fiscal Impact: \$1,000,000 in General Fund balances for the loans and third-party loan administration, with interest income received back into the program.
- Recommendation: Council:
 1. Approve a Restaurant Development Incentive Loan Program to catalyze food-serving establishments and the revitalization of underutilized or vacant properties in the Downtown Zoning District in the amount of \$1,000,000.
 2. Authorize the Administrative Services Director to appropriate \$1,000,000 in General Funds to the Restaurant Development Incentive Loan Program.
 3. Authorize the City Manager to execute a contract with Economic Development Collaborative (EDC) for loan administrative services. [Community Development]

Deputy Director of Economic & Community Development Loreli Cappel gave the presentation and answered questions from the Council.

PUBLIC COMMENT:

The following citizens spoke on this item: None.

Mayor Moreno closed the Public Comment period.

MOTION: By Council Member Bourbeau and seconded by Council Member Newsom to:

1. Approve a Restaurant Development Incentive Loan Program to catalyze food-serving establishments and the revitalization of underutilized or vacant properties in the Downtown Zoning District in the amount of \$1,000,000 and to allow the City Manager, in conjunction with EDC recommendations, to approve loans up to 20% more than the maximum amount listed in the program's financing terms.
2. Authorize the Administrative Services Director to appropriate \$1,000,000 in General Funds to the Restaurant Development Incentive Loan Program.
3. Authorize the City Manager to execute Contract No. 2022-022 with Economic Development Collaborative.

Motion passed 5:0 by a roll-call vote.

D. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:

The following Council Members made brief announcements and gave brief update reports on their committees since their last Council meeting:

Mayor Moreno

1. SLO Council of Governments (SLOCOG)

Council Member Newsom

1. City / Schools Committee

Council Member Bourbeau

1. City / Schools Committee
2. Integrated Waste Management Authority (IWMA)

Council Member Dariz

3. Community Action Partnership of San Luis Obispo (CAPSLO)

Mayor Pro Tem Funk

1. Design Review Committee
2. Homeless Services Oversight Council

E. INDIVIDUAL DETERMINATION AND / OR ACTION: (Council Members may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. The Council may take action on items listed on the Agenda.)

Deputy City Manager/City Clerk Christensen gave an update on the Commission and Committee appointments.

The City Council congratulated Atascadero High School Football on their CIF Championship.

Mayor Moreno noted that she will announce Committee Appointments in January and she closed the Meeting by wishing everyone a Merry Christmas.

F. ADJOURNMENT

Mayor Moreno adjourned the meeting at 8:32 p.m.

MINUTES PREPARED BY:



Lara K. Christensen
Deputy City Manager/City Clerk

APPROVED: January 10, 2023