



CITY OF ATASCADERO CITY COUNCIL AGENDA

*** COVID-19 NOTICE *** Consistent with Executive Orders N-25-20 and No. N-29-20 from the Executive Department of the State of California and the San Luis Obispo County Health Official's March 18, 2020 Shelter at Home Order, City Council meetings were not able to be physically open to the public. However, on May 20, 2020 the California Department of Public Health approved SLO County's attestation moving the County into Stage 2 of the reopening process. In order to minimize public gatherings and maximize public safety, the City will continue to hold the meetings virtually, however the public will have limited physical access to participate in the virtual meeting at City Hall, provided protective measures are in place which include maintaining proper social distancing and wearing of face masks. Virtual and phone participation is encouraged.

HOW TO OBSERVE THE MEETING:

- **Virtually:** To maximize public safety while still maintaining transparency and public access, the meeting will be live-streamed on SLO-SPAN.org, on Spectrum cable Channel 20 in Atascadero, and on KPRL Radio 1230AM. The video recording of the meeting will be available through the City's website or by visiting <https://attendee.gotowebinar.com/rt/556252136707240464> and will repeat daily on Channel 20 at 1:00 am, 9:00 am, and 6:00 pm.
- **In Person:** In compliance with COVID-19 orders the City can again offer physical attendance in a limited capacity. Limited seating will be available for individuals who wish to physically attend the City Council meeting (Masks will be required).

HOW TO SUBMIT PUBLIC COMMENT:

1. **By Phone or Webinar.** Interested individuals who wish to practice social distancing and not attend the meeting in person are highly encouraged to call **805-538-2888** to listen and provide public comment via phone. Public comment may also be provided by webinar but by phone is preferable, if possible.
2. **In Person.** (Please be advised, in compliance with Phase 2 reopening guidelines, social distancing will be observed and only very limited seating will be available.)
3. **By Email.** Public comments may also be submitted in writing to cityclerk@atascadero.org by 5:00 pm on the day of the meeting. Such email **comments must identify the Agenda Item Number in the subject line of the email.** The comments will be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Mayor's discretion. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting but will not be read into the record.

AMERICAN DISABILITY ACT ACCOMMODATIONS:

Any member of the public who needs accommodations should contact the City Clerk's Office at cityclerk@atascadero.org or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

City Council agendas and minutes may be viewed on the City's website: www.atascadero.org.

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, www.atascadero.org. Contracts, Resolutions and Ordinances will be allocated a number once they are approved by the City Council. The Minutes of this meeting will reflect these numbers. All documents submitted by the public during Council meetings that are either read into the record or referred to in their statement will be noted in the Minutes and available for review by contacting the City Clerk's office. All documents will be available for public inspection during City Hall business hours once City Hall is open to the public following the termination of the Shelter at Home Order.



CITY OF ATASCADERO CITY COUNCIL

AGENDA

Tuesday, July 14, 2020

**City Hall Council Chambers, 4th floor
6500 Palma Avenue, Atascadero, California**

<u>City Council Closed Session:</u>	5:00 P.M.
<u>City Council Regular Session:</u>	6:00 P.M.

CITY COUNCIL CLOSED SESSION: 5:00 P.M.

- 1. CLOSED SESSION -- PUBLIC COMMENT**
- 2. COUNCIL LEAVES CHAMBERS TO BEGIN CLOSED SESSION**
- 3. CLOSED SESSION -- CALL TO ORDER**
 - a. Public Employee Performance Evaluation (Govt. Code 54957)
Title: City Manager**
- 4. CLOSED SESSION – ADJOURNMENT**
- 5. COUNCIL RETURNS TO CHAMBERS**
- 6. CLOSED SESSION – REPORT**

REGULAR SESSION – CALL TO ORDER: 6:00 P.M.

PLEDGE OF ALLEGIANCE: Council Member Funk

ROLL CALL:
Mayor Moreno
Mayor Pro Tem Bourbeau
Council Member Fonzi
Council Member Funk
Council Member Newsom

APPROVAL OF AGENDA: Roll Call

Recommendation: Council:

1. Approve this agenda; and
2. Waive the reading in full of all ordinances appearing on this agenda, and the titles of the ordinances will be read aloud by the City Clerk at the first reading, after the motion and before the City Council votes.

PRESENTATIONS: None.

A. CONSENT CALENDAR: (All items on the consent calendar are considered to be routine and non-controversial by City staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the Consent Calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.)

1. City Council Draft Action Minutes – June 18, 2020 & June 23, 2020

- Recommendation: Council approve the June 18, 2020 Draft City Council Special Meeting Minutes and the June 23, 2020 Draft City Council Regular Meeting Minutes. [City Clerk]

2. June 2020 Accounts Payable and Payroll

- Fiscal Impact: \$2,372,601.80
- Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks for June 2020. [Administrative Services]

3. Temporary Fee Reduction for the Review of Outdoor Food and Beverage Installations

- Fiscal Impact: The adoption of this temporary fee relief program would result in minor fiscal impacts to the City.
- Recommendation: Council adopt Draft Resolution ratifying the City Manager's temporary reduction (one year) of application and review fees for the City review of a permit to allow for outdoor food and beverage service on public or private property associated with bars and restaurants. [City Manager]

UPDATES FROM THE CITY MANAGER: (The City Manager will give an oral report on any current issues of concern to the City Council.)

COMMUNITY FORUM: (This portion of the meeting is reserved for persons wanting to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. Comments made during Community Forum will not be a subject of discussion. A maximum of 30 minutes will be allowed for Community Forum, unless changed by the Council. Any members of the public who have questions or need information may contact the City Clerk's Office, between the hours of 8:30 a.m. and 5:00 p.m. at (805) 470-3400, or cityclerk@atascadero.org.)

B. PUBLIC HEARINGS: None.

C. MANAGEMENT REPORTS:

1. Sales Tax Ballot Measure

- Fiscal Impact: The City Clerk's estimate for the addition of the ballot measure is approximately \$12,000. The total estimate for the 2020 election, including the ballot measure, is \$52,700 in General Funds.
- Recommendations: Council:
 1. Introduce, on first reading by title only, Draft Ordinance amending Title 3 of the Atascadero Municipal Code to add a Chapter 18 "Essential Services Transactions and Use Tax" to be administered by the California Department of Tax and Administration, subject to adoption by the electorate.
 2. Adopt the following Resolutions to submit to the voters a question relating to increased sales tax:
 - A. Draft Resolution A, approving ballot measure text relating to increased sales tax to be submitted to the qualified electors of the City at the General Municipal Election to be held on November 3, 2020, as called by Resolution No. 2020-051.
 - B. Draft Resolution B, setting priorities for filing written arguments regarding the City measure and directing the City Attorney to prepare an impartial analysis.
 - C. Draft Resolution C, providing for the filing of rebuttal arguments for City measures submitted at Municipal Elections.
 3. Authorize the Director of Administrative Services to appropriate \$12,200 of General Fund Reserve monies to the City Clerk budget. [City Manager]

2. Consideration of Oversight Options for the Proposed 2020 Essential Services Transactions and Use Tax Measure

- Fiscal Impact: None.
- Recommendation: Council provide staff direction on how public engagement and accountability should be implemented for the proposed Essential Services Sales Tax Measure Ordinance, should it be passed by Atascadero voters in the General Election in November 2020. [Administrative Services]

3. Downtown Street Tree Renewal Program

- Fiscal Impact: A preliminary cost estimate to implement Phase 1 of the Downtown Street Tree Renewal Program is in the range of \$60,000 to \$75,000.
- Recommendations: Council:
 1. Direct staff to initiate Phase 1 of the Downtown Street Tree Renewal Program.
 2. Authorize the Director of Administrative Services to appropriate \$75,000 in General Fund Reserves to implement Phase 1 of the Downtown Street Tree Renewal Program. [Public Works & Community Development]

D. DISCUSSION ITEM: Discussion of COVID 19 issues including oral updates by Mayor Moreno and City Manager Rickard, questions by City Council, public comment and comments by City Council.

1. Coronavirus (COVID-19) update – Mayor Moreno
2. Coronavirus (COVID-19) update – City Manager Rickard

- E. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:** (On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. The following represent standing committees. Informative status reports will be given, as felt necessary):

Mayor Moreno

1. City Selection Committee
2. County Mayors Round Table
3. Economic Vitality Corporation, Board of Directors (EVC)
4. SLO Council of Governments (SLOCOG)
5. SLO Regional Transit Authority (RTA)

Mayor Pro Tem Bourbeau

1. City / Schools Committee
2. City of Atascadero Finance Committee
3. Integrated Waste Management Authority (IWMA)
4. SLO County Water Resources Advisory Committee (WRAC)

Council Member Fonzi

1. Air Pollution Control District
2. Atascadero Basin Ground Water Sustainability Agency (GSA)
3. City of Atascadero Design Review Committee
4. SLO Local Agency Formation Commission (LAFCo)

Council Member Funk

1. City of Atascadero Finance Committee
2. Homeless Services Oversight Council
3. League of California Cities – Council Liaison

Council Member Newsom

1. California Joint Powers Insurance Authority (CJPIA) Board
2. City / Schools Committee
3. City of Atascadero Design Review Committee
4. Visit SLO CAL Advisory Committee

- F. INDIVIDUAL DETERMINATION AND / OR ACTION:** (Council Members may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. The Council may take action on items listed on the Agenda.)

1. City Council
2. City Clerk
3. City Treasurer
4. City Attorney
5. City Manager

G. ADJOURN

Please note: Should anyone challenge any proposed development entitlement listed on this Agenda in court, that person may be limited to raising those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing. Correspondence submitted at this public hearing will be distributed to the Council and available for review in the City Clerk's office.