



CITY OF ATASCADERO CITY COUNCIL

MINUTES

Tuesday, April 22, 2025

**City Hall Council Chambers, Fourth Floor
6500 Palma Avenue, Atascadero, California**

City Council Regular Session:

6:00 P.M.

REGULAR SESSION – CALL TO ORDER: 6:01 P.M.

Mayor Bourbeau called the meeting to order at 6:01 P.M. and Council Member Newsom led the Pledge of Allegiance.

ROLL CALL:

Present: Council Members Funk, Newsom, Peek, Mayor Pro Tem Dariz, and Mayor Bourbeau

Absent: None

Others Present: None

Staff Present: City Manager Jim Lewis, Deputy City Manager/City Clerk Lara Christensen, City Attorney Dave Fleishman, Police Chief Dan Suttles, Public Works Director Nick DeBar, Community Development Director Phil Dunsmore, Administrative Services Director/City Treasurer Jeri Rangel, Deputy City Manager – IT Luke Knight, Fire Chief Casey Bryson, Public Works Analyst Ryan Betz

A. CONSENT CALENDAR:

1. City Council Draft Minutes – April 8, 2025, Regular Meeting

- Recommendation: Council approve the April 8, 2025, City Council Regular Meeting minutes. [City Clerk]

2. Accounts Payable and Payroll

- Fiscal Impact: \$ 3,160,053.55

- Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks for March 2025. [Administrative Services]

3. Extended Occupancy Hotels and Motels

- Fiscal Impact: Establishing a program to create an option for extended transient stays for hoteliers is estimated to generate between \$30,000 to \$50,000 in General Fund revenues annually, with associated costs of administering and enforcing the program in an amount that will vary depending on the number of properties wishing to apply for the administrative use permit.
- Recommendation: Council adopt on second reading, by title only, Draft Ordinance to amend Title 9, Planning and Zoning, adding extended stay hotel/motel as a use, modifying definitions, and providing standards for such uses, based on findings. [Community Development]

4. Purchase of Fire Department Temporary Housing

- Fiscal Impact: Approval will result in the expenditure of \$535,789 of budgeted funds from the Building Maintenance Fund for the Public Safety Facilities Project.
- Recommendation: Council authorize the purchase of:
 1. Two manufactured homes to serve as temporary housing for fire personnel during the construction phase of the Public Safety Center project from Manufactured Home Sales of California for an amount not to exceed \$488,066.
 2. One metal carport to serve as a temporary fire apparatus bay during construction from Pacific Metal Buildings Inc. for an amount not to exceed \$47,723. [Fire Department]

PUBLIC COMMENT:

Mayor Bourbeau opened the Public Comment period.

The following persons spoke on this item: None

Mayor Bourbeau closed the Public Comment period.

MOTION BY: Funk

SECOND BY: Peek

1. Approve Consent Calendar (#A3: Ordinance No. 685)

AYES (5): Newsom, Funk, Peek, Dariz and Bourbeau

ABSENT (0):

Passed 5-0

UPDATES FROM THE CITY MANAGER: City Manager James R. Lewis gave an update on projects and issues within the City.

COMMUNITY FORUM:

The following persons spoke: None

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B. MANAGEMENT REPORTS:

1. Proposed Wastewater Rate Increases

- Fiscal Impact: Administering the Proposition 218 process will cost approximately \$7,500 in budgeted wastewater funds. If approved, the rate increase will generate an estimated \$895,000 in revenue from additional sewer service charges.
- Recommendation: Council:
 1. Direct staff to administer the Proposition 218 majority protest process and send out notice of the proposed sewer service rate increases to all property owners connected to the municipal sanitary sewer system.
 2. Set a Public Hearing on June 10, 2025 for the City Council's consideration of the proposed sewer service rate increases. [Public Works]

Public Works Analyst Ryan Betz and Consultant Clayton Tuckfield gave the presentation. Public Works Director Nick DeBar, Public Works Analyst Ryan Betz and Consultant Clayton Tuckfield answered questions from the City Council.

PUBLIC COMMENT:

Mayor Bourbeau opened the Public Comment period.

The following persons spoke on this item: Geoff Auslen, Mike Zappas, Matt Korming, Max Zappas

Mayor Bourbeau closed the Public Comment period.

MOTION BY: Bourbeau
SECOND BY: Funk

1. **Direct staff to administer the Proposition 218 majority protest process and send out notice of the proposed sewer service rate increases to all property owners connected to the municipal sanitary sewer system.**
2. **Set a Public Hearing on June 10, 2025 for the City Council's consideration of the proposed sewer service rate increases.**

AYES (4): Newsom, Funk, Dariz and Bourbeau
NOES (1): Peek
ABSENT (0):

Passed 4-1

2. 2025-2027 Work Plan Approval

- Fiscal Impact: None
- Recommendation: Council review and approve the 2025-2027 Work Plan [City Manager]

City Manager James R Lewis gave the presentation and answered questions from the City Council.

PUBLIC COMMENT:

Mayor Bourbeau opened the Public Comment period.

The following persons spoke on this item: None

Mayor Bourbeau closed the Public Comment period.

MOTION BY: Funk
SECOND BY: Newsom

1. Approve the 2025-2027 Work Plan.

AYES (5): Newsom, Funk, Peek, Dariz and Bourbeau

ABSENT (0):

Passed 5-0

C. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:

The following Council Members gave brief update reports on their committees since their last Council meeting:

Mayor Bourbeau

1. Integrated Waste Management Authority (IWMA)
2. Ceremony for Post Humous Life-Saving award presented to Jose Gutierrez' family

Mayor Pro Tem Dariz

1. Air Pollution Control District

Council Member Funk

1. Homeless Services Oversight Council
2. Attending the Cal Cities Leaders Summit with Council Members Peek, Funk, Mayor Pro Tem Dariz and City Manager Lewis

Council Member Peek

1. Firefighters' Association

D. INDIVIDUAL DETERMINATION AND / OR ACTION: None

ADJOURNMENT

Mayor Bourbeau adjourned the meeting at 8:06 p.m.

MINUTES PREPARED BY:

Signed by:

Alyssa Slater

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Deputy City Clerk

APPROVED: 5/13/25

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