



CITY OF ATASCADERO CITY COUNCIL

MINUTES

Tuesday, February 25, 2025

**City Hall Council Chambers, Fourth Floor
6500 Palma Avenue, Atascadero, California**

City Council Regular Session:

6:00 P.M.

REGULAR SESSION – CALL TO ORDER: 6:00 P.M.

Mayor Bourbeau called the meeting to order at 6:00 P.M. and Council Member Peek led the Pledge of Allegiance.

ROLL CALL:

Present: Council Members Funk, Newsom, Peek, Mayor Pro Tem Dariz, and Mayor Bourbeau

Absent: None

Others Present: None

Staff Present: City Manager Jim Lewis, Deputy City Manager/City Clerk Lara Christensen, City Attorney Dave Fleishman, Police Chief Dan Suttles, Public Works Director Nick DeBar, Community Development Director Phil Dunsmore, Administrative Services Director/City Treasurer Jeri Rangel, Deputy City Manager – IT Luke Knight, Fire Chief Casey Bryson, Community Services and Promotions Director Terrie Banish, Public Works Analyst Ryan Betz

PRESENTATION:

1. Recognition of Outgoing Planning Commissioners

The City Council recognized outgoing Planning Commissioners Randy Hughes, Jeff van den Eikhoff and Dennis Schmidt. Mayor Bourbeau presented each outgoing commissioner with a blue diamond acrylic award to acknowledge their service.

A. CONSENT CALENDAR:

1. **City Council Draft Minutes – February 11, 2025, Regular Meeting**
Recommendation: Council approve the February 11, 2025, City Council Regular Meeting minutes. [City Clerk]
2. **January 2025 Accounts Payable and Payroll**
 - Fiscal Impact: \$5,978,319.40
 - Recommendation: Council approve certified City accounts payable, payroll vendor checks for January 2025. [Administrative Services]
3. **December 2024 Investment Report**
 - Fiscal Impact: None
 - Recommendation: Council receive and file the City Treasurer's report for quarter ending December 31, 2024 [Administrative Services]
4. **First Amendment to Solid Waste Collection Franchise Agreement**
 - Fiscal Impact: None
 - Recommendation: Council approve Draft Resolution authorizing an Amendment to the Solid Waste Collection Franchise Agreement with USA Waste of California, Inc. (dba Atascadero Waste Alternatives) and authorizing the City Manager to execute the Amendment. [Public Works]

PUBLIC COMMENT:

Mayor Bourbeau opened the Public Comment period.

The following persons spoke on this item: None.

Mayor Bourbeau closed the Public Comment period.

MOTION BY: Funk

SECOND BY: Dariz

1. **Approve Consent Calendar (#A4: Resolution No. 2025-003 and Contract No. 2023-025 (A1))**

AYES (5): Newsom, Funk, Peek, Dariz and Bourbeau

ABSENT (0):

Passed 5-0

UPDATES FROM THE CITY MANAGER: City Manager James R. Lewis gave an update on projects and issues within the City.

COMMUNITY FORUM:

The following persons spoke: Jerry Tanimoto, Edward Guzman, Pearl Castro, Austin Solheim

B. PUBLIC HEARINGS:

1. Atascadero Tourism Business Improvement District (ATBID) Change to Ordinance for Lodging Owner Nomination Process and Composition of the Board

- Fiscal Impact: None.
- Recommendation: Council Introduce for first reading, by title only, Draft Ordinance amending Atascadero Municipal Code Section 3-16.07, changing the lodging business owner nomination process for Board Members and composition of the Board for the Atascadero Tourism Business Improvement District (ATBID) [Community Services and Promotions].

Ex Parte: None

Community Services and Promotions Director Terrie Banish gave the presentation and answered questions from the City Council.

PUBLIC COMMENT:

Mayor Bourbeau opened the Public Comment period.

The following persons spoke on this item: None

Mayor Bourbeau closed the Public Comment period.

MOTION BY: Funk
SECOND BY: Dariz

1. **Introduce for first reading, by title only, Draft Ordinance amending Atascadero Municipal Code Section 3-16.07, changing the lodging business owner nomination process for Board Members and composition of the Board for the Atascadero Tourism Business Improvement District (ATBID) [Community Services and Promotions].**

AYES (5): Newsom, Funk, Peek, Dariz and Bourbeau
ABSENT (0):

Passed 5-0

2. 2025 Community Development Block Grant Funding Recommendations

- Fiscal Impact: Estimated revenue and expenditure of \$146,534 of CDBG funds.
- Recommendation: Council review and approve funding recommendations for the 2025 Community Development Block Grant (CDBG) program and

authorize staff to adjust final award amounts proportionately upon receipt of the final funding amount. [Public Works].

Ex Parte: None

Public Works Director Nick DeBar gave the presentation answered questions from the City Council.

PUBLIC COMMENT:

Mayor Bourbeau opened the Public Comment period.

The following persons spoke on this item: Austin Solheim

Mayor Bourbeau closed the Public Comment period.

MOTION BY: Funk
SECOND BY: Dariz

- 1. Approve funding recommendations for the 2025 Community Development Block Grant (CDBG) program and authorize staff to adjust final award amounts proportionately upon receipt of the final funding amount.**

AYES (5): Newsom, Funk, Peek, Dariz and Bourbeau
ABSENT (0):

Passed 5-0

C. MANAGEMENT REPORTS:

- 1. Agreement for Consolidation of Atascadero Transit Services into San Luis Obispo Regional Transit Authority**
 - Fiscal Impact: \$650,000 in TDA funds annually, subject to CPI and negotiations, and a potential reduction in General Fund staff time reimbursements.
 - Recommendation: Council approve the Agreement for Consolidation of Atascadero Transit Services (Dial A Ride) into San Luis Obispo Regional Transit Authority (RTA). [Public Works]

Public Works Analyst Ryan Betz gave the presentation and answered questions from the City Council.

PUBLIC COMMENT:

Mayor Bourbeau opened the Public Comment period.

The following persons spoke on this item: Jeff Straw with RTA

Mayor Bourbeau closed the Public Comment period.

MOTION BY: Funk
SECOND BY: Dariz

- 1. Approve the Agreement for Consolidation of Atascadero Transit Services (Dial A Ride) into San Luis Obispo Regional Transit Authority (RTA). (Contract #2025-005)**

AYES (5): Newsom, Funk, Peek, Dariz and Bourbeau
ABSENT (0):

Passed 5-0

2. Charles Paddock Zoo Accreditation Update and Recommended Investment Plan

- **Fiscal Impact:** Expenditure of \$1,000,000 of budgeted Zoo project funds and a commitment to fund up to \$340,000 in additional staff costs in future years.
- **Recommendation:** Council authorize the Director of Administrative Services to reallocate \$1,000,000 in budgeted Zoo Exhibit Refurbishment Match funds to Zoo Animal Habitat Maintenance and Upgrades, and commit to funding up to \$340,000 in additional staff costs in future years. [Community Services and Promotions]

Community Services and Promotions Director Terrie Banish gave the presentation and answered questions from the City Council.

PUBLIC COMMENT:

Mayor Bourbeau opened the Public Comment period.

The following persons spoke on this item: Rachelle Rickard

Mayor Bourbeau closed the Public Comment period.

MOTION BY: Newsom
SECOND BY: Funk

- 1. Authorize the Director of Administrative Services to reallocate \$1,000,000 in budgeted Zoo Exhibit Refurbishment Match funds to Zoo Animal Habitat Maintenance and Upgrades and commit to funding up to \$340,000 in additional staff costs in future years.**

AYES (5): Newsom, Funk, Peek, Dariz and Bourbeau
ABSENT (0):

Passed 5-0

E. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:

The following Council Members gave brief update reports on their committees since their last Council meeting:

Mayor Bourbeau

1. County Mayor's Round Table
2. Integrated Waste Management Authority (IWMA)

Mayor Pro Tem Dariz

1. Community Action Partnership of San Luis Obispo (CAPSLO)

Council Member Funk

1. Coffee with a Cop

Council Member Newsom

1. City of Atascadero Finance Committee (joint meeting with CSTOC)

Council Member Peek

1. City of Atascadero Finance Committee (joint meeting with CSTOC)

F. INDIVIDUAL DETERMINATION AND / OR ACTION: None

ADJOURNMENT

Mayor Bourbeau adjourned the meeting at 7:35 p.m.

MINUTES PREPARED BY:

Signed by:

Alyssa Slater

Alyssa Slater

Deputy City Clerk

APPROVED: 3/11/2025

DS



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