



**APPROVED**

RIAR 4 2025  
CITY OF ATASCADERO  
PLANNING

**CITY OF ATASCADERO  
PLANNING COMMISSION**

**MINUTES**

**Regular Meeting – Tuesday, February 4, 2025 – 6:00 P.M.  
City Hall  
6500 Palma Avenue, Atascadero, California**

**CALL TO ORDER - 6:00 p.m.**

Chairperson Keen called the meeting to order at 6:08 p.m. and Vice Chairperson van den Eikhof led the Pledge of Allegiance.

**ROLL CALL**

**Present:** Commissioners Anderson, Carranza, Heath, Hughes, Schmidt, Vice Chairperson van den Eikhof, and Chairperson Keen

**Absent:** None

**Vacant:** None

**Others Present:** Annette Manier, Recording Secretary  
Taylor Foland, Assistant City Attorney

**Staff Present:** Phil Dunsmore, Community Development Director  
Kelly Gleason, Planning Manager  
Erick Gomez, Associate Planner  
Sam Mountain, Assistant Planner  
Alyssa Slater, Deputy City Clerk

**APPROVAL OF AGENDA**

**MOTION:** By Vice Chairperson van den Eikhof and seconded by Commissioner Carranza to approve the Agenda.

*Motion passed 7:0 by a roll-call vote.*

**PUBLIC COMMENT**

None.

***Chairperson Keen closed the Public Comment period.***

## CONSENT CALENDAR

### 1. APPROVAL OF THE DRAFT MINUTES OF DECEMBER 17, 2024

- Recommendation: Commission approve the December 17, 2024 Minutes.

**MOTION:** By Commissioner Schmidt and seconded by Commissioner Anderson to approve the Consent Calendar.

*Motion passed 7:0 by a roll-call vote.*

## PLANNING COMMISSION BUSINESS

### A. Administration of Oaths of Office

Administration of Oath of Office to new Planning Commissioners Maggie O'Malley, Eric Pennachio, and Catherine David; and returning Planning Commissioners Greg Heath, Jason Anderson, Victoria Carranza, and Tori Keen.

Roll Call:

Recording Secretary Manier performed roll call with new Commissioners seated.

## PRESENTATION

- ### A. Recognition of outgoing Planning Commission members Jeff van den Eikhof, Dennis Schmidt, and Randy Hughes.

Director Dunsmore and Chairperson Keen thanked Commission members for their contributions to the Commission and the City.

## PLANNING COMMISSION REORGANIZATION:

### A. Election of Chairperson and Vice Chairperson

The Commission will select a Chairperson and Vice Chairperson.

Chairperson Keen opened nominations for Chairperson and Vice Chairperson.

**MOTION:** By Commissioner Anderson and seconded by Commissioner Carranza to nominate Chairperson Keen as Chairperson. Chairperson Keen accepted the nomination.

*Motion passed 7:0 by a roll-call vote.*

**MOTION:** By Commissioner Heath and seconded by Chairperson Keen to nominate Commissioner Anderson as Vice

Chairperson. Commissioner Anderson accepted the nomination.

*Motion passed 7:0 by a roll-call vote.*

**COMMISSIONER COMMENTS AND REPORTS**

Commissioner Carranza gave an update on the downtown murals.

New and returning Commissioners made brief introductions about their background.

**DIRECTOR'S REPORT**

Director Dunsmore stated that we will have an upcoming training session for the Commission, and will work on dates and times that will work for everyone.

Director Dunsmore spoke about offering a tour of new development sites, and spoke about the General Plan Update.

Assistant City Attorney Foland said she will be sending out the Brown Act to new Commissioners.

**ADJOURNMENT – 6:46 p.m.**

The next regular meeting of the Planning Commission will be held on February 18, 2025.

**MINUTES PREPARED BY:**

Annette Manier  
Annette Manier, Recording Secretary  
Administrative Assistant

Adopted 3/4/25