



# CITY OF ATASCADERO CITY COUNCIL

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## MINUTES

Tuesday, February 11, 2025

City Hall Council Chambers, Fourth Floor  
6500 Palma Avenue, Atascadero, California

City Council Regular Session:

6:00 P.M.

### REGULAR SESSION – CALL TO ORDER: 6:00 P.M.

Mayor Bourbeau called the meeting to order at 6:00 P.M. and Council Member Newsom led the Pledge of Allegiance.

### ROLL CALL:

Present: Council Members Funk, Newsom, Peek, Mayor Pro Tem Dariz, and Mayor Bourbeau

Absent: None

Others Present: None

Staff Present: City Manager Jim Lewis, Deputy City Manager/City Clerk Lara Christensen, City Attorney Dave Fleishman, Police Chief Dan Suttles, Public Works Director Nick DeBar, Community Development Director Phil Dunsmore, Administrative Services Director/City Treasurer Jeri Rangel, Deputy City Manager – IT Luke Knight, Fire Chief Casey Bryson, and Community Services and Promotions Director Terrie Banish, Deputy Director Public Works Ryan Hayes

### PRESENTATION:

#### 1. Employee Recognition Awards

City Manager Lewis presented the following employees with Service Awards:

- 5 Years: Cody Ferris, Firefighter
- 10 Years: Steve Stucky, Police Corporal  
Nick DeBar, Public Works Director

- **25 Years:** Kelly Arebalo, Administrative Assistant (Fire)  
Casey Bryson, Fire Chief

**A. CONSENT CALENDAR:**

**1. City Council Draft Minutes – January 28, 2025, Regular Meeting and January 29, 2025 Special Meeting**

- Recommendation: Council approve the January 28, 2025, City Council Regular Meeting minutes and January 29, 2025 City Council Special Meeting minutes. [City Clerk]

**2. Contract Award for 2025 Public Works On-Call Inspection and Development Review Services**

- Fiscal Impact: General Fund and Capital Project expenditures up to \$250,000, partially offset by permit service fee revenues.
- Recommendation: Council award a professional services agreement to Filippin Engineering to provide on-call engineering inspection and development review services not to exceed \$250,000 during the 2025 calendar year. [Public Works]

**3. Contract Plan Check Services Budget Amendment**

- Fiscal Impact: General Fund expenditures up to \$100,000, offset by permit service fee revenues.
- Recommendation: Council authorize the City Manager to enter into a contract amendment increasing Interwest Consulting Services' contract by \$100,000, for a total contract amount not to exceed \$180,000. [Community Development]

**4. Del Rio Ranch (DEV24-0044)**

- Fiscal Impact: The project is expected to be revenue positive.
- Recommendation: Council adopt on second reading, by title only, Draft Ordinance approving a Zoning Map Amendment and amendments to the Del Rio Road Commercial Area Specific Plan, based on findings. [Community Development]

**5. Amended City Council 2025 Meeting Schedule**

- Fiscal Impact: None
- Recommendation: Council approve the amended City Council meeting schedule for 2025 [City Clerk]

**PUBLIC COMMENT:**

***Mayor Bourbeau opened the Public Comment period.***

The following persons spoke on this item: None.

***Mayor Bourbeau closed the Public Comment period.***

**MOTION BY: Funk**

**SECOND BY: Peek**

- 1. Approve Consent Calendar (#A2: Contract No. 2025-003) (#A3: Contract No. 2023-006 (A2)) (#A4: Ordinance 683)**

AYES (5): Newsom, Funk, Peek, Dariz and Bourbeau  
ABSENT (0):  
**Passed 5-0**

**UPDATES FROM THE CITY MANAGER:** City Manager James R. Lewis gave an update on projects and issues within the City.

**COMMUNITY FORUM:**

The following persons spoke: Mary Verdin, Wendy Lewis, Geoff Auslen

**B. PUBLIC HEARINGS:**

1. **Atascadero Tourism Business Improvement District (ATBID) Change to Ordinance for Lodging Owner Nomination Process and Composition of the Board**
  - Fiscal Impact: None.
  - Recommendation: Council Introduce for first reading, by title only, Draft Ordinance amending Atascadero Municipal Code Section 3-16.07, changing the lodging owner nomination process for Board Members and composition of the Board for the Atascadero Tourism Business Improvement District (ATBID) [Community Services and Promotions].

Ex Parte: None

Community Services and Promotions Director Terrie Banish gave the presentation. Director Banish and City Attorney Dave Fleishman answered questions from the City Council.

**PUBLIC COMMENT:**

***Mayor Bourbeau opened the Public Comment period.***

The following persons spoke on this item: Geoff Auslen

***Mayor Bourbeau closed the Public Comment period.***

**There was Council consensus to continue the public hearing to February 25, 2025, and direct staff to bring the ordinance back, on that date, with revised language, for first reading.**

**C. MANAGEMENT REPORTS:**

1. **Award DBE – Public Safety Facilities Project**
  - Fiscal Impact: The total cost of this project is \$37,133,000. Bond financing for the Project is expected to account for \$29,000,000. Sales Tax Measure D-20 is funding the debt service on the bond financing, and also the non-financed portions of the project through Project-specific reserves in the Building Maintenance Fund. Impacts to the Building Maintenance Fund may be

mitigated if Federal dollars are received, if additional Sales Tax Measure D-20 are set aside, and interest earnings on the unspent borrowed funds are realized.

- Recommendation: Council:
  1. Award a Design-Build contract to the F&H Construction and LDA Partners team for \$31,072,318 for the New and Renovated Public Safety Facilities Project, Project No. C2021B01 (“Project”).
  2. Authorize the Director of Administrative Services to allocate \$3,500,000 in Building Maintenance Funds in fiscal year 2024-2025 to begin the Project.  
[City Manager]

Deputy City Manager/City Clerk Christensen gave the presentation and answered questions from the Council. Eric Wohle (LDA Partners) and Stephen Seibly & Daniel Hoff (F&H Construction) also presented and answered questions from the Council.

***Mayor Bourbeau opened the Public Comment period.***

The following persons spoke on this item: Geoff Auslen, Zach Jackson

***Mayor Bourbeau closed the Public Comment period.***

**MOTION BY:** Funk  
**SECOND BY:** Newsom

1. **Award a Design-Build contract to the F&H Construction and LDA Partners team for \$31,072,318 for the New and Renovated Public Safety Facilities Project, Project No. C2021B01 (“Project”). (Contract #2025-004)**
2. **Authorize the Director of Administrative Services to allocate \$3,500,000 in Building Maintenance Funds in fiscal year 2024-2025 to begin the Project.**

AYES (5): Newsom, Funk, Peek, Dariz and Bourbeau  
ABSENT (0):

***Passed 5-0***

Recess: 7:48 pm  
Reconvene: 7:58 pm

**2. Comprehensive Financial Strategy**

- Fiscal Impact: None.
- Recommendation: Council review and file the Comprehensive Financial Strategy [Administrative Services]

Administrative Services Director Rangel gave the report and answered questions from the Council.

***Mayor Bourbeau opened the Public Comment period.***

The following persons spoke on this item: None

***Mayor Bourbeau closed the Public Comment period.***

**Council received and filed the Comprehensive Financial Strategy.**

**3. Update on Council Goals and Action Plan**

- Fiscal Impact: None
- Recommendation: Council receive and file a report on the progress being made relative to the City Council's goals [City Manager]

Deputy City Manager/City Clerk Christensen gave the presentation and answered questions from City Council.

***Mayor Bourbeau opened the Public Comment period.***

The following persons spoke on this item: Geoff Auslen

***Mayor Bourbeau closed the Public Comment period.***

**Council received and filed the report on the progress being made relative to the City Council's Goals**

- E. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:** (On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. The following represent standing committees. Informative status reports will be given, as felt necessary):

Mayor Bourbeau

1. Mayor Bourbeau reported that he would be attending the "State of the City" hosted by the Atascadero Chamber of Commerce at Colony Theater on 2/13/25
2. Council Goal Setting Workshop to be held on 2/21 and 2/22
3. Mayor Bourbeau reported the passing of "Dan the Barber"

Council Member Funk

1. Homeless Services Oversight Council
2. Council Member Funk reported that she and Mayor Bourbeau participated in the Earth Shine community clean up
3. Attended REACH conference in Santa Barbara on 1/30/25

Council Member Newsom

1. SLO Council of Governments (SLOCOG)

Council Member Peek

1. City of Atascadero Finance Committee

- F. INDIVIDUAL DETERMINATION AND / OR ACTION:** None

**ADJOURNMENT**

Mayor Bourbeau adjourned the meeting at 8:39 p.m.

**MINUTES PREPARED BY:**

*Alyssa Slater*  
Alyssa Slater  
Deputy City Clerk

**APPROVED: 2/25/2025**