



CITY OF ATASCADERO CITY COUNCIL AGENDA

MEETING INFORMATION:

The City Council meeting will be held in the City Council Chambers and in-person attendance will be available at that location.

HOW TO OBSERVE THE MEETING REMOTELY:

To observe remotely, residents can livestream the meeting on [Zoom](#), SLO-SPAN.org, on Spectrum cable Channel 20 in Atascadero, and listen live on KPRL Radio 1230AM and 99.3FM. The video recording of the meeting will repeat daily on Channel 20 at 1:00 am, 9:00 am, and 6:00 pm and will be available through the City's website and on the City's YouTube Channel. To observe remotely using the Zoom platform please visit:

https://us02web.zoom.us/webinar/register/WN_ZwJ7a031S3KXauEym9ehaA

HOW TO SUBMIT PUBLIC COMMENT:

Public comment may be provided in-person.

Written public comments are accepted at cityclerk@atascadero.org. **Comments should identify the Agenda Item Number in the subject line of the email.** Such comments will be forwarded to the City Council and made a part of the administrative record. **To ensure distribution to the City Council before consideration of an item, please submit comments not later than 12:00 p.m. the day of the meeting.** All correspondence will be distributed to the City Council, posted on the City's website, and be made part of the official public record of the meeting. **Please note, comments will not be read into the record.** Please be aware that communications sent to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under applicable law. Communications will not be edited for redactions and will be printed/posted as submitted.

AMERICANS WITH DISABILITIES ACT ACCOMMODATIONS:

Any member of the public who needs accommodations should contact the City Clerk's Office at cityclerk@atascadero.org or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS:

California Government Code section 84308 ("Levine Act") requires a party to or participant in a proceeding involving a license, permit, or other entitlement, including all contracts other than competitively bid, labor, or personal employment contracts, to disclose any contribution of more than \$500 that the party or participant (or their agent) has made to a member of the City Council within the prior 12 months. The City Council Member(s) who receive such a contribution are disqualified and not able to participate in the proceedings and are also required to disclose that fact for the official record of the subject proceedings. Disclosures must include the amount of the campaign contribution and identify the recipient City Council Member and may be made either in writing to the City Clerk before the agenda item or by verbal disclosure during consideration. The Levine Act also prohibits, during the proceeding and for 12 months following a final decision, a party to or participant in (or their agent) a proceeding involving a license, permit, or other entitlement, including all contracts other than competitively bid, labor, or personal employment contracts, from making a contribution of more than \$500 to any member of the City Council or anyone running for City Council.

City Council agendas and minutes may be viewed on the City's website:

www.atascadero.org/agendas

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, www.atascadero.org. Contracts, Resolutions and Ordinances will be allocated a number once they are approved by the City Council. The Minutes of this meeting will reflect these numbers. All documents submitted by the public during Council meetings that are made a part of the record or referred to in their statement will be noted in the Minutes and available for review by contacting the City Clerk's office. All documents will be available for public inspection by appointment during City Hall business hours.



CITY OF ATASCADERO CITY COUNCIL

AGENDA

Tuesday, January 28, 2025

**City Hall Council Chambers, Fourth Floor
6500 Palma Avenue, Atascadero, California**

City Council Regular Session:

6:00 P.M.

REGULAR SESSION – CALL TO ORDER: 6:00 P.M.

PLEDGE OF ALLEGIANCE: Council Member Funk

ROLL CALL:
Mayor Bourbeau
Mayor Pro Tem Dariz
Council Member Funk
Council Member Newsom
Council Member Peek

A. CONSENT CALENDAR: (All items on the consent calendar are considered routine and non-controversial by City staff and will be acted upon by a single action of the City Council unless otherwise requested by an individual Council Member for separate consideration. Public comment on Consent Calendar items will be invited prior to action on the Calendar.)

1. City Council Draft Minutes – January 14, 2025, Regular Meeting

- Recommendation: Council approve the January 14, 2025, City Council Regular Meeting Minutes. [City Clerk]

2. December 2024 Accounts Payable and Payroll

- Fiscal Impact: \$ 5,256,137.30
- Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks December 2024. [Administrative Services]

3. ADU Ordinance Update (ZCH24-0098)

- Fiscal Impact: None.
- Recommendation: Council adopt on second reading, by title only, Draft Ordinance amending Title 9, Planning & Zoning, Chapter 5, Accessory Dwelling Units, for consistency with State law and clarity related to developmental standards. [Community Development]

4. El Camino Real Downtown Infrastructure Enhancement Project – Supplemental Electrical Bore and Wiring Construction Award

- Fiscal Impact: Up to \$235,000 in General Funds, of which \$85,000 is currently budgeted in the Downtown Infrastructure Enhancement Project budget, and \$150,000 would be allocation from General Fund Reserves.
- Recommendation: Council:
 1. Award a construction contract to Lee Wilson Electric Company for \$212,980 for the Base Bid for the El Camino Real Downtown Infrastructure Enhancement – Supplemental Electrical Bore and Wiring Project, Project No. C2017T01(2) (“Project”).
 2. Authorize the Director of Administrative Services to allocate an additional \$150,000 in General Fund Reserves toward the Project for FY2024/25.[Public Works]

5. Financial System Software Replacement

- Fiscal Impact: Approval of the Financial software replacement platform will incur expenditures of \$484,000 in Technology Replacement Funds allocated for this project and \$172,000 in General Funds over a three-year period.
- Recommendation: Council:
 1. Authorize the City Manager to execute a contract with Tyler Technologies, Inc in the amount of \$581,518, plus travel expenses not to exceed \$24,180, for the configuration, data conversion, implementation, training, and subscription for a replacement financial system.
 2. Authorize the Administrative Services Director to appropriate an additional \$371,760 from the Technology Replacement Fund. [Administrative Services]

UPDATES FROM THE CITY MANAGER: (The City Manager will give an oral report on any current issues of concern to the City Council.)

COMMUNITY FORUM: (This portion of the meeting is reserved for persons wanting to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. Comments made during Community Forum will not be a subject of discussion. A maximum of 30 minutes will be allowed for Community Forum, unless changed by the Council. Any members of the public who have questions or need information may contact the City Clerk’s Office, between the hours of 8:30 a.m. and 5:00 p.m. at (805) 470-3400, or cityclerk@atascadero.org.)

B. PUBLIC HEARINGS:

1. Del Rio Road Commercial Area Specific Plan / Del Rio Ranch (DEV24-0044)

- Fiscal Impact: The project provides for the development of a vacant site with a significant commercial and tourist-oriented development. Short-term rental units will be subject to TOT and the planned commercial uses are anticipated to contribute to the economic vitality of the surrounding area. The new public road will be accepted into the City’s road system for access and maintenance, however, these costs are not expected to outweigh the increases in revenue from development of the site.

- Recommendation: Planning Commission recommends Council:
 1. Adopt Draft Resolution A approving a General Plan Map Amendment, based on findings.
 2. Introduce for first reading, by title only, Draft Ordinance approving a zone map change and amendments to the Del Rio Commercial Area Specific Plan.
 3. Adopt Draft Resolution B approving a Conditional Use Permit to establish a Master Plan of Development for the Del Rio Ranch project, based on findings and subject to conditions of approval. [Community Development]

C. MANAGEMENT REPORTS:

1. Fiscal Year 2023-2024 Audit

- Fiscal Impact: None.
- Recommendation: Council review and accept the financial audit for the period ending June 30, 2024 [Administrative Services]

2. Consideration of Action to Fill the at-large positions on Planning Commission and the Citizens Sales Tax Oversight Committee

- Fiscal Impact: None
- Recommendation: Discussion and consideration of whether to fill the at-large positions on Planning Commission and the Citizens Sales Tax Oversight Committee by appointment of the current applicants, following interviews of the current applicants, or soliciting additional applicants for interviews and appointment [City Clerk]

E. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS: (On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. The following represent standing committees. Informative status reports will be given, as felt necessary):

Mayor Bourbeau

1. City Selection Committee
2. County Mayor's Round Table
3. Integrated Waste Management Authority (IWMA)

Mayor Pro Tem Dariz

1. Air Pollution Control District
2. California Joint Powers Insurance Authority (CJPIA) Board
3. Community Action Partnership of San Luis Obispo (CAPSLO)
4. Visit SLO CAL Advisory Committee

Council Member Funk

1. Atascadero Basin Ground Water Sustainability Agency (GSA)
2. Design Review Committee
3. Homeless Services Oversight Council
4. REACH SLO Advisory Commission

Council Member Newsom

1. City of Atascadero Finance Committee
2. City / Schools Committee
3. League of California Cities – Council Liaison
4. SLO Council of Governments (SLOCOG)
5. SLO Regional Transit Authority (RTA)

Council Member Peek

1. City of Atascadero Finance Committee
2. City/Schools Committee
3. Design Review Committee
4. SLO County Water Resources Advisory Committee (WRAC)

- F. INDIVIDUAL DETERMINATION AND / OR ACTION:** (Council Members may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. The Council may take action on items listed on the Agenda.)

1. City Council
2. City Clerk
3. City Treasurer
4. City Attorney
5. City Manager

ADJOURNMENT