



CITY OF ATASCADERO CITY COUNCIL

MINUTES

Tuesday, October 22, 2024

City Hall Council Chambers, Fourth Floor
6500 Palma Avenue, Atascadero, California

City Council Regular Session:

6:00 P.M.

REGULAR SESSION — CALL TO ORDER: 6:00 P.M.

Mayor Moreno called the meeting to order at 6:01 P.M. and led the Pledge of Allegiance.

ROLL CALL:

Present: Council Members Bourbeau, Dariz, Newson, Mayor Pro Tem Funk, and Mayor Moreno

Absent: None

Others Present: None

Staff Present: City Manager Jim Lewis, Administrative Services Director Jeri Rangel, City Attorney Dave Fleishman, Police Chief Dan Suttles, Public Works Director Nick DeBar, Community Development Director Phil Dunsmore, Deputy City Manager – IT Luke Knight, Deputy Director of Economic & Community Development Loreli Cappel, Senior Planner Xzandrea Fowler and Website & Social Media Technician Amanda Muther

A. CONSENT CALENDAR:

1. City Council Draft Minutes – October 8, 2024, Regular Meeting

- Recommendation: Council approve the October 8, 2024, City Council Regular Meeting Minutes. [City Clerk]

2. September 2024 Accounts Payable and Payroll

- Fiscal Impact: \$4,891,901.00.
- Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks for September 2024. [Administrative Services]

3. Amendment of the Investment Policy

- Fiscal Impact: None.
- Recommendation: Council adopt Draft Resolution amending the City of Atascadero Investment Policy as recommended by the Finance Committee. [Administrative Services]

4. Community Development Staffing Adjustment and Side Letter Agreements for SEIU and APA

- Fiscal Impact: None.
- Recommendations: Council:
 1. Authorize the City Manager to add the title *Plans Examiner/Building Inspector*.
 2. Authorize the City Manager to delete the position title *Police Lead Records Technician*.
 3. Amend the fiscal years 2024-2025, 2025-2026 and 2026-2027 monthly salary schedules to add new position as follows:

CLASSIFICATION	RANGE	STEP A	STEP B	STEP C	STEP D	STEP E
Plans Examiner/Building Inspector	31	6,586.28	6,915.59	7,261.37	7,624.44	8,005.66

4. Amend the fiscal years 2024-2025, 2025-2026 and 2026-2027 monthly salary schedules to delete position as follows:

CLASSIFICATION	RANGE	STEP A	STEP B	STEP C	STEP D	STEP E
Police Lead Records Technician	ss26	5,774.32	6,063.04	6,366.19	6,684.50	7,018.73

5. Approve Side Letter Agreement for Local 620 Service Employees International Union (SEIU), Effective October 23, 2024- June 30, 2027.
6. Approve Side Letter Agreement for Atascadero Police Association, Effective October 23, 2024- June 30, 2027. [Community Development]

PUBLIC COMMENT:

Mayor Moreno opened the Public Comment period.

The following persons spoke on this item: Geoff Auslen

Mayor Moreno closed the Public Comment period.

MOTION BY: Bourbeau

SECOND BY: Funk

1. Approve the Consent Calendar (#A-3: Resolution No. 2024-061) (#A-4: Contract Nos. 2024-010 [A1] & 2024-007 [A2]).

AYES (5): Bourbeau, Dariz, Newsom, Funk, and Moreno

Passed 5-0

UPDATES FROM THE CITY MANAGER:

City Manager Lewis gave an update on projects and events within the City.

COMMUNITY FORUM:

The following persons spoke during Community Forum: Geoff Auslen, Josh Cross

B. PUBLIC HEARINGS: None.

C. MANAGEMENT REPORTS:

1. Short-Term Rental Ordinance Framework

- Fiscal Impact: None.
- Recommendation: Council consider the proposed short-term rental ordinance framework and provide policy direction on whether an ordinance or other policies are desired. [Community Development]

Community Development Director Dunsmore gave the presentation and answered questions from the City Council. Senior Planner Fowler also answered questions from the Council.

PUBLIC COMMENT:

Mayor Moreno opened the Public Comment period.

The following persons spoke on this item: Geoff Auslen

Mayor Moreno closed the Public Comment period.

Staff received feedback from the Council and will bring revised information back to Council at a later date.

2. Amendment of the Purchasing Policy

- Fiscal Impact: None.
- Recommendation: Council adopt Draft Resolution amending the City of Atascadero Purchasing Policy as recommended by the Finance Committee. [Administrative Services]

Administrative Services Director Rangel gave the presentation and answered questions from the City Council. City Attorney Fleishman and City Manager Lewis also answered questions from the Council.

PUBLIC COMMENT:

Mayor Moreno opened the Public Comment period.

The following persons spoke on this item: None.

Mayor Moreno closed the Public Comment period.

MOTION BY: Newsom

SECOND BY: Dariz

1. Adopt Resolution No. 2024-062 amending the City of Atascadero Purchasing Policy as recommended by the Finance Committee.

AYES (5): Bourbeau, Dariz, Newsom, Funk, and Moreno

Passed 5-0

3. Atascadero Chamber of Commerce Contract Fiscal Years 2025-2027

- Fiscal Impact: \$138,962.00 in budgeted funds for FY 2024-2025. This cost will be adjusted every year in accordance with the agreed upon CPI.
- Recommendation: Council authorize the City Manager to execute a new contract with the Atascadero Chamber of Commerce Contract for fiscal years 2025-2027. [City Manager's Office]

City Manager Lewis and Deputy Director of Economic & Community Development Cappel gave the presentation and answered questions from the City Council.

PUBLIC COMMENT:

Mayor Moreno opened the Public Comment period.

The following persons spoke on this item: Seth Peek, Josh Cross and Geoff Auslen

Mayor Moreno closed the Public Comment period.

MOTION BY: Bourbeau
SECOND BY: Dariz

1. **Authorize the City Manager to execute a new contract with the Atascadero Chamber of Commerce Contract for fiscal years 2025-2027 (Contract No. 2024-016).**

AYES (5): Bourbeau, Dariz, Newsom, Funk, and Moreno

Passed 5-0

D. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:

The following Council Members gave brief update reports on their committees since their last Council meeting:

Mayor Moreno

Mayor Moreno noted attending the League of California Cities Annual Conference October 16 – 18 2024, in Long Beach where Council Member Newsom received a Torch Award.

Mayor Pro Tem Funk

1. Homeless Services Oversight Council

Council Member Bourbeau

1. City / Schools Committee
2. Integrated Waste Management Authority (IWMA)

Council Member Newsom

1. League of California Cities – Council Liaison

E. INDIVIDUAL DETERMINATION AND / OR ACTION: None.

ADJOURNMENT:

Mayor Moreno adjourned the meeting at 8:16 P.M.

MINUTES PREPARED BY:



Amanda Muther
Website & Social Media Technician

APPROVED: November 12, 2024