



# **CITY OF ATASCADERO CITIZENS' SALES TAX OVERSIGHT COMMITTEE<sup>1</sup>**

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## **AGENDA**

**Thursday, December 12, 2024**

**Atascadero City Hall, Club Room, Fourth Floor  
6500 Palma Avenue, Atascadero, California**

<b><u>CSTOC Regular Meeting:</u></b>	<b>4:00 P.M.</b>
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**REGULAR MEETING – CALL TO ORDER: 4:00 P.M.**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

**PUBLIC COMMENT:** (This portion of the meeting is reserved for persons wanting to address the Committee on any matter not on this agenda and over which the Committee has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. The Committee may take action to direct staff to place a matter of business on a future agenda. A maximum of 30 minutes will be allowed for Public Comment, unless changed by the Committee. Comments will be allowed for the entire 30-minute period so if the final speaker has finished before the 30 minute period has ended and a member of the public wishes to make a comment after the Committee has commenced another item, the member should alert the Clerk within the 30 minute period of their desire to make a comment and the Committee will take up that comment upon completion of the item which was commenced).

**A. CONSENT CALENDAR:**

- 1. Finance Committee and Citizens' Sales Tax Oversight Committee (CSTOC) Draft Special Joint Meeting Minutes – February 23, 2023**
  - **Recommendation:** Committee approve the February 23, 2023, Finance Committee and Citizens' Sales Tax Oversight Committee (CSTOC) Draft Special Joint Meeting Minutes. [City Staff]

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<sup>1</sup> Established for the oversight of the 2014 Sales Tax Measure

2. **Citizens' Sales Tax Oversight Committee (CSTOC) Draft Regular Meeting Minutes – December 14, 2023**
  - Recommendation: Committee approve the December 14, 2023, Citizens' Sales Tax Oversight Committee (CSTOC) Draft Regular Meeting Minutes. [City Staff]
3. **Citizens' Sales Tax Oversight Committee (CSTOC) Draft Regular Meeting Minutes – July 18, 2024**
  - Recommendation: Committee approve the July 18, 2024, Citizens' Sales Tax Oversight Committee (CSTOC) Draft Regular Meeting Minutes. [City Staff]
4. **CSTOC 2025 Meeting Schedule**
  - Recommendation: Committee approve the CSTOC 2025 Meeting Schedule. [City Staff]

**B. BUSINESS ITEMS:**

1. **Approval of Fiscal Year 2024 Annual Road Report**
  - Fiscal Impact: None
  - Recommendation: Committee approve the Fiscal Year 2024 Annual Road Report. [Administrative Services]
2. **Review of 2024 Community Road Report**
  - Fiscal Impact: Approximately \$5,000 in budgeted General Funds.
  - Recommendation: Committee review and endorse the 2024 Community Road Report. [Public Works]

**C. COMMITTEE MEMBER COMMENTS:**

**D. ADJOURNMENT**

The CSTOC will adjourn to its Finance Committee and Citizens' Sales Tax Oversight Committee (CSTOC) Joint Meeting in February 2025.

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**AMERICANS WITH DISABILITIES ACT ACCOMMODATIONS:**

Any member of the public who needs accommodations should contact the City Clerk's Office at [cityclerk@atascadero.org](mailto:cityclerk@atascadero.org) or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

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**CITY OF ATASCADERO FINANCE COMMITTEE  
AND CITIZENS' SALES TAX OVERSIGHT COMMITTEE  
SPECIAL JOINT MEETING**

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# DRAFT MINUTES

Thursday, February 23, 2023, 4:00 P.M.

Atascadero City Hall – Council Chambers, 4th Floor  
6500 Palma Avenue, Atascadero, California

## CALL TO ORDER:

Chairperson Bourbeau called the meeting to order at 4:02 P.M.

## ROLL CALL:

### PRESENT:

Chairperson Charles Bourbeau  
Committee Member Heather Newsom  
Committee Member Rachelle Rickard  
Committee Member Jeri Rangel  
Committee Member Robert “Grigger” Jones  
Committee Member Geoff Auslen  
Committee Member Gary Elliott  
Committee Member Erik Rodriguez  
Committee Member Sharon Turner

### ABSENT:

Committee Member Gere Sibbach  
Committee Member Gaby Romo  
Committee Member Max Zappas (arrived at 4:05 P.M.)

### STAFF PRESENT:

Public Works Director Nick DeBar  
Police Chief Jerel Haley  
Fire Chief Casey Bryson  
Deputy City Manager – IT Luke Knight  
Administrative Assistant/Deputy City Clerk Dillon James

## DISCUSSION:

### 1. 2022 Sales Tax Measure D-20 Annual Report

- Fiscal Impact: Distribution of the 2022 Measure D-20 Annual Report is estimated to cost about \$5,000 in budgeted General Funds.
- Recommendation: Citizens’ Sales Tax Oversight Committee and Finance Committee approve the 2022 Sales Tax Measure D-20 Annual Report. [City Staff]

**MOTION:** By Committee Member Auslen and seconded by Committee Member Jones to approve the Consent Calendar.  
*Motion passed 10:0 by a roll call vote (Sibbach, Romo absent)*

**ADJOURNMENT:**

Chairperson Bourbeau adjourned the meeting at 4:42 P.M.

**MINUTES PREPARED BY:**

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Dillon Dean James  
Deputy City Clerk

**APPROVED:**



## **REGULAR MEETING**

### **CITY OF ATASCADERO CITIZENS' SALES TAX OVERSIGHT COMMITTEE**

# **DRAFT MINUTES**

**Thursday, December 14, 2023**

**Atascadero City Hall, Room 202, Fourth Floor  
6500 Palma Avenue, Atascadero, California**

**CSTOC Regular Meeting:**

**4:00 P.M.**

#### **CALL TO ORDER:**

Chairperson Jones called the meeting to order at 4:32 P.M.

#### **ROLL CALL:**

**Present:** Committee Members Geoff Auslen, Ellen Beraud, Erik Rodriguez, Sharon Turner, and Chairperson Robert "Grigger" Jones

**Absent:** Committee Members Gary Elliott, Gaby Romo, and Max Zappas

**Vacancies:** One

**Staff Present:** City Manager James R. Lewis, Administrative Services Director Jeri Rangel, Public Works Director Nick DeBar, Deputy Administrative Services Director Cindy Chaves, Public Works Analyst Ryan Betz, and Financial Analyst Dawn Patterson

#### **APPROVAL OF AGENDA:**

**MOTION BY:** Beraud

**SECOND BY:** Turner

#### **1. Approve the agenda.**

**AYES (5):** Auslen, Beraud, Jones, Rodrigues, Turner

**ABSENT (3):** Elliott, Romo, Zappas

**VACANT (1)**

***Passed 5-0***

**A. CONSENT CALENDAR:**

**1. Citizens' Sales Tax Oversight Committee (CSTOC) Draft Regular Meeting Minutes – July 20, 2023**

- Recommendation: Committee approve the July 20, 2023, Citizens' Sales Tax Oversight Committee (CSTOC) Draft Regular Meeting Minutes. [City Clerk]

**PUBLIC COMMENT:**

*Chairperson Jones opened the Public Comment period.*

The following citizens provided public comment: None.

*Chairperson Jones closed the Public Comment period.*

**MOTION BY:** Auslen

**SECOND BY:** Beraud

**1. Approve the July 20, 2023, CSTOC Draft Regular Meeting Minutes.**

AYES (5): Auslen, Beraud, Jones, Rodrigues, Turner

ABSENT (3): Elliott, Romo, Zappas

VACANT (1)

***Passed 5-0***

*Committee Member Romo arrived at 4:36 pm.*

*Committee Member Elliot arrived at 4:46 pm.*

**B. BUSINESS ITEMS:**

**1. Approval of Fiscal Year 2023 Annual Road Report**

- Fiscal Impact: None.
- Recommendation: Committee approve the Fiscal Year 2023 Annual Road Report. [Administrative Services]

Public Works Director DeBar presented the item and answered questions from the Committee.

**PUBLIC COMMENT:**

*Chairperson Jones opened the Public Comment period.*

The following citizens provided public comment: None.

*Chairperson Jones closed the Public Comment period.*

**MOTION BY:** Auslen

**SECOND BY:** Beraud

**1. Approve the Fiscal Year 2023 Annual Road Report.**

AYES (7): Auslen, Beraud, Elliott, Jones, Rodrigues, Romo, Turner

ABSENT (1): Zappas

VACANT (1)

***Passed 7-0***

**2. Review of 2023 Community Road Report**

- Fiscal Impact: Approximately \$5,000 in budgeted General Funds.
- Recommendation: Committee review and endorse the 2023 Community Road Report. [Public Works]

Public Works Director DeBar presented the item. Public Works Director DeBar and City Manager Lewis answered questions from the Committee.

**PUBLIC COMMENT:**

*Chairperson Jones opened the Public Comment period.*

The following citizens provided public comment: None.

*Chairperson Jones closed the Public Comment period.*

Committee provided staff with suggestions to modify the presented 2023 Community Road Report brochure.

**MOTION BY:** Auslen

**SECOND BY:** Beraud

**1. Endorse the 2022 Community Road Report.**

AYES (7): Auslen, Beraud, Elliott, Jones, Rodrigues, Romo, Turner

ABSENT (1): Zappas

VACANT (1)

***Passed 7-0***

**C. COMMITTEE MEMBER COMMENTS:** None.

**D. ADJOURNMENT:**

Chairperson Jones adjourned the meeting at 5:04 P.M.

**MINUTES PREPARED BY:**

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Dawn Patterson  
Financial Analyst

**APPROVED:**



## **REGULAR MEETING**

### **CITY OF ATASCADERO CITIZENS' SALES TAX OVERSIGHT COMMITTEE**

# **DRAFT MINUTES**

**Thursday, July 18, 2024**

**Atascadero City Hall, Club Room, Fourth Floor  
6500 Palma Avenue, Atascadero, California**

**CSTOC Regular Meeting:**

**4:00 P.M.**

#### **CALL TO ORDER:**

Chairperson Jones called the meeting to order at 4:01 P.M.

#### **ROLL CALL:**

**Present:** Committee Members Ellen Beraud, Erik Rodriguez, Sharon Turner, Max Zappas and Chairperson Robert "Grigger" Jones

**Absent:** Committee Members Gary Elliott, Gaby Romo, and Geoff Auslen

**Vacancies:** One

**Staff Present:** Administrative Services Director Jeri Rangel, Public Works Director Nick DeBar, Deputy City Manager Lara Christensen, Public Works Analyst Ryan Betz, Public Works Associate Civil Engineer Joe Murphy, Public Works Administrative Assistant Anel Perez, and Financial Analyst Dawn Patterson

#### **APPROVAL OF AGENDA:**

**MOTION BY:** Beraud

**SECOND BY:** Zappas

#### **1. Approve the agenda.**

**AYES (5):** Beraud, Jones, Rodrigues, Turner, Zappas

**ABSENT (3):** Elliott, Romo, Auslen

**VACANT (1)**

***Passed 5-0***



**A. CONSENT CALENDAR: None.**

**B. BUSINESS ITEMS:**

**1. Sales Tax Measure F-14 Project Update – Oral Presentation**

- Fiscal Impact: None.
- Recommendation: Received and filed.

Public Works Director DeBar presented the item and answered questions from the Committee.

**PUBLIC COMMENT:**

*Chairperson Jones opened the Public Comment period.*

The following citizens provided public comment: None.

*Chairperson Jones closed the Public Comment period.*

*The Sales Tax Measure F-14 Project Update was received by the Committee.*

**2. Sales Tax Measure F-14 Status Update – Oral Presentation**

- Fiscal Impact: None.
- Recommendation: Received and filed.

Public Works Director DeBar presented the item. Administrative Services Director Jeri Rangel, Public Works Director Nick DeBar, and Deputy City Manager Lara Christensen, answered questions from the Committee.

**PUBLIC COMMENT:**

*Chairperson Jones opened the Public Comment period.*

The following citizens provided public comment: None.

*Chairperson Jones closed the Public Comment period.*

*The Sales Tax Measure F-14 Status Update was received by the Committee.*

**COMMITTEE MEMBER COMMENTS:** Committee provided staff with suggestions for the L-24 campaign and inquired if CSTOC would continue for L-24 oversight.

**C. ADJOURNMENT:**

Chairperson Jones adjourned the meeting at 4:48 P.M.

**MINUTES PREPARED BY:**

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Dawn Patterson  
Financial Analyst

**APPROVED:**



# CITY OF ATASCADERO

## CITIZENS' SALES TAX OVERSIGHT COMMITTEE STAFF REPORT

Item A4

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**Department:** Public Works  
**Date:** 12/12/24

**TO:** CITIZENS' SALES TAX OVERSIGHT COMMITTEE  
**FROM:** NICK DEBAR, DIRECTOR OF PUBLIC WORKS  
**PREPARED BY:** RYAN BETZ, PUBLIC WORKS ANALYST/COORDINATOR

**SUBJECT:** Approval of the Citizens' Sales Tax Oversight Committee 2025 Meeting Schedule.

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### **RECOMMENDATION:**

Committee approve the 2025 Meeting Schedule.

### **DISCUSSION:**

The Citizens' Sales Tax Oversight Committee (CSTOC) meets twice per year.

Historically, the CSTOC has met in the summer for a Sales Tax Measure F-14 project update and then in December to review the Sales Tax Measure F-14 Annual Road Report and the Community Road Report. Since the passing of Sales Tax Measure D-20, per the CSTOC bylaws and rules of procedure, the CSTOC will review Measure D-20 annual expenditures, as part of an annual report, along with the City's annual audit, at a joint meeting of the Finance Committee and the CSTOC.

To help ensure Committee Members would be able to plan for future meeting dates, the Committee reviews a one year meeting schedule at the December CSTOC meeting.

Staff has prepared a 2025 meeting schedule for the Committee's consideration.

### **FISCAL IMPACT:**

None.

### **REVIEWED BY OTHERS:**

This item has been reviewed by the Administrative Services Director.

### **ATTACHMENT:**

Citizens' Sales Tax Oversight Committee 2025 Meeting Schedule

# ***City of Atascadero***

## ***Citizens' Sales Tax Oversight Committee***

### ***2025 Meeting Schedule***

<b>MEETING DATE</b>	<b>TYPE OF MEETING</b>
February 2025	Regular and Joint D-20
December 11, 2025	Regular

***Meetings are held at 4:00 p.m.***

***6500 Palma Avenue, Atascadero, CA 93422  
(805) 470-3400***



# CITY OF ATASCADERO

## CITIZENS' SALES TAX OVERSIGHT COMMITTEE STAFF REPORT

Item B1

**Department:** Administrative  
Services  
**Date:** 12/12/24

**TO:** CITIZENS' SALES TAX OVERSIGHT COMMITTEE  
**FROM:** JERI RANGEL, DIRECTOR OF ADMINISTRATIVE SERVICES  
**PREPARED BY:** CINDY CHAVEZ, DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES  
**SUBJECT:** Approval of Fiscal Year 2024 Annual Road Report

### RECOMMENDATION:

Committee approve the Fiscal Year 2024 Annual Road Report.

### DISCUSSION:

On July 8, 2014, the Atascadero City Council adopted Ordinance No. 581, imposing a transactions and use tax. This Ordinance became operative when the majority of Atascadero voters approved it in November 2014. The additional half-cent started being collected on April 1, 2015, and the tax was set to expire on April 1, 2027, but the City Council placed a ballot measure on the November 2024 ballot to extend the current ½ cent per dollar sales tax and over 70% of the voting public voted Yes. Ordinance No. 581 outlines annual reporting requirements related to the half cent sales tax, among other items.

Section 15 of the Ordinance requires the preparation of an Annual Road Report by the City to the Citizens' Oversight Committee for review. Section 15 of Ordinance No. 581 reads as follows:

*Section 15. ANNUAL ROAD REPORT. An Annual Road Report shall be prepared by the City no later than the last day of the sixth month following the end of each City fiscal year. The Report shall be submitted to the Citizens' Oversight Committee for review. The Committee will submit their findings and conclusions to the City Council. The Report will also be made available to the public. The Annual Road Report shall detail the prior fiscal year's activities related to the retail transaction and use tax. The Report shall include revenues generated by the Transaction and Use Tax, expenditures (in summary form), funds carried over from previous fiscal years, and any remaining funds to be carried over for expenditure in subsequent fiscal years.*

In accordance with the Ordinance, the fiscal year 2024 Annual Road Report is attached.

**FISCAL IMPACT:**

None.

**REVIEWED BY OTHERS:**

This item has been reviewed by the Administrative Services Director.

**ATTACHMENT(S):**

Fiscal Year 2024 Annual Road Report

**City of Atascadero**  
**Citizens' Sales Tax Oversight Committee**



**Annual Road Report**  
**Fiscal Year 2024**

Working together to **serve**, build **community** and enhance **quality of life**.



## City of Atascadero

### ELECTED OFFICIALS

**Heather Moreno**, Mayor

**Susan Funk**, Mayor Pro Tempore

**Charles Bourbeau**, Council Member

**Mark Dariz**, Council Member

**Heather Newsom**, Council Member

**Gere W. Sibbach**, City Treasurer

### CITIZENS' SALES TAX OVERSIGHT COMMITTEE MEMBERS

**Robert "Grigger" Jones**, Atascadero Chamber of Commerce, *Chairperson*

**Geoff Auslen**, Atascadero Kiwanis

**Ellen Beraud**, Atascadero Land Preservation Society

**Gary Elliott**, Atascadero Veterans Memorial Foundation

**Gaby Romo**, Atascadero Rotary Club

**Sharon Turner**, Friends of Atascadero Library

**Erik Rodriguez**, At-Large Member

**Max Zappas**, At-Large Member

**Vacant** (1 position)

**CITY OF ATASCADERO**  
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June 30, 2024

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Backup documentation available for inspection upon request

\*This fund is a sub-account of the General Fund and will be included with the General Fund audited financial statements.



# Executive Summary

## **Revenues**

In November 2014, Atascadero voters approved Sales Tax Measure F-14, increasing the City sales tax rate by 0.5%. The additional half-percent sales tax revenue is the subject of this Annual Report.

Retailers within the City limits of Atascadero began collecting the approved 0.5% sales tax on April 1, 2015. These retailers are required to submit sales tax revenues directly to the California Department of Tax and Fee Administration (CDTFA) on a monthly, quarterly, or annual reporting basis (as determined by the State).

After the CDTFA has processed the payments and reports from the Retailers, the CDTFA remits payment to the City. The City generally receives these payments from the CDTFA about 60 days after the end of the month in which the sales took place.

Although the flow of the cash does take extra time to get to the City's account, the sales tax revenue is counted in the period when the sales took place. For example, the City received a sales tax payment from the CDTFA in late September 2023 for the sales that took place during the month of July 2023. The City counts that as July revenue, although it was received much later.

The total Measure F-14 Sales Tax Revenue that was earned for the period July 2023 – June 2024 was \$3,248,486.

## **Expenditures**

Expenditures for repairing and maintaining neighborhood roads and other roadways involve a process designed to provide transparency and fairness. To achieve this, the City has implemented a "Critical Point Management" methodology that assists with the selection of road segments whose conditions are such that if repairs or maintenance is not performed in the near future, the road will deteriorate into a condition that will require more extensive and costly repairs. By repairing these roads now, the City is able to stretch the funding to repair and maintain additional neighborhood roads. The end result of Critical Point Management is prioritization of road repairs and maintenance with the objective of providing the lowest life cycle costs and optimizing the overall pavement conditions of the roadway system. Additionally, the Critical Point Management method identifies recommended periodic maintenance of roadways reconstructed on previous Measure F-14 projects. This maintenance typically includes crack sealing and resurfacing within 5-10 years, with the goal of ensuring that previous investments made in pavement replacement are maximized.

Once selected, road segments are compiled into resurfacing or rehabilitation projects, which are designed and then advertised for construction to local contractors and throughout California in accordance with public contracting laws. Sealed bid proposals are received and evaluated, and then a contract is awarded to the lowest responsive bidder. Council approves contracts, if necessary, per the City's purchasing policy. The contracts are executed and bonds and insurance provided by the Contractor. Construction begins and City staff provides project inspection and oversight. Once the project is ready to be publicly bid, construction typically begins approximately 60 to 90 days later.

# Executive Summary

## (continued)

### Expenditures (continued)

A total of \$4,111,937 was spent on four projects during the 2023-2024 fiscal year (7/1/23 to 6/30/24). It is difficult to have all costs for individual projects to occur during a single fiscal period given the time needed to design, bid, and construct roadway projects. In addition, the fiscal year ends June 30<sup>th</sup> during the middle of peak roadway construction season, which typically splits construction costs over two fiscal periods. A summary of the projects that incurred costs during the reporting period are included below.

### **2023 Pavement Rehabilitation Project**

This project incurred \$3,659,149 in expenditures during the reporting period and includes the following road segments totaling 3.28 centerline miles:

**Road Segments in Measure F-14 2023 Rehabilitation Project**

Road Segment	From	To	Length (ft.)	Width (ft.)	Area (sq. ft.)	PCI Before	PCI After
Cabrillo Ave	Ensenada Ave	Capistrano Ave	1,695	23	38,985	38	100
Capistrano Ave	West Mall	Lewis Ave	1,720	31	53,320	48	90
Dolores Ave	San Anselmo Rd	San Jacinto Ave	2,700	21	56,700	23	100
Ensenada Ave	North End	Capistrano Ave	1,670	21	35,070	14	100
Ensenada Ave	Via Ave	Capistrano Ave	540	21	11,340	33	100
Magdalena Ave	Mercedes Ave	End	1,175	19	22,325	29	100
Magnolia Ave	Capistrano Ave	End	1,400	21	29,400	20	100
Mercedes Ave	Capistrano Ave	Highway 41	835	23	19,205	50	89
Navidad Ave	El Verano Ave	San Jacinto Ave	1,300	21	27,300	18	100
Palma Ave	Traffic Way	Rosario Ave	880	20	17,600	37	100
San Ardo Ave	Arena Ave	Dolores Ave	1,240	20	24,800	20	100
Sycamore Rd	Miramonte Ave	Capistrano Ave	475	25	11,875	43	88
Valentina Ave	Dolores Ave	Alamo Ave	1,080	20	21,600	31	100
Via Ave	Traffic Way	Ensenada Ave	590	41	24,190	45	100

Total: 393,710

Expenditures during this reporting period were related to the construction phase of the project, specifically the primary construction contract, contracted construction management and materials quality assurance, and survey monument perpetuation. Project design services were completed during the previous two reporting periods.

This project was predominantly full roadway rehabilitation, utilizing Full Depth Reclamation (FDR) and full section reconstruction. Capistrano Avenue, Mercedes Avenue and Sycamore Road were determined to be in generally good condition, which allowed for the use of resurfacing (crack sealing and micro-surfacing), as well as localized pavement dig outs and repairs, to extend the pavement life.

# Executive Summary

## (continued)

### Expenditures (continued)

Project design included pavement testing and geotechnical engineering recommendations, completed in June, 2022, with engineering design commencing in November 2022 and completed by May 2023.

A public bid opening occurred on June 22, 2023 and three bids were received ranging from \$2,851,396 to \$4,283,777 with the low bid received from Souza Construction, Inc. of San Luis Obispo. The City Council awarded a construction contract to Souza Construction, Inc. on July 11, 2023. Work began in late August 2023. A contract amendment allowed for flexibility for the notice to proceed to be issued, since local workload was extremely high due to emergency repair work resulting from the winter 2023 storms.

Construction for the 2023 F-14 Pavement Rehabilitation Project was completed in April 2024 and final construction costs totaled \$3,318,700, or \$467,303 more than the contract award price. Approximately \$90,000 of this overage was attributable to the addition back into the 2023 project of Via Avenue and Ensenada Avenue (Via Avenue to Capistrano Avenue) segments. These segments had been moved from the 2023 to 2024 F-14 projects in order to not conflict with the Via Avenue Bridge construction project, but completion of the bridge allowed them to be moved back to the 2023 project. The total project cost of \$3,944,059 was still within the project budget of \$4,000,000, even with the inclusion of the two additional segments.

### **2024 Pavement Rehabilitation Project**

This project incurred \$443,951 in expenditures during the reporting period and includes the following road segments totaling 3.53 centerline miles:

**Road Segments in Measure F-14 2024 Rehabilitation Project**

Road Segment	From	To	Length (ft)	Width (ft.)	Area (sf)	PCI Before	PCI After
Ash St	Catalpa St	El Camino Real	447	30	13,410	22	100
Bella Vista Rd	San Marcos Rd	End	3,080	20	61,600	16	100
Birch St	Catalpa St	End	266	30	7,980	28	100
Carmelita Ave	San Andres Ave	Curbaril Ave	2,550	21	53,550	38	100
Catalpa St	North End	San Rafael Ct	1,225	30	36,750	27	100
Cuesta Ct	San Rafael Rd	End	720	33	23,760	31	100
Flores Rd	Santa Lucia Rd	Los Gatos Rd	1,102	20	22,040	20	100
Hermosa Ave	Navarette Ave	San Clemente Ave	1,010	19	19,190	29	100
Las Lomas Ave	Principal Ave	El Bordo Ave	1,480	22	32,560	30	100
Maple St	Catalpa St	El Camino Real	447	30	13,410	26	100
Monita Rd	San Gabriel Rd	Seirra Vista Rd	1,019	29	26,551	42	100
Montecito Ave	East Front St	El Camino Real	510	26	13,260	41	100
Montecito Ave	El Camino Real	Las Lomas Ave	355	26	9,230	38	100
Pinewood Ct	Catalpa St	End	244	30	7,320	22	100

# Executive Summary

## (continued)

### Expenditures (continued)

#### Road Segments in Measure F-14 2024 Rehabilitation Project (continued)

Road Segment	From	To	Length (ft)	Width (ft.)	Area (sf)	PCI Before	PCI After
San Diego Way	El Camino Real	US 101 NB Off Ramp	1,268	28	35,504	42	100
San Gabriel Rd	East Front St	El Camino Real	615	25	15,375	31	100
San Rafael Ct	West End	El Camino Real	650	33	21,450	49	100
Sierra Vista Rd	San Marcos Rd	Monita Rd	1,510	33	49,830	45	100
Willow Ct	West End	El Camino Real	150	33	4,950	20	100

Total      467,720

Expenditures during this reporting period are for geotechnical testing work, topographic survey, and performing final design and preparing construction plans for the project. Prior year work involved geotechnical testing work and recommendations. Construction plans and specifications were completed in May 2024 and issued for public bid solicitation. A public bid opening occurred on June 20, 2024 and three bids were received ranging from \$4,250,000 to \$6,651,651 with the low bid received by Cen-Cal Construction, Inc. of Bakersfield. The City Council awarded a construction contract to Cen-Cal Construction, Inc. on July 9, 2024 and authorized an additional \$1,430,000 of F-14 funds for a total project budget amount of \$5,330,000. Work began in mid-August 2024 and is anticipated to be complete in January 2025.

Ash St, Bella Vista Rd, Birch St, Catalpa St, Cuesta Ct, Flores Rd, Hermosa Ave, Maple St, Pinewood Ct, San Diego Way, San Gabriel Rd and Willow Ct will be fully reconstructed with a full asphalt and base section. Carmelita Ave, Las Lomas Ave, Monita Rd, Montecito Ave, San Rafael Ct, and Sierra Vista Rd will be rehabilitated using a combination of full reconstruction and asphalt overlay, depending upon roadway conditions.

### **2024 Pavement Resurfacing Project**

This project incurred \$5,754 in expenditures during the reporting period and includes the following road segments totaling 1.37 centerline miles:

#### Road Segments in Measure F-14 2024 Resurfacing Project

Road Segment	From	To	Length (ft)	Width (ft.)	Area (sf)	PCI Before	PCI After
Capistrano Ave	Lewis Ave	Highway 41	744	34	25,296	84	95
Country Club Dr	Capistrano Ave	End	650	18	11,780	61	85
Del Rio Rd	Potrero Rd	San Anselmo Rd	4,075	25	101,875	64	85
San Andres Ave	San Marcos Rd	Santa Ynez Ave	797	22	17,534	76	90
San Andres Ave	Santa Ynez Ave	Highway 41	958	22	21,076	72	90

Total      177,561

# Executive Summary

## (continued)

### Expenditures (continued)

Expenditures during this reporting period include design work (performed by City staff). Construction plans and specifications were completed in June 2024 and issued for public bid solicitation. A public bid opening occurred on July 25, 2024 and four bids were received ranging from \$376,441 to \$445,325 with the low bid received by Souza Construction, Inc. of San Luis Obispo. The City Council awarded a construction contract to Souza Construction, Inc. on August 13, 2024 and authorized an additional \$50,000 of F-14 funds for a total project budget amount of \$450,000. Construction work began in mid-October 2024 and is scheduled for completion in December 2024.

This project includes resurfacing (crack sealing and micro-surfacing), as well as localized pavement dig outs and repairs, to extend the pavement life of roadways that are generally in good condition. These projects are much simpler and City staff typically prepares bid documents in-house.

### **2025 Pavement Rehabilitation Project**

This project incurred \$2,848 in expenditures during the reporting period and includes the following road segments totaling 1.59 centerline miles:

**Road Segments in Measure F-14 2025 Rehabilitation Project**

Road Segment	From	To	Length (ft)	Width (ft.)	Area (sf)	2019 PCI
Los Osos Rd	Old Morro Rd E	San Rafael Rd	6,005	21	126,105	28
San Andres Ave	Atascadero Ave	Marchant Ave	1,470	24	35,280	43
San Dimas Rd	Los Osos Rd	Toloso Rd	940	22	20,680	41

Total      182,065

Expenditures during this reporting period are related to soliciting and reviewing proposals for professional engineering services to perform geotechnical testing and final design and prepare construction plans and specifications. The request for proposals was issued in May 2024, and the City Council approved a professional services agreement with Rick Engineering of San Luis Obispo on October 8, 2024 for \$209,700 to perform this work. Council additionally approved \$100,000 of the project budget to be advanced from FY 25/26 to FY 24/25 to fully fund the contract. This advance has no effect on the total cost of the project. The project is expected to be publicly bid in April/May of 2025 with construction expected to begin in June/July 2025. The total project budget is \$2,800,000.

### **Fund Balance**

The amount of \$3,341,512 remained in the Measure F-14 Sales Tax Projects Fund at the end of the fiscal year and will carry forward to the 2024-2025 fiscal year. Fund balance reserves from completed projects and higher than expected revenues are programmed to future roadway projects on the 5-Year Capital Improvement Program (CIP). The CIP is updated in conjunction with the budget process every two years. Estimated costs for CIP projects are updated and additional roadway segments are selected with any remaining fund balance. All Measure F-14 revenue is to be spent on roadway project costs.

# **CITY OF ATASCADERO**

## **MEASURE F-14 SALES TAX PROJECTS FUND\* FINANCIAL STATEMENTS**

June 30, 2024

\*This fund is a sub-account of the General Fund and will be included with the General Fund audited financial statements.

# CITY OF ATASCADERO

## MEASURE F-14 SALES TAX PROJECTS FUND\*

June 30, 2024

### **Certification of Citizens' Sales Tax Oversight Committee Chairperson:**

*I hereby certify that the attached statements and report have been reviewed by the City of Atascadero Citizens' Sales Tax Oversight Committee and are true and accurate:*

---

Robert "Grigger" Jones  
Chairperson

---

Date

\*This fund is a sub-account of the General Fund and will be included with the General Fund audited financial statements.

**CITY OF ATASCADERO**  
**MEASURE F-14 SALES TAX PROJECTS FUND\***  
**BALANCE SHEET**  
 June 30, 2024 and 2023

---

	<u>2024</u>	<u>2023</u>
<b>ASSETS</b>		
Cash and investments	\$ 2,866,374	\$ 3,460,725
Receivables:		
Due from State of California	531,161	532,350
Interest receivable	<u>18,012</u>	<u>17,602</u>
Total assets	<u>3,415,547</u>	<u>4,010,677</u>
<b>LIABILITIES</b>		
Accounts payable	<u>74,035</u>	<u>350</u>
Total liabilities	<u>74,035</u>	<u>350</u>
<b>FUND BALANCE</b>		
Restricted	<u>3,341,512</u>	<u>4,010,327</u>
Total fund balance	<u>\$ 3,341,512</u>	<u>\$ 4,010,327</u>

\*This fund is a sub-account of the General Fund and will be included with the General Fund audited financial statements.



**CITY OF ATASCADERO**

**MEASURE F-14 SALES TAX PROJECTS FUND\***

**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND BALANCE**

For the Fiscal Years Ended June 30, 2024 and 2023

	<u>2024</u>	<u>2023</u>
<b>Revenues:</b>		
Sales tax	\$ 3,248,486	\$ 3,177,914
Use of money and property	<u>194,636</u>	<u>39,321</u>
Total revenues	<u>3,443,122</u>	<u>3,217,235</u>
<b>Expenditures:</b>		
Capital Outlay:		
2021 Pavement Rehabilitation	-	3,539
2021 Pavement Resurfacing	-	918
2022 Pavement Rehabilitation	235	3,158,083
2023 Pavement Rehabilitation	3,659,149	250,656
2024 Pavement Rehabilitation	443,951	1,110
2024 Pavement Resurfacing	5,754	-
2025 Pavement Rehabilitation	<u>2,848</u>	<u>-</u>
Total expenditures	<u>4,111,937</u>	<u>3,414,306</u>
Net change in fund balance	(668,815)	(197,071)
Fund balance - beginning of fiscal year	<u>4,010,327</u>	<u>4,207,398</u>
Fund balance - end of fiscal year	<u>\$ 3,341,512</u>	<u>\$ 4,010,327</u>

\*This fund is a sub-account of the General Fund and will be included with the General Fund in the City's audited financial statements.

**CITY OF ATASCADERO**

MEASURE F-14 SALES TAX PROJECTS FUND\*

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND BALANCE

Fiscal Years Ended June 30, 2015 through June 30, 2024

	2015 - 2020	2021	2022	2023	2024	Total as of June 30, 2024
<b>Revenues:</b>						
Sales tax	\$ 11,828,438	\$ 2,832,052	\$ 3,212,014	\$ 3,177,914	\$ 3,248,486	\$ 24,298,904
Interest Income	208,223	55,851	41,533	59,127	119,590	484,324
Adjustment to Fair Market Value	97,379	(44,415)	(157,734)	(19,806)	75,046	(49,530)
Total revenues	12,134,040	2,843,488	3,095,813	3,217,235	3,443,122	24,733,698
<b>Expenditures:</b>						
Alamo Avenue (Rosario Ave to Barrenda Ave)	40,181	-	-	-	-	40,181
Honda Avenue (Traffic Way to Barrenda Ave)	41,096	-	-	-	-	41,096
2016 Pavement Resurfacing						
Arena Road (San Benito Rd to San Anselmo Rd)	88,460	-	-	-	-	88,460
Arena Road (San Anselmo Rd to Yerba Ave)	31,603	-	-	-	-	31,603
Castano Avenue (Curbaril Ave to Palomar Ave)	44,650	-	-	-	-	44,650
San Vicente Avenue (San Jacinto Ave to North end)	27,683	-	-	-	-	27,683
Yerba Avenue (Estrada Ave to Dolores Ave)	35,191	-	-	-	-	35,191
2016 Pavement Rehabilitation						
Cascabel Rd (North end to Santa Lucia Rd)	505,309	-	-	-	-	505,309
Los Gatos Rd (Santa Lucia Rd to San Marcos Rd)	438,911	-	-	-	-	438,911
San Andres Ave (Santa Lucia Rd to San Marcos Rd)	282,700	-	-	-	-	282,700
San Clemente Ave (Portola Rd to San Marcos East)	287,905	-	-	-	-	287,905
Valle Ave (Curbaril Ave to Palomar Ave)	224,677	-	-	-	-	224,677
2017 Pavement Resurfacing						
Colorado Ave (San Rafael Rd to San Diego Wy)	44,007	-	-	-	-	44,007
Estrada Ave (San Anselmo Rd to San Jacinto Ave)	31,028	-	-	-	-	31,028
La Linia Ave (West end to El Dorado Rd)	41,669	-	-	-	-	41,669
Navajoa Ave (Santa Ynez Ave to Curbaril Ave)	101,174	-	-	-	-	101,174
Serra Ave (Atascadero Ave to San Andres Ave)	13,843	-	-	-	-	13,843
Sycamore Rd (Hidalgo Ave to Miramon Ave)	11,695	-	-	-	-	11,695
Alcantara Ave (Marchant Ave N to Marchant Ave S)	139,466	-	-	-	-	139,466

\*This fund is a sub-account of the General Fund and will be included with the General Fund in the City's audited financial statements.

**CITY OF ATASCADERO**

MEASURE F-14 SALES TAX PROJECTS FUND\*

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND BALANCE (continued)

Fiscal Years Ended June 30, 2015 through June 30, 2024

	2015 - 2020	2021	2022	2023	2024	Total as of June 30, 2024
<b>Expenditures (continued):</b>						
2017 Pavement Resurfacing (continued)						
Carmelita Road (Curbaril Ave to Portola Rd)	\$ 226,543	\$ -	\$ -	\$ -	\$ -	\$ 226,543
Carmelita Road (Portola Road to San Gabriel Rd)	391,971	-	-	-	-	391,971
Cortez Ave (Maleza Ave to Curbaril Ave)	98,058	-	-	-	-	98,058
Monterey Road (Campo Rd to San Anselmo Rd)	673,875	-	-	-	-	673,875
2018 Pavement Rehabilitation						
Capistrano (Sycamore to West Mall) <i>Resurface</i>	192,077	-	-	-	-	192,077
Nogales Ave (Dolores Ave to San Jacinto Ave)	257,159	-	-	-	-	257,159
Nogales Ave (San Jacinto Ave to Dulzura Ave)	42,270	-	-	-	-	42,270
Rosario Ave (Traffic Way to Alamo)	53,147	-	-	-	-	53,147
Rosario Ave (Alamo Ave to Gancho Ave)	232,898	-	-	-	-	232,898
Rosario Ave (Gancho Ave to Bajada Ave)	151,432	-	-	-	-	151,432
Rosario Ave (Bajada Ave to Fresno Ave)	45,480	-	-	-	-	45,480
Rosario Ave (Fresno Ave to Olmeda Ave)	36,231	-	-	-	-	36,231
Rosario Ave (Olmeda Ave to El Camino Real)	81,950	-	-	-	-	81,950
San Benito Road (Colima Road to Traffic Way)	167,742	-	-	-	-	167,742
Tunitas Ave (Bajada Ave to Traffic Way)	210,325	-	-	-	-	210,325
2019 Pavement Rehabilitation						
Balboa Road (San Fernando Rd to Graves Creek Rd)	936,521	1,504	-	-	-	938,025
Garcia Road (Santa Cruz Rd to San Gregorio Rd)	473,120	783	-	-	-	473,903
Monterey Road (Del Rio Rd to Campo Rd)	181,416	188	-	-	-	181,604
Navarette Ave (Santa Lucia Rd to San Marcos Rd)	486,205	802	-	-	-	487,007
Del Rio Road (Monterey Rd to San Gregorio Rd)	122,520	206	-	-	-	122,726
San Gregorio Road (Del Rio Rd to Garcia Rd)	91,290	153	-	-	-	91,443
2020 Pavement Rehabilitation						
Gabarda Road (Curbaril Ave to Tampico)	17,302	140,123	555	-	-	157,980
Gabarda Road (Tampico to End)	12,515	108,009	401	-	-	120,925
Junipero Avenue (El Camino Real to End)	45,075	260,766	1,444	-	-	307,285

\*This fund is a sub-account of the General Fund and will be included with the General Fund in the City's audited financial statements.

**CITY OF ATASCADERO**

MEASURE F-14 SALES TAX PROJECTS FUND\*

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND BALANCE (continued)

Fiscal Years Ended June 30, 2015 through June 30, 2024

	2015 - 2020	2021	2022	2023	2024	Total as of June 30, 2024
<b>Expenditures (continued):</b>						
2020 Pavement Rehabilitation (continued)						
Palomar Avenue (El Camino Real to Castano Ave)	\$ 50,386	\$ 318,516	\$ 1,614	\$ -	\$ -	\$ 370,516
Pueblo Avenue (El Camino Real to Sombrilla Ave)	18,646	180,565	597	-	-	199,808
Robles Avenue (Santa Ysabel Ave to Sombrilla Ave)	5,525	81,547	177	-	-	87,249
Sinaloa Avenue (Pueblo Ave to Curbaril Ave)	15,757	131,784	505	-	-	148,046
Sombrilla Avenue (Robles Ave to End)	24,417	167,981	560	-	-	192,958
Sombrilla Avenue (Robles Ave to Curbaril)	17,578	236,004	785	-	-	254,367
Sonora Avenue (Valle Ave to Pinal Ave)	13,012	221,697	416	-	-	235,125
Valle Avenue (North End to Escarpa Ave)	41,218	186,927	555	-	-	228,700
Valle Avenue (Escarpa Ave to Curbaril Ave)	17,700	341,397	1,333	-	-	360,430
2021 Pavement Rehabilitation						
Alegre Ave (Atascadero Ave to End)	694	4,292	54,709	-	-	59,695
Coromar Ave (Marchant Ave to Curbaril Ave)	708	4,376	34,916	-	-	40,000
Coromar Ave (Curbaril Ave to Via Tortuga)	2,657	16,404	130,929	-	-	149,990
Coromar Ave (Via Tortuga to Portola Rd)	2,372	14,644	116,879	-	-	133,895
La Paz Ln (Atascadero Rd to End)	2,954	18,238	198,259	-	-	219,451
Marchant Way (Pismo Ave to Santa Rosa Rd)	3,463	21,382	442,466	-	-	467,311
Marchant Ave (Coromar Ave to Curbaril Ave)	1,445	8,924	43,455	-	-	53,824
Marchant Ave (Curbaril Ave to Atascadero Ave)	1,663	10,272	50,039	-	-	61,974
Old Morro Rd East (Hwy 41 West to Hwy 41 East)	4,300	26,553	296,491	-	-	327,344
Pismo Ave (Hwy 41 to Marchant Way)	1,451	8,957	205,006	-	-	215,414
San Diego Rd (Atascadero Ave to Colorado Rd)	1,686	10,408	227,619	1,770	-	241,483
San Diego Rd (Colorado Rd to Hwy 101 On Ramp)	3,243	20,026	437,933	1,769	-	462,971
San Guillermo Ln (San Gabriel Rd to End)	1,388	8,572	138,716	-	-	148,676
San Rafael Rd (San Gabriel Rd to Los Osos Rd)	3,882	23,968	286,119	-	-	313,969

\*This fund is a sub-account of the General Fund and will be included with the General Fund in the City's audited financial statements.

**CITY OF ATASCADERO**

MEASURE F-14 SALES TAX PROJECTS FUND\*

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND BALANCE (continued)

Fiscal Years Ended June 30, 2015 through June 30, 2024

	2015 - 2020	2021	2022	2023	2024	Total as of June 30, 2024
<b>Expenditures (continued):</b>						
<b>2021 Pavement Resurfacing</b>						
El Dorado Rd (Santa Fe Rd to La Lina Ave)	\$ -	\$ 50	\$ 57,615	\$ -	\$ -	\$ 57,665
Halcon Rd (Viejo Camino to Calle Milano)	-	158	39,856	-	-	40,014
Las Lomas Ave ( North End to Principal Ave)	-	76	67,925	918	-	68,919
Mountain View Dr (Portola Rd to Santa Rosa Rd)	-	146	56,403	-	-	56,549
Plata Ln (West End to ECR)	-	64	14,843	-	-	14,907
Pueblo Ave (San Luis to ECR)	-	54	55,847	-	-	55,901
San Gabriel (Atascadero Rd to West Front Rd)	-	120	53,419	-	-	53,539
San Luis Ave (Pueblo Ave to Curbaril Ave)	-	108	33,393	-	-	33,501
San Rafael Rd (Atascadero Ave to West Front Rd)	-	218	53,081	-	-	53,299
Solano Ave (ECR to La Lina Ave)	-	62	14,375	-	-	14,437
<b>2022 Pavement Rehabilitation</b>						
Ardilla Rd (North End to Balboa)	-	4,354	29,343	521,083	-	554,780
Balboa Rd (Santa Ana to San Fernando)	-	8,513	57,374	915,845	-	981,732
Cebada Rd (Santa Ana to End)	-	4,381	29,523	271,594	-	305,498
Cenegal Rd (End to Laurel Rd)	-	9,384	63,223	1,010,585	235	1,083,427
Corriente Rd (San Fernando to Santa Ana)	-	4,499	30,322	438,976	-	473,797
<b>2023 Pavement Rehabilitation</b>						
Cabrillo Ave (Ensenada to Capistrano)	-	-	3,391	24,823	369,795	398,009
Capistrano Ave (West Mall to Lewis)	-	-	4,638	33,929	311,718	350,285
Dolores Ave (San Anselmo to San Jacinto)	-	-	4,934	36,114	751,163	792,211
Ensenada Ave (North End to Capistrano)	-	-	3,050	22,317	415,268	440,635
Ensenada Ave (Via to Capistrano)	-	-	987	7,220	56,120	64,327
Magdalena Ave (End to End)	-	-	1,943	14,216	243,239	259,398
Magnolia Ave (Capistrano to End)	-	-	2,557	18,720	240,195	261,472
Mercedes Ave (Capistrano to Highway 41)	-	-	1,672	12,228	152,265	166,165
Navidad Ave (El Verano to San Jacinto)	-	-	2,375	17,381	315,926	335,682
Palma Ave (Traffic Way to Rosario)	-	-	1,532	11,201	193,554	206,287
San Ardo Ave (Arena to Dolores)	-	-	2,158	15,791	248,193	266,142
Sycamore Rd (Miramon South to Capistrano)	-	-	1,033	7,562	21,030	29,625

\*This fund is a sub-account of the General Fund and will be included with the General Fund in the City's audited financial statements.

**CITY OF ATASCADERO**

MEASURE F-14 SALES TAX PROJECTS FUND\*

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND BALANCE (continued)

Fiscal Years Ended June 30, 2015 through June 30, 2024

	2015 - 2020	2021	2022	2023	2024	Total as of June 30, 2024
<b>Expenditures (continued):</b>						
2023 Pavement Rehabilitation (continued)						
Valentina Ave (Dolores to Alamo)	\$ -	\$ -	\$ 1,879	\$ 13,752	\$ 81,316	\$ 96,947
Via Ave (Traffic Way to Ensenada)	-	-	2,104	15,402	259,368	276,874
2024 Pavement Rehabilitation						
Ash St (Catalpa to ECR)	-	-	-	32	12,701	12,733
Bella Vista Rd (San Marcos to End)	-	-	-	146	58,364	58,510
Birch St (Catalpa to End)	-	-	-	19	7,557	7,576
Carmelita Ave (San Andres to Curbaril)	-	-	-	127	50,719	50,846
Catalpa St (North End to San Rafael)	-	-	-	87	34,806	34,893
Cuesta Ct (San Rafael to End)	-	-	-	57	22,506	22,563
Flores Rd (Santa Lucia to Los Gatos)	-	-	-	46	18,980	19,026
Hermosa Ave (Navarette to San Clemente)	-	-	-	45	18,176	18,221
La Lomas Ave (Principal to El Bordo)	-	-	-	76	30,840	30,916
Maple St (Catalpa to ECR)	-	-	-	32	12,701	12,733
Monita Rd (San Gabriel to Sierra Vista)	-	-	-	70	27,988	28,058
Montecito Ave (East Front to ECR)	-	-	-	31	12,557	12,588
Montecito Ave (ECR to Las Lomas)	-	-	-	23	8,739	8,762
Pinewood Ct (Catalpa to End)	-	-	-	17	6,931	6,948
San Diego Way (ECR TO US 101 NB Ramp)	-	-	-	84	33,626	33,710
San Gabriel Rd (East Front to ECR)	-	-	-	37	14,562	14,599
San Rafael Ct (West End to ECR)	-	-	-	52	20,314	20,366
Sierra Vista Rd (San Marcos to Monita)	-	-	-	117	47,197	47,314
Willow Ct (West End to ECR)	-	-	-	12	4,686	4,698
2024 Pavement Resurfacing						
Capistrano Ave (Lewis to Hwy 41)	-	-	-	-	820	820
Country Club Dr (Capistrano to End)	-	-	-	-	381	381
Del Rio Rd (Portrero to San Anselmo)	-	-	-	-	3,303	3,303
San Andres Ave (San Marcos to Santa Ynez)	-	-	-	-	568	568
San Andres Ave (Santa Ynez to Hwy 41)	-	-	-	-	682	682

\*This fund is a sub-account of the General Fund and will be included with the General Fund in the City's audited financial statements.

**CITY OF ATASCADERO**

MEASURE F-14 SALES TAX PROJECTS FUND\*

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND BALANCE (continued)

Fiscal Years Ended June 30, 2015 through June 30, 2024

	2015 - 2020	2021	2022	2023	2024	Total as of June 30, 2024
<b>Expenditures (continued):</b>						
2025 Pavement Rehabilitation						
Los Osos Rd (Old Morro E to San Rafael)	-	-	-	-	1,968	1,968
San Andres Ave (Atascadero to Marchant)	-	-	-	-	556	556
San Dimad Rd (Los Osos to Toloso)	-	-	-	-	324	324
	<u>7,894,515</u>	<u>2,608,155</u>	<u>3,363,273</u>	<u>3,414,306</u>	<u>4,111,937</u>	<u>21,392,186</u>
Net change in fund balance	4,239,525	235,333	(267,460)	(197,071)	(668,815)	3,341,512
Fund Balance- beginning of year	-	4,239,525	4,474,858	4,207,398	4,010,327	-
Fund Balance- end of year	<u>\$ 4,239,525</u>	<u>\$ 4,474,858</u>	<u>\$ 4,207,398</u>	<u>\$ 4,010,327</u>	<u>\$ 3,341,512</u>	<u>\$ 3,341,512</u>

\*This fund is a sub-account of the General Fund and will be included with the General Fund in the City's audited financial statements.

## Measure F-14 Sales Tax Revenue Summary

Sales Month	Check Date	Check Amount
July 2023	9/25/2023	\$ 292,796
August 2023	10/24/2023	228,049
September 2023	11/27/2023	305,161
October 2023	12/27/2022	277,669
November 2023	1/24/2024	204,608
December 2023	2/26/2024	341,238
January 2024	3/25/2024	294,636
February 2024	4/24/2024	219,653
March 2024	5/24/2024	256,673
April 2024	6/24/2024	296,843
May 2024	7/24/2023	262,819
June 2024	8/28/2023	268,342
	<b>Total Revenue</b>	<b>\$ 3,248,486</b>







# STATE OF CALIFORNIA

WARRANT NUMBER

65-664383

H THE TREASURER OF THE STATE WILL PAY OUT OF THE  
IDENTIFICATION NO.FUND NO. FUND NAME  
0094 RETAIL SALES TAX

7600

MO. DAY YR.  
10 24 2023

90-1342/1211

65664383

TO: 664383

--- CITY OF ATASCADERO T & U TAX  
 --- ADMINISTRATIVE SERVICES DIR.  
 --- 6500 PALMA AVENUE  
 ATASCADERO CA 93422

DOLLARS	CENTS
\$**228048.	59

*Malia Cohen*  
 MALIA M. COHEN



CALIFORNIA STATE CONTROLLER

⑈121113423⑈ 656643834⑈

DETACH ON DOTTED LINE  
KEEP THIS PORTION FOR YOUR RECORDS

65-664383

ISSUE DATE: 10/24/2023

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION  
 STATEMENT OF DISTRICT TAX DISTRIBUTION

DATE: 10/18/2023 FOR THE PERIODS SHOWN BELOW

JURIS CODE: 419

PAYEE: CITY OF ATASCADERO T & U TAX  
 ADMINISTRATIVE SERVICES DIR.

CURRENT DISTRIBUTIONS AUG 2023	41,348.59
CURRENT ADVANCE AUG 2023	186,700.00
PRIOR CREDITS	0.00

BALANCE AUG 2023	228,048.59
TOTAL PAYMENT	228,048.59

## TOTAL DUE BREAKDOWN BY PERIOD:

DISTRIBUTION PRIOR TO 1ST QUARTER 2023	1,421.77
DISTRIBUTION 1ST QUARTER 2023	2,107.48
DISTRIBUTION 2ND QUARTER 2023	2,718.16
DISTRIBUTION 3RD QUARTER 2023	35,101.18
DISTRIBUTION 4TH QUARTER 2023	0.00
TOTAL CURRENT DISTRIBUTIONS (AS ABOVE)	41,348.59

IF YOU HAVE ANY QUESTION PLEASE CONTACT CDTFA  
 LOCAL REVENUE BRANCH BY PHONE AT (916) 324-3000 OR MAIL:

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION  
 LOCAL REVENUE BRANCH, MIC: 27  
 PO BOX 942879, SACRAMENTO, CA 94279-0027



# STATE OF CALIFORNIA

65-878046

THE TREASURER OF THE STATE WILL PAY OUT OF THE IDENTIFICATION NO.

FUND NO. 0094 FUND NAME RETAIL SALES TAX

7600

MO. DAY YR.  
11 | 27 | 2023

90-1342/1211

65878046

DOLLARS	CENTS
\$**305160	.83

TO: 878046

--- CITY OF ATASCADERO T & U TAX  
 --- ADMINISTRATIVE SERVICES DIR.  
 --- 6500 PALMA AVENUE  
 --- ATASCADERO CA 93422

*Malia Cohen*  
 MALIA M. COHEN  
 CALIFORNIA STATE CONTROLLER

FORM CD-85(1/99) CONTROLLERS WARRANT

⑆121113423⑆ 65878046⑆

DETACH ON DOTTED LINE  
 KEEP THIS PORTION FOR YOUR RECORDS.

65-878046

ISSUE DATE: 11/27/2023

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION  
 STATEMENT OF DISTRICT TAX DISTRIBUTION

DATE: 11/17/2023 FOR THE PERIODS SHOWN BELOW

JURIS CODE: 419

PAYEE: CITY OF ATASCADERO T & U TAX  
 ADMINISTRATIVE SERVICES DIR.

TOTAL DUE	3RD QTR 23	832,025.62
PRIOR CREDITS		0.00
PRIOR DISTRIBUTIONS	3RD QTR 23	148,844.79-
PRIOR ADVANCES	3RD QTR 23	372,000.00-
COST OF ADMIN		6,020.00-

-----  
 BALANCE 3RD QTR 23 305,160.83

-----  
 TOTAL PAYMENT 305,160.83

-----  
 TOTAL DUE BREAKDOWN BY PERIOD:

DISTRIBUTION PRIOR TO 1ST QUARTER 2023	3,887.64
DISTRIBUTION 1ST QUARTER 2023	2,185.93
DISTRIBUTION 2ND QUARTER 2023	100,650.77
DISTRIBUTION 3RD QUARTER 2023	725,014.66
DISTRIBUTION 4TH QUARTER 2023	286.62
TOTAL DUE (AS ABOVE)	832,025.62

-----

IF YOU HAVE ANY QUESTION PLEASE CONTACT CDTFA  
 LOCAL REVENUE BRANCH BY PHONE AT (916) 324-3000 OR MAIL:

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION  
 LOCAL REVENUE BRANCH, MIC: 27  
 PO BOX 942879, SACRAMENTO, CA 94279-0027



THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - VIEW AT AN ANGLE

# STATE OF CALIFORNIA

WARRANT NUMBER

66-081184

THE TREASURER OF THE STATE WILL PAY OUT OF THE IDENTIFICATION NO.

FUND NO. 0094 FUND NAME RETAIL SALES TAX

7600

MO. DAY YR.  
12 26 2023

90-1342/1211

66081184

DOLLARS	CENTS
\$**277668.	74

TO: 081184

--- CITY OF ATASCADERO T & U TAX  
 --- ADMINISTRATIVE SERVICES DIR.  
 --- 6500 PALMA AVENUE  
 --- ATASCADERO CA 93422

*Malia Cohen*



MALIA M. COHEN

CALIFORNIA STATE CONTROLLER

FORM CD-857(99) CONTROLLERS WARRANT

⑆121113423⑆ 660811842⑆

DETACH ON DOTTED LINE  
KEEP THIS PORTION FOR YOUR RECORDS

66-081184

ISSUE DATE: 12/26/2023

## CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION STATEMENT OF DISTRICT TAX DISTRIBUTION

DATE: 12/19/2023 FOR THE PERIODS SHOWN BELOW

JURIS CODE: 419

PAYEE: CITY OF ATASCADERO T & U TAX  
ADMINISTRATIVE SERVICES DIR.

CURRENT DISTRIBUTIONS OCT 2023	92,768.74
CURRENT ADVANCE OCT 2023	184,900.00
PRIOR CREDITS	0.00

BALANCE OCT 2023	277,668.74
TOTAL PAYMENT	277,668.74

### TOTAL DUE BREAKDOWN BY PERIOD:

DISTRIBUTION PRIOR TO 2ND QUARTER 2023	772.14
DISTRIBUTION 2ND QUARTER 2023	859.10
DISTRIBUTION 3RD QUARTER 2023	84,162.34
DISTRIBUTION 4TH QUARTER 2023	6,975.16
DISTRIBUTION 1ST QUARTER 2024	0.00
TOTAL CURRENT DISTRIBUTIONS (AS ABOVE)	92,768.74

IF YOU HAVE ANY QUESTION PLEASE CONTACT CDTFA  
LOCAL REVENUE BRANCH BY PHONE AT (916) 324-3000 OR MAIL:

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION  
LOCAL REVENUE BRANCH, MIC: 27  
PO BOX 942879, SACRAMENTO, CA 94279-0027





# STATE OF CALIFORNIA

66-569925

H THE TREASURER OF THE STATE WILL PAY OUT OF THE IDENTIFICATION NO.

FUND NO. 0094 FUND NAME RETAIL SALES TAX

7600

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02 | 26 | 2024

90-1342/1211

66569925

TO: 569925

--- CITY OF ATASCADERO T & U TAX  
ADMINISTRATIVE SERVICES DIR.  
--- 6500 PALMA AVENUE  
ATASCADERO CA 93422

DOLLARS	CENTS
\$**341237	.83

*Malia Cohen*  
MALIA M. COHEN



CALIFORNIA STATE CONTROLLER

⑆ 1211 134 231⑆ 665699256⑆

DETACH ON DOTTED LINE  
KEEP THIS PORTION FOR YOUR RECORDS

66-569925

ISSUE DATE: 02/26/2024

## CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION STATEMENT OF DISTRICT TAX DISTRIBUTION

DATE: 2/20/2024 FOR THE PERIODS SHOWN BELOW

JURIS CODE: 419

PAYEE: CITY OF ATASCADERO T & U TAX  
ADMINISTRATIVE SERVICES DIR.

TOTAL DUE	4TH QTR 23	829,534.68
PRIOR CREDITS		0.00
PRIOR DISTRIBUTIONS	4TH QTR 23	108,076.85-
PRIOR ADVANCES	4TH QTR 23	374,200.00-
COST OF ADMIN		6,020.00-

-----  
BALANCE 4TH QTR 23 341,237.83

TOTAL PAYMENT 341,237.83  
-----

### TOTAL DUE BREAKDOWN BY PERIOD:

DISTRIBUTION PRIOR TO 2ND QUARTER 2023	23.15
DISTRIBUTION 2ND QUARTER 2023	2,275.74
DISTRIBUTION 3RD QUARTER 2023	90,858.20
DISTRIBUTION 4TH QUARTER 2023	736,030.27
DISTRIBUTION 1ST QUARTER 2024	347.32
TOTAL DUE (AS ABOVE)	829,534.68

IF YOU HAVE ANY QUESTION PLEASE CONTACT CDTFE  
LOCAL REVENUE BRANCH BY PHONE AT (916) 324-3000 OR MAIL:

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION  
LOCAL REVENUE BRANCH, MIC: 27  
PO BOX 942879, SACRAMENTO, CA 94279-0027



# STATE OF CALIFORNIA

WARRANT NUMBER

66-778208

THE TREASURER OF THE STATE WILL PAY OUT OF THE IDENTIFICATION NO.

FUND NO. 0094 FUND NAME RETAIL SALES TAX

7600

MO. DAY YR.  
03 25 2024

90-1342/1211

66778208

TO: 778208

--- CITY OF ATASCADERO T & U TAX  
--- ADMINISTRATIVE SERVICES DIR.  
--- 6500 PALMA AVENUE  
--- ATASCADERO CA 93422

DOLLARS	CENTS
\$**294636.	15

*Malia Cohen*  
MALIA M. COHEN



CALIFORNIA STATE CONTROLLER

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66-778208

ISSUE DATE: 03/25/2024

### CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION STATEMENT OF DISTRICT TAX DISTRIBUTION

DATE: 3/19/2024 FOR THE PERIODS SHOWN BELOW

JURIS CODE: 419

PAYEE: CITY OF ATASCADERO T & U TAX  
ADMINISTRATIVE SERVICES DIR.

CURRENT DISTRIBUTIONS	JAN 2024	107,236.15
CURRENT ADVANCE	JAN 2024	187,400.00
PRIOR CREDITS		0.00
-----		
BALANCE	JAN 2024	294,636.15
TOTAL PAYMENT		294,636.15
-----		

TOTAL DUE BREAKDOWN BY PERIOD:

DISTRIBUTION PRIOR TO 3RD QUARTER 2023	1,080.99
DISTRIBUTION 3RD QUARTER 2023	721.68
DISTRIBUTION 4TH QUARTER 2023	96,211.90
DISTRIBUTION 1ST QUARTER 2024	9,221.58
DISTRIBUTION 2ND QUARTER 2024	0.00
TOTAL CURRENT DISTRIBUTIONS (AS ABOVE)	107,236.15

IF YOU HAVE ANY QUESTION PLEASE CONTACT CDTFA  
LOCAL REVENUE BRANCH BY PHONE AT (916) 324-3000 OR MAIL:

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION  
LOCAL REVENUE BRANCH, MIC: 27  
PO BOX 942879, SACRAMENTO, CA 94279-0027



# STATE OF CALIFORNIA

67-019854

THE TREASURER OF THE STATE WILL PAY OUT OF THE  
IDENTIFICATION NO.

FUND NO. FUND NAME  
0094 RETAIL SALES TAX

7600

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04 | 24 | 2024

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67019854

DOLLARS	CENTS
\$**219652.	78

TO: 019854  
 --- CITY OF ATASCADERO T & U TAX  
 --- ADMINISTRATIVE SERVICES DIR.  
 --- 6500 PALMA AVENUE  
 --- ATASCADERO CA 93422

*Malia Cohen*  
 MALIA M. COHEN  
 CALIFORNIA STATE CONTROLLER

0121113423: 670198545

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67-019854

ISSUE DATE: 04/24/2024

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION  
 STATEMENT OF DISTRICT TAX DISTRIBUTION

DATE: 4/18/2024 FOR THE PERIODS SHOWN BELOW

JURIS CODE: 419

PAYEE: CITY OF ATASCADERO T & U TAX  
 ADMINISTRATIVE SERVICES DIR.

CURRENT DISTRIBUTIONS FEB 2024	19,952.78
CURRENT ADVANCE FEB 2024	199,700.00
PRIOR CREDITS	0.00

---

BALANCE FEB 2024	219,652.78
TOTAL PAYMENT	219,652.78

---

TOTAL DUE BREAKDOWN BY PERIOD:

DISTRIBUTION PRIOR TO 3RD QUARTER 2023	3,532.63
DISTRIBUTION 3RD QUARTER 2023	371.12
DISTRIBUTION 4TH QUARTER 2023	3,025.82
DISTRIBUTION 1ST QUARTER 2024	13,023.21
DISTRIBUTION 2ND QUARTER 2024	0.00
TOTAL CURRENT DISTRIBUTIONS (AS ABOVE)	19,952.78

---

IF YOU HAVE ANY QUESTION PLEASE CONTACT CDTFA  
 LOCAL REVENUE BRANCH BY PHONE AT (916) 324-3000 OR MAIL:

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION  
 LOCAL REVENUE BRANCH, MIC: 27  
 PO BOX 942879, SACRAMENTO, CA 94279-0027





# STATE OF CALIFORNIA

## 67-269164

THE TREASURER OF THE STATE WILL PAY OUT OF THE IDENTIFICATION NO.

FUND NO. 0094 FUND NAME RETAIL SALES TAX

7600

MO. DAY YR.  
05 24 2024

90-1342/1211

67269164

DOLLARS	CENTS
\$**256672.	72

TO: 269164  
 --- CITY OF ATASCADERO T & U TAX  
 --- ADMINISTRATIVE SERVICES DIR.  
 --- 6500 PALMA AVENUE  
 --- ATASCADERO CA 93422

*Malia Cohen*  
 MALIA M. COHEN  
 CALIFORNIA STATE CONTROLLER

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## 67-269164

ISSUE DATE: 05/24/2024

### CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION STATEMENT OF DISTRICT TAX DISTRIBUTION

DATE: 5/20/2024 FOR THE PERIODS SHOWN BELOW

JURIS CODE: 419

PAYEE: CITY OF ATASCADERO T & U TAX  
ADMINISTRATIVE SERVICES DIR.

TOTAL DUE	1ST QTR 24	775,251.65
PRIOR CREDITS		0.00
PRIOR DISTRIBUTIONS	1ST QTR 24	127,188.93-
PRIOR ADVANCES	1ST QTR 24	387,100.00-
COST OF ADMIN		4,290.00-

-----  
BALANCE 1ST QTR 24 256,672.72

TOTAL PAYMENT 256,672.72

-----  
TOTAL DUE BREAKDOWN BY PERIOD:

DISTRIBUTION PRIOR TO 3RD QUARTER 2023	7,043.29
DISTRIBUTION 3RD QUARTER 2023	1,360.99
DISTRIBUTION 4TH QUARTER 2023	100,675.33
DISTRIBUTION 1ST QUARTER 2024	665,728.58
DISTRIBUTION 2ND QUARTER 2024	443.46
TOTAL DUE (AS ABOVE)	775,251.65

-----

IF YOU HAVE ANY QUESTION PLEASE CONTACT CDTFA  
LOCAL REVENUE BRANCH BY PHONE AT (916) 324-3000 OR MAIL:

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION  
LOCAL REVENUE BRANCH, MIC: 27  
PO BOX 942879, SACRAMENTO, CA 94279-0027



# STATE OF CALIFORNIA

WARRANT NUMBER

67-493413

H THE TREASURER OF THE STATE WILL PAY OUT OF THE IDENTIFICATION NO.

FUND NO. 0094 FUND NAME RETAIL SALES TAX

7600

MO. DAY YR. 06 24 2024


90-1342/1211

67493413

DOLLARS	CENTS
\$**296843.	22

TO: 493413  
 --- CITY OF ATASCADERO T & U TAX  
 --- ADMINISTRATIVE SERVICES DIR.  
 --- 6500 PALMA AVENUE  
 --- ATASCADERO CA 93422

*Malia Cohen*  
 MALIA M. COHEN  
 CALIFORNIA STATE CONTROLLER



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67-493413

ISSUE DATE: 06/24/2024

### CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION STATEMENT OF DISTRICT TAX DISTRIBUTION

DATE: 6/18/2024 FOR THE PERIODS SHOWN BELOW

JURIS CODE: 419

PAYEE: CITY OF ATASCADERO T & U TAX  
ADMINISTRATIVE SERVICES DIR.

CURRENT DISTRIBUTIONS APR 2024	92,043.22
CURRENT ADVANCE APR 2024	204,800.00
PRIOR CREDITS	0.00

BALANCE APR 2024	296,843.22
TOTAL PAYMENT	296,843.22

TOTAL DUE BREAKDOWN BY PERIOD:

DISTRIBUTION PRIOR TO 4TH QUARTER 2023	1,491.21
DISTRIBUTION 4TH QUARTER 2023	358.59
DISTRIBUTION 1ST QUARTER 2024	81,935.72
DISTRIBUTION 2ND QUARTER 2024	8,257.70
DISTRIBUTION 3RD QUARTER 2024	0.00
TOTAL CURRENT DISTRIBUTIONS (AS ABOVE)	92,043.22

IF YOU HAVE ANY QUESTION PLEASE CONTACT CDTFA  
LOCAL REVENUE BRANCH BY PHONE AT (916) 324-3000 OR MAIL:

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION  
LOCAL REVENUE BRANCH, MIC: 27  
PO BOX 942879, SACRAMENTO, CA 94279-0027



# STATE OF CALIFORNIA

WARRANT NUMBER  
67-666464

THE TREASURER OF THE STATE WILL PAY OUT OF THE  
IDENTIFICATION NO.

FUND NO. FUND NAME  
0094 RETAIL SALES TAX

7600

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07 24 2024

90-1342/1211

67666464

*Accnie*  
*db 101.12130*  
*or 101.41210.101*

DOLLARS	CENTS
\$**262818.80	

TO: 666464

--- CITY OF ATASCADERO T & U TAX  
--- ADMINISTRATIVE SERVICES DIR.  
--- 6500 PALMA AVENUE  
--- ATASCADERO CA 93422

*Malia Cohen*  
MALIA M. COHEN  
CALIFORNIA STATE CONTROLLER

⑆121113423⑆ 676664649⑈

DETACH ON DOTTED LINE  
KEEP THIS PORTION FOR YOUR RECORDS

67-666464

ISSUE DATE: 07/24/2024

## CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION STATEMENT OF DISTRICT TAX DISTRIBUTION

DATE: 7/18/2024 FOR THE PERIODS SHOWN BELOW

JURIS CODE: 419

PAYEE: CITY OF ATASCADERO T & U TAX  
ADMINISTRATIVE SERVICES DIR.

CURRENT DISTRIBUTIONS MAY 2024	13,918.80
CURRENT ADVANCE MAY 2024	248,900.00
PRIOR CREDITS	0.00

BALANCE MAY 2024	262,818.80
TOTAL PAYMENT	262,818.80

### TOTAL DUE BREAKDOWN BY PERIOD:

DISTRIBUTION PRIOR TO 4TH QUARTER 2023	898.04
DISTRIBUTION 4TH QUARTER 2023	497.09
DISTRIBUTION 1ST QUARTER 2024	1,119.73
DISTRIBUTION 2ND QUARTER 2024	11,403.94
DISTRIBUTION 3RD QUARTER 2024	0.00
TOTAL CURRENT DISTRIBUTIONS (AS ABOVE)	13,918.80

IF YOU HAVE ANY QUESTION PLEASE CONTACT CDTFA  
LOCAL REVENUE BRANCH BY PHONE AT (916) 324-3000 OR MAIL:

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION  
LOCAL REVENUE BRANCH, MIC: 27  
PO BOX 942879, SACRAMENTO, CA 94279-0027





# CITY OF ATASCADERO

## CITIZENS' SALES TAX OVERSIGHT COMMITTEE STAFF REPORT

Item B2

**Department:** Public Works  
**Date:** 12/12/24

**TO:** CITIZENS' SALES TAX OVERSIGHT COMMITTEE  
**FROM:** NICK DEBAR, DIRECTOR OF PUBLIC WORKS  
**PREPARED BY:** RYAN BETZ, PUBLIC WORKS ANALYST/COORDINATOR  
**SUBJECT:** 2024 Community Road Report

---

### RECOMMENDATION:

Committee review and endorse 2024 Community Road Report.

### DISCUSSION:

Staff has created a Community Road Report (CRR) brochure that summarizes the Measure F-14 Sales Tax Measure and background on how the City is proceeding with implementing the Measure. This brochure/handout is designed to complement the Annual Road Report, providing a summary of roadway projects for the reporting period (July 1, 2023 – June 30, 2024). Financial information from the Annual Road Report is summarized in the CRR. Sections in the brochure describing the work performed on roadway projects, general data on the City's roadway system, pavement management, and Measure F-14 background is also included.

The CRR will be distributed via US mail to all properties in the City after City Council approval. The brochure will also be made available at City Hall and on the City's website.

### FISCAL IMPACT:

Distribution of the 2024 Community Road Report is estimated to cost approximately \$5,000 in budgeted General Funds – not Measure F-14 Funds.

### REVIEWED BY OTHERS:

This item has been reviewed by the Director of Public Works

### ATTACHMENT(S):

None. The draft 2024 Community Road Report will be presented at the meeting.