



CITY OF ATASCADERO FINANCE COMMITTEE SPECIAL MEETING AGENDA

HOW TO OBSERVE AND PARTICIPATE IN THE MEETING:

To observe and/or participate in the Finance Committee Special Meeting, residents can attend the meeting and provide public comment in Room 106 in City Hall.

HOW TO SUBMIT PUBLIC COMMENT:

Individuals who wish to provide public comment may attend the meeting in Room 106 in City Hall. Written public comments are accepted at cityclerk@atascadero.org. **Comments should identify the Agenda Item Number in the subject line of the email.** Such comments will be forwarded to the Finance Committee and made a part of the administrative record. ***To ensure distribution to the Finance Committee prior to consideration of an item, please submit comments no later than 5:00 p.m. the day before the meeting.*** All correspondence will be distributed to the Finance Committee, posted on the City's website, and be made part of the official public record of the meeting. ***Please note, comments will not be read into the record.*** Please be aware that communications sent to the Finance Committee are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under applicable law. Communications will not be edited for redactions and will be printed/posted as submitted.

AMERICANS WITH DISABILITIES ACT ACCOMMODATIONS:

Any member of the public who needs accommodations should contact the City Clerk's Office at cityclerk@atascadero.org or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

Finance Committee agendas and minutes may be viewed on the City's website: www.atascadero.org/agendas.

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, www.atascadero.org. Contracts, Resolutions and Ordinances will be allocated a number once they are approved by the Finance Committee. The Minutes of this meeting will reflect these numbers. All documents submitted by the public during Finance Committee meetings that are made a part of the record or referred to in their statement will be noted in the Minutes and available for review by contacting the City Clerk's office. All documents will be available for public inspection by appointment during City Hall business hours.



CITY OF ATASCADERO FINANCE COMMITTEE Special Meeting

AGENDA

**Friday, September 27, 2024
11:00 a.m.**

**Atascadero City Hall – Room 106
6500 Palma Avenue, Atascadero, California**

CALL TO ORDER:

ROLL CALL:

Chairperson:	Charles Bourbeau
Vice-Chairperson:	Heather Newsom
Committee Member:	Gere Sibbach
Committee Member:	James R. Lewis
Committee Member:	Jeri Rangel

A. CONSENT CALENDAR:

1. Finance Committee Special Meeting Draft Action Minutes – May 25, 2023

- Recommendation: Committee approve the Draft Action Minutes of the May 25, 2023 Special Meeting of the Finance Committee. [City Clerk]

PUBLIC COMMENT: At this time members of the public may address the Committee regarding any items within the subject matter jurisdiction of the Committee whether or not the item appears on the agenda. Individual audience participation is limited to three minutes per speaker. Please state your name for the record before making your presentation. Following Public Comment, the floor will be closed to public participation and open for business.

B. BUSINESS: This portion of the agenda is for all matters where staff and public participation is anticipated. Individual audience participation is limited to three minutes per speaker. Please state your name for the record before making your presentation.

1. Amendment of the Investment Policy

- Fiscal Impact: No substantial impact is expected.
- Recommendation: Committee recommend Council adopt Draft Resolution amending the City of Atascadero Investment Policy. [Administrative Services Director]

2. Amendment of the Purchasing Policy

- Fiscal Impact: No substantial impact is expected.
- Recommendation: Committee recommend Council adopt Draft Resolution amending the City of Atascadero Purchasing Policy. [Administrative Services Director]

3. Recommendation for Professional Independent Audit Services

- Fiscal Impact: Expenditure of \$27,240 of budgeted General Funds and \$1,600 budgeted Transit funds in fiscal year 2024-2025. The City's budget has not yet been established for fiscal years 2025-2026 and 2026-2027, however, the contract totals for those years are \$29,590 and \$30,355, respectively.
- Recommendation: Committee affirm staff's decision to execute Professional Independent Audit Services Contract with Moss, Levy & Hartzheim LLP for audit services for the fiscal years ended June 30, 2024, 2025, and 2026, with two optional one-year term extensions. [Administrative Services Director]

C. INDIVIDUAL DETERMINATIONS:

1. Chair
2. Vice Chair
3. Treasurer
4. City Staff

ADJOURN