



CITY OF ATASCADERO CITY COUNCIL

MINUTES

Tuesday, February 27, 2024

City Hall Council Chambers, Fourth Floor
6500 Palma Avenue, Atascadero, California

City Council Regular Session:

6:00 P.M.

REGULAR SESSION — CALL TO ORDER: 6:00 P.M.

Mayor Moreno called the meeting to order at 6:02 p.m. with a moment of silence in honor of the recent passing of Atascadero's first mayor, Bob Wilkins, after which Council Member Bourbeau led the Pledge of Allegiance.

ROLL CALL:

Present: Council Members Bourbeau, Newsom, Mayor Pro Tem Funk, and Mayor Moreno

Absent: Council Member Dariz

Others Present: None

Staff Present: City Manager Jim Lewis, Administrative Services Director Jeri Rangel, Community Development Director Phil Dunsmore, Fire Chief Casey Bryson, Police Chief Dan Suttles, Public Works Director Nick DeBar, City Attorney Dave Fleishman, Deputy City Manager/City Clerk Lara Christensen, Deputy City Manager – IT Luke Knight, Planning Manager Kelly Gleason, and Associate Planner Erick Gomez.

APPROVAL OF AGENDA:

MOTION BY: Bourbeau

SECOND BY: Funk

1. Approve this agenda.
2. Waive the reading in full of all ordinances appearing on this agenda; titles of the ordinances will be read aloud by the City Clerk at the first reading, after the motion and before the City Council votes.

AYES (4): Bourbeau, Newsom, Funk, and Moreno

ABSENT (1): Dariz

Passed 4-0

A. CONSENT CALENDAR:

1. City Council Draft Minutes – February 13, 2024 Regular Meeting

- Recommendation: Council approve the February 13, 2024, Draft City Council Regular Meeting Minutes. [City Clerk]

2. January 2024 Accounts Payable and Payroll

- Fiscal Impact: \$4,913,871.60.
- Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks for January 2024. [Administrative Services]

3. Santa Lucia Road Pavement Rehabilitation Project (Segments B & C) Design Engineering Services Contract

- Fiscal Impact: This project is included in the adopted FY 2023-2025 budget and includes \$3,000,000 in a combination of Local Transportation Funds, Urban State Highway Account funds, and Road Repair and Accountability Act (SB 1) funds.
- Recommendation: Council award a professional services agreement for \$225,300 with Rick Engineering Company to provide design engineering and construction plan preparation services for the Santa Lucia Road (Segments B and C) Pavement Rehabilitation Project (Project No. C2023R02). [Public Works]

4. El Camino Real Downtown Infrastructure Enhancement Project Design Contract Amendment

- Fiscal Impact: \$76,680.
- Recommendation: Council approve a contract amendment with Wallace Group, in the amount of \$76,680, for additional work associated with design engineering and construction document preparation for the El Camino Real Downtown Infrastructure Enhancement Project (Project No. C2017T01). [Public Works]

5. Acceptance of Request for Rescission of Development Entitlements Under Conditional Use Permit USE21-0107 and Rescission of Resolution No. 2023-071

- Fiscal Impact: None.
- Recommendation: Council adopt Draft Resolution accepting request for rescission of development entitlements at 6805 Sycamore Road under Conditional Use Permit USE21-0107 and rescinding Resolution No. 2023-071. [City Attorney & Community Development]

MOTION BY: Bourbeau

SECOND BY: Newsom

1. Approve the consent calendar (#A-3: Contract No. 2024-002) (#A-4: A3 to Contract No. 2021-032) (#A-5: Resolution 2024-004).

AYES (4): Bourbeau, Newsom, Funk, and Moreno

ABSENT (1): Dariz

Passed 4-0

B. RISK MANAGEMENT:

1. Risk Management Update

- Fiscal Impact: None
- Recommendation: Council receive and file the 2022-23 Risk Management update. [City Manager]

Deputy City Manager Lara Christensen and California Joint Powers Insurance Authority (CJPIA) Senior Regional Manager Tim Karcz gave the report and answered questions from the Council.

PUBLIC COMMENT:

The following persons spoke on this item: None.

Mayor Moreno closed the Public Comment period.

The 2022-23 Risk Management update was received.

UPDATES FROM THE CITY MANAGER:

City Manager Lewis gave an update on projects and events within the City.

COMMUNITY FORUM:

The following persons spoke by telephone or through the webinar: Lee Perkins, Theresa Robinson, Tara Bringham, Vicki Janssen, Anne Golby, Gordon Fuglie, Austin Solheim, Geoff Auslen, Cara Gleason.

C. PUBLIC HEARINGS:

1. 2024 Community Development Block Grant Funding Recommendations

- Fiscal Impact: \$134,205 of CDBG funds.
- Recommendation: Council review and approve funding recommendations for the 2024 Community Development Block Grant (CDBG) program as shown below and authorize staff to adjust award amounts proportionately upon receipt of the final funding amount. [Public Works]

CDBG CATEGORIES & APPLICATIONS	AWARD AMOUNT
PUBLIC FACILITIES (PF) & HOUSING PROJECTS (HP) CATEGORY (65% Min.)	
1. CITY OF ATASCADERO - <i>Viejo Camino Sidewalk and ADA Improvements</i>	\$ 87,233
Subtotal:	\$ 87,233
PUBLIC SERVICES CATEGORY (15% Max.)	
1. CITY OF ATASCADERO - <i>Youth Activity Scholarships</i>	\$ 12,500
2. EL CAMINO HOMELESS ORGANIZATION (ECHO) - <i>Operation of Homeless Shelter</i>	\$ 7,631
3. 5 CITIES HOMELESS COALITION - <i>Subsistence Payments, Homeless Assistance, & Security Deposits</i>	\$ -
Subtotal:	\$ 20,131
ADMINISTRATION (20% Max.)	
1. SLO COUNTY - <i>Program Administration (13%)</i>	\$ 17,447
2. CITY OF ATASCADERO - <i>Program Administration (7%)</i>	\$ 9,394
Subtotal:	\$ 26,841
Total:	\$ 134,205

Ex parte communications: Council Member Bourbeau reported speaking with 5 Cities Homeless Coalition. No other Council Members had anything to report.

Public Works Director Nick DeBar gave the report and answered questions from the Council.

PUBLIC COMMENT:

The following persons spoke on this item: Geoff Auslen and Austin Solheim.

Mayor Moreno closed the Public Comment period.

MOTION BY: Bourbeau

SECOND BY: Funk

- 1. Approve funding recommendations for the 2024 Community Development Block Grant (CDBG) program, as detailed in the staff report, and authorize staff to adjust final award amounts where any additional Public Facilities funds will be allocated to the City’s Viejo Camino Sidewalk and ADA Improvements project and any additional Public Services funds will be allocated to ECHO and any reduction would be prorated proportionately upon receipt of the final funding amount.**

AYES (4): Bourbeau, Funk, Newsom, and Moreno

ABSENT (1): Dariz

Passed 4-0

2. Text Amendments to Title 3: Finance and Title 9: Planning & Zoning

- Fiscal Impact: None.
- Recommendation: Planning Commission recommends Council introduce, by title only, and waive first reading of Draft Ordinance entitled: “An Ordinance of the City Council of the City of Atascadero, California, Amending Various Chapters and Sections Within Title 3: Finance and Title 9: Planning & Zoning, of the Atascadero Municipal Code for General Plan and Processing Consistency and to Provide Clarity Related to Development Standards and Land Use Definitions. [Community Development]”

Ex parte communications: None.

Community Development Director Phil Dunsmore and Planning Manager Kelly Gleason gave the report and answered questions from the Council.

PUBLIC COMMENT:

The following persons spoke on this item: Geoff Auslen.

Mayor Moreno closed the Public Comment period.

MOTION BY: Newsom

SECOND BY: Funk

- 1. Introduce, by title only, and waive first reading of Draft Ordinance entitled: “An Ordinance of the City Council of the City of Atascadero, California, Amending Various Chapters and Sections Within Title 3: Finance and Title 9: Planning & Zoning, of the Atascadero Municipal Code for General Plan and Processing Consistency and to Provide Clarity Related to Development Standards and Land Use Definitions with the following edits to Exhibit B:**

Section 9-1.111 Appeal:

Decisions of the Planning Department ~~or Planning Commission~~ may be appealed by an applicant, any aggrieved person, the Planning Commission, or the City Council, and/or individual members of the Planning Commission or City Council. Decisions of the Planning Commission may be appealed by an applicant, any aggrieved person, or the City Council, and/or any individual member of the City Council. An appeal shall be filed in writing, setting forth the reasons for the appeal. An appeal shall be accompanied by any fees required. Appeal fees shall not be required for appeals initiated by the Planning Commission, or City Council, or any individual members thereof.

Section 9-3.500 Definitions:

Personal Services – Restricted. Service establishments providing the following uses:

Examples of these uses include, but are not limited to, the following: check cashing and/or payday/same day loans; fortunetellers, psychics; palm, tarot and card readers; card rooms, billiard and pool halls as a primary use; and tattoo and body piercing services.

AYES (4): Bourbeau, Funk, Newsom, and Moreno
ABSENT (1): Dariz

Passed 4-0

D. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:

The following Council Members gave brief update reports on their committees since their last Council meeting:

Mayor Moreno

- 2. County Mayors Round Table

Mayor Pro Tem Funk

- 1. Atascadero Basin Ground Water Sustainability Agency (GSA)
- 3. Homeless Services Oversight Council

E. INDIVIDUAL DETERMINATION AND / OR ACTION:


Mayor Moreno noted a request from the El Camino Homeless Organization (ECHO) for the City to submit a letter in support of ECHO’s application for funding for the Housing Authority of San Luis Obispo (HASLO) through the County of San Luis Obispo’s HHAP-3 and HHAP-4 Request for Proposals.

There was Council consensus to direct staff to draft, and authorize the Mayor to sign, a letter in support of ECHO’s funding application.

F. ADJOURNMENT

Mayor Moreno adjourned the meeting at 8:26 p.m.

MINUTES PREPARED BY:



Lara K. Christensen
City Clerk

APPROVED: March 12, 2024