



# CITY OF ATASCADERO CITY COUNCIL

## MINUTES

Tuesday, December 12, 2023

City Hall Council Chambers, Fourth Floor  
6500 Palma Avenue, Atascadero, California

City Council Regular Session:

6:00 P.M.

**REGULAR SESSION – CALL TO ORDER: 6:00 P.M.**

Mayor Moreno called the meeting to order at 6:01 p.m. and Council Member Dariz led the Pledge of Allegiance.

### ROLL CALL:

Present: Council Members Bourbeau, Dariz, Newsom, Mayor Pro Tem Funk, and Mayor Moreno

Absent: None

Others Present: None

Staff Present: City Manager Jim Lewis, Administrative Services Director Jeri Rangel, Fire Chief Casey Bryson, Interim Police Chief Joe Allen, Public Works Director Nick DeBar, City Attorney David Fleishman, Community Services & Promotions Director Terrie Banish, Deputy City Manager/City Clerk Lara Christensen, Deputy City Manager – IT Luke Knight, and Public Works Analyst Ryan Betz.

### APPROVAL OF AGENDA:

**MOTION:** By Council Member Bourbeau and seconded by Council Member Newsom to:

1. Approve this agenda.
2. Waive the reading in full of all ordinances appearing on this agenda, and the titles of the ordinances will be read aloud by the City Clerk at the first reading, after the motion and before the City Council votes.

***Motion passed 5:0 by a roll-call vote.***

## CLOSED SESSION – REPORT (IF ANY)

- a. November 14, 2023
- b. November 28, 2023
- c. December 4, 2023

Deputy City Manager/City Clerk Christensen reported there was no reportable action.

### A. CONSENT CALENDAR:

1. **City Council Draft Minutes – November 28, 2023, Regular Meeting and December 4, 2023, Special Closed Session Meeting**
  - Recommendation: Council approve the November 28, 2023, Draft City Council Regular Meeting Minutes and the December 4, 2023, Special Closed Session Meeting Minutes. [City Clerk]
2. **City Council 2024 Meeting Schedule**
  - Fiscal Impact: None.
  - Recommendation: Council approve the City Council meeting schedule for 2024. [City Clerk]
3. **November 2023 Accounts Payable and Payroll**
  - Fiscal Impact: \$4,237,280.09.
  - Recommendation: Council approve certified City accounts payable and payroll vendor checks for November 2023. [Administrative Services]
4. **September 2023 Investment Report**
  - Fiscal Impact: None.
  - Recommendation: Council receive and file the City Treasurer's report for quarter ending September 30, 2023. [City Treasurer]
5. **Contract for City Attorney Services**
  - Fiscal Impact: Monthly retainer of \$13,000 for general legal work and additional services billed at an hourly rate.
  - Recommendation: Council approve, and authorize the City Manager to execute, an agreement with the law firm of Richards, Watson & Gershon, in substantial conformance with the attached draft agreement, to provide City Attorney legal services for the City of Atascadero, and appoint David Fleishman as City Attorney and Craig Steele as Assistant City Attorney. [City Manager]
6. **Confirm the Appointment of Police Chief**
  - Fiscal Impact: The Police Chief's annual salary of \$212,593 will be funded in the Police Department budget.
  - Recommendation: Council concur and confirm the appointment of Daniel Suttles as Atascadero's new Police Chief. [City Manager]
7. **Transit Van Procurement for Atascadero Transit (Dial-A-Ride)**
  - Fiscal Impact: Expenditure of transportation funds of \$107,500 plus approximately \$4,800 for outfitting.

- Recommendation: Council authorize the purchase of one transit van for Atascadero Transit (Dial-A-Ride) from Model 1 Commercial Vehicles for \$107,500. [Public Works]

**MOTION: By Council Member Bourbeau and seconded by Council Member Dariz to approve the Consent Calendar. (#A-5: Contract No. 2023-043; #A-7: Contract No. 2023-044)**  
***Motion passed 5:0 by a roll-call vote.***

**B. LEGISLATIVE UPDATE:**

**1. 2024 Federal and State Legislative Platform**

- Fiscal Impact: None.
- Recommendation: Council:
  1. Receive an oral report on the 2023 Legislative Session wrap-up and a 2024 Legislative Session look ahead.
  2. Approve the 2024 Federal and State Legislative Platform. [City Manager]

The City's Lobbyist, Jason Gonsalves, gave an oral report on the 2023 Legislative Session wrap-up and a 2024 Legislative Session look ahead and answered questions from the Council.

City Manager Lewis presented the draft 2024 Federal and State Legislative Platform and answered questions from the Council.

**PUBLIC COMMENT:**

The following persons spoke on this item: Geoff Auslen.

***Mayor Moreno closed the Public Comment period.***

**MOTION: By Mayor Pro Tem Funk and seconded by Council Member Dariz to approve the 2024 Federal and State Legislative Platform and directed staff to bring the item back for further discussion at the Council's Strategic Planning Workshop in early 2024.**  
***Motion passed 5:0 by a roll-call vote.***

**UPDATES FROM THE CITY MANAGER:**

City Manager Lewis gave an update on projects, events, and issues within the City.

**COMMUNITY FORUM:**

The following persons spoke in-person by telephone or through the webinar: Geoff Auslen.

***Mayor Moreno closed the COMMUNITY FORUM period.***

**C. PUBLIC HEARINGS:**

**1. 2024 Community Development Block Grant Draft Recommendations**

- Fiscal Impact: \$134,205 of Community Development Block Grant funds.

- Recommendation: Council develop and adopt draft recommendations for the 2024 Community Development Block Grant (CDBG) funds. [Public Works]

Public Works Director Nick DeBar presented this item and answered questions from the Council. Community Services & Promotions Director Banish also answered questions from the Council.

**PUBLIC COMMENT:**

The following persons spoke on this item: Austin Solheim and Michael Acevado.

***Mayor Moreno closed the Public Comment period.***

**MOTION: By Council Member Bourbeau and seconded by Council Member Newsom to adopt draft recommendations for the 2024 Community Development Block Grant funds.  
*Motion passed 5:0 by a roll-call vote.***

**D. MANAGEMENT REPORTS: None**

**E. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:**

The following Council Members gave brief update reports on their committees since their last Council meeting:

Mayor Moreno

4. County Mayors Round Table

Mayor Pro Tem Funk

3. Homeless Services Oversight Council

Council Member Dariz


3. Community Action Partnership of San Luis Obispo (CAPSLO)

**F. INDIVIDUAL DETERMINATION AND / OR ACTION: None.**

**G. ADJOURNMENT**

Mayor Moreno adjourned the meeting at 8:27 p.m.

**MINUTES PREPARED BY:**

  
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Lara K. Christensen  
City Clerk

**APPROVED:** January 9, 2024