



CITY OF ATASCADERO

CITY COUNCIL

MINUTES

May 27, 2025, 6:00 p.m.
City Hall Council Chambers, Fourth Floor
6500 Palma Avenue, Atascadero, California

A. REGULAR SESSION - CALL TO ORDER 6:00 P.M

B. PLEDGE OF ALLEGIANCE:

Mayor Bourbeau called the meeting to order at 6:00 P.M. and Council Member Peek led the Pledge of Allegiance.

C. ROLL CALL

Present: Council Members Funk, Newsom, Peek, Mayor Pro Tem Dariz, and Mayor Bourbeau

Absent: None

Others Present: None

Staff Present: City Manager James R Lewis, Deputy City Manager/City Clerk Lara Christensen, Administrative Services Director/City Treasurer Jeri Rangel, City Attorney Dave Fleishman, Community Services and Promotions Director Terrie Banish, Community Development Director Phil Dunsmore, Fire Chief Casey Bryson, Police Chief Dan Suttles, Public Works Director Nick DeBar, Deputy City Manager – IT Luke Knight, Battalion Chief Dave Van Son, and Code Enforcement Officer Ayla Tomac

D. CONSENT CALENDAR

1. City Council Draft Minutes - May 13, 2025, Regular Meeting

Recommendation: Council approve the May 13, 2025, City Council Regular Meeting minutes. [City Clerk]

2. April 2025 Accounts Payable and Payroll

Fiscal Impact: Total expenditures for all funds is \$3,369,105.03.

Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks for April 2025 [Administrative Services]

3. **2025 F-14 Pavement Rehabilitation Project Construction Award**
Fiscal Impact: Approving staff recommendations will result in the estimated expenditures up to \$2,800,000 in Sales Tax Measure F-14 Funds
Recommendation: Council:
 1. Award a construction contract for \$1,843,967 to Souza Construction for the 2025 F-14 Rehabilitation Project (Project No. C2024R01).
 2. Authorize the Director of Administrative Services to allocate \$2,550,000 of Sales Tax Measure F-14 funds for the 2025 F-14 Pavement Rehabilitation Project. [Public Works]
4. **Annual Military Equipment Report Pursuant Assembly Bill 481**
Fiscal Impact: None
Recommendation: Council receive and file the annual Military Equipment Report according to the requirements of Assembly Bill 481; and takes such additional, related, action that may be desirable. [Police Department]
5. **Adoption of an Ordinance Forming the Atascadero Industrial Development Authority**
Fiscal Impact: There is no significant impact to the City's general fund associated with the proposed formation of the Industrial Development Authority.
Recommendation: Council adopt, on second reading by title only, an Ordinance of the City Council of the City of Atascadero Forming the Atascadero Industrial Development Authority. [Administrative Services]

PUBLIC COMMENT:

Mayor Bourbeau opened the Public Comment period.

The following persons spoke on this item: None

Mayor Bourbeau closed the Public Comment period.

MOTION BY: Funk
SECOND BY: Peek

1. **Approve Consent Calendar (#D3: Contract No. 2025-012) (#D5: Ordinance No. 686)**

AYES (5): Newsom, Funk, Peek, Dariz and Bourbeau

Passed 5-0

E. UPDATES FROM THE CITY MANAGER: City Manager James R. Lewis gave an update on projects and issues within the City.

F. COMMUNITY FORUM

The following persons spoke: Geoff Auslen, Brian Golding

G. PUBLIC HEARINGS

1. Adoption of the 2025 Fire Hazard Severity Zone map and discussion regarding the Atascadero Wildland Urban Interface Fire Area Map

Fiscal Impact: None

Recommendation: Council:

1. Introduce for first reading, by title only, Draft Ordinance adopting the State Fire Marshal's 2025 Local Responsibility Area Fire Hazard Severity Zone Map.

2. Review options and provide feedback to staff on the Atascadero Wildland Urban Interface Fire Area Map. [Fire Department]

Council Members Newsom, Peek, and Mayor Bourbeau recused themselves from discussion on Recommendation No. 1 due to a conflict of interest, thus creating a lack of a quorum. Through a drawing of straws, Council Member Newsom was brought back by Rule of Necessity in order to meet quorum requirements for an ordinance vote.

Council Member Peek and Mayor Bourbeau left the dais.

Fire Chief Casey Bryson and Battalion Chief Dave Van Son presented Recommendation No. 1. They and Community Development Director Phil Dunsmore answered questions from the Council.

PUBLIC COMMENT:

Mayor Pro Tem Dariz opened the Public Comment period.

The following persons spoke on this item: Geoff Auslen

Mayor Pro Tem Dariz closed the Public Comment period.

MOTION BY: Dariz

SECOND BY: Funk

1. Introduce for first reading, by title only, Draft Ordinance adopting the State Fire Marshal's 2025 Local Responsibility Area Fire Hazard Severity Zone Map.

AYES (3): Newsom, Funk, and Dariz

NOES (0): None

ABSTAIN (2): Peek, Bourbeau

Passed 3-0

Council Member Peek and Mayor Bourbeau returned to the dais for presentation of and discussion on Recommendation No. 2.

Fire Chief Casey Bryson and Battalion Chief Dave Van Son presented Recommendation No. 2. They and Community Development Director Phil Dunsmore answered questions from the Council.

Mayor Bourbeau opened the Public Comment period.

The following persons spoke on this item: Geoff Auslen, Harry Waclaw

Mayor Bourbeau closed the Public Comment period.

Staff received feedback from the Council and will bring revised information back to Council at a later date.

Mayor Bourbeau recessed the Meeting at 8:33 P.M.

Mayor Bourbeau reconvened the Meeting with all present at 8:38 P.M.

2. Amendments to Fee Schedule

Fiscal Impact: There will be an increase in operating revenue resulting from the CPI increase, with an offsetting increase in costs to provide the services.

Recommendation: Council adopt Draft Resolution, adopting amended fees and deposits to offset costs incurred in planning services, and a schedule of fees and charges for City services. [Administrative Services]

Administrative Services Director Jeri Rangel presented this item. Director Rangel and Community Services and Promotions Director Terrie Banish answered questions from the Council.

Mayor Bourbeau opened the Public Comment period.

The following persons spoke on this item: None

Mayor Bourbeau closed the Public Comment period.

**MOTION BY: Newsom
SECOND BY: Dariz**

2. Adopt Draft Resolution, adopting amended fees and deposits to offset costs incurred in planning services, and a schedule of fees and charges for City services. (Resolution No. 2025-027)

AYES (5): Newsom, Funk, Peek, Dariz and Bourbeau

ABSENT (0):

Passed 5-0

3. 4543 Yerba Avenue Nuisance Abatement Hearing

Fiscal Impact: While there is no fiscal impact anticipated in the declaration of a nuisance and an order to abate, the City may incur expenses in an amount to be determined should it later be compelled to abate the nuisance with its own forces or a contractor.

Recommendation: Council adopt Draft Resolution Declaring a Public Nuisance at 4543 Yerba Avenue and Ordering Abatement of the Nuisance.

City Attorney Dave Fleishman presented this item. City Attorney Fleishman and Code Enforcement Officer Ayla Tomac answered questions from the Council.

Mayor Bourbeau opened the Public Comment period.

The following persons spoke on this item: Terri Stinson, Leanne Como, Susan Aggis

Mayor Bourbeau closed the Public Comment period.

MOTION BY: Funk
SECOND BY: Newsom

- 1. Adopt Draft Resolution Declaring a Public Nuisance at 4543 Yerba Avenue and Ordering Abatement of the Nuisance, with amended language in section five allowing for 45 days from date of service of notice to complete abatement (Resolution No. 2025-028)**

AYES (5): Newsom, Funk, Peek, Dariz and Bourbeau

ABSENT (0):

Passed 5-0

H. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS: The following Council Members gave brief update reports on their committees since their last Council meeting

Mayor Bourbeau

1. County Mayor's Round Table
2. Integrated Waste Management Authority (IWMA)

Mayor Pro Tem Dariz

1. Air Pollution Control District
2. Community Action Partnership of San Luis Obispo (CAPSLO)

Council Member Funk

1. Homeless Services Oversight Council

Council Member Newsom

1. City of Atascadero Finance Committee
2. City / Schools Committee

Council Member Peek

1. City of Atascadero Finance Committee
2. City/Schools Committee

I. INDIVIDUAL DETERMINATION AND / OR ACTION:

1. City Council
 - a. Mayor Bourbeau appointed Planning Commissioners Eric Pennachio and Gregory Heath to the DRC Committee and Council Members Peek and Funk to the Wastewater Working Group

J. ADJOURNMENT 9:32 P.M

DS

MINUTES PREPARED BY:

Signed by:

Alyssa Slater

Alyssa Slater
Deputy City Clerk

APPROVED: 6/10/25

