



# CITY OF ATASCADERO CITY COUNCIL AGENDA

## **HYBRID MEETING INFORMATION:**

The City Council meeting will be available via teleconference for those who wish to participate remotely. The City Council meeting will also be held in the City Council Chambers and in-person attendance will be available at that location.

## **HOW TO OBSERVE THE MEETING REMOTELY:**

To participate remotely, residents can livestream the meeting on [Zoom](#), SLO-SPAN.org, on Spectrum cable Channel 20 in Atascadero, and listen live on KPRL Radio 1230AM and 99.3FM. The video recording of the meeting will repeat daily on Channel 20 at 1:00 am, 9:00 am, and 6:00 pm and will be available through the City's website and on the City's YouTube Channel. To participate remotely using the Zoom platform please visit:

[https://us02web.zoom.us/webinar/register/WN\\_ZwJ7a031S3KXauEym9ehaA](https://us02web.zoom.us/webinar/register/WN_ZwJ7a031S3KXauEym9ehaA)

## **HOW TO SUBMIT PUBLIC COMMENT:**

Public comment may be provided in-person or remotely. Call **(669) 900-6833** (Meeting ID: 889 2347 9018) to listen and provide public comment via phone or via the [Zoom](#) platform using the link above.

*Note that the Zoom participation option is provided to the public as a courtesy in order to facilitate participation. The City does not, however, guarantee that meeting participation will be available via Zoom. If Zoom participation is not enabled, or turned off, the meeting will continue with public attendance in-person only.*

Written public comments are accepted at [cityclerk@atascadero.org](mailto:cityclerk@atascadero.org). **Comments should identify the Agenda Item Number in the subject line of the email.** Such comments will be forwarded to the City Council and made a part of the administrative record. **To ensure distribution to the City Council before consideration of an item, please submit comments not later than 12:00 p.m. the day of the meeting.** All correspondence will be distributed to the City Council, posted on the City's website, and be made part of the official public record of the meeting. **Please note, comments will not be read into the record.** Please be aware that communications sent to the City Council are public records and are subject to disclosure pursuant to the California Public Records Act and Brown Act unless exempt from disclosure under applicable law. Communications will not be edited for redactions and will be printed/posted as submitted.

## **AMERICAN DISABILITY ACT ACCOMMODATIONS:**

Any member of the public who needs accommodations should contact the City Clerk's Office at [cityclerk@atascadero.org](mailto:cityclerk@atascadero.org) or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

## **DISCLOSURE OF CAMPAIGN CONTRIBUTIONS:**

Pursuant to Government Code § 84308, City Council Members are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the City Council Member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the City's decision on the agenda item since January 1, 2023. Members of the City Council who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a City Council Member since January 1, 2023, are required to disclose that fact for the official record of the subject proceedings. Disclosures must include the amount of the campaign contribution and identify the recipient City Council Member and may be made either in writing to the City Clerk before the agenda item or by verbal disclosure during consideration.

City Council agendas and minutes may be viewed on the City's website:

[www.atascadero.org/agendas](http://www.atascadero.org/agendas)

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, [www.atascadero.org](http://www.atascadero.org). Contracts, Resolutions and Ordinances will be allocated a number once they are approved by the City Council. The Minutes of this meeting will reflect these numbers. All documents submitted by the public during Council meetings that are made a part of the record or referred to in their statement will be noted in the Minutes and available for review by contacting the City Clerk's office. All documents will be available for public inspection by appointment during City Hall business hours.



# CITY OF ATASCADERO CITY COUNCIL

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## AGENDA

Tuesday, February 27, 2024

City Hall Council Chambers, Fourth Floor  
6500 Palma Avenue, Atascadero, California

|   |                  |
|---|------------------|
| <b><u>City Council Regular Session:</u></b> | <b>6:00 P.M.</b> |
|---|------------------|

**REGULAR SESSION – CALL TO ORDER: 6:00 P.M.**

**PLEDGE OF ALLEGIANCE:** Council Member Bourbeau

**ROLL CALL:**  
Mayor Moreno  
Mayor Pro Tem Funk  
Council Member Bourbeau  
Council Member Dariz  
Council Member Newsom

**APPROVAL OF AGENDA:** Roll Call

Recommendation: Council:

1. Approve this agenda.
2. Waive the reading in full of all ordinances appearing on this agenda; titles of the ordinances will be read aloud by the City Clerk at the first reading, after the motion and before the City Council votes.

**A. CONSENT CALENDAR:** (All items on the consent calendar are considered to be routine and non-controversial by City staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the Consent Calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.)

**1. City Council Draft Minutes – February 13, 2024 Regular Meeting**

- Recommendation: Council approve the February 13, 2024, Draft City Council Regular Meeting Minutes. [City Clerk]

**2. January 2024 Accounts Payable and Payroll**

- Fiscal Impact: \$4,913,871.60.
- Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks for January 2024. [Administrative Services]

3. **Santa Lucia Road Pavement Rehabilitation Project (Segments B & C) Design Engineering Services Contract**
  - Fiscal Impact: This project is included in the adopted FY 2023-2025 budget and includes \$3,000,000 in a combination of Local Transportation Funds, Urban State Highway Account funds, and Road Repair and Accountability Act (SB 1) funds.
  - Recommendation: Council award a professional services agreement for \$225,300 with Rick Engineering Company to provide design engineering and construction plan preparation services for the Santa Lucia Road (Segments B and C) Pavement Rehabilitation Project (Project No. C2023R02).  
[Public Works]
4. **El Camino Real Downtown Infrastructure Enhancement Project Design Contract Amendment**
  - Fiscal Impact: \$76,680.
  - Recommendation: Council approve a contract amendment with Wallace Group, in the amount of \$76,680, for additional work associated with design engineering and construction document preparation for the El Camino Real Downtown Infrastructure Enhancement Project (Project No. C2017T01).  
[Public Works]
5. **Acceptance of Request for Rescission of Development Entitlements Under Conditional Use Permit USE21-0107 and Rescission of Resolution No. 2023-071**
  - Fiscal Impact: None.
  - Recommendation: Council adopt Draft Resolution accepting request for rescission of development entitlements at 6805 Sycamore Road under Conditional Use Permit USE21-0107 and rescinding Resolution No. 2023-071.  
[City Attorney & Community Development]

**B. RISK MANAGEMENT:**

1. **2023 Risk Management Update**
  - Fiscal Impact: None
  - Recommendation: Council receive and file the 2022-23 Risk Management update. [City Manager]

**UPDATES FROM THE CITY MANAGER:** (The City Manager will give an oral report on any current issues of concern to the City Council.)

**COMMUNITY FORUM:** (This portion of the meeting is reserved for persons wanting to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. Comments made during Community Forum will not be a subject of discussion. A maximum of 30 minutes will be allowed for Community Forum, unless changed by the Council. Comments will be allowed for the entire 30-minute period so if the final speaker has finished before the 30-minute period has ended and a member of the public wishes to make a comment after the Council has commenced another item, the member should alert the Clerk within the 30-minute period of their desire to make a comment and the Council will take up that comment upon completion of the item which was commenced. Any members of the public who have questions or need information may contact the City Clerk's Office, between the hours of 8:30 a.m. and 5:00 p.m. at (805) 470-3400, or [cityclerk@atascadero.org](mailto:cityclerk@atascadero.org).)

**C. PUBLIC HEARINGS:**

**1. 2024 Community Development Block Grant Funding Recommendations**

- Fiscal Impact: \$134,205 of CDBG funds.
- Recommendation: Council review and approve funding recommendations for the 2024 Community Development Block Grant (CDBG) program as shown below and authorize staff to adjust award amounts proportionately upon receipt of the final funding amount.

| CDBG CATEGORIES & APPLICATIONS   | AWARD AMOUNT      |
|--|-------------------|
| <b>PUBLIC FACILITIES (PF) &amp; HOUSING PROJECTS (HP) CATEGORY (65% Min.)</b>                              |                   |
| 1. CITY OF ATASCADERO - <i>Viejo Camino Sidewalk and ADA Improvements</i>                                  | \$ 87,233         |
| <b>Subtotal:</b>   | <b>\$ 87,233</b>  |
| <b>PUBLIC SERVICES CATEGORY (15% Max.)</b>   |                   |
| 1. CITY OF ATASCADERO - <i>Youth Activity Scholarships</i>   | \$ 12,500         |
| 2. EL CAMINO HOMELESS ORGANIZATION (ECHO) - <i>Operation of Homeless Shelter</i>                           | \$ 7,631          |
| 3. 5 CITIES HOMELESS COALITION - <i>Subsistence Payments, Homeless Assistance, &amp; Security Deposits</i> | \$ -              |
| <b>Subtotal:</b>   | <b>\$ 20,131</b>  |
| <b>ADMINISTRATION (20% Max.)</b>   |                   |
| 1. SLO COUNTY - <i>Program Administration (13%)</i>  | \$ 17,447         |
| 2. CITY OF ATASCADERO - <i>Program Administration (7%)</i>   | \$ 9,394          |
| <b>Subtotal:</b>   | <b>\$ 26,841</b>  |
| <b>Total:</b>  | <b>\$ 134,205</b> |

[Public Works]

**2. Text Amendments to Title 3: Finance and Title 9: Planning & Zoning**

- Fiscal Impact: None.
- Recommendation: Planning Commission recommends Council introduce, by title only, and waive first reading of Draft Ordinance entitled: “An Ordinance of the City Council of the City of Atascadero, California, Amending Various Chapters and Sections Within Title 3: Finance and Title 9: Planning & Zoning, of the Atascadero Municipal Code for General Plan and Processing Consistency and to Provide Clarity Related to Development Standards and Land Use Definitions.” [Community Development]

**D. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:** (On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. The following represent standing committees. Informative status reports will be given, as felt necessary):

Mayor Moreno

1. City Selection Committee
2. County Mayors Round Table
3. Regional Economic Action Coalition (REACH)
4. SLO Council of Governments (SLOCOG)
5. SLO Regional Transit Authority (RTA)

Mayor Pro Tem Funk

1. Atascadero Basin Ground Water Sustainability Agency (GSA)
2. Design Review Committee
3. Homeless Services Oversight Council

Council Member Bourbeau

1. City of Atascadero Finance Committee
2. City / Schools Committee
3. Integrated Waste Management Authority (IWMA)
4. SLO County Water Resources Advisory Committee (WRAC)

Council Member Dariz

1. Air Pollution Control District
2. California Joint Powers Insurance Authority (CJPIA) Board
3. Community Action Partnership of San Luis Obispo (CAPSLO)
4. Design Review Committee
5. Visit SLO CAL Advisory Committee

Council Member Newsom

1. City of Atascadero Finance Committee
2. City / Schools Committee
3. League of California Cities – Council Liaison

**E. INDIVIDUAL DETERMINATION AND / OR ACTION:** (Council Members may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. The Council may take action on items listed on the Agenda.)

1. City Council
2. City Clerk
3. City Treasurer
4. City Attorney
5. City Manager

**ADJOURNMENT**